September 24, 2024 Curriculum Committee/October 8, 2024 Faculty Senate

College of Arts and Humanities Department of Behavioral Sciences

- 1. Add the Accelerated BA Criminal Justice and Criminology to MS Emergency Management and Homeland Security;
- 2. Add the Accelerated BA Psychology to MS Emergency Management and Homeland Security;
- 3. Add the Accelerated BA Psychology to MA Organizational Leadership and Learning;
- 4. Add the Accelerated BA Sociology to MS Emergency Management and Homeland Security; and
- 5. Add the Accelerated BA Sociology to MA Organizational Leadership and Learning.

College of Arts and Humanities

Department of Communication and Media Studies

- 1. Delete COMM 2023: Communication Research and Writing, from the course descriptions;
- 2. Delete the following courses from the course descriptions: JOUR 2153: Introduction to Telecommunication, and JOUR 4113: History of American Journalism;
- Modify the Prerequisite for COMM 4003: Human Communication Theory, FROM: Prerequisite: COMM 1003: Introduction to Communication, COMM 2003: Public Speaking, and COMM 2023: Communication Research and Writing, or consent of instructor, TO: Prerequisite: strongly recommend COMM 1003: Introduction to Communication, COMM 2003: Public Speaking; and modify the course description;
- 4. Change the title for COMM 4053: Speech Communication Seminar, TO: Communication Seminar;
- 5. Change the title for COMM 4173: Internship in Speech Communication, TO: Internship in Communication; and allow variable credit creating COMM 4171, 4172, 4173, and 4174;
- 6. Change the title for COMM 4951-4: Undergraduate Research in Communications, TO: Undergraduate Research in Communication, and COMM 4991-4: Special Problems in Communications, TO: Special Problems in Communication;
- 7. Modify the Prerequisite for JOUR 3714: Copy Editing, FROM: Prerequisite: JOUR 2143: Media Writing, and JOUR 3143: News Reporting, TO: Prerequisite: JOUR 3143: News Reporting;
- 8. Change the title for the following courses, TO: Performance Production Practicum: TH 2611: Practicum in Costume and Makeup, TH 2621: Practicum in Costume and Makeup, TH 3711: Practicum in Stage Management, TH 3721: Practicum in Stage Management, TH 4711: Practicum in Stage Management, TH 4721: Practicum in Stage Management; and delete the following courses from the course descriptions: TH 2511: Practicum in Set Construction and Lighting, TH 2521: Practicum in Set Construction and Lighting, TH 2711: Acting Practicum, TH 2721: Acting Practicum, TH 3731: Practicum in Acting, TH 3741: Practicum in Acting, TH 3811: Directing Practicum, TH 3821: Directing Practicum, TH 4511: Practicum in Set Construction and Lighting, TH 4521: Practicum in Set Construction and Lighting, TH 4611: Practicum in Costume and Makeup, TH 4621: Practicum in Costume and Makeup, TH 4731: Practicum in Acting, TH 4741: Practicum in Acting, TH 4821: Practicum in Directing, and TH 4831: Practicum in Directing ;
- 9. Modify the Curriculum in Bachelor of Arts in Digital Content Creation;

- 10. Modify the Curriculum in Certificate of Proficiency in Print Journalism;
- 11. Modify the Minor in Journalism;
- 12. Change the title for the Minor in Speech Communication, TO: Communication; and
- 13. Modify the Minor in Social Media;

College of Arts and Humanities

Department of History and Political Science

1. Modify the Curriculum in Bachelor of Arts in History.

College of Arts and Humanities Department of Music

- 1. Remove the Note: Offered: Spring, from MUS 1191: Vocal Diction;
- 2. Modify the Prerequisite for MUS 1431: Class Piano III, FROM: Prerequisite: Pass MUS 1421: Class Piano II, with a "C" or better, TO: Prerequisite: Pass MUS 1421: Class Piano II, with a "C" or better, and music majors only;
- 3. Modify the Prerequisite for MUS 1441: Class Piano IV, FROM: Prerequisite: Pass MUS 1431: Class Piano III, with a "C" or better, Prerequisite: Pass MUS 1431: Class Piano III, with a "C" or better, and music majors only;
- 4. Remove the Note: Offered: Fall, from MUS 2191: Vocal Diction II;
- 5. Modify the Prerequisite for MUS 2703: Music Technology, FROM: Prerequisite: Music major with junior standing, TO: Prerequisite: music major only;
- 6. Modify the Prerequisite for the following applied music courses, FROM: Prerequisite: Passage of sophomore barrier, TO: Prerequisite: Passage of MUS 2000: Applied Competency:

MUS 3001: Applied Music - Trumpet MUS 3002: Applied Music - Trumpet MUS 3003: Applied Music – Trumpet MUS 3011: Applied Music - French Horn MUS 3012: Applied Music - French Horn MUS 3013: Applied Music - French Horn MUS 3021: Applied Music – Trombone MUS 3022: Applied Music - Trombone MUS 3023: Applied Music - Trombone MUS 3031: Applied Music – Euphonium MUS 3032: Applied Music - Euphonium MUS 3033: Applied Music - Euphonium MUS 3041: Applied Music – Tuba MUS 3042: Applied Music - Tuba MUS 3043: Applied Music - Tuba MUS 3051: Applied Music - Clarinet MUS 3052: Applied Music - Clarinet MUS 3053: Applied Music - Clarinet

MUS 3061: Applied Music - Oboe

MUS 3062: Applied Music - Oboe MUS 3063: Applied Music - Oboe MUS 3071: Applied Music - Flute MUS 3072: Applied Music - Flute MUS 3073: Applied Music - Flute MUS 3081: Applied Music - Saxophone MUS 3082: Applied Music - Saxophone MUS 3083: Applied Music – Saxophone MUS 3091: Applied Music - Bassoon MUS 3092: Applied Music - Bassoon MUS 3093: Applied Music - Bassoon MUS 3141: Applied Music - Percussion MUS 3142: Applied Music - Percussion MUS 3143: Applied Music - Percussion MUS 3201: Applied Music - Piano MUS 3202: Applied Music - Piano MUS 3203: Applied Music - Piano MUS 3221: Applied Music - Organ MUS 3222: Applied Music - Organ MUS 3231: Applied Music - Voice MUS 3232: Applied Music – Voice

- 7. Remove the Note: Offered: Fall, from MUS 3421: Woodwind Instruments, Double Reeds;
- 8. Remove the Note: Offered: Spring, from MUS 3431: Woodwind Instruments, Single Reeds;
- 9. Modify the Prerequisite for MUS 3442: Piano Pedagogy, FROM: Prerequisite: Passage of sophomore barrier, TO: Prerequisite: Passage of MUS 2000: Applied Competency;
- 10. Remove the Note: Offered: Fall, from MUS 3481: Stringed Instruments;
- 11. Remove the Note: Offered: Spring, from MUS 3762: Instrumental and Choral Arranging;
- 12. Remove the Note: Offered: Spring, from MUS 4832: Vocal Pedagogy;
- 13. Modify the Curriculum in Bachelor of Arts in Music;
- 14. Modify the Curriculum in Bachelor of Music Arts in Music Arts;
- 15. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Instrumental Music Option;
- 16. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Keyboard Instrumental Music Option;
- 17. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Keyboard Vocal Music Option; and
- 18. Modify the Curriculum in Bachelor of Music Education in Music Education for Teacher Licensure Vocal Music Option.

College of Education and Health School of Professional and Community Education

Emergency Management and Homeland Security

- 1. Add EAM 2003: Introduction to Homeland Security;
- 2. Add EAM 3323: Emergency Management Exercise Design and Evaluation;
- 3. Add EAM 4193: Crisis Communication;
- 4. Add EAM 4203: Externship;
- 5. Change title for EAM 1013: Aim and Scope of Emergency Management, to Introduction to Emergency Management;
- 6. Delete the Prerequisite ENGL 1013: Composition I, from EAM 2413: UAVs in Emergency Management;
- 7. Change the course number for EAM 4106: Internship/Practicum to EAM 4503-6, and change the title to Internship, and modify the course description;
- 8. Change the course number for EAM 4606: Capstone, to EAM 4603;
- 9. Modify the Bachelor of Science in Emergency Management and Homeland Security;
- 10. Add the Accelerated BS Emergency Management and Homeland Security to MA Organizational Leadership and Learning;
- 11. Modify the Certificate of Proficiency in Global Security; and
- 12. Delete the minor in Emergency Management;

Organizational Studies

- 1. Change the title for OL 4043: Ethical Leadership, TO: Ethical Decision-Making and Development, and modify the course description;
- Modify the Bachelor of Arts in Organizational Leadership Agriculture Business Concentration, Child Development Concentration, Criminal Justice Concentration, Emergency Management Concentration, Inter-College Concentration, Military Leadership Concentration, Psychology Concentration, and Public Relations Concentration;
- 3. Add the Accelerated BA Organizational Leadership Inter-College Option to MS Emergency Management and Homeland Security; and
- 4. Modify the Certificate of Proficiency in Nonprofit Leadership;

College of Science, Technology, Engineering, and Mathematics Department of Engineering and Computing Sciences

- Change the title for ELEG 1011: Introduction to Electrical Engineering, TO: Introduction to Electrical and Computer Engineering, and modify the prerequisites, FROM: Prerequisite: Math ACTE score of 24 or higher, or a grade of C or higher in MATH 1113: College Algebra, or MATH 1914: Precalculus, or MATH 1203: Plane Trigonometry, or consent of the instructor, TO: Corequisites: MATH 1203: Plane Trigonometry, and MATH 1914: Precalculus;
- Modify the prerequisite for MCEG 1011: Introduction to Mechanical Engineering, FROM: Prerequisite: Math ACTE score of 24 or higher, or grade of C or higher in MATH 1113: College Algebra, MATH 1914: Precalculus, or MATH 1203: Plan Trigonometry, or consent of instructor,

TO: Co-requisites: MATH 1203: Plane Trigonometry, and MATH 1914: Precalculus or a higherlevel mathematics course; and

3. Modify the Associate of Applied Science in Information Technology.



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Emergency Management, Professional Studies, and Student Affairs Administration	3/7/24

Title	Signature	Date
Department Head Dr. Rene Couture	Rene Contra	3/7/24
Dean	7. 14	3/26/24
Dr. Tim Carter	Mar laste	5/20/24
Assessment	- MI DIA	-//
Dr. Christine Austin	mohit	3/27/24
Registrar	Yamaan Kusanaa	Co.L.
Ms. Tammy Weaver	Jammigladade	816124
Vice President for Academic Affairs	0	
Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title:

Accelerated BA Criminal Justice to MS Emergency Management and Homeland Security

Outline change in program: Accelerated BA Criminal Justice to MS Emergency Management and Homeland Security

This change would allow Criminal Justice majors to complete a Master's degree in EMHS in accelerated fashion.

Students would substitute up to 12 cr. hours of graduate level Emergency Management and Homeland Security courses (EMHS 6063, EMHS 6103, EMHS 6093, and an EMHS 3 hr. elective) for an equivalent number of upper division electives in fall and spring semesters of the senior year.

The admission criteria include completing 90 hours toward the Bachelor's degree with an earned GPA of 3.0 or higher at the time of application to the program. If a student is enrolled in one of these courses at the time of application, the student may be conditionally admitted until grades are submitted for that semester. If a B or better was earned, they may begin the program. If not, their admission will be deferred until the required grade is obtained.

Applications must be submitted to the EMHS Graduate Program Director no later than October 15 or March 15 of the semester prior to beginning the program

Graduate Core courses – 9 hours total. EMHS 6063: Principles of Emergency Management EMHS 6103: Research Design & Methods EMHS 6093: Principles of Homeland Security

Electives – 3 hours total.

Electives to choose from:

EMHS 5003: Principles of Disaster Relief and Recovery

EMHS 6073: Terrorism and Counterterrorism

EMHS 6243: Intelligence in Emergency Management and Homeland Security

EMHS 6253: Information Security for Public Managers

EMHS 6033: Leadership and Management

EMHS 6513: Technology for Comprehensive Emergency Management

EMHS 6133: Ethical, Legal, Political Considerations in Emergency Management and Homeland Security Any other approved EMHS Elective Course

What impact will the change have on staffing, on other programs and space allocation? It should have no impact on other programs other than potentially decreasing enrollment in upper division elective courses.

Answer the following Assessment questions:

a. How does the program change align with the university mission?

The university's mission includes "student success, access, and excellence" which this program change directly addresses by encouraging high-achieving undergraduate students to continue their pursuit of academic excellence with taking accessible emergency management and homeland security graduate courses that will encourage their success. Also, providing a more economical (& accessible) path for an EMHS Master's degree serves for the benefit of "Arkansas, the nation, and the world." This will also allow the EMHS program to become stackable with other university degrees, provide for progressive intellectual development, and provide another employment option for the students.

b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable.

- c. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program?

Students will have to adjust to graduate-level work more quickly than they might otherwise. However, only those students who meet the admission criteria will be accepted into the accelerated program. This should lead to students having an adequate level of preparation.

2. Provide an example or examples of student learning assessment evidence which supports the changes in the program.

There will be no change to the graduate program so the assessment plan will remain the same. This change only allows students to streamline and accelerate entry into a graduate degree during the senior year of their undergraduate degree.

b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.

ATU is beginning accelerated programs. This would be an accelerated program providing streamlined entry into a graduate EMHS degree. This is a natural pairing since many criminal justice bachelor's students find the EMHS masters to be a good fit to their undergraduate education.

c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

The assessment plan would not change. Please see the assessment documents provided in pages 6-8.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

Curriculum Matrix for Catalog				
		A Criminal Justice		
Freshman Fall Semester		Freshman Spring Semester		
Add/Change:		Add/Change:		
Delete:		Delete:		
		Delete.		
Total Hours:		Total Hours:		
Sophomore Fall Semester		Sophomore Spring Semester		
Add/Change:	æ	Add/Change:		
Delete:		Delete:		
Total Hours:		Total Hours:		
Junior Fall Semester		Junior Spring Semester		
Add/Change:	,20	Add/Change:		
Delete:	<u>مدر</u>	Delete:		
Total Hours:		Total Hours:		
Senior Fall Semester	40	Senior Spring Semester		
Add/Change: Add the Accelerated Bachelor's to Master's Footnote to 6 hours of Criminal Justice Electives or Electives: Students in the accelerated program will substitute EMHS 6063 Principles of Emergency Management and/or approved EMHS Electives.	₩.	Add/Change: Add the Accelerated Bachelor's to Master's Footnote to 6 hours of Electives: Students in the accelerated program will substitute EMHS 6093 Principles of Homeland Security and/or EMHS 6103 Research Design and Methods and/or approved EMHS Electives		
Delete:	jan	Delete:		
Total Hours: 15		Total Hours: 15		

In the attached matrix, include requested changes in the matrix and include course number and title.

Course	Learning Objective	Competency	Assessment Measure
	Apply appropriate theories, concepts, policies, and emergency management measures to multiple emergency and disaster context.	Sociocultural Literacy (I) (R) Leadership (I) Exam Operates in the EM Framework/Principles/Body of Knowledge (I)	Exam Reflection Assignment Written Assignment
EMHS 6063 Principles of Emergency Management	Differentiate and interpret emergency management policies, the types of hazards that threaten the United States, and the measures to mitigate, prepare, respond, and recover from such hazards.	Systems Literacy (I)	Written Assignment
ملا بلا	Distinguish among the many organizations and communities involved in the multiple aspects of emergency management.	Introduce Community Engagement (I)	Case Study
	Examine the future challenges and opportunities pertaining to the emergency management field	Introduce Disaster Risk Management (I)	Written Assignment

Course	Learning Objective	Competency	Assessment Measure
	Evaluate the creation of the Department of Homeland Security	Operates within EM framework (I/R)	Written Assignment
EMHS 6093	Analyze the various elements of the definitions of terrorism	of Disaster Risk Management (R)	Case Study
Principles of Homeland Security	Explain the historical rise of domestic and international global terrorism	Geographical Literacy (I)	Written Assignment
	Critique the governmental homeland security structures	Governance & Civic (I)	Written Assignment
يو بو	Apply ethical knowledge to border security, immigration and customs enforcement	Abide by Professional Ethics (R)	Case Study
	Assess the nation's cybersecurity and critical infrastructure protection	Assess the nation's cybersecurity and critical infrastructure protection (I/R)	Written Assignment

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Course	Learning Objective	Competency	Assessment Measure
	Apply the systematic process of scientific research to a personal research project	Disaster/ Risk Management (R)	Final Paper
	Analyze and evaluate quality peer- reviewed research articles. Differentiate scientific research from other forms of publications	Scientific Literacy (I/R)	Article Critique Assignment
EMHS 6103 Research Methods and Design	Identify a research topic area and develop a feasible research question	Operates within the EM framework, principles, and body of knowledge (R)	Research Question/ Introduction Assignment
د در لار	Analyze and evaluate quality peer-reviewed research articles. Differentiate scientific research from other forms of publications	Possess Critical Thinking. (I)	Article Critique Assignment
	Apply research ethics to research process and the use of human subjects	Abide by Professional Ethics (I)	CITI Training
	Demonstrate graduate collegiate writing skills and apply APA 7 formatting to all written work with appropriate in-text citations, empirical support, and no plagiarism	Continual Learning (I)	Final Paper

Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected:	This department
	supports
Behavioral Sciences	the change.
Comments:	
	3
"Accelerated BAs in CJ, PSY, SOC to MS	Emergency Management and Homeland Security"

Department Head Signature:

Date: 🔾

CRIMINAL JUSTICE & CRIMINOLOGY, BACHELOR OF ARTS

Dr. David Ward, Department Head Witherspoon Hall, Room 348 (479) 968-0305 dwward@atu.edu

The curriculum in Criminal Justice and Criminology is designed to prepare students for occupations in a wide variety of industries. This includes policing, security, corrections, social services, and transportation security. The requirements are innovative and designed to meet policing needs in the 21 st century. These include a Spanish language requirement, a Geographic Information Systems (GIS) option, and a curriculum that encourages a second minor or major in diverse and impactful areas, including Cybersecurity and Emergency Management. The program affords a transition opportunity for students who have completed an Applied Associate of Science in Law Enforcement Certification or Associate's Degree in Criminal Justice. It gives a strong base for graduate study in law, criminal justice, or criminology. Also, completion of the program provides a foundation for the Behavioral Sciences' Master's Degree in Applied Sociology, which has an emphasis in criminal justice studies.

Curriculum

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition I ¹	3	
POLS 2003	American Government	3	
SS 1XXX	Social Science Courses ¹	3	
TECH 1001	Orientation to the University	1	
Elective ^{2,3}		6	
	Hours	16	
Spring			
CJ/SOC 2003	Introduction to Criminal Justice	3	
ENGL 1023	Composition II ¹	3	
MATH XXXX	Mathematics ¹	3	
SCIL 1XXX	Science with Laboratory ¹	4	
Elective ^{2,3}		3	
	Hours	16	
Sophomore			
Fall			
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	
SCIL 1XXX	Science with Laboratory ¹	4	
SPAN 1013	Beginning Spanish I	3	
Elective ^{2,3}		3	
	Hours	13	
Spring			
Select one of the following:		3	
EAM 4033	Emergency Management Research and Grants		
POLS 2513	Research Design		
PSY/SOC 2063	Research Design for the Behavioral Sciences		
PSY/SOC 2053 or GEOG 2833	Statistics for the Behavioral Sciences or Introduction to Geographic Information Systems	3	1
Elective ^{2,3}		9	
· · · · · · · · · · · · · · · · · · ·	Hours	15	

- D	innor	
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Fall		
CJ/SOC 2033 Social Problems	3	
Criminal Justice Policing (3000-4000 level) ⁴	3	
SOC 1003 Introductory Sociology	3	
Elective ^{2,3}	6	
Hours	15	
Spring		
ANTH 1213/2003 Introduction to Anthropology	3	
CJ/SOC 2043 Crime and Delinquency	3	
Criminal Justice Courts (3000-4000 level) ⁴	3	
Elective ^{2,3}	б	
Hours	15	
Senior		
Fall		
Criminal Justice Elective (3000-4000 level) ⁵	6	
Criminal Justice Society (3000-4000 level) ⁴	3	
Elective ^{2,3,5} , 🐓	6	
Hours	15	
Spring		
Criminal Justice Elective (3000-4000 level) ⁵	6	
Elective 2,3,5 16	9	
Hours	15	
Total Hours	120	

¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)".

² Complete a minor, an associate's degree or a second degree in one of the following: Sociology, Cybersecurity, Emergency Management, Political Science, Psychology, Pre-Law, Cybersecurity, or Law Enforcement.

³ At least 40 of the total hours required for graduation must be 3000 - 4000 level courses.

⁴ Policing Elective: CJ 3103 The Juvenile Justice System/SOC 3103 The Juvenile Justice System, CJ 3153 Prison and Corrections/SOC 3153 Prison and Corrections or CJ 4033 Policing and Society/SOC 4033 Policing and Society;

Courts Elective: CJ 3023 Judicial Process/POLS 3023 Judicial Process or CJ 4023 Law and the Legal System;

Society Elective: CJ 3083 Social Deviance/SOC 3083 Social Deviance, SOC 4003 Minority Relations, SOC 4023 Sociology of Gender, or SOC 4063 Social Stratification.

⁵ This program partners the Bachelor of Arts (BA) Criminal Justice and Criminology undergraduate degree with the Master of Science (MS) in Higher Education and Student Affairs. Students in this accelerated program can substitute SAA 6023 Introduction to Student Affairs Administration, SAA 6033 Student Development Theory, SAA 6043 College Students and Diversity and/or SAA 6073 Counseling Theories and Helping Skills for up to 12 hours of 3000-4000 level criminal justice electives or electives.

Learning Outcomes

Students who complete the program will demonstrate:

- knowledge of criminological theories, qualitative research methods, and institutional practices used in the criminal justice profession.
- knowledge of crime and the criminal justice system as it relates to broader social and institutional patterns in society by drawing on and integrating sociological and psychological theories.
- an awareness of and ability to follow ethical guidelines and communicate in a manner that is both professional and recognizes diverse perspectives.
- the ability to work collaboratively on class projects or on community based projects focused on social issues related to criminal justice.

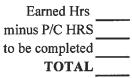
Accelerated BA Criminal Justice and MS Emergency Maragement and Homeland Security

DEGREE AUDIT CHECK LIST (BA-CJC) Criminal Justice and Criminology 2024-25- 2025-24

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General Education Requirements		Hrs	Major Requirements		Hrs
ENGL#	1013/1043 & 1023/1053	6	CJ/SOC	2003 2033 2043	9
MATH #		3	CJ Elective	12 UD HRS	12
SCIENCE		4	CJ Poilicing	CJ/SOC 3103 3153 4033	3
SCIENCE		4	CJ Courts	CJ/POLS 3023 CJ 4023	3
US HIST/GOVT		0	CJ Society	CJ/SOC 3083 SOC 4003 4023 4063	3
SOC SCI		3			
SOC SCI		0			
SOC SCI		0	ANTH	1213** or 2003**	3
FINE ART/HUM		3	POLS	2003**	3
FINE ART/HUM		0	SOC	1003**	3
FINE ART/HUM		0		~(SOC/PSY 2053, BUAD 2053, or STAT 2163) or GEOG 2833	3
СОММ		0			
TECH 1001 +		1		SOC/PSY 2063 EAM 4033 or POLS 2513	3
TOTAL GEN E	D HOURS	24	SPAN	1013**	3
Electives Acc	clerated MS EMHS	and a second			
	3 6103 6093		MUST	COMPLETE MINOR OR 2ND DEGRE	E
EMHS Elec	ctive 3 hrs				
				TOTAL MAJOR HOURS	48
FOTAL ELECT	IVE HOURS (19UD)	48		TOTAL HOURS	

Final Check:

Min. hours required 120 40 hours upper level _____ thru _____ # of "D" hours _____ thru _____ Max activity hours 4



** Satisfying Gen Ed Satisfying Institutional Requirement # C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST

(BA-CJC) Criminal Justice and Criminology to (MS-EMHS) Emergency Management & Homeland Security

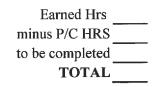
2025-26

	2		25-26
Date			Student
Grade Point	Graduation Date		T #
General	Education Requirements	Hrs	
ENGL #	1013/1043 & 1023/1053	6	CJ/SOC
MATH #		3	CJ Elective
SCIENCE		4	CJ Poilicing
SCIENCE		4	CJ Court
US HIST/GOVT		0	CJ Societ
SOC SCI		3	
SOC SCI		3	
FINE ART/HUN	1	3	ANTH
FINE ART/HUN	1	0	POLS
СОММ		0	SOC
TECH 1001 •		1	
TOTAL GEN I	ED HOURS	27	
Electives			
			SPAN
12 hours maxim	um of GR for UG		
EMHS 6063 61	03 6093		MU
EMHS Elective	3 hours		
TOTAL ELEC	TIVE HOURS	45	

6		
Student's	Name	
T#		
	Major Requirements	Hrs
CJ/SOC	2003 2033 2043	9
CJ Elective	12 UD HRS	12
CJ Poilicing	CJ/SOC 3103 3153 4033	3
CJ Courts	CJ/POLS 3023 CJ 4023	3
CJ Society	CJ/SOC 3083 SOC 4003 4023 4063	3
ANTH	1213 or 2003	3
POLS	2003**	3
SOC	1003**	3
	~(SOC/PSY 2053, BUAD 2053, or STAT 2163) or GEOG 2833	3
	SOC/PSY 2063 EAM 4033 or POLS 2513	3
SPAN	1013**	3
MUST	COMPLETE MINOR OR 2ND DEGRE	E
	TOTAL MAJOR HOURS	48
	TOTAL HOURS	-10

Final Check:

Min. hours required 120 40 hours upper level thru # of "D" hours thru Max activity hours 4



** Satisfying Gen Ed

Satisfying Institutional Requirement

C or better must be earned for Gen Ed



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Emergency Management, Professional Studies, and Student Affairs Administration	
2	3-7-24

Title	Signature	Date
Department Head Dr. Rene Couture	Rive Contre	3-7-24
Dean Dr. Tim Carter	Tim last	3/26/24
Assessment Dr. Christine Austin	Made Auto	3/27/24
Registrar Ms. Tammy Weaver	Sammy lucale	8/6/24
Vice President for Academic Affairs Dr. Adolfo Santos	0	

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title:

Accelerated BA Psychology to MS Emergency Management and Homeland Security

Outline change in program: Accelerated BA Psychology to MS Emergency Management and Homeland Security

This change would allow Psychology majors to complete a Master's degree in EMHS in accelerated fashion.

Students would substitute up to 12 cr. hours of graduate level Emergency Management and Homeland Security courses (EMHS 6063, EMHS 6103, and two EMHS 3 hr. electives) for an equivalent number of upper division electives in fall and spring semesters of the senior year.

The admission criteria include completing 90 hours toward the Bachelor's degree with an earned GPA of 3.0 or higher at the time of application to the program. If a student is enrolled in one of these courses at the time of application, the student may be conditionally admitted until grades are submitted for that semester. If a B or better was earned, they may begin the program. If not, their admission will be deferred until the required grade is obtained.

Applications must be submitted to the EMHS Graduate Program Director no later than October 15 or March 15 of the semester prior to beginning the program

Graduate Core courses – 6 hours total. EMHS 6063: Principles of Emergency Management EMHS 6103: Research Design & Methods

Electives – 6 hours total.

Electives to choose from:

EMHS 5003: Principles of Disaster Relief and Recovery

EMHS 6143: Social Vulnerability

EMHS 6073: Terrorism and Counterterrorism

EMHS 6243: Intelligence in Emergency Management and Homeland Security

EMHS 6253: Information Security for Public Managers

EMHS 6033: Leadership and Management

EMHS 6513: Technology for Comprehensive Emergency Management

EMHS 6133: Ethical, Legal, Political Considerations in Emergency Management and Homeland Security Any other approved EMHS Elective Course

What impact will the change have on staffing, on other programs and space allocation? It should have no impact on other programs other than potentially decreasing enrollment in upper division elective courses.

Answer the following Assessment questions:

a. How does the program change align with the university mission?

The university's mission includes "student success, access, and excellence" which this program change directly addresses by encouraging high-achieving undergraduate students to continue their pursuit of academic excellence with taking accessible emergency management and homeland security graduate courses that will encourage their success. Also, providing a more economical (& accessible) path for an EMHS Master's degree serves for the benefit of "Arkansas, the nation, and the world." This will also allow the EMHS program to become stackable with other university degrees, provide for progressive intellectual development, and provide another employment option for the students.

b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable.

- c. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program?

Students will have to adjust to graduate-level work more quickly than they might otherwise. However, only those students who meet the admission criteria will be accepted into the accelerated program. This should lead to students having an adequate level of preparation.

2. Provide an example or examples of student learning assessment evidence which supports the changes in the program.

There will be no change to the graduate program so the assessment plan will remain the same. This change only allows students to streamline and accelerate entry into a graduate degree during the senior year of their undergraduate degree.

b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.

ATU is beginning accelerated programs. This would be an accelerated program providing streamlined entry into a graduate EMHS degree. This is a natural pairing since many psychology bachelor's students find the EMHS masters to be a good fit to their undergraduate education.

c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

The assessment plan would not change. Please see the assessment documents provided in pages 6 and 7.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

Curriculum M	atrix for Catalog
Curriculum ir	BA Psychology
Freshman Fall Semester	Freehman Spring Competer
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
· · · · · · · · · · · · · · · · · · ·	
	Tabel Hause
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change:
Aug change.	
20	
Delete:	Delete:
Total Hours:	Total Hours:
Senior Fall Semester	Senior Spring Semester
Add/Change: Add the Accelerated Bachelor's to	Add/Change: Add the Accelerated Bachelor's to Master's
Master's Footnote to 6 hours of Psychology Electives or	Footnote to 6 hours of Electives: Students in the
Electives: Students in the accelerated program will	accelerated program will substitute EMHS 6103
substitute EMHS 6063 Principles of Emergency	Research Design and Methods and/or approved EMHS
Management and/or approved EMHS Electives.	Electives
Delete:	Delete:
Total Hours: 15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

ar.

Course	Learning Objective	Competency	Assessment Measure
	Apply appropriate theories, concepts, policies, and emergency management measures to multiple emergency and disaster context.	Sociocultural Literacy (I) (R) Leadership (I) Exam Operates in the EM Framework/Principles/Body of Knowledge (I)	Exam Reflection Assignment Written Assignment
EMHS 6063 Principles of Emergency Management	Differentiate and interpret emergency management policies, the types of hazards that threaten the United States, and the measures to mitigate, prepare, respond, and recover from such hazards.	Systems Literacy (I)	Written Assignment
هو مو	Distinguish among the many organizations and communities involved in the multiple aspects of emergency management.	Introduce Community Engagement (I)	Case Study
	Examine the future challenges and opportunities pertaining to the emergency management field	Introduce Disaster Risk Management (I)	Written Assignment

Course	Learning Objective	Competency	Assessment Measure
	Apply the systematic process of scientific research to a personal research project	Disaster/ Risk Management (R)	Final Paper
	Analyze and evaluate quality peer- reviewed research articles. Differentiate scientific research from other forms of publications	Scientific Literacy (I/R)	Article Critique Assignment
EMHS 6103 Research Methods and Design	Identify a research topic area and develop a feasible research question	Operates within the EM framework, principles, and body of knowledge (R)	Research Question/ Introduction Assignment
	Analyze and evaluate quality peer-reviewed research articles. Differentiate scientific research from other forms of	Possess Critical Thinking. (I)	Article Critique Assignment
ير بر بو	publications	د د	
2	Apply research ethics to research process and the use of human subjects	Abide by Professional Ethics (I)	CITI Training
	Demonstrate graduate collegiate writing skills and apply APA 7 formatting to all written work with appropriate in-text citations, empirical	Continual Learning (I)	Final Paper

Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected:	This department supports
Behavioral Sciences	the change.
Comments:	
-"Accelerated BAs in CJ, PSY, SOC to MS Emergency	lanagement and Homeland Security"

Department Head Signature:

Date: 🍳

PSYCHOLOGY, BACHELOR OF ARTS

Dr. David Ward, Department Head Witherspoon Hall, Room 348 (479) 968-0305 dwward@atu.edu

The Psychology curriculum is designed to

- 1. prepare students for advanced study in psychology;
- 2. support, through electives, programs of study in other disciplines;
- 3. give a basis for entry into the job market;
- 4. arouse the curiosity of all students regarding human behavior;

5. provide opportunities for experiences outside the classroom by way of field programs and practical experiences.

Curriculum

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition I ¹	3	
MATH XXXX	Mathematics ¹	- 3	
TECH 1001	Orientation to the University	1	
USHG 1XXX	U.S. History and Government ¹	3	
Elective ^{2,3}		6	
	Hours	16	
Spring			
ENGL 1023	Composition II ¹	3	
PSY 2003	General Psychology ⁴	3	
SCIL 1XXX	Science with Laboratory ¹	4	
Elective ^{2,3}		6	
	Hours	16	
Sophomore			
Fall			
FAH 1XXX	Fine Arts and Humanities Courses ¹	6	
PSY/SOC 2053	Statistics for the Behavioral Sciences ⁴	3	
SCIL 1XXX	Science with Laboratory ¹	4	
	Hours	13	
Spring			
Psychology Topical Core ⁵		3	
PSY/SOC 2063	Research Design for the Behavioral Sciences ⁴	3	
PSY 3191	Careers in Psychology ⁴	1	
Elective ^{2,3}		8	
	Hours	15	
Junior			
Fall			
SOC 1003	Introductory Sociology	3	
Psychology Topical Core ⁵		6	

	Total Hours	120	
	Hours	15	
Elective ^{2,3,6} , 7 , 8		12	
PSY 4203	Capstone: Psychology in the Community		<u> </u>
	Science		
PSY 4103	Capstone: Advanced Psychological		
PSY 4003	Capstone: Advanced Research Method and Lab for Psychology ^{4,6}		
Select one of the following C	Capstone Courses:	3	
Spring			
	Hours	15	
Elective ^{2,3,6} , 7 , 8		9	
Psychology Elective (3000-4	000 level) ⁶	6	
Fall			
Senior			
	Hours	15	
Elective ^{2,3}		6	
Psychology Topical Core ⁵		6	
or ANTH 2003	or Cultural Anthropology		
ANTH 1213	Introduction to Anthropology	3	
Spring	10013		
	Hours	15	
Elective ^{2,3}		6	

See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)."

² Complete a minor, an associate's degree or a second degree.

³ At least 40 of the total hours required for graduation must be 3000 - 4000 level courses.

⁴ Psychology majors must earn a grade of 'C' or higher.

⁵ Take 15 hours from the below Topical Core courses:

PSY 3003 Abnormal Psychology or PSY 3153 Personality Psychology;

PSY 3053 Behavioral Neuroscience or PSY 4053 Sensation and Perception;

PSY 3063 Developmental Psychology: Childhood or PSY 3183 Development Psychology: Adolescence;

PSY 3073 Psychology of Learning or PSY 4073 Cognitive Psychology;

PSY 3123 Evolutionary Psychology or PSY 4043 Social Psychology/SOC 4043 Social Psychology.

⁶ This program partners the Bachelor of Arts (BA) in Psychology undergraduate degree with the Master of Science (MS) in Higher Education and Student Affairs. Students in this accelerated program can substitute up to 12 hours of student affairs administration courses from the following: SAA 6113 Research Design and Analysis for PSY 4003 Capstone: Advanced Research Method and Lab for Psychology; and/ or SAA 6023 Introduction to Student Affairs Administration and/or SAA 6033 Student Development Theory for electives; and/or SAA 6043 College Students and Diversity and/or SAA 6073 Counseling Theories and Helping Skills for 3000-4000 level psychology electives.

Learning Outcomes

Students who complete the program:

- Students will express interest in and increase participation in professional presentation and research symposiums.
- · Psychology students will increase interest in seeking acceptance into graduate programs.
- Psychology students should demonstrate oral and written communication skills at an acceptable level.

7 Accelerated BAPsychology and MS Emergency managementand Homeland Security

8 Accelerated BA Psychology and MS Organizational Leadership and Learning

DEGREE AUDIT CHECK LIST (BA-PSY) Psychology 2024-25 2025-26

raduation Date	Hrs 6 3 4 4 3 0	T# *PSY *PSY/SOC PSY *PSY	Major Requirements 2003** ~(2053, BUAD 2053, or STAT 2163) 2003 3191 4003 or 4103 or 4203	Hrs 3 6
	6 3 4 4 3	*PSY/SOC PSY	2003** ~(2053, BUAD 2053, or STAT 2163) 2063 3191	3 6
	3 4 4 3	*PSY/SOC PSY	~(2053, BUAD 2053, or STAT 2163) 2063 3191	6
·	4 4 3	PSY	3191	
	4			1
	3			1
·		*PSY	4003 or 4103 or 4203	1
	0		4003 0I 4103 0I 4203	3
		PSY	15 HRS FROM (Topical Core):	15
	3		(3053 or 4053)	
	3		(3073 or 4073)	
	0		(3003 or 3153)	
	1		(3063 or 3183)	
HOURS	27		(PSY/SOC 4043 or PSY 3123)	
		PSY ELEC	6 HRS UD	6
/ MSEMHS		*	MUST EARN C OR BETTER	
6103 and		ANTH	1213 OR 2003**	3
ctive chours		SOC	1003**	3
)
		**!V		e 40
				40
/E HOURS	53		TOTAL HOURS	
· · ·	120		Earned Hrs	
40 hours upper level				
	thru			
Max activity hours 4			TOTAL	
** Sa	atisfving Ge	n Ed		
			ent	
	MSEMHS 6103 and ctive & hours TE HOURS Min. hours required 40 hours upper level # of "D" hours Max activity hours 4 ** Sa Satisfying I	0 1 HOURS 27 MS €MHS 1 6 103 avd 1 ctive & hours 1 Ctive & hours 1 Min. hours required 120 40 hours upper level 11 # of "D" hours 11 Wax activity hours 4 ** Satisfying Ge Satisfying Institutional ** Satisfying Institutional	0 1 HOURS 27 MS EMHS 6 103 and ctive & hours ctive & hours SOC ** M Min. hours required 40 hours upper level 40 hours upper level 40 hours upper level thru # of "D" hours Max activity hours 4	0 1 1 1 HOURS 27 MS €MHS (3003 or 3153) G103 ard (PSY/SOC 4043 or PSY 3123) MS €MHS *MUST EARN C OR BETTER G103 ard NTH 1213 OR 2003** SOC SOC 1003** **Must declare a minor or 2nd degre TOTAL MAJOR HOURS YE HOURS 53 Min. hours required 120 Min. hours guper level thru Max activity hours 4 TOTAL ** Satisfying Gen Ed Satisfying Institutional Requirement

DEGREE AUDIT CHECK LIST

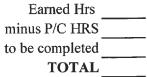
(BA-PSY) Psychology to (MS-EMHS) Emergency Management & Homeland Security

2025-26

Date		Student's Name						
Grade Point	Graduation Date		T #					
General Education Requirements H		Hrs		Major Requirements				
ENGL #	1013/1043 & 1023/1053	6	*PSY	2003**	3			
MATH #		3	*PSY/SOC	~(2053, BUAD 2053, or STAT 2163) 2063	6			
SCIENCE		4						
SCIENCE		4	PSY	3191	1			
US HIST/GOVT		3	*PSY	4003 or 4103 or 4203	3			
SOC SCI		0	PSY	15 HRS FROM (Topical Core):	15			
FINE ART/HUM		3		(3053 or 4053)				
FINE ART/HUM		3		(3073 or 4073)				
СОММ		0		(3003 or 3153)				
TECH 1001 ♦		1		(3063 or 3183)				
TOTAL GEN E	TOTAL GEN ED HOURS			(PSY/SOC 4043 or PSY 3123)				
Electives			PSY ELEC	6 HRS UD	6			
			*	MUST EARN C OR BETTER				
12 hours maximum GR for UG			ANTH	1213 OR 2003**	3			
EMHS 6013 6103			SOC	1003**	3			
EMHS Elective	5 hours							
			**M	lust declare a minor or 2nd degr	ee			
				TOTAL MAJOR HOURS	40			
TOTAL ELECTIVE HOURS		53		TOTAL HOURS				

Final	Check:
-------	--------

Min. hours required 120 40 hours upper level thru # of "D" hours thru Max activity hours 4



** Satisfying Gen Ed

Satisfying Institutional Requirement

C or better must be earned for Gen Ed



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
PACE	6/15/24

Title	Signature	Date
Department Head Dr. Rene Couture	Rene Couture	6/11/24
Dean Dr. Tim Carter	Fin last	6/13/24
Assessment Dr. Christine Austin	Mh LE Ant	6.18.24
Registrar Ms. Tammy Weaver	Sammy Lalave	6128124
Graduate College (if appropriate) Dr. Sarah Gordon	0	
Vice President for Academic Affairs Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: Leadership Accelerated BA in Psychology to MA in Organizational Development and Learning Outline change in program:

- This program partners with the BA in Psychology and allows Psychology majors to complete MA in Organizational Development and Learning in an accelerated fashion.
- A maximum of 12 graduate level credit hours can be double counted towards the BA in Psychology and the MAODL.
- Twelve credit hours from the following graduate courses can be used to replace 12 hours of upper-division undergraduate elective coursework to fulfill requirements for the BA in Psychology:
 - a. Graduate Core Courses (6 hours total)
 - i. OL 5043 Ethical Leadership
 - ii. OL 5643 Organizational Globalization and Diversity
 - iii. OL 6043 Leading Organizational Change
 - iv. OL 6143 Consultation, Coaching, and Leadership Development
 - v. EMHS 6103 Research Design and Methods
 - b. Graduate Electives to choose from (6 hours total)
 - i. OL 5143 Nonprofit Governance
 - ii. OL 5343 Community Development
- Students will take no more than six hours of graduate courses per semester.
- Students may apply in their junior year for admission into the Accelerated Bachelor's Plus OL Master's Degree program. The student must complete a minimum of 90 credit hours towards the BA in Psychology and have earned a minimum grade point average of 3.0 or better in those undergraduate courses to be eligible for admission into the Accelerated Bachelor's Plus OL Master's Degree program.
- A course used toward an undergraduate degree cannot be counted or used later for graduate credit except in the case of enrollment in an approved accelerated master's program.
- Only courses with grades of B or better will be eligible to count toward graduate credit.
- The curriculum will follow the existing curriculum in the undergraduate and graduate degree programs comprising the Accelerated Bachelor's Plus OL Master's Degree program.
- All other general requirements for the Bachelor's and Master's degree programs that comprise the Accelerated Bachelor's Plus OL Master's Degree program apply and must be satisfied.
- Upon completion of the BA in PSY degree requirements, students will be accepted into the Graduate College at a status consistent with the Graduate College and individual program guidelines. Students must meet all the graduate requirements for dual credit courses to receive graduate credit for these courses to contribute toward their Master's degree.
- Students in the Accelerated Bachelor's Plus OL Master's Degree program will apply for graduation with the BA in PSY on the schedule delineated in the undergraduate catalog and will receive their BA in PSY upon completion of all the requirements for the undergraduate degree. The Master's degree will be awarded when the student has completed the remaining requirements for the MAODL.

New wording for the Course Catalog:

Students seeking admission into the Accelerated BA in Psychology to the MAODL program must have completed a minimum of 90 credit hours towards the BBA in Psychology and have earned a minimum GPA of 3.0 or better in those undergraduate courses to be eligible for admission into the Accelerated Bachelor's Plus OL Master's Degree program. What impact will the change have on staffing, on other programs and space allocation? There is no impact on staffing or space allocation. This program would reduce enrollment in undergraduate, upper-division electives.

Answer the following Assessment questions:

a. How does the program change align with the university mission? The University's mission includes "student success, access, and excellence" which this program change directly addresses by encouraging high-achieving undergraduate students to continue their pursuit of academic excellence with taking accessible organizational development and learning graduate courses that will encourage their success. Also, this program provides a more economical and accessible path for an OL Master's degree serves for the benefit of "Arkansas, the nation, and the world."

This program aligns with Arkansas Tech strategic plan Goal 1: Student access and opportunity, Goal 4: Programs and deliveries, and Goal 5: Partnerships and innovation.

- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 Not applicable.
- c. What is the rationale for this program change? It is University policy to offer qualified undergraduate students the opportunity to register for graduate level credit hours as undergraduates to receive dual credit toward both undergraduate and graduate degrees within the designated accelerated bachelor to master degree programs. This program change aligns the undergraduate and graduate programs with University policy and the mission of the institution to increase access and innovation.
 - 1. How will the program change impact learning for students enrolled in this program? Students enrolled in the Accelerated Bachelor's Plus OL Master's Degree program will engage in advanced, graduate-level learning while enrolled in an undergraduate program. The program allows accelerated students to attain a deeper, more specialized understanding of program content within the field of organizational leadership. There is limited research regarding the impact on student learning for students in an accelerated program. The primary benefits listed among similar programs are time and costs savings.
 - Provide an example or examples of student learning assessment evidence which supports the changes in the program.
 There will be no change to the graduate program so the assessment plan will remain the same. This change only allows students to streamline and accelerate entry into a
 - 3. graduate degree during the senior year of their undergraduate degree.
- d. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.

Although there is not a similar graduate program in the state/region, programs within our institution, as well as programs across the state, have an accelerated option. Some

examples of these are: University of Arkansas, Little Rock (Department of Information Science), Arkansas State University, Jonesboro (Accounting, Agriculture, Chemistry, Computer Science, Disaster Preparedness & EM, History, Political Science, and Special Education), Saint Louis University (Leadership and Organizational Development).

e. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

Curriculum N	latrix for Catalog Curriculum in Psychology
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Senior Fall Semester	Senior Spring Semester
Add/Change: Add the Accelerated Bachelor's to Master's Footnote to 6 hours of PSY Electives or Electives: Students in the accelerated program will substitute OL approved core courses /or approved OL Electives. Delete:	Add/Change: Add the Accelerated Bachelor's to Master's Footnote to 6 hours of PSY Electives or Electives: Students in the accelerated program will substitute OL approved core courses and/or approved OL Electives. Delete:
Total Hours: 15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

MA - Organizational Development and Learning Assessment

The MA in Organizational Development and Learning focuses on advanced topics in leadership theory, adult learning theory, leadership skills, and soft skills applied in business, government, non-profit, and educational settings. The 24 credit hour core includes instruction in organizational planning, dynamics of leadership, financial literacy, team building, conflict resolution and mediation, training and development, adult learning theory, communication, project management, and other leadership skills.

COURSE	PO1	PO2	PO3	PO4	PO5	PO6
MGMT 6103: Organizational Management and		Ι	Ι	Ι	Ι	Ι
Leadership						
OL 5043: Ethical Leadership	R	R	R	R		R
OL 5643: Organizational Globalization and Diversity	R	R		R		R
OL 6043: Leadership in Organizational Change		R	R			R
MGMT 5203: Project Management			R		R	
OL 6143: Consultation, Coaching, and Leadership				R	. R	
Development						
SAA 6113/EMHS 6103	R	R			R	
OL 6093: ODL Capstone	M	M	M	Μ	Μ	М

I = Introduce; R = Reinforce; M = Mastery

Program Outcomes

1. Application of Adult Learning and Organizational Development

Theory – Students will review, analyze, and apply prominent theories in leadership, leadership ethics, followership, adult learning, and development to address organizational issues in diverse settings.

2. Strategic Verbal, Written, Interpersonal, and Technological Communication – Students will develop strategic verbal, written, interpersonal, and technological communication functions for leadership, training, and motivation.

3. Systems Thinking, Group Dynamics and Teamwork – Students will identify and implement effective, ethical solutions for complex organizational systems through group dynamics and team building.

4. Cultural Competency, Global Understanding, and Social Responsibility – Students will articulate the impact of social and cultural diversity in organizations.

5. Evaluation, Assessment, Analysis, and Critical Thinking – Students will demonstrate ethical, evidenced-based decision-making practices based on exploration of issues, collection of evidence, data analysis, critique of sources, and interpretation of results.

6. Awareness of Self and Others – Students will develop a sense of self and others through exploration, identification, and articulation of social and cultural norms that form ethics, identity, values, beliefs, and motivation.

Program Outcome 1 (PO1): Application of Adult Learning and

Organizational Development Theory - Students will review, analyze, and apply prominent theories in leadership, leadership ethics, followership, adult learning, and development to address organizational issues in diverse settings.

- demonstrates mastery of basic principles of leadership theory, adult learning theory, and development theory
- · identifies evidence-based practices in leadership, followership, and leadership ethics
- evaluates the application of theory in various organizational and/or cultural contexts
- · articulates the links between effective leadership and lifelong learning
- develops theory-based plans for strategic training, human development, and organizational change

Program Outcome 2 (PO2): Strategic Verbal, Written, Interpersonal, and Technological Communication - Students will develop strategic verbal, written, interpersonal, and technological communication functions for leadership, training, and motivation.

- demonstrates awareness of basic communication theory, the communication process, and organizational models
- applies principles of verbal, written, interpersonal, and technological communication in interaction with diverse stakeholders
- demonstrates appropriate delivery techniques, such as posture, gesture, eye contact, vocal expression, and confidence
- demonstrates the ability to present research findings in a professional manner through a formal presentation process to a group of stakeholders responsible for implementing business strategies

Program Outcome 3 (PO3): Systems Thinking, Group Dynamics, and Teamwork - Students will identify and implement effective solutions for complex organizational systems through group dynamics and team building.

- demonstrates mastery of basic concepts in systems thinking in organizations, stages of group development, and teamwork theory
- develops comprehensive, systems-oriented strategic planning process to include assessment, visioning, goals/objectives, strategy formulation, strategy execution, evaluation, and sustainment
- analyzes the normative, cognitive, and formative roles of self and others in group settings
- engages team members in ways that facilitate their contributions to projects by building upon the contributions of others and engaging nonparticipants
- fosters a constructive team climate by a) treating team members with respect, b) exhibiting a positive attitude, c) motivating team members to complete tasks, and d) provide assistance to team members
- addresses destructive conflict directly and constructively helps manage/resolve conflict in a way that strengthens overall team cohesiveness

Program Outcome 4 (PO4): Cultural Competency, Global Understanding, and Social Responsibility - Students will articulate the impact of social and cultural diversity in organizations.

- demonstrates an understanding of ethical leadership, social justice, and service to others
- articulates insights into own cultural rules and biases and how to recognize and respond to cultural biases
- demonstrates an understanding of the complexity of elements important to members or another culture, including history, values, politics, communication style, beliefs, and practices
- articulates ways in which race, class, gender, and sexual orientation influence individual experiences and perspectives
- develops complex questions about other cultures and consider questions from multiple cultural perspectives

Program Outcome 5 (PO5): Evaluation, Assessment, Analysis, and Critical Thinking - Students will demonstrate ethical, evidence-based decisionmaking practices based on exploration of issues, collection of evidence, data analysis, critique of sources, and interpretation/dissemination of results.

- demonstrates problem-solving skills, higher order thinking strategies, and ethical, evidence-based decision making
- organizes and synthesizes evidence to reveal insightful patterns, differences, or similarities in data
- evaluates and interprets quantitative and qualitative data to assess reliability, validity, and applicability in various leadership and development contexts
- develops comprehensive, systematic assessment plan to monitor organizational effectiveness
- recommends logical solutions that demonstrate informed evaluation and the ability to support positions with relevant, reliable, valid data

Program Outcome 6 (PO6): Awareness of Self and Others = Students will develop a sense of self and others through exploration, identification, and articulation of social and cultural norms that form ethics, identity, values, beliefs, and motivations.

- · identifies personal values, ethics, beliefs, and motivations in relation to others
- articulates the impact of norms, ethics, identity, values, and beliefs in a leadership context

- assesses personal positionality and power in relation to supervisors, peers, and subordinates
 demonstrates an understanding of self in various leadership and learning
- situations
- · develop an appreciation and understanding of human differences

Arkansas Tech University **DEPARTMENTAL SUPPORT FORM**

This form must be completed for every department affected by the course change.

Department Affected: PACE	This department x□ supports the change.	□ does not support
Comments:		
Support AB2M PSY - MAODL		

Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected:		T partment
Behaviord Sciences Comments; + / > A D		the change.
Ac relate BAIN Psy	10	NUM IN CODE COMMIN

Department Head Signature: Date: June 3, 2024

PSYCHOLOGY, BACHELOR OF ARTS

Dr. David Ward, Department Head Witherspoon Hall, Room 348 (479) 968-0305 dwward@atu.edu

The Psychology curriculum is designed to

- 1. prepare students for advanced study in psychology;
- 2. support, through electives, programs of study in other disciplines;
- 3. give a basis for entry into the job market;
- 4. arouse the curiosity of all students regarding human behavior;
- 5. provide opportunities for experiences outside the classroom by way of field programs and practical experiences.

Curriculum

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition I ¹	3	
MATH XXXX	Mathematics ¹	3	
TECH 1001	Orientation to the University	1	
USHG 1XXX	U.S. History and Government ¹	3	
Elective ^{2,3}		6	
	Hours	16	
Spring			
ENGL 1023	Composition II ¹	3	
PSY 2003	General Psychology ⁴	3	
SCIL 1XXX	Science with Laboratory ¹	4	
Elective ^{2,3}		6	
	Hours	16	
Sophomore			
Fall			
FAH 1XXX	Fine Arts and Humanities Courses ¹	6	
PSY/SOC 2053	Statistics for the Behavioral Sciences ⁴	3	
SCIL 1XXX	Science with Laboratory ¹	4	
5	Hours	13	
Spring			
Psychology Topical Core ⁵		3	
PSY/SOC 2063	Research Design for the Behavioral Sciences ⁴	3	<u> </u>
PSY 3191	Careers in Psychology ⁴	1-	
Elective ^{2,3}		8	
	Hours	15	
Junior			
Fall			
SOC 1003	Introductory Sociology	3	
Psychology Topical Core ⁵		6	

Elective ^{2,3}		6	
	Hours	15	
Spring			
ANTH 1213	Introduction to Anthropology	3	
or ANTH 2003	or Cultural Anthropology		
Psychology Topical Core ⁵		6	
Elective ^{2,3}		6	
	Hours	15	
Senior			
Fall			
Psychology Elective (3000-4	4000 level) ⁶	6	
Elective ^{2,3,6} , 7 , 8		9	
	Hours	15	
Spring			
Select one of the following (Capstone Courses:	3	
PSY 4003	Capstone: Advanced Research Method and Lab for Psychology ^{4,6}		
PSY 4103	. Capstone: Advanced Psychological Science		· · · · · ·
PSY 4203	Capstone: Psychology in the Community		
Elective ^{2,3,6} , 7 , 8	,	12	
	Hours	15	

Total Hours

¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)."

120

² Complete a minor, an associate's degree or a second degree.

³ At least 40 of the total hours required for graduation must be 3000 - 4000 level courses.

⁴ Psychology majors must earn a grade of 'C' or higher.

⁵ Take 15 hours from the below Topical Core courses:

PSY 3003 Abnormal Psychology or PSY 3153 Personality Psychology;

PSY 3053 Behavioral Neuroscience or PSY 4053 Sensation and Perception;

PSY 3063 Developmental Psychology: Childhood or PSY 3183 Development Psychology: Adolescence;

PSY 3073 Psychology of Learning or PSY 4073 Cognitive Psychology;

PSY 3123 Evolutionary Psychology or PSY 4043 Social Psychology/SOC 4043 Social Psychology.

⁶ This program partners the Bachelor of Arts (BA) in Psychology undergraduate degree with the Master of Science (MS) in Higher Education and Student Affairs. Students in this accelerated program can substitute up to 12 hours of student affairs administration courses from the following: SAA 6113 Research Design and Analysis for PSY 4003 Capstone: Advanced Research Method and Lab for Psychology; and/ or SAA 6023 Introduction to Student Affairs Administration and/or SAA 6033 Student Development Theory for electives; and/or SAA 6043 College Students and Diversity and/or SAA 6073 Counseling Theories and Helping Skills for 3000-4000 level psychology electives.

Learning Outcomes

Students who complete the program:

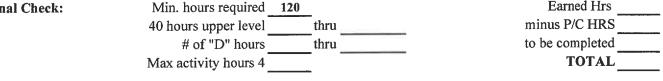
- · Students will express interest in and increase participation in professional presentation and research symposiums.
- · Psychology students will increase interest in seeking acceptance into graduate programs.
- · Psychology students should demonstrate oral and written communication skills at an acceptable level.

Accelerated BAPsychology and MS Emergency managementand Homeland Security

Accelerated BA Psychology and MS Organizational Leadership and learning

DEGREE AUDIT CHECK LIST (BA-PSY) Psychology 2024-25 2025-26

Date			Student's	s Name	
Grade Point	Graduation Date		T#		-
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL#	1013/1043 & 1023/1053	6	*PSY	2003**	3
MATH #		3	*PSY/SOC	~(2053, BUAD 2053, or STAT 2163) 2063	6
SCIENCE		4			
SCIENCE		4	PSY	3191	1
US HIST/GOVT		3	*PSY	4003 or 4103 or 4203	3
SOC SCI		0	PSY	15 HRS FROM (Topical Core):	15
FINE ART/HUM		3		(3053 or 4053)	
FINE ART/HUM		3		(3073 or 4073)	
СОММ		0		(3003 or 3153)	
TECH 1001 +		1		(3063 or 3183)	
TOTAL GEN E	D HOURS	27		(PSY/SOC 4043 or PSY 3123)	
Electives			PSY ELEC	6 HRS UD	6
				MUST EARN C OR BETTER	
			ANTH	1213 OR 2003**	3
			SOC	1003**	3
Accelera	ted MACIOL				
OLCORC	6 hours		**N	lust declare a minor or 2nd degre	e
	tive 6 hours			TOTAL MAJOR HOURS	40
FOTAL ELECT	IVE HOURS	53		TOTAL HOURS	
Final Check:	Min. hours require	d 120		Earned Hrs	



****** Satisfying Gen Ed Satisfying Institutional Requirement # C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST

(BA-PSY) Psychology to (MS-ODL) Organizational Leadership & Learning

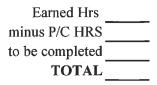
2025-26

Grade Point	Graduation Date	
General E	ducation Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6
MATH #		3
SCIENCE		4
SCIENCE		4
US HIST/GOVT		3
SOC SCI		0
FINE ART/HUM		3
FINE ART/HUM		3
СОММ		0
TECH 1001 ♦		1
TOTAL GEN E	D HOURS	27
Electives		
12 hours maximu	m GR for UG	
OL Core 6 hours		_
OL Elective 6 ho	urs	_
TOTAL ELECT		53

Student's	Name	
T#		
	Major Requirements	Hrs
*PSY	2003**	3
*PSY/SOC	~(2053, BUAD 2053, or STAT 2163) 2063	6
PSY	3191	1
*PSY	4003 or 4103 or 4203	3
PSY	15 HRS FROM (Topical Core):	15
	(3053 or 4053)	
	(3073 or 4073)	
	(3003 or 3153)	
	(3063 or 3183)	
	(PSY/SOC 4043 or PSY 3123)	
PSY ELEC	6 HRS UD	6
*	MUST EARN C OR BETTER	
ANTH	1213 OR 2003**	3
SOC	1003**	3
**M	ust declare a minor or 2nd degre	e
	TOTAL MAJOR HOURS	40
	TOTAL HOURS	

Final Check:

Min. hours required 120 40 hours upper level thru # of "D" hours thru Max activity hours 4



** Satisfying Gen Ed

Satisfying Institutional Requirement

C or better must be earned for Gen Ed



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Emergency Management, Professional Studies, and Student Affairs Administration	3/7/24
the contract of the contract o	-, -, - , - ,

Title	Signature	Date
Department Head	Reve Contra	3/7/24
Dr. Rene Couture	pue come	
Dean	7: 1+	3/26/24
Dr. Tim Carter	An an	
Assessment	MI INI	2/ /
Dr. Christine Austin	I'mb art	2/27/24
Registrar	JAMMANIA LUCAL	alun
Ms. Tammy Weaver	Sharring hulling	816124
Vice President for Academic Affairs		
Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
9°	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
je .	
Graduate Council (Graduate Proposals Only)	

Program Title:

Accelerated BA Sociology to MS Emergency Management and Homeland Security

30

Outline change in program: Accelerated BA Sociology to MS Emergency Management and Homeland Security

This change would allow Sociology majors to complete a Master's degree in EMHS in accelerated fashion.

Students would substitute up to 12 cr. hours of graduate level Emergency Management and Homeland Security courses (EMHS 6063, EMHS 6103, and two EMHS 3 hr. electives) for an equivalent number of upper division electives in fall and spring semesters of the senior year.

The admission criteria include completing 90 hours toward the Bachelor's degree with an earned GPA of 3.0 or higher at the time of application to the program. If a student is enrolled in one of these courses at the time of application, the student may be conditionally admitted until grades are submitted for that semester. If a B or better was earned, they may begin the program. If not, their admission will be deferred until the required grade is obtained.

Applications must be submitted to the EMHS Graduate Program Director no later than October 15 or March 15 of the semester prior to beginning the program

Graduate Core courses – 6 hours total. EMHS 6063: Principles of Emergency Management EMHS 6103: Research Design & Methods

Electives – 6 hours total.

Electives to choose from:

EMHS 5003: Principles of Disaster Relief and Recovery

EMHS 6143: Social Vulnerability

EMHS 6073: Terrorism and Counterterrorism

EMHS 6243: Intelligence in Emergency Management and Homeland Security

EMHS 6253: Information Security for Public Managers

EMHS 6033: Leadership and Management

EMHS 6513: Technology for Comprehensive Emergency Management

EMHS 6133: Ethical, Legal, Political Considerations in Emergency Management and Homeland Security Any other approved EMHS Elective Course

What impact will the change have on staffing, on other programs and space allocation? It should have no impact on other programs other than potentially decreasing enrollment in upper division elective courses.

Answer the following Assessment questions:

a. How does the program change align with the university mission?

The university's mission includes "student success, access, and excellence" which this program change directly addresses by encouraging high-achieving undergraduate students to continue their pursuit of academic excellence with taking accessible emergency management and homeland security graduate courses that will encourage their success. Also, providing a more economical (& accessible) path for an EMHS Master's degree serves for the benefit of "Arkansas, the nation, and the world." This will also allow the EMHS program to become stackable with other university degrees, provide for progressive intellectual development, and provide another employment option for the students.

b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable.

- c. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program?

Students will have to adjust to graduate-level work more quickly than they might otherwise. However, only those students who meet the admission criteria will be accepted into the accelerated program. This should lead to students having an adequate level of preparation.

2. Provide an example or examples of student learning assessment evidence which supports the changes in the program.

There will be no change to the graduate program so the assessment plan will remain the same. This change only allows students to streamline and accelerate entry into a graduate degree during the senior year of their undergraduate degree.

b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.

ATU is beginning accelerated programs. This would be an accelerated program providing streamlined entry into a graduate EMHS degree. This is a natural pairing since many sociology bachelor's students find the EMHS masters to be a good fit to their undergraduate education.

c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

The assessment plan would not change. Please see the assessment documents provided in pages 6 and 7.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

Curriculum M	latrix for Catalog
	in BA Sociology
Freshman Fall Semester	Freedoween Carriers Competen
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
-	
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change:
20	
Delete:	Delete:
Total Hours:	Total Hours:
Junior Fall Semester	Lucian Carina Compation
Junior Fail Semester	Junior Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Delete:	Delete:
Total Hours:	Total Hours:
Senior Fall Semester	Senior Spring Semester
Senior Fail Semester	Senior Spring Seniester
Add/Change: Add the Accelerated Bachelor's to	Add/Change: Add the Accelerated Bachelor's to Master's Footnote to 6 hours of Electives: Students in the
Master's Footnote to 6 hours of Sociology Electives or Electives: Students in the accelerated program will	accelerated program will substitute EMHS 6103
substitute EMHS 6063 Principles of Emergency	Research Design and Methods and/or approved EMHS
Management and/or approved EMHS Electives.	electives.
Delete:	Delete:
Total Hours: 15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

je.

Course	Learning Objective	Competency	Assessment Measure
	Apply appropriate theories, concepts, policies, and emergency management measures to multiple emergency and disaster context.	Sociocultural Literacy (I) (R) Leadership (I) Exam Operates in the EM Framework/Principles/Body of Knowledge (I)	Exam Reflection Assignment Written Assignment
EMHS 6063 Principles of Emergency Management	Differentiate and interpret emergency management policies, the types of hazards that threaten the United States, and the measures to mitigate, prepare, respond, and recover from such hazards.	Systems Literacy (I)	Written Assignment
94 94 94	Distinguish among the many organizations and communities involved in the multiple aspects of emergency management.	Introduce Community Engagement (I)	Case Study
	Examine the future challenges and opportunities pertaining to the emergency management field	Introduce Disaster Risk Management (I)	Written Assignment

Course	Learning Objective	Competency	Assessment Measure
	Apply the systematic process of scientific research to a personal research project	Disaster/ Risk Management (R)	Final Paper
	Analyze and evaluate quality peer- reviewed research articles. Differentiate scientific research from other forms of publications	Scientific Literacy (I/R)	Article Critique Assignment
EMHS 6103 Research Methods and Design	Identify a research topic area and develop a feasible research question	Operates within the EM framework, principles, and body of knowledge (R)	Research Question/ Introduction Assignment
	Analyze and evaluate quality peer-reviewed research articles. Differentiate scientific research from other forms of publications	Possess Critical Thinking. (I)	Article Critique Assignment
9	Apply research ethics to research process and the use of human subjects	Abide by Professional Ethics (I)	CITI Training
	Demonstrate graduate collegiate writing skills and apply APA 7 formatting to all written work with appropriate in-text citations, empirical support, and no plagiarism	Continual Learning (I)	Final Paper

Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected:	This department supports
Behavioral Sciences	the change.
Comments:	

"Accelerated BAs in CJ, PSY, SOC to MS Emergency Management and Homeland Security"

Department Head Signature:

20

Date: 3

SOCIOLOGY, BACHELOR OF ARTS

Dr. David Ward, Department Head Witherspoon Hall, Room 348 (479) 968-0305 dwward@atu.edu

The Sociology curriculum is designed to prepare students for employment in a range of careers or for advanced study in sociology, law, criminology, criminal justice, counseling, education, research, population, social work or other related fields. Sociology prepares majors to deal with the constant social change that is today's world.

In addition to understanding the organization of social groups and the human behaviors that comprise everyday social life, sociologists remain important contributors to the collection of data pertaining to these levels of human behavior. The undergraduate sociology major learns to identify problems, formulate appropriate questions, search for answers, analyze data, organize information, and express themselves in written and spoken communication.

The undergraduate major provides a strong liberal arts degree for entry-level positions throughout the business, social service, and government worlds.

Curriculum

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition 1	3	
SCIL 1XXX	Science with Laboratory ¹	4	
SOC 1003	Introductory Sociology	3	
TECH 1001	Orientation to the University	1	
Elective ^{2, 3}	ective ^{2, 3}		
	Hours	14	
Spring			
ANTH 1213 Introduction to Anthropology or ANTH 2003 or Cultural Anthropology		3	
ENGL 1023	Composition II ¹	3	
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	
MATH XXXX	Mathematics ¹	3	
Elective ^{2, 3}		3	
	Hours	15	
Sophomore			
Fall			
PSY 2003	General Psychology	3	
PSY/SOC 2053	Statistics for the Behavioral Sciences	3	
PSY/SOC 2063	Research Design for the Behavioral Sciences	3	
SCIL 1XXX	Science with Laboratory ¹	4	
SOC 2073	Classical Theories of Sociology	3	<u></u>
	Hours	16	
Spring			
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	
SOC 2083	Contemporary Theories of Sociology	3	
USHG 1XXX	U.S. History and Government ¹	3	
Elective ^{2, 3}		6	
1	Hours	15	

Junior

	Total Hours	120	
	Hours	15	
Elective ^{2, 3, 4} , 5, 6		9	
Sociology Elective (3000-4000	level) ⁴	3	
SOC 4283	Sociology Capstone	3	
Spring			
	Hours	15	
Elective ^{2, 3, 4} 1 5, 6		9	
Sociology Elective (3000-4000	level) ⁴	6	
Fall			
Senior			
	Hours	15	
Elective ^{2, 3}		12	
SOC 3163	Introduction to Social Research	3	
Spring			
	Hours	15	
Elective ^{2, 3}		12	
	or Introduction to Criminal Justice		
or CJ/SOC 2003	Science		
RS 2003	Introduction to Rehabilitation	3	
Fall			

See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)".

² Complete a minor, an associate's degree or a second degree.

³ To be chosen in consultation with advisor. Students are strongly encouraged to pursue a foreign language. At least 40 of the total hours required for graduation must be 3000 - 4000 level courses.

⁴ This program partners the Bachelor of Arts (BA) Sociology undergraduate degree with the Master of Science (MS) in Higher Education and Student Affairs. Students in this accelerated program can substitute up to 12 hours of student affairs administration courses from the following: SAA 6023 Introduction to Student Affairs Administration, SAA 6033 Student Development Theory, SAA 6043 College Students and Diversity and SAA 6073 Counseling Theories and Helping Skills for up to 9 hours of 3000-4000 level sociology electives and 3 hours of electives or up to 12 hours of electives for a maximum of 12 hours.

Learning Outcomes

Students who complete the program:

- * should demonstrate oral and written communication skills at an acceptable level and express satisfaction with such abilities.
- will express interest in and increase participation in professional presentation and research symposiums.
- will increase interest in and seeking acceptance into graduate programs.

5 Accelerated BASociology and MS Emergency Management and Home Land Security

6 Accelerated BA Sociology and MA Organizational Leadership and Learning

DEGREE AUDIT CHECK LIST (BA-SOC) Sociology 2024-25 2025-26

Date	Student's Name			s Name	
Grade Point	Graduation Date		T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	SOC	1003** 2073 2083 3163 4283	15
MATH #		3	SOC/PSY	~(2053, BUAD 2053, or STAT 2163) 2063	6
SCIENCE		4	SOC	(9 HRS UD)	9
SCIENCE		4			
US HIST/GOVT		3	ANTH	1213 or 2003**	3
SOC SCI		0	PSY	2003**	3
FINE ART/HUM		3		(RS 2003 or CJ/SOC 2003)	3
FINE ART/HUM		3			
СОММ		0			
TECH 1001 •		1			
TOTAL GEN E	D HOURS	27	MUST	r complete minor or 2nd degre	E
Electives					
Accelera	ated MSEMHS				
Emhs 6	ated <u>MSEMHS</u> 063 6103 and lective 6 hours				
Emits E	lective 6 hours				
	* • • • • •				
2.4					
				TOTAL MAJOR HOURS	39
TOTAL ELECT	TIVE HOURS	54		TOTAL HOURS	
Final Check:	Min. hours required	120		Earned Hrs	
	40 hours upper level	thru		minus P/C HRS	
	# of "D" hours	thru		to be completed	
	Max activity hours 4			TOTAL	

** Satisfying Gen Ed Satisfying Institutional Requirement # C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST

(BA-SOC) Sociology to (MS-EMHS) Emergency Management & Homeland Security

2025-26

Date			Student's	Name				
Grade Point Graduation Date			T #					
General E	ducation Requirements	Hrs		Major Requirements	Hrs			
ENGL #	1013/1043 & 1023/1053	6	SOC	1003** 2073 2083 3163 4283	15			
MATH #		3	SOC/PSY	~(2053, BUAD 2053, or STAT 2163) 2063	6			
SCIENCE		4	SOC	(9 HRS UD)	9			
SCIENCE		4						
US HIST/GOVT		3	ANTH	1213 or 2003**	3			
SOC SCI		0	PSY	2003**	3			
FINE ART/HUM		3		(RS 2003 or CJ/SOC 2003)	3			
FINE ART/HUM		3						
СОММ		0						
TECH 1001 ♦		1						
TOTAL GEN E	D HOURS	27	MUS	F COMPLETE MINOR OR 2ND DEGRE	E			
Electives								
12 hours maximi	um of GR for UG							
EMHS 6063 610	3							
EMHS Elective 6	5 hours							
				TOTAL MAJOR HOURS	39			
TOTAL ELECI	TIVE HOURS	54		TOTAL HOURS				
Final Check:	Min. hours required	120		Earned Hrs				
Universi	40 hours upper level		hru	minus P/C HRS				
	# of "D" hours		hru	to be completed				
	Max activity hours 4	ļ		TOTAL				

** Satisfying Gen Ed

Satisfying Institutional Requirement

C or better must be earned for Gen Ed



REQUEST FOR PROGRAM CHANGE

Date
6/15/24

Title	Signature	Date
Department Head		
Dr. Rene Couture	Rene Conture	6/11/24
Dean	7. 14	
Dr. Tim Carter	no last	6/13/24
Assessment	11	
Dr. Christine Austin	/ hut Sarte	6.18.24
Registrar	- Amon Muchan	6/28/24
Ms. Tammy Weaver	Sammyleauer	6/28/24
Graduate College (if appropriate)	0	
Ðr. Sarah Gordon		
Vice President for Academic Affairs		
Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: Leadership and Accelerated BA in Sociology to MA in Organizational Development and Learning Outline change in program:

- This program partners with the BA in Sociology and allows Sociology majors to complete MA in Organizational Development and Learning in an accelerated fashion.
- A maximum of 12 graduate level credit hours can be double counted towards the BA in Sociology and the MAODL.
- Twelve credit hours from the following graduate courses can be used to replace 12 hours of upper-division undergraduate elective coursework to fulfill requirements for the BA in Sociology:
 - a. Graduate Core Courses (6 hours total)
 - i. OL 5043 Ethical Leadership
 - ii. OL 5643 Organizational Globalization and Diversity
 - iii. OL 6043 Leading Organizational Change
 - iv. OL 6143 Consultation, Coaching, and Leadership Development
 - v. EMHS 6103 Research Design and Methods
 - b. Graduate Electives to choose from (6 hours total)
 - i. OL 5143 Nonprofit Governance
 - ii. OL 5343 Community Development
- Students will take no more than six hours of graduate courses per semester.
- Students may apply in their junior year for admission into the Accelerated Bachelor's Plus OL Master's Degree program. The student must complete a minimum of 90 credit hours towards the BA in Sociology and have earned a minimum grade point average of 3.0 or better in those undergraduate courses to be eligible for admission into the Accelerated Bachelor's Plus OL Master's Degree program.
- A course used toward an undergraduate degree cannot be counted or used later for graduate credit except in the case of enrollment in an approved accelerated master's program.
- Only courses with grades of B or better will be eligible to count toward graduate credit.
- The curriculum will follow the existing curriculum in the undergraduate and graduate degree programs comprising the Accelerated Bachelor's Plus OL Master's Degree program.
- All other general requirements for the Bachelor's and Master's degree programs that comprise the Accelerated Bachelor's Plus OL Master's Degree program apply and must be satisfied.
- Upon completion of the BA in SOC degree requirements, students will be accepted into the Graduate College at a status consistent with the Graduate College and individual program guidelines. Students must meet all the graduate requirements for dual credit courses to receive graduate credit for these courses to contribute toward their Master's degree.
- Students in the Accelerated Bachelor's Plus OL Master's Degree program will apply for graduation with the BA in SOC on the schedule delineated in the undergraduate catalog and will receive their BA in SOC upon completion of all the requirements for the undergraduate degree. The Master's degree will be awarded when the student has completed the remaining requirements for the MAODL.

New wording for the Course Catalog:

Students seeking admission into the Accelerated BA in Sociology to the MAODL program must have completed a minimum of 90 credit hours towards the BA in Sociology and have earned a minimum GPA of 3.0 or better in those undergraduate courses to be eligible for admission into the Accelerated Bachelor's Plus OL Master's Degree program.

What impact will the change have on staffing, on other programs and space allocation? There is no impact on staffing or space allocation. This program would reduce enrollment in undergraduate, upper-division electives.

Answer the following Assessment questions:

a. How does the program change align with the university mission? The University's mission includes "student success, access, and excellence" which this program change directly addresses by encouraging high-achieving undergraduate students to continue their pursuit of academic excellence with taking accessible organizational development and learning graduate courses that will encourage their success. Also, this program provides a more economical and accessible path for an OL Master's degree serves for the benefit of "Arkansas, the nation, and the world."

This program aligns with Arkansas Tech strategic plan Goal 1: Student access and opportunity, Goal 4: Programs and deliveries, and Goal 5: Partnerships and innovation.

- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 Not applicable.
- c. What is the rationale for this program change?

It is University policy to offer qualified undergraduate students the opportunity to register for graduate level credit hours as undergraduates to receive dual credit toward both undergraduate and graduate degrees within the designated accelerated bachelor to master degree programs. This program change aligns the undergraduate and graduate programs with University policy and the mission of the institution to increase access and innovation.

- How will the program change impact learning for students enrolled in this program? Students enrolled in the Accelerated Bachelor's Plus OL Master's Degree program will engage in advanced, graduate-level learning while enrolled in an undergraduate program. The program allows accelerated students to attain a deeper, more specialized understanding of program content within the field of organizational leadership. There is limited research regarding the impact on student learning for students in an accelerated program. The primary benefits listed among similar programs are time and costs savings.
- Provide an example or examples of student learning assessment evidence which supports the changes in the program. There will be no change to the graduate program so the assessment plan will remain the same. This change only allows students to streamline and accelerate entry into a
- 3. graduate degree during the senior year of their undergraduate degree.
- d. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.

Although there is not a similar graduate program in the state/region, programs within our institution, as well as programs across the state, have an accelerated option. Some

examples of these are: University of Arkansas, Little Rock (Department of Information Science), Arkansas State University, Jonesboro (Accounting, Agriculture, Chemistry, Computer Science, Disaster Preparedness & EM, History, Political Science, and Special Education), Saint Louis University (Leadership and Organizational Development).

e. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

Curriculum Matrix for Catalog Curriculum			
	in Sociology		
Freshman Fall Semester	Freshman Spring Semester		
Add/Change:	Add/Change:		
Delete:	Delete:		
Total Hours:	Total Hours:		
Sophomore Fall Semester	Sophomore Spring Semester		
Add/Change:	Add/Change:		
Delete:	Delete:		
Total Hours:	Total Hours:		
Junior Fall Semester	Junior Spring Semester		
Add/Change:	Add/Change:		
Delete:	Delete:		
Total Hours:	Total Hours:		
Senior Fall Semester	Senior Spring Semester		
Add/Change: Add the Accelerated Bachelor's to	Add/Change: Add the Accelerated Bachelor's to		
Master's Footnote to 6 hours of SOC Electives or	Master's Footnote to 6 hours of SOC Electives or		
Electives: Students in the accelerated program	Electives: Students in the accelerated program will		
will substitute OL approved core courses /or	substitute OL approved core courses and/or approved		
approved OL Electives.	OL Electives.		
Delete:	Delete:		
Total Hours: 15	Total Hours: 15		

In the attached matrix, include requested changes in the matrix and include course number and title.

MA - Organizational Development and Learning Assessment

The MA in Organizational Development and Learning focuses on advanced topics in leadership theory, adult learning theory, leadership skills, and soft skills applied in business, government, non-profit, and educational settings. The 24 credit hour core includes instruction in organizational planning, dynamics of leadership, financial literacy, team building, conflict resolution and mediation, training and development, adult learning theory, communication, project management, and other leadership skills.

COURSE	PO1	PO2	PO3	PO4	PO5	PO6
MGMT 6103: Organizational Management and	Ι	Ι	Ι	Ι	Ι	Ι
Leadership						
OL 5043: Ethical Leadership	R	R	R	R		R
OL 5643: Organizational Globalization and Diversity	R	R		R		R
OL 6043: Leadership in Organizational Change	R	R	R			R
MGMT 5203: Project Management			R		R	
OL 6143: Consultation, Coaching, and Leadership	R			R	R	
Development						
SAA 6113/EMHS 6103	R	R			R	
OL 6093: ODL Capstone	M	Μ	Μ	M	Μ	М

I = Introduce; R = Reinforce; M = Mastery

Program Outcomes

1. Application of Adult Learning and Organizational Development

Theory – Students will review, analyze, and apply prominent theories in leadership, leadership ethics, followership, adult learning, and development to address organizational issues in diverse settings.

2. Strategic Verbal, Written, Interpersonal, and Technological Communication

- Students will develop strategic verbal, written, interpersonal, and technological communication functions for leadership, training, and motivation.

3. Systems Thinking, Group Dynamics and Teamwork – Students will identify and implement effective, ethical solutions for complex organizational systems through group dynamics and team building.

4. Cultural Competency, Global Understanding, and Social Responsibility – Students will articulate the impact of social and cultural diversity in organizations.

5. Evaluation, Assessment, Analysis, and Critical Thinking – Students will demonstrate ethical, evidenced-based decision-making practices based on exploration of issues, collection of evidence, data analysis, critique of sources, and interpretation of results.

6. Awareness of Self and Others – Students will develop a sense of self and others through exploration, identification, and articulation of social and cultural norms that form ethics, identity, values, beliefs, and motivation.

Program Outcome 1 (PO1): Application of Adult Learning and

Organizational Development Theory - Students will review, analyze, and apply prominent theories in leadership, leadership ethics, followership, adult learning, and development to address organizational issues in diverse settings.

- demonstrates mastery of basic principles of leadership theory, adult learning theory, and development theory
- · identifies evidence-based practices in leadership, followership, and leadership ethics
- evaluates the application of theory in various organizational and/or cultural contexts
- articulates the links between effective leadership and lifelong learning
- develops theory-based plans for strategic training, human development, and organizational change

Program Outcome 2 (PO2): Strategic Verbal, Written, Interpersonal, and Technological Communication - Students will develop strategic verbal, written, interpersonal, and technological communication functions for leadership, training, and motivation.

- demonstrates awareness of basic communication theory, the communication process, and organizational models
- applies principles of verbal, written, interpersonal, and technological communication in interaction with diverse stakeholders
- demonstrates appropriate delivery techniques, such as posture, gesture, eye contact, vocal expression, and confidence
- demonstrates the ability to present research findings in a professional manner through a formal presentation process to a group of stakeholders responsible for implementing business strategies

Program Outcome 3 (PO3): Systems Thinking, Group Dynamics, and Teamwork - Students will identify and implement effective solutions for complex organizational systems through group dynamics and team building.

- demonstrates mastery of basic concepts in systems thinking in organizations, stages of group development, and teamwork theory
- develops comprehensive, systems-oriented strategic planning process to include assessment, visioning, goals/objectives, strategy formulation, strategy execution, evaluation, and sustainment
- analyzes the normative, cognitive, and formative roles of self and others in group settings
- engages team members in ways that facilitate their contributions to projects by building upon the contributions of others and engaging nonparticipants
- fosters a constructive team climate by a) treating team members with respect, b) exhibiting
 a positive attitude, c) motivating team members to complete tasks, and d) provide assistance
 to team members
- addresses destructive conflict directly and constructively helps manage/resolve conflict in a way that strengthens overall team cohesiveness

Program Outcome 4 (PO4): Cultural Competency, Global Understanding, and Social Responsibility - Students will articulate the impact of social and cultural diversity in organizations.

- demonstrates an understanding of ethical leadership, social justice, and service to others
- articulates insights into own cultural rules and biases and how to recognize and respond to cultural biases
- demonstrates an understanding of the complexity of elements important to members or another culture, including history, values, politics, communication style, beliefs, and practices
- articulates ways in which race, class, gender, and sexual orientation influence individual experiences and perspectives
- develops complex questions about other cultures and consider questions from multiple cultural perspectives

Program Outcome 5 (PO5): Evaluation, Assessment, Analysis, and Critical Thinking - Students will demonstrate ethical, evidence-based decisionmaking practices based on exploration of issues, collection of evidence, data analysis, critique of sources, and interpretation/dissemination of results.

- demonstrates problem-solving skills, higher order thinking strategies, and ethical, evidence-based decision making
- organizes and synthesizes evidence to reveal insightful patterns, differences, or similarities in data
- evaluates and interprets quantitative and qualitative data to assess reliability, validity, and applicability in various leadership and development contexts
- develops comprehensive, systematic assessment plan to monitor organizational effectiveness
- recommends logical solutions that demonstrate informed evaluation and the ability to support positions with relevant, reliable, valid data

Program Outcome 6 (PO6): Awareness of Self and Others = Students will develop a sense of self and others through exploration, identification, and articulation of social and cultural norms that form ethics, identity, values, beliefs, and motivations.

- identifies personal values, ethics, beliefs, and motivations in relation to others
- articulates the impact of norms, ethics, identity, values, and beliefs in a leadership context

- assesses personal positionality and power in relation to supervisors, peers, and subordinates
 demonstrates an understanding of self in various leadership and learning
- situations
- · develop an appreciation and understanding of human differences

Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected:	This department
PACE	x□ supports □ does not support the change.
Comments:	
Support AB2M SOC - MAODL.	

Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: This department Behavioral Science C supports does not support the change. Comments: Accelerater BA in SOC to MA in Org Leaderlys.

Department Head Signature: Date: 44.52024

SOCIOLOGY, BACHELOR OF ARTS

Dr. David Ward, Department Head Witherspoon Hall, Room 348 (479) 968-0305 dwward@atu.edu

The Sociology curriculum is designed to prepare students for employment in a range of careers or for advanced study in sociology, law, criminology, criminal justice, counseling, education, research, population, social work or other related fields. Sociology prepares majors to deal with the constant social change that is today's world.

In addition to understanding the organization of social groups and the human behaviors that comprise everyday social life, sociologists remain important contributors to the collection of data pertaining to these levels of human behavior. The undergraduate sociology major learns to identify problems, formulate appropriate questions, search for answers, analyze data, organize information, and express themselves in written and spoken communication.

The undergraduate major provides a strong liberal arts degree for entry-level positions throughout the business, social service, and government worlds.

Curriculum

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition I ¹	3	
SCIL 1XXX	Science with Laboratory ¹	4	
SOC 1003	Introductory Sociology	3	
TECH 1001	Orientation to the University	1	
Elective ^{2, 3}		3	
	Hours	14	
Spring			
ANTH 1213 or ANTH 2003	Introduction to Anthropology or Cultural Anthropology	3	
ENGL 1023	Composition II	3	
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	
MATH XXXX	Mathematics ¹	3	
Elective ^{2, 3}		3	
	Hours	15	
Sophomore			
Fall			
PSY 2003	General Psychology	3	
PSY/SOC 2053	Statistics for the Behavioral Sciences	3	
PSY/SOC 2063	Research Design for the Behavioral Sciences	3	
SCIL 1XXX	Science with Laboratory ¹	4	
SOC 2073	Classical Theories of Sociology	3	
	Hours	16	
Spring			
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	
SOC 2083	Contemporary Theories of Sociology	3	
USHG 1XXX	U.S. History and Government ¹	3	
Elective ^{2, 3}		6	
	Hours	15	

Hours

Junior			
Fall			
RS 2003	Introduction to Rehabilitation	З	
or CJ/SOC 2003	Science		
	or Introduction to Criminal Justice		
Elective ^{2, 3}		12	
	Hours	15	
Spring			
SOC 3163	Introduction to Social Research	З	
Elective ^{2, 3}		12	
	Hours	15	
Senior			
Fall			
Sociology Elective (3000-4000 level) 4	6	
Elective ^{2, 3, 4} , 5, 6		9	
	Hours	15	
Spring			
SOC 4283	Sociology Capstone	3	
Sociology Elective (3000-4000 level)) ⁴	3	
Elective ^{2, 3, 4} , 5,6		9	
	Hours	15	
	Total Hours	120	

See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)".

² Complete a minor, an associate's degree or a second degree.

- ³ To be chosen in consultation with advisor. Students are strongly encouraged to pursue a foreign language. At least 40 of the total hours required for graduation must be 3000 4000 level courses.
- ⁴ This program partners the Bachelor of Arts (BA) Sociology undergraduate degree with the Master of Science (MS) in Higher Education and Student Affairs. Students in this accelerated program can substitute up to 12 hours of student affairs administration courses from the following: SAA 6023 Introduction to Student Affairs Administration, SAA 6033 Student Development Theory, SAA 6043 College Students and Diversity and SAA 6073 Counseling Theories and Helping Skills for up to 9 hours of 3000-4000 level sociology electives and 3 hours of electives or up to 12 hours of electives for a maximum of 12 hours.

Learning Outcomes

Students who complete the program:

- should demonstrate oral and written communication skills at an acceptable level and express satisfaction with such abilities.
- · will express interest in and increase participation in professional presentation and research symposiums.
- · will increase interest in and seeking acceptance into graduate programs.

5 Accelerated BASociology and MS Emergency Management and Home Land Security

6 Accelerated BA Sociology and MA Organizational Leadership and Learning

DEGREE AUDIT CHECK LIST (BA-SOC) Sociology 2024-25 2025-26

Date			Student's Name		
Grade Point	Graduation Date		T#	, ,	
General E	Education Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	SOC	1003** 2073 2083 3163 4283	15
MATH #		3	SOC/PSY	~(2053, BUAD 2053, or STAT 2163) 2063	6
SCIENCE		4	SOC	(9 HRS UD)	9
SCIENCE		4			
US HIST/GOVT		3	ANTH	1213 or 2003**	3
SOC SCI		0	PSY	2003**	3
FINE ART/HUM		3		(RS 2003 or CJ/SOC 2003)	3
FINE ART/HUM		3			
СОММ		0			
TECH 1001 ♦		1			
TOTAL GEN E	D HOURS	27	MUST	COMPLETE MINOR OR 2ND DEGREI	E
Electives					
	· · ·				
-		Ì			
Accelera	ted MAGOL				
OL CO	re khours				
	chive Chours			TOTAL MAJOR HOURS	39
TOTAL ELECT	TIVE HOURS	54		TOTAL HOURS	
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4		thru thru	Earned Hrs minus P/C HRS to be completed TOTAL	
	**	Satisfyi	ng Gen Ed		

Satisfying Institutional Requirement # C or better must be earned for Gen Ed

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DEGREE AUDIT CHECK LIST

(BA-SOC) Sociology to (MS-EMHS) Emergency Management & Homeland Security

2025-26

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	SOC	1003** 2073 2083 3163 4283	15
MATH #		3	SOC/PSY	~(2053, BUAD 2053, or STAT 2163) 2063	6
SCIENCE		4	SOC	(9 HRS UD)	9
SCIENCE		4			
US HIST/GOVT		3	ANTH	1213 or 2003**	3
SOC SCI		0	PSY	2003**	3
FINE ART/HUM	[3		(RS 2003 or CJ/SOC 2003)	3
FINE ART/HUM	[3			
СОММ		0			
TECH 1001 +		1			
TOTAL GEN E	D HOURS	27	MUS	T COMPLETE MINOR OR 2ND DEGRE	E
Electives					
12 hours maximi	ium of GR for UG				
OL Core 6 hours	1				
OL Elective 6 ho	ours				
				TOTAL MAJOR HOURS	39
TOTAL ELEC	FIVE HOURS	54		TOTAL HOURS	
Final Check:	Min. hours required	120		Earned Hrs	
	40 hours upper level	thr	u	minus P/C HRS	
	# of "D" hours	s thr	u	- to be completed TOTAL	
	Max activity hours 4	-		IOIAL	
		Satisfying (g Institutior	Gen Ed nal Requiren	nent	

C or better must be earned for Gen Ed



REQUEST FOR COURSE DELETION

Department Initiating Proposal	Date
Communication and Media Studies	5/30/24

Title	Signature	Date
Department Head	9 PII	5/30/24
Dr. David J. Eshelman	Nand & Sheh	1
Dean	1. AM	6-19-24
Dr. Jeffrey Cass	Alla	
Assessment	01000	21 1
D r. Christine Austin	amandalaidin	7/23/24
Registrar	Jamas / Andrews	
Ms. Tammy Weaver	Jammy allaur	7/26/24
Graduate Dean (Graduate Proposals Only)	0	
N/A		
Vice President for Academic Affairs		
Dr. Adolfo Santos		

Approval Date
1

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)	
СОММ	2023	
Official Catalog Title:		_
Communication Research and Writing		
		RECEIVED

JUN 19 2024

Registrar's Office

Is this course cross-listed with another existing course? If so, list course subject and number.

Will the cross-listed course be deleted? ^C Yes [©] No

(NOTE: If major or minor course, you must complete the Request for Program Change form to delete course from program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 - N/A
- b. If this course was required for the major or minor, complete the following.
 - How will program level learning outcome(s) previously addressed by this course now be addressed?
 - No longer a required course
- c. What is the rationale for deleting this course? What evidence supports this action?
 We no longer offer this course and have no plans to do so. It was replaced in part by Comm 1023 Exploration of Communication and Media.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

NOTE: This deletion will be effective at the end of the spring term of the current catalog year.



REQUEST FOR COURSE DELETION

Department Initiating Proposal	Date
Communication and Media Studies	5/30/24

Title	Signature	Date
Department Head	A A RI	5/30/24
Dr. David J. Eshelman	Day 1 El	
Dean		1 15-22
Dr. Jeffrey Cass	He lu	6-19-201
Assessment	DUDCO	11
D r. Christine Austi n	amandalardur	7/23/24
Registrar	11 distant	7/26/24
Ms. Tammy Weaver	Jammi lucau	1126124
Graduate Dean (Graduate Proposals Only)	\bigcirc	
N/A		
Vice President for Academic Affairs		
Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)	
JOUR	various (see Assessment C)	2153 and 4113
Official Catalog Title: Jour 2	153	
various (see Assessment C)- Introdu	iction to Telecommunication	on
Jour 4		RECEIVED
	y of American Journalism	JUN 19 2024

Registrar's Office

Is this course cross-listed with another existing course? If so, list course subject and number.

Will the cross-listed course be deleted?

(NOTE: If major or minor course, you must complete the Request for Program Change form to delete course from program.)

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 - N/A
- b. If this course was required for the major or minor, complete the following.
 - How will program level learning outcome(s) previously addressed by this course now be addressed?
 - Not required courses
- c. What is the rationale for deleting this course? What evidence supports this action? We would like to delete JOUR 2153 Intro to Telecommunication, <u>3111 Editorial Conference</u>, <u>3121 Editorial Conference</u>, <u>4111 Editorial Conference</u>, <u>4121 Editorial Conference</u>, and 4113 History of American Journalism. We no longer offer these courses and have no plans to do so. JOUR 3111, <u>4111</u>, <u>3121</u>, <u>and</u> <u>4121</u> <u>Already deleted</u> <u>2023</u>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

NOTE: This deletion will be effective at the end of the spring term of the current catalog year.



Department Initiating Proposal			Date
Communication and Media Stud	dies		5/15/2024
Title	Signature		Date
Department Head David J. Eshelman	Da	f. Celim	6-17-25 6-19-24
Dean Jeffrey Cass	Ae	Um	6-19-24
	0-0	0	
Course Subject: (e.g., ACCT, E	NGL)	Course Number: (e.g., 1	003)
СОММ		4003	
Official Catalog Title:			
Official Catalog Title: Human Communication Theory			
Describe the change you want t	o make: (e	g., delete the prerequisite	, modify the
course description)			
Change prereq to "Comm 1003		•••	dunamia rolo of
Change description to "This the human communication as the d			
time."		arai, pontioal, and social o	nanges across
Answer the following Assessme			and the design of the
a. If this course is mandated	-		cy, include the
directive. If not, state not	applicable.		
N/A			
b. Explain the rationale for t	he cosmeti	c course change	
		is now an elective instead	of the canstone
The description needs to			
The description needs to		ondrigo.	
		RECE	

JUN 19 2024

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <u>http://www.atu.edu/registrar/curriculum forms.php</u>. N/A

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Department Initiating Proposal		Date
Communication and Media Stu	lies	5/15/2024
Title	Signature	Date
Department Head		
David J. Eshelman	Dard. 5	hr 6-17-27
Dean Jeffrey Cass	Actor	6-19-24
	111	
Course Subject: (e.g., ACCT, E	NGL) Course N	umber: (e.g., 1003)
СОММ	4053	
Official Catalog Title:		
Official Catalog Title: Speech Communication Semina	ar	
opecen communication cermin		
Describe the change you want	o make: (e.g., delete tl	ne prerequisite, modify the
course description)		Contra "
Change "Speech Communication	on" to just "Communica	tion. Seminar.
Answer the following Assessme	nt questions:	
a. If this course is mandate	d by an accrediting or o	certifying agency, include the
directive. If not, state not	applicable.	
N/A		
b. Explain the rationale for t		
"Communication" is the s	tandard in the disciplin	ie.
If this course will affect other de	partmonte a Doportm	optal Support Form for each
affected department must be at		
web page at http://www.atu.edu		
N/A		
		DEstation
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Department Initiating Proposal			Date
Communication and Media Stu	idies		5/15/2024
Title	Cianatur		Data
Title Department blood	Signature	•	Date
Department Head David J. Eshelman	Du	JJ. Ch	6-17-21
Dean Jeffrey Cass	Ac	Man	6-19-24
	$\mathcal{O}($		
Course Subject: (e.g., ACCT, E	ENGL)	Course Number: (e.g., 10 4173)03)
Official Catalog Title: Internship in Speech Communi	ication		
Describe the change you want course description) Change title to "Internship in Co Add different credit number opt	ommunicati	on"	modify the
Answer the following Assessme a. If this course is mandate directive. If not, state no N/A	ed by an acc	crediting or certifying agence	y, include the
Communication, Journal Theatre internship cours 4093, 4094) have 1, 2, 3 internship has only a thr	dia Studies lism, and Th ses (Jour 40 3, and 4 crea ee-hour opt	ic course change. offers internships under the neatre headings. The Jour 91, 4092, 4093, 4094; Th 4 dit-hour options. The Com ion. This change brings the nships in the department, g	nalism and 4091, 4092, munication e Comm
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students. As per the name change, the Speech Comm program became "Communication" in 2023 so its internship title should reflect that.

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If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php. N/A



Department Initiating Proposal		Date
Communication and Media Stud	dies	5/15/2024
Title	Signature	Date
Title Department Head	Signature	Date
David J. Eshelman	Dad & Ehr	6.17-21
Dean Jeffrey Cass	Allen	6-19-24
Course Subject: (e.g., ACCT, E		3)
СОММ	4951 -5 4, 4991-4	
Official Catalog Title:		
	mmunications, Special Problems in Con	munications
	······	
	o make: (e.g., delete the prerequisite, m	nodify the
course description)	" (")	
Remove "s" from "Communication	ons" ("Communications"→"Communicat	ion")
Answer the following Assessme	ent questions:	
a. If this course is mandated	d by an accrediting or certifying agency,	include the
directive. If not, state not	applicable.	
N/A		
b. Explain the rationale for t	-	
"Communication" is the s	tandard in the discipline.	
	partments, a Departmental Support For tached. The form is located on the Curr	
web page at http://www.atu.edu		
N/A	noglettan od nodian lornolphp.	
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JUN 19 2024



Department Initiating Proposal			Date
Communication and Media Stud	lies		5/15/2024
Title	Signature		Date
Department Head David J. Eshelman	Du	w & Eliet	6-17-24
Dean Jeffrey Cass	Ae	Min	6-19-24
	\bigcirc (1.
Course Subject: (e.g., ACCT, El JOUR	NGL)	Course Number: (e.g., 1003 3714)
Official Catalog Title: Copy Editing			
Describe the change you want to course description) Cut Jour 2143 prereq.	o make: (e.	g., delete the prerequisite, mo	odify the
Answer the following Assessme a. If this course is mandated directive. If not, state not N/A	by an acc	rediting or certifying agency, i	nclude the
	ve in order n Print curr	to take Jour 3174. Once Jour iculum, it will be necessary to	
If this course will affect other dep affected department must be att web page at <u>http://www.atu.edu/</u>	ached. Th	e form is located on the Curric	
			RECEIVED

JUN 19 2024

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Department Initiating Propos	sal		Date
Communication and Media S	Studies		5/15/2024
Title	Signature)	Date
Department Head David J. Eshelman	Da	J. Cole	6-17-21
Dean Jeffrey Cass	A	Mu	6-17-21 6-19-21
Course Subject: (e.g., ACCT TH	, ENGL)	Course Number: (e.g., 100 Practicums (2511, 2521, 2 2711, 2721, 3711, 3721, 3 3811, 3821, 4511, 4521, 4 4711, 4721, 4731, 4741, 4	2611, 2621, 731, 3741, 611, 4621
Official Catalog Title: Practicums in various subject	ts (such as ac	ting, directing, and costume)	
Describe the change you was course description) Cut 2511, 2521, 2711, 2721, 4741, 4821, 4831 Rename 2611, 2621, 3711, 3 Allow each to be repeated on	3731, 3741, 3 3721, 4711, 47	3811, 3821, 4511, 4521, 461	1, 4621, 4731,
Answer the following Assess a. If this course is manda directive. If not, state r N/A	ated by an acc	rediting or certifying agency,	include the
	acticum sectio	c course change. ons is unwieldy. It creates a ered independently. Also, th	÷
			RECEIVED

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of doing practicums give the illusion of many under-enrolled. Furthermore, even though we have 22 practicums with different names, we do not have practicums specifically named for a number of skills that students exhibit---for instance, playwriting, voice acting, sound design, and film-making. It is simpler to scale back the number of practicum courses and give them more general names. This also follows common practice---for example at the U of A.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php. N/A



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Communication and Media Studies	May 15, 2024

Title	Signature	Date
Department Head David J. Eshelman	Dudj. Ch	6-17-21
Dean Jeffrey Cass	Allen	6-19-24

PROGRAM TITLE:

BA in Digital Content Creation, CP in Digital Content Creation

Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.)

Add a note that, if Comm 2003 is taken in partial fulfillment of the DCC degree requirements, then the credits cannot also be used toward Gen Ed. Add footnote to FAH and Performance Elective

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 N/ A
- b. Explain the rationale for the cosmetic course change.

Digital content creators need to have experience in performance. We offer three aesthetic performance courses that count toward the BA and CP: Comm 2013 Voice & Diction, Comm 3063 Oral Interpretation, and Th 2703 Acting Theories and Techniques. We also allow Comm 2003 Public Speaking to count in case the student has qualms about aesthetic performance. However, since Comm 2003 also counts toward Gen Ed, it is

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liable to become the default choice out of convenience. The caveat on this form will encourage students to broaden their performance range while still allowing Public Speaking as an option.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php. N/A

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DIGITAL CONTENT CREATION, BACHELOR OF ARTS

Dr. David Eshelman, Department Head Energy Center, Room 124 (479) 964-0890 deshelman@atu.edu

The Digital Content Creation degree prepares students to work in the fast-changing world of media production. It gives students experience with film-making, public relations, social media, and communication ethics. Students will leave with the ability to coordinate and create content for social media efforts—either their own or for employers.

Learning Goals

- · Effective and ethical use of social media
- · Ability to enact public relations campaigns
- Film-making
- Performance
- · Building an online presence
- · Cultivating an online audience

Curriculum

Course	Title	Hours	Completed
Freshman			
Fall			
COMM/JOUR 1023	Exploration of Media and Communication	3	
ENGL 1013	Composition I	3	
MATH XXXX	Mathematics ¹	3	
TECH 1001	Orientation to the University	1	
USHG 1XXX	U.S. History and Government	3	
Elective	the second se	3	and the state of the
	Hours	16	
Spring			
ENGL 1023	Composition II	3	
FAH 1XXX	Fine Arts and Humanities Courses ¹) 3	3	
SCIL 1XXX	Science with Laboratory ¹	4	
SS 1XXX	Social Science Courses 1	3	
Elective		3	
	Hours	16	
Sophomore			
Fall			
SCIL 1XXX	Science with Laboratory ¹	4	-
SS 1XXX	Social Science Courses ¹	3	
Select one of the following:		3	
ТН 2703	Acting Theories and Techniques		a
COMM 2003	Public Speaking 3		
COMM 2013	Voice and Diction		
COMM 3063	Oral Interpretation		
TH 3263	Narrative Film Production	3	
Elective	the state of the s	3	
	Hours	16	
Spring			
Digital Content Creation Elective ²		3	
FAH 1XXX	Fine Arts and Humanities	3	

Courses 🔰 🏅

	Total Hours	120	
	Hours	12	
Elective		3	
Elective (3000-4000 Level)		6	
COMM 4823 or JOUR 4823	Communication Capstone or Journalism Capstone	3	
Spring			
	Hours	15	
Elective		3	
Elective (3000-4000 Level)		9	
JOUR 4023	Social Media	3	
Fall			
Senior			
	Hours	15	
Elective		5	
Elective (3000-4000 Level)		4	
TH 4293	Social Media Influencing	3	
COMM 3133	Digital Civility	3	
Spring	Hours	15	
Elective		9	
JOUR 3173	Public Relations Principles	3	
Digital Content Creation Elective ²		3	
Fall			
Junior			
	Hours	15	
Elective		6	
or FAH 1XXX	or Fine Arts and Humanities Courses	3	
SS 1XXX	Social Science Courses 1, 3		

See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)".

² Digital Content Creation Electives include: COMM/JOUR/TH Intership or Practicum, JOUR 2143 Media Writing, JOUR 4073 Graphic Communication, COMM 3003 Interpersonal Communication, COMM 3163 Writing for Performance, COMM 3263 Podcast/Radio Theatre Writing, TH 4563 Sound Design for Moving Image, TH 3803 Directing Theories and Techniques, and other courses approved by advisor.

3 COMM 2003: fublic Speaking will not be used to satisfy the general education Learning Outcomes Fine Arts and Humanitics requirement if used to Satisfy Graduates of the program will: performance elective.

· demonstrate an understanding of public relations principles and the ability to plan a campaign.

- · employ fundamental film-making skills including plot structure, shot planning, camera work, and editing.
- · use theories related to the functioning of social media communication.
- employ digital communication effectively and ethically.
- · build, leverage, and monetize an online presence.

DEGREE AUDIT CHECK LIST (BA-DCC) Digital Content Creation

2024-25

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General H	Education Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	COMM/ JOUR	1023 4823	6
MATH #		3	СОММ	3133	3
SCIENCE		4	JOUR	3173 4023	6
SCIENCE		4	ТН	3263 4293	6
US HIST/GOVT		3	Perf Elect	COMM 2003 2013 3063 or TH 2703	3
SOC SCI	(6-9)	0	SMEI	6 HRS (3 UD) JOUR 2143 4073	6
SOC SCI		0		COMM 3003 3163 3263	
SOC SCI		0		TH 3803 4563 COMM 1111 1121 2111	
FINE ART/HUM	(6-9) exempt comm	280	3	2121 3111 3121 4111 4121 4173	
FINE ART/HUM		0		JOUR 1411 1421 1811 1821 1911	
FINE ART/HUM	satisty fert e	lec 15		1921 2411 2421 2511 2521 2811 2821	
TECH 1001 •		1		2911 2921 3411 3421 3811 3821 3911	
				3921 4091 4092 4093 4094 4411 4421	
TOTAL GEN E	D HOURS	36		4811 4821 4911 4921	
Electives	A PLAN STRATIG			TH 2511 2521 2611 2621 2711 2721 3711	I
				3721 3731 3741 3811 3821 4091 4092	
				4093 4094 4511 4521 4611 4621	
(35 LD)				4711 4721 4731 4741 4821 4831	
(19 UD)				TOTAL MAJOR HOURS	30
TOTAL ELECT	FIVE HOURS	54		TOTAL HOURS	
Final Check:	Min. hours required 40 hours upper level	120	thru	Earned Hrs minus P/C HRS	
	# of "D" hours Max activity hours 4		thru	to be completed TOTAL	

** Satisfying Gen Ed

Satisfying Institutional Requirement

 $\# \ C$ or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST (BA-DCC) Digital Content Creation

2025-26

Date			Student's	Name	
Grade Point	Graduation Date		T #		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	COMM/ JOUR	1023 4823	6
MATH #		3	СОММ	3133	3
SCIENCE		4	JOUR	3173 4023	6
SCIENCE		4	тн	3263 4293 .	6
US HIST/GOVT		3	Perf Elect	COMM 2003*** 2013 3063 or TH 2703	3
SOC SCI	(6-9)	0	SMEI	6 HRS (3 UD) JOUR 2143 4073	6
SOC SCI		0		COMM 3003 3163 3263	
SOC SCI		0		TH 3803 4563 COMM 1111 1121 2111	
FINE ART/HUM	(6-9)	0		2121 3111 3121 4111 4121 4173	
FINE ART/HUM		0		JOUR 1411 1421 1811 1821 1911	
FINE ART/HUM		15		1921 2411 2421 2511 2521 2811 2821	
TECH 1001 ♦		1		2911 2921 3411 3421 3811 3821 3911	
				3921 4091 4092 4093 4094 4411 4421	
TOTAL GEN E	D HOURS	36		4811 4821 4911 4921	
Electives				TH 2511 2521 2611 2621 2711 2721 3711	I
				3721 3731 3741 3811 3821 4091 4092	
				4093 4094 4511 4521 4611 4621	
(35 LD)				4711 4721 4731 4741 4821 4831	
(19 UD)				TOTAL MAJOR HOURS	30
TOTAL ELECI	TIVE HOURS	54		TOTAL HOURS	
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4	tł	1ru	Earned Hrs minus P/C HRS to be completed TOTAL	
		atisfying			12
	 Satisfying # C or better n 		nal Requirement		
	***If student takes COI				

***If student takes COMM 2003, must select another FAH



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Communication and Media Studies	5/30/24

Title	Signature	Date
Department Head Dr. David J. Eshelman	Dard & Celt	6-17-21
		011-
Dean		1 10 2
Dr. Jeffrey Cass	Ac la	6-19-27
Assessment		
Dr. Christine Austin	Chardabardher	7/23/24
Registrar		110111
Ms. Tammy Weaver	Sammy award	7/26/24
Vice President for Academic Affairs	0	
Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: CP in Print Journalism

> RECEIVED JUN 19 2024 Registrar's Office

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives) Replace Jour 2143 Media Writing with Jour 3714 Copy Editing

What impact will the change have on staffing, on other programs and space allocation? N/A

Answer the following Assessment questions:

- a. How does the program change align with the university mission? This change aligns with the university's progressive intellectual development goal by providing more discipline-specific training to our students that prepare them for the future. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NA
- b. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program? Students will gain the skill of copy editing, important to those seeking jobs in the print media.
 - Provide an example or examples of student learning assessment evidence which supports the changes in the program. This move came out of the Journalism Program's annual curriculum review. Our CPs provide enhance learning over and above our major requirements. Jour 2143 is required of all Journalism majors. Jour 3174 is appropriate for those seeking expertise in the specific field of print journalism.
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.
 Editing is a common course in journalism programs. The U of A and UCA include it in their print journalism requirements. This is not a new class for us. We have always had it. However, as we move from concentrations to certificates, we decided that the course was important enough for inclusion in the certificate.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

Program Learning Outcomes

LO1: Students will demonstrate an ability to gather and write news, particularly through research and interviews, displaying critical thinking in selection and organization of information for the audience.

LO2: Students will demonstrate an ability to write across multiple platforms multi-source news and feature (human interest) stories that are well-organized, accurate, objective and concise. LO3: Students will identify and correct structural weaknesses in news stories could certainly be one, which would be accomplished with weekly hands-on editing exercises in the class and lab-sessions.

Assessment Measures

LO1: Assessed in JOUR 3143 News Reporting – news stories intended for the *Arka Tech* newspaper

LO2: Assessed in JOUR 3153 Feature Writing - longer form narrative story assignment -

and Jour 4143 Advanced Reporting – news item using information gathered from multiple sources

LO3: Assessed in JOUR 3174 Copy Editing --- hands-on editing exercises in class and lab sessions

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

PRINT JOURNALISM, CERTIFICATE OF PROFICIENCY

Dr. David Eshelman, Department Head Energy Center 124 (479) 964-0890 deshelman@atu.edu

The Certificate of Proficiency in Print Journalism provides students with the opportunity to earn within the first four semesters of study, a certificate acknowledging their instruction in print journalism. This stackable education sequence enhances a student's employment opportunity and augments any degree program with which it is paired.

Curriculum

Code JOUR 2143	JOUR 3714	Title Media Writing - Copy	Edifing	Hours 3
JOUR 3143		News Reporting	J	3
JOUR 3153		Feature Writing		3
JOUR 4143		Advanced Reporting		3
Total Hours				12

Learning Outcomes

- · Students will employ news principles while developing a solid sense of news judgement.
- · Students will demonstrate an ability to gather and write news, particularly through research and interviews, displaying critical thinking in selection and organization of information for the audience.
- · Students will demonstrate an ability to write across multiple platforms multi-source news and feature (human interest) stories that are wellorganized, accurate, objective and concise.

DEGREE AUDIT CHECK LIST (CP-PRNT Print Journalism) 2024-25 2025-24

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General	Education Requirements	Hrs	- State	Minor Requirements	Hrs
ENGL #			JOUR	2143 3143 3153 4143	12
MATH #				3174	
SCIENCE					
US HIST/GOVT					
SOC SCI					
					-
FINE ART/HUM					
СОММ					
TECH 1001 •					
TOTAL GEN F	CD HOURS				
				TOTAL HOURS (12)	
TOTAL ELECT	TIVE HOURS (0)			TOTAL HOURS	

Final Check:

Min. hours required 12 Earned Hrs

to be completed TOTAL

Must have 2.00 in minor Must have minimum of 8 hours in residence Must use same catalog for both major and minor

DEGREE AUDIT CHECK LIST (CP-PRNT Print Journalism)

2025-26

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General	Education Requirements	Hrs		Minor Requirements	Hrs
ENGL #			JOUR	3143 3153 3174 4143	12
MATH #					
SCIENCE					
US HIST/GOVT					
SOC SCI					
FINE ART/HUM	Ι				
СОММ					
TECH 1001 +					
TOTAL GEN	ED HOURS				
				TOTAL HOURS (12)	
TOTAL ELEC	TIVE HOURS (0)			TOTAL HOURS	

Final Check:

Min. hours required 12 Earned Hrs _____ to be completed _____

TOTAL

Must have 2.00 in minor Must have minimum of 8 hours in residence Must use same catalog for both major and minor



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Communication and Media Studies	5/30/24

Title	Signature	Date
Department Head	ALL PIN	<i>c</i>
Dr. David J. Eshelman	atus J. all	6-17-21
Dean		1.10.2.1
Dr. Jeffrey Cass	Her Un	6-19-24
Assessment		-1 1.
Dr. Christine Austin	amanda Gardon	7/23/24
Registrar		
Ms. Tammy Weaver	Jammylucauer	7126124
Vice President for Academic Affairs	0	
Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: Journalism minor

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Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives) Replace Jour 4883 with Jour 2263 Media and Society

What impact will the change have on staffing, on other programs and space allocation? N/A

Answer the following Assessment questions:

- a. How does the program change align with the university mission? This change aligns with the university's progressive intellectual development goal by providing coursework that will prepare students for the future. This course replaces one that was more theoretical with one that is more practical. All good media professionals need to be media literate and to know how media interact with society. We already made this change with the BA but forgot to do it for the minor.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 N/A
- a. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program? Students will encounter topics related media literacy and media and its effects on society.
 - Provide an example or examples of student learning assessment evidence which supports the changes in the program.
 This move originates with the Journalism curriculum overhaul of 2023. At that time, we replaced Jour 4883 as a requirement with a capstone. We introduced Jour 2263 as a requirement, feeling that its skills were better suited to a lower-level class that would come earlier in a student's career. At a journalism curriculum meeting, the faculty noticed that the minor still contained the old requirements.
- c. fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. This course is not unusual in journalism programs. The U of A includes a Media and Society class in their program.
- d. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

As a minor, the courses will be assessed with the journalism degree. The required classes are also required of the journalism BA---that is, they will be after this program change.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

JOURNALISM MINOR

The minor in journalism is designed for students with any major who wish to better understand the role of media in a free society, and/or who anticipate dealing with media outlets in their future careers.

Curriculum

Code	Title	Hours
JOUR 2133	Introduction to Mass Communication	3
JOUR 2143	Media Writing	3
JOUR-4883 JOUR 2263	Mass Communication Theory Media and Suciety	3
Nine hours of 3000 or 4000 level JO	UR Electives from the three Journalism Options	9
Total Hours		18

Total Hours

DEGREE AUDIT CHECK LIST (MINOR-JOUM) Journalism

2024-25 2025-24

Date			Studen	t's Name		
Grade Point Graduation Date			T#			
General	Education Requirements	Hrs	200	Minor Requirements	Hrs	
ENGL #			JOUR	2133 2143 4883- 2263	9	
MATH #			JOUR	9 HRS FROM:		
SCIENCE				2143 2253 3143 3153 3173 3183		
US HIST/GOVT				3193 3273 4073 4133 4143 4173	9	
SOC SCI						
FINE ART/HUM						
СОММ						
TECH 1001 ♦						
TOTAL GEN F	ED HOURS					
				TOTAL MINOR HOURS (18)		
TOTAL ELECT	TIVE HOURS (0)			TOTAL HOURS		

Final Check:

Min. hours required 18 Earned Hrs to be completed

TOTAL

Must have 2.00 in minor Must have minimum of 6 hours in residence Must use same catalog for both major and minor

DEGREE AUDIT CHECK LIST (MINOR-JOUM) Journalism

2025-26

Date			Studen	t's Name	
Grade Point	Graduation Date		T#		
General	Education Requirements	Hrs		Minor Requirements	Hrs
ENGL #			JOUR	2133 2143 2263	9
MATH #			JOUR	9 HRS FROM:	
SCIENCE				2143 2253 3143 3153 3173 3183	
US HIST/GOVT	,			3193 3273 4073 4133 4143 4173	9
SOC SCI					
FINE ART/HUN	1				
СОММ		-			
TECH 1001 +					
TOTAL GEN	ED HOURS				
				TOTAL MINOR HOURS (18)	
TOTAL ELEC	TIVE HOURS (0)			TOTAL HOURS	

Final Check:

Min. hours required 18 Earned Hrs _____ to be completed _____ TOTAL _____

Must have 2.00 in minor Must have minimum of 6 hours in residence Must use same catalog for both major and minor



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Communication and Media Studies	May 15, 2024

Title	Signature	Date
Department Head David J. Eshelman	Ward J. Ell	6-17-21
Dean Jeffrey Cass	Alla	6-19-17
	0 110	

PROGRAM TITLE:

Minor in Speech Communication

Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.)

Change name to Minor in Communication (drop "Speech")

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 N/ A
- b. Explain the rationale for the cosmetic course change.

The BA in Speech (Speech Comm) became the BA in Communication in 2023. The minor was neglected in the process and should be altered to fit the new name for the associated BA

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

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SPEECH COMMUNICATION MINOR

Dr. David Eshelman, Department Head Energy Center 124 (479) 964-0890 deshelman@atu.edu

The minor in speech communication is designed for students with any major who recognize the need for communication skills in order to achieve their career goals.

Curriculum

Code	Title	Hours
COMM 2003	Public Speaking	3
COMM 3123	Argumentation	3
12 hours of 3000 or 4000	Dievel COMM Electives	12
Total Hours		18

Total Hours

DEGREE AUDIT CHECK LIST (MINOR-CM) Speech Communication

2024-25- 2025-26

Date	18	Student's Name			
Grade Point Graduation Date		T#			
General Education Requirements	Hrs		Minor Requirements	Hrs	
ENGL#		сомм	2003 3123	6	
MATH #		сомм	(12 HRS UD)	12	
SCIENCE					
US HIST/GOVT					
SOC SCI					
FINE ART/HUM					
СОММ					
TECH 1001 ♦					
TOTAL GEN ED HOURS					
			TOTAL MINOR HOURS (18)		
TOTAL ELECTIVE HOURS (0)			TOTAL HOURS		

Final Check:

Min. hours required 18 Earned Hrs ______ to be completed ______ TOTAL _____

Must have 2.00 in minor Must have minimum of 6 hours in residence Must use same catalog for both major and minor

DEGREE AUDIT CHECK LIST (MINOR-CM) Communication

2025-26

Date		Student's Name			
Grade Point	Graduation Date		T# Minor Requirements		
General	Education Requirements	Hrs			Hrs
ENGL #			сомм	2003 3123	6
MATH #			СОММ	(12 HRS UD)	12
SCIENCE					
US HIST/GOVT					
SOC SCI					
FINE ART/HUM					
СОММ					
TECH 1001 ♦					
TOTAL GEN F	ED HOURS				
		_			
		_			
				TOTAL MINOR HOURS (18)	
TOTAL ELECT	TIVE HOURS (0)			TOTAL HOURS	

Final Check:

Min. hours required 18 Earned Hrs ______ to be completed ______ TOTAL

Must have 2.00 in minor

Must have minimum of 6 hours in residence Must use same catalog for both major and minor



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Communication and Media Studies	5/15/2024

Title	Signature	Date
Department Head	Q I PI	
David J. Eshelman	and the	6-17-21
Dean		1
Jeffrey Cass	Allen	6-19-27
Assessment	baac 1	
Dr. Christine Au stin	Chundabardan	7/23/24
Registrar	,	
Ms. Tammy Weaver	Jammylicaula	7/26/24
Vice President for Academic Affairs	U	
Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: Minor in Social Media

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JUN 19 2024

Outline change in program:

Cut from required courses: Comm 4153 Persuasive Theory and Audience Analysis, Jour 3173 Public Relations Principles, Jour 3273 Public Relations Writing, Jour 4083 Internet Communication or Jour 4123 Laws of Communication

Add to required courses: Jour 4563 Sound Design for Moving Image or Jour 2253 Basic Video Production, Mkt 3063 Social Media Marketing, Th 4293 Social Media Influencing

What impact will the change have on staffing, on other programs and space allocation? N/A

Answer the following Assessment questions:

- a. How does the program change align with the university mission? This change aligns with the university's progressive intellectual development goal by providing cutting-edge programs to our students that prepare them for the future. This change keeps the program current.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 N/A
- c. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program? The changes aim to make the program more practical and more targeted on social media. As the university develops additional coursework in the areas of social media and digital content creation, these courses need to be included in the social media minor.
 - Provide an example or examples of student learning assessment evidence which supports the changes in the program.
 At our departmental curriculum meetings, the faculty have discussed students wanting a revamp of this minor. We dealt first with larger departmental issues (fixing the journalism and comm majors, adding the digital content creation major) and then turned our attention to this minor.
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.

The discipline of social media is changing rapidly with technological innovation. The new courses emphasize practical skills with additional emphasis on content creation. The change also reduces the number of required hours, bringing the minor more in line with other ATU minors.

c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

As a minor, many of the courses will be assessed with the theatre & film production, journalism, and digital content creation degrees. Shared goals include visual storytelling (theatre & film production), using various media formats (journalism), demonstrating knowledge of media's role (journalism), film-making (digital content creation), and building and online presence (digital content creation).

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

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Arkansa	s Tech	Univers	ity
DEPARTMEN	TAL S	UPPORT	FORM

This form must be completed for every department affected by the course change.

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Department Affected: School of Business -Marketing		This department Supports does not support the change.	
Comments:	Adding MKT 3063 Social Media	A Loris Contractor	•

Department Head Signature: _____ Kevin Mason

Date: 6/19/2024

-

SOCIAL MEDIA MINOR

Dr. David Eshelman, Department Head Energy Center 124 (479) 964-0890 deshelman@atu.edu

The minor in social media will provide students outside of the Department of Communication and Journalism the opportunity to gain general and practical knowledge and skills that will be beneficial to them and expand their career options.

Curriculum

Code	Title	Hours
COMM 4153	Persuasive Theory and Audience Analysis	3
JOUR 2163	Introduction to Multimedia	3
JOUR 3173	Public Relations Principles	3
JOUR 3273	Public Relations Writing	3
JOUR 4023	Social Media	3
JOUR 4083 or JOUR 4123	Internet Communication	3
МКТ 3163	Consumer Behavior	3
or PSY 2023	Consumer Psychology	
Total Hours		21

JOUR 2253 Basic Video Production JOUR 4563 Sound Resign for Moving Image MKT 3063 Social Media Marketing TH 4293 Social Media Influencing

DEGREE AUDIT CHECK LIST (MINOR-SM) Social Media 2024-25 2025-24

Date			Student	's Name	
Grade Point	Graduation Date		T#		
General	Education Requirements	Hrs		Minor Requirements	Hrs
ENGL #			JOUR	2163 3 173 327 3 4023 2253 4563	12
MATH #			JOUR	4 083 or 41 23	-3
SCIENCE			сөмм	4153	-3
US HIST/GOVT				MKT 3163 or PSY 2023	3
SOC SCI			MET	3063	3
			TH	4293	3
FINE ART/HUM					
СОММ					
TECH 1001 ◆					
TOTAL GEN I	ED HOURS	_			
		_			
,					
				TOTAL MINOR HOURS (21)	
TOTAL ELECT	TIVE HOURS (0)			TOTAL HOURS	

Final Check:

Min. hours required 21 Earned Hrs to be completed TOTAL

Must have 2.00 in minor Must have minimum of 6 hours in residence Must use same catalog for both major and minor

DEGREE AUDIT CHECK LIST (MINOR-SM) Social Media

2025-26

Date			Studen	t's Name	
Grade Point Grad	luation Date		T#		
General Educ	ation Requirements	Hrs		Minor Requirements	Hrs
ENGL#			JOUR	2163 2253 4023 4563	12
MATH #			МКТ	3063	3
SCIENCE				MKT 3163 or PSY 2023	3
US HIST/GOVT			тн	4293	3
SOC SCI					
FINE ART/HUM					
сомм					
TECH 1001 ♦					
TOTAL GEN ED HO	DURS				
				TOTAL MINOR HOURS (21)	
TOTAL ELECTIVE	HOURS (0)			TOTAL HOURS	

Final Check:

Min. hours required 21 Earned Hrs

to be completed

TOTAL

Must have 2.00 in minor

Must have minimum of 6 hours in residence

Must use same catalog for both major and minor



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
History & Political Science	3/13/24

Title	Signature	Date
Department Head Aaron McArthur	1 ME	- 14 Mar 24
Dean Jeffrey Cass	Act an	3/24/24
		2/1/

PROGRAM TITLE:

BA History

Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.)

Add HIST 3273 (Digital History) to the list of classes that fulfill the requirement for a 3000-4000 public history course. This change will impact footnote 5 and the junior year spring semester.

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 Not applicable
- b. Explain the rationale for the cosmetic course change. This course was originally designed to support the BA Public History. While that major is gone, the class is still in demand in large part due to its emphasis on methods for practicing public history digitally.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog Curriculum in BA History (enter title for program changing)			
Freshman Fall Semester Freshman Spring Semester			
Add/Change: n/a	Add/Change: n/a		
Delete: n/a	Delete: n/a		
Total Hours: 14	Total Hours: 16		
Sophomore Fall Semester	Sophomore Spring Semester		
Add/Change: n/a	Add/Change: n/a		
Delete: n/a	Delete: n/a		
Total Hours: 15	Total Hours: 15		
Junior Fall Semester	Junior Spring Semester		
Add/Change: n/a	Add/Change: Add HIST 3273 (Digital History) to list of		
Delete: n/a	applicable 3000-4000 public history classes for footnote 5 for spring semester junior year		
Total Hours: 15	Delete: n/a		
	Total Hours: 15		
Senior Fall Semester	Senior Spring Semester		
Add/Change: n/a	Add/Change: n/a		
Delete: n/a	Delete: n/a		
Total Hours: 15	Total Hours: 15		
Total Progra	am Hours: 120		

HISTORY, BACHELOR OF ARTS

Dr. Aaron McArthur, Department Head Witherspoon Hall, Room 255 (479) 968-0455 amcarthur2@atu.edu

Curriculum

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition 1	3	
HIST 1503	World History to 1500	3	
MATH XXXX	Mathematics ¹	3	
SCIL 1XXX	Science with Laboratory ¹	4	
TECH 1001	Orientation to the University	1	
	Hours	14	
Spring			
ENGL 1023	Composition II ¹	Э	
HIST 1513	World History since 1500	3	
POLS 2003	American Government	3	<u> </u>
SCIL 1XXX	Science with Laboratory ¹	4	
Elective ⁵		3	
	Hours	16	
Sophomore			
Fall			
ANTH 2003	Cultural Anthropology	3	
or SOC 1003	or Introductory Sociology		
Beginning Language I ²		3	
ECON 2003	Principles of	3	
	Macroeconomics	-	
GEOG 2013	Regional Geography of the	3	
	World		
HIST 2003	United States History to	3	
	1877		
	Hours	15	
Spring			
Beginning Language II ²		3	
GEOG Elective (3000-4000 level)		3	
HIST 2013	United States History since	3	
1101 2013	1877	Ū	
HIST 2513	Sources and Methods in	3	
	History		
Elective		3	
	Hours	15	
Junior			
Fall			
	Introduction to Public	2	
HIST 2203	History	3	
HIST Elective (3000-4000 level) ³	Thousy	3	
HIST Elective (3000-4000 level) ⁴			
HIST Elective (3000-4000 level) Elective ⁵		3	
Elective		6	
	Hours	15	
Spring			
HIST Elective (3000-4000 level) ⁶		3	
Elective ⁵		12	
	Hours	15	

Senior Fall

HIST Elective (3000-4000 level) 3,7

2 History, Bachelor of Arts

Elective ^{5,7}		12	
	Hours	15	
Spring			
HIST 4153	History of Arkansas	3	
HIST 4963	Senior Seminar	3	
HIST Elective (3000-4000 level) 4.7		3	
Elective ^{5,7}		6	
	Hours	15	
	Total Hours	120	

- ¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)."
- ² Must be in one language. Students may waive three hours of language requirement for every one year of language study in high school with grades of "C" or better.
- ³ HIST class must be in the sub-field of United States History.
- ⁴ HIST class must be in the sub-field of European or World History.
- ⁵ At least 40 of the total hours required for graduation must be 3000 4000 level courses.
- ⁶ HIST class must be in the sub-field of Public History
- ⁷ Students admitted to the accelerated BA History to MA History may substitute six (6) hours of 5000 and 6000-level history courses for 4000-level courses.

Learning Outcomes

Students who complete the program will:

- experience an immersion in historical reasoning and knowledge of the past that includes an understanding of the development of human society and culture, as well as the interrelationships between causation and change.
- · demonstrate the ability to gather, analyze, evaluate, and integrate relevant information.
- · demonstrate the ability to draw informed and reasoned (or logical) conclusions about the subject matter.
- · demonstrate the ability to state a thesis or hypothesis, defend and test it.
- · demonstrate the ability to gather, organize, and synthesize appropriate information to draw reasonable conclusions.
- · should demonstrate the ability to acknowledge and cite sources for information in an acceptable format.
- · test, apply and develop the skills and techniques of the discipline either in or outside the classroom.
- · develop a habit of life-long learning as an informed, active and engaged citizen.

DEGREE AUDIT CHECK LIST (BA-HST) History 2024-25. 2025-24

Hrs

39

3

3

3

3

3

6

60

Date			Student	's Name	
Grade Point	Graduation Date		T#		
General E	General Education Requirements Hrs		Major Requirements		
ENGL #	1013/1043 & 1023/1053	6	HIST	1503** 1513** 2003** 2013** 2203 2513	
MATH #		3		4153 4963	
SCIENCE		4	Public HIST 3 HR	3223 3243 3283 4293 4403 3273	
SCIENCE		4	US HIST 6 HR		
US HIST/GOVT		0		3123 4013 4023 4033 4053 4073 4083 4093	
SOC SCI		0		4123 4133 4143 4163 4173 4183 4193 4203	
FINE ART/HUM		0		4213 4233 4293 4813	
FINE ART/HUM		0	WORLD/ EURO	3313 3323 3413 3423 3433 3443 3453 3463	
СОММ		0	6 HR	3473 3483 3493 3503 3513 3533 3543 3553	
TECH 1001 +		1		3563 3573 3603 3613 3623 3633 3703 3803	
				4023 4483 4503 4513 4813 4823	
TOTAL GEN E	DHOURS	18	ANTH/ SOC	ANTH 2003 OR SOC 1003	
Electives			ECON	2003	
			GEOG	2013	
			GEOG	(3 HRS UD)	
			POLS	2003	
			FOR LANG	(ONE LANG) 1013** 1023**	
				TOTAL MAJOR HOURS	
TOTAL ELECT	TIVE HOURS (16 UD)	42		TOTAL HOURS	

Earned Hrs Min. hours required 120 40 hours upper level _____ thru _____ minus P/C HRS # of "D" hours thru to be completed Max activity hours 4 TOTAL

> ** Satisfying Gen Ed Satisfying Institutional Requirement # C or better must be earned for Gen Ed

Final Check:

DEGREE AUDIT CHECK LIST (BA-HST) History

2025-26

Grade Point	Graduation Date	
General E	ducation Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6
MATH #		3
SCIENCE		4
SCIENCE		4
US HIST/GOVT		0
SOC SCI		0
FINE ART/HUM		0
FINE ART/HUM		0
СОММ		0
TECH 1001 ♦		1
TOTAL GEN E	D HOURS	18
Electives		
TOTAL ELECT	TIVE HOURS (16 UD)	42

Student's Name				
T#				
	Major Requirements	Hrs		
HIST	1503** 1513** 2003** 2013** 2203 2513			
	4153 4963			
Public HIST 3 HR	3223 3243 3273 3283 4293 4403			
US HIST (HR	3013 3023 3033 3043 3063 3073 3083 3103			
	3123 4013 4023 4033 4053 4073 4083 4093			
	4123 4133 4143 4163 4173 4183 4193 4203			
	4213 4233 4293 4813			
WORLD/ EURO	3313 3323 3413 3423 3433 3443 3453 3463			
6 HR	3473 3483 3493 3503 3513 3533 3543 3553			
	3563 3573 3603 3613 3623 3633 3703 3803			
	4023 4483 4503 4513 4813 4823	39		
ANTH/ SOC	ANTH 2003 OR SOC 1003	3		
ECON	2003	3		
GEOG	2013	3		
GEOG	(3 HRS UD)	3		
POLS	2003	3		
FOR LANG	(ONE LANG) 1013** 1023**	6		
	TOTAL MAJOR HOURS	60		
	TOTAL HOURS			



Min. hours required <u>120</u> 40 hours upper level thru _____ # of "D" hours thru _____ Max activity hours 4 Earned Hrs minus P/C HRS to be completed TOTAL

** Satisfying Gen Ed
Satisfying Institutional Requirement
C or better must be earned for Gen Ed



Department Initiating Proposal			Date		
Music			5/31/2024		
۱					
Title	Signature		Date		
Department Head Jeff Bright	Gif	Buto	5/31/2024		
Dean Jeff Cass	JA	hey Cass	06/01/24		
Course Subject: (e.g., ACCT, El MUS	NGL)	Course Number: (e.g. 1191	., 1003)		
Official Catalog Title: Vocal Dic	tion				
Describe the change you want to course description) remove " Of			site, modify the		
 Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable b. Explain the rationale for the cosmetic course change. 					
Update description to accurately reflect current practice.					
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.					



Department Initiating Proposal			Date	
Music			5/31/2024	
Title	Signature		Date	
Department Head	Signature		5/31/2024	
Jeff Bright	U.	1 Suto		
Dean Jeff Cass	Jel	hey Cars.	06/01/24	
h	0 A	F	h	
Course Subject: (e.g., ACCT, El MUS	NGL)	Course Number: (e 1431	∍.g., 1003)	
Official Catalog Title: Class Pian	no III			
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) add to prerequisite "Music Majors Only"				
Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable				
b. Explain the rationale for the cosmetic course change.				
Update description to accurately reflect current practice.				
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php .				



Department Initiating Proposal			Date
Music			5/31/2024
Title	Signature		Date
Department Head	Signature		5/31/2024
Jeff Bright	().//	Bet	5/5 1/2024
Dean Jeff Cass	J.K	hey Cass	06/01/24
	0.1	0	
Course Subject: (e.g., ACCT, El MUS	,	Course Number: (e.g., 1441	1003)
Official Catalog Title: Class Pian	no - V		
Describe the change you want to	o moko: (o a	delate the prorequie	ita madifi tha
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) add to prerequisite "Music Majors Only"			
Answer the following Assessme	nt questions	:	
a. If this course is mandated	d by an accre	editing or certifying age	ency, include the
directive. If not, state not	applicable.	Not Applicable	
b. Explain the rationale for the cosmetic course change.			
Update description to a	ccurately re	eflect current practice).
If this course will affect other dep	oartments, a	Departmental Suppor	t Form for each
affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php .			



Department Initiating Proposal		Date		
Music		5/31/2024		
Title	inature	Date		
Department Head		5/31/2024		
Jeff Bright (Ull Suto			
Dean Jeff Cass	effrey Case	06/01/24		
U				
Course Subject: (e.g., ACCT, ENGL MUS) Course Number: (e 2191	e.g., 1003)		
Official Catalog Title: Vocal Diction	II			
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) remove "Offered: Fall"				
Answer the following Assessment questions:				
a. If this course is mandated by	• • •	agency, include the		
directive. If not, state not applicable. Not Applicable				
b. Explain the rationale for the cosmetic course change.				
Update description to accurately reflect current practice.				
	ately reliect current prac			
If this course will affect other departments, a Departmental Support Form for each				
affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php .				



Department Initiating Proposal			Date	
Music			5/31/2024	
Title	Signature		Date	
Department Head Jeff Bright	G	Ar Buto	5/31/2024	
Dean Jeff Cass	Jeff	hey Cass	06/01/24	
	0	0		
Course Subject: (e.g., ACCT, EN MUS	NGL)	Course Number: (e. 2703	g., 1003)	
Official Catalog Title: Music Technology				
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) remove from prerequisite "with junior standing"				
 Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable 				
b. Explain the rationale for the cosmetic course change. Update description to accurately reflect current practice.				
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.				



Department Initiating Proposal	Date
Music	5/31/2024

Title	Signature	Date
Department Head Jeff Bright	Off Buto	5/31/2024
Dean Jeff Cass	Affrey Cass	06/01/24

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
MUS	

Official Catalog Title: All 3000 level Applied Music instrumental lessons

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Change prerequisites from "Passage of sophomore barrier" to "Passage of MUS 2000"

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not Applicable**
- b. Explain the rationale for the cosmetic course change.
 Update description to accurately reflect current practice.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.



Department Initiating Proposal		Date		
Music		5/31/2024		
Title	Signature	Date		
Department Head Jeff Bright	Offer Buto	5/31/2024		
Dean Jeff Cass	Jeffrey Cass	06/01/24		
	5 0			
Course Subject: (e.g., ACCT, El MUS	NGL) Course Number: (e 3421	.g., 1003)		
Official Catalog Title: Woodwind Instruments, Double Reeds				
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) remove "Offered. Fall"				
 Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable 				
 b. Explain the rationale for the cosmetic course change. Update description to accurately reflect current practice. 				
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.				



Department Initiating Proposal			Date	
Music			5/31/2024	
			1	
Title	Signature		Date	
Department Head Jeff Bright	G	IR+	5/31/2024	
	Ug	16 Sufto		
Dean Jeff Cass	Jef	frey Cass	06/01/24	
		10-		
Course Subject: (e.g., ACCT, El MUS	NGL)	Course Number: (e.g., 1003 3431)	
Official Catalog Title: Woodwine	d Instrume	nts, Single Reeds		
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) remove "Offered. Spring"				
Answer the following Assessment questions:				
a. If this course is mandated	d by an acc	rediting or certifying agency, i	nclude the	
directive. If not, state not	applicable.	Not Applicable		
b Explain the rationale for t	ha cosmati	c course change		
 Explain the rationale for the cosmetic course change. Update description to accurately reflect current practice. 				
opulate description to a	couratery	enect current practice.		
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php .				



Department Initiating Proposal		Date	
Music		5/31/2024	
Title	Signature	Date	
Department Head	CIE	5/31/2024	
Jeff Bright	Ulla Dut	5	
Dean	aller	06/01/24	
Jeff Cass	Jeffrey L	ass	
	0 1 0		
Course Subject: (e.g., ACCT, El	NGL) Course N	umber: (e.g., 1003)	
MUS	3442		
Official Catalog Title: Piano Peo	lagogy		
Describe the share revenuent t			
Describe the change you want to			
course description) Change prerequisites from "Pass piano sophomore barrier" to "Passage of MUS 2000"			
to Fassage of MOS 2000			
Answer the following Assessment questions:			
a. If this course is mandated by an accrediting or certifying agency, include the			
directive. If not, state not applicable. Not Applicable			
b. Explain the rationale for the cosmetic course change.			
Update description to accurately reflect current practice.			
If this course will affect other dep	partments, a Departme	ental Support Form for each	
affected department must be att			
web page at http://www.atu.edu/			



Department Initiating Proposal		Date	
Music		5/31/2024	
Title	Signature	Date	
Department Head Jeff Bright	Off But	5/31/2024	
Dean Jeff Cass	Jeffrey Case	06/01/24	
Course Subject: (e.g., ACCT, E MUS	ENGL) Course Nun 3481	nber: (e.g., 1003)	
Official Catalog Title: Stringed	Instruments		
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) remove "Offered. Fall"			
Answer the following Assessme a. If this course is mandate directive. If not, state not			
 b. Explain the rationale for the cosmetic course change. Update description to accurately reflect current practice. 			
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.			



Department Initiating Proposal			Date
Music			5/31/2024
Title	Signature		Date
Department Head	6	RI	5/31/2024
Jeff Bright	U4	1 Duto	
Dean Jeff Cass	Jeff	hey Case	06/01/24
	UN	F	
Course Subject: (e.g., ACCT, El MUS	NGL)	Course Number: (e.g., 1003 3762	3)
Official Catalog Title: Instrumer	ntal and Ch	noral Arranging	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) remove "Offered. Spring"			
 Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable b. Explain the rationale for the cosmetic course change. 			
Update description to accurately reflect current practice.			
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php .			



Department Initiating Proposal			Date
Music			5/31/2024
Title	Signature	~	Date
Department Head Jeff Bright	G	Hr Buto	5/31/2024
Dean Jeff Cass	J.	frey Cass	06/01/24
	0	. 0	
Course Subject: (e.g., ACCT, El MUS	NGL)	Course Number: (e. 4832	g., 1003)
Official Catalog Title: Vocal Ped	lagogy		
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) remove "Offered. Spring"			
 Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable 			
 Explain the rationale for the cosmetic course change. Update description to accurately reflect current practice. 			
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php .			



COSMETIC PROGRAM CHANGE

Date
06/01/2024

Title	Signature	Date
Department Head Jeff Bright	Off Bito	06/01/2024
Dean	Jeffrey Cass	

PROGRAM TITLE: Bachelor of Arts Music Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.) Reorganization of Courses Listed in the Matrix Answer the following Assessment questions: a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable b. Explain the rationale for the cosmetic course change. Equalize number of hours required each semester and faculty load reassignment due to new hires. If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog Curriculum in Bachelor of Arts Music (enter title for program changing)				
Add/Change: NO CHANGES	Add/Change: Science Lab GE			
Delete:	Delete: MUS 2003 Survey of Music History			
Total Hours: 15	Total Hours: 15			
Sophomore Fall Semester	Sophomore Spring Semester			
Add/Change: 6 Elective hours	Add/Change: MUS 2003 Survey of Music History			
Delete: Science Lab GE	Delete: Science Lab GE			
Total Hours: 16	Total Hours: 16			
Junior Fall Semester	Junior Spring Semester			
Add/Change: NO CHANGES	Add/Change: Science Lab GE			
Delete:	Delete: 6 Elective hours			
Total Hours: 16	Total Hours: 15			
Senior Fall Semester	Senior Spring Semester			
Add/Change: NO CHANGES	Add/Change: NO CHANGES			
Delete:	Delete:			
Total Hours: 14	Total Hours: 13			
Total Pro	gram Hours120			

MUSIC, BACHELOR OF ARTS

Dr. Jeff Bright, Associate Dean Witherspoon Hall, Room 239B (479) 968-0369 jbright6@atu.edu

An audition, demonstrating acceptable musical preparation, is required prior to enrollment as a major in music.

To meet the requirements for the baccalaureate degree in music, the student must complete 120 semester hours, including:

- 8 hours of applied music and successful completion of the Sophomore Barrier and Keyboard Proficiency Exams,
- · 4 hours in major ensembles (band or choir),
- · 16 hours in music theory and ear training; and
- · 9 hours of music history.

See the Department of Music (https://catalog.atu.edu/undergraduate/programs/arts-humanities/music/) page for additional requirements.

Curriculum

MUS 1000

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition I	3	
MATH XXXX	Mathematics ¹	3	
MUS 1000	Recital Attendance	0	
MUS 1_2 ²		2	
MUS 1411	Class Piano I ³	1	
Select one of the following: 5		1	
MUS 1501	Band		
MUS 1571	University Choir		
MUS 1681	Concert Chorale		
MUS 1713	Theory I	3	
MUS 1731	Ear Training I	1	
MUS 1751	Orientation to Music	1	
	Hours	15	
Spring			
ENGL 1023	Composition II	3	
MUS 1000	Recital Attendance	0	
MUS 1_2 2		2	
MUS 1421	Class Piano II ³	1	
MUS 1440	Piano Proficiency	0	
Select one of the following: 5		1	
MUS 1501	Band		
MUS 1571	University Choir		
MUS 1681	Concert Chorale		
MUS 1723	Theory II	3	
MUS 1741	Ear Training II	1	
MUS 2003. SCIL IXXX	Survey of Music History	-3- 4	
	Hours	-14-15	
Sophomore			
Fall			
Beginning Language I ⁸		3	

0

Recital Attendance

Select one of the following: 5 1 MUS 1501 Band	MUS 1_2 ²		2	
MUS 1501 Band MUS 1571 University Choir MUS 2713 Theory III 3 MUS 2713 Theory III 3 Setter Tarining III 1				
MUS 1571 University Choir		Band		
MUS 1581 Concert Charale MUS 2713 Theory III 3 MUS 2713 Theory III 1 Sett Taxing III 1 1 Sett Tax Electrice Setters with Laboratory 1 1 Setting 1 16 Spring 3 16 Beginning Language II ^a 3 1 MUS 1000 Recital Attendance 0				
MUS 2713 Theory III 3 MUS 2713 Ear Training III 1 Spring Setemes with Laboratory 1				
MUS 2731 Ear Training III 1 Spring Hours 16 Spring 3 Beginning Language II ⁸ 3 MUS 1000 Recital Attendance 0 MUS 1010 Band			3	
Soft TXXX Elective Seience with Laboratory ¹			1	
Hours 16 Beginning Language II ⁸ 3 Beginning Language II ⁸ 3 MUS 1000 Recital Attendance 0 Select one of the following: ⁵ 1 MUS 1501 Band	SCIETXX Elective		-+10	
Spring 16 Beginning Language II ⁰ Recital Attendance 0			-14	
Beginning Language II ⁸ 3 MUS 1000 Recital Attendance 0 MUS 1001 Recital Attendance 2 Select one of the following: ⁵ 1 MUS 1501 Band	Spring	incuro.	16	
MUS 1000 Recital Attendance 0			3	
MUS 1_2 ² 2 Select one of the following: ⁵ 1 MUS 1501 Band MUS 1501 University Choir MUS 1681 Concert Chorale MUS 2000 Applied Competency ⁴ 0 MUS 2723 Theory IV 3 MUS 2723 Theory IV 3 MUS 2723 Theory IV 3 MUS 2723 Setence with Laboratory" 4.3 USHG 1XX U.S. History on Government ¹ 3 USHG 1XX U.S. History on Government ¹ 3 USHG 1XX U.S. History on Government ¹ 3 Junior Fail MUS 3000 Recital Attendance 0 MUS 3783 History of Music II 3 MUS 4801 Advanced Conducting <		Recital Attendance		
Select one of the following. ⁵ 1 MUS 1501 Band				
MUS 1501 Band			1	
MUS 1571 University Choir		Band		
MUS 1681 Concert Chorale				
MUS 2000 Applied Competency ⁴ 0				
MUS 2723 Theory IV 3			0	
MUS 2741 Ear Training IV 1				
Selence with Laboratory 4_3 USHG 1XXX U.S. History and Government ¹ 3 Hours 17-16 Fall 17-16 MUS 3000 Recital Attendance 0 MUS 301 Principles of Conducting 1 S1XXX Social Science Courses ¹ 3 Spring 16 1 MUS 3000 Recital Attendance 0 MUS 3001 Principles of Conducting 1 S1XXX Social Science Courses ¹ 3 KUS 3000 Recital Attendance 0 MUS 3000 Recital Attendance 0 MUS 3000 Recital Attendance 0 MUS 4801 Advanced Conducting 1 Hours 16 1 Senior 7 15 Fail 1 1 Elective 6 5 1 Sorial Science Courses ¹ 3 1 Fail 14 5 Serior 5 5 Fail				
USHG 1XXX U.S. History and Government 1 3				
Hours 17-16 Junior Fall MUS 3000 Recital Attendance 0 MUS 373 History of Music I 3 MUS 3801 Principles of Conducting 1 SIXX Social Science Courses ¹ 3 SIXX Social Science Courses ¹ 3 Betrives (3000-4000) ^{6,7} 9 Hours 16 Spring 1 MUS 3783 History of Music II MUS 3783 History of Music II Advanced Conducting 1 Elective (3000-4000) ^{6,7} 7 Elective (3000-4000) ^{6,7} 7 Elective (3000-4000) ^{6,7} 9 Elective (⁶ 1 <td></td> <td></td> <td></td> <td></td>				
Junior Fall MUS 3000 Recital Attendance 0				
Fall US MUS Recital Attendance 0	lupior	Hours		
MUS 3000 Recital Attendance 0				
MUS 3773 History of Music I 3		Peoital Attendance	0	
MUS 3801 Principles of Conducting 1				
SS 1XXX Social Science Courses 1 3				
Electives (3000-4000) 6.7 9 MUS 3000 Recital Attendance 0				
Hours 16 Spring MUS 3000 Recital Attendance 0		Social Science Courses		
Spring MUS 3000 Recital Attendance 0	Electives (3000-4000)	1		
MUS 3000 Recital Attendance 0		Hours	16	
MUS 3783 History of Music II 3			<u> </u>	
MUS 4801 Advanced Conducting 1 Elective (3000-4000) 6.7 Elective SCLL IXXX -6-44 Hours 17 Senior 17 Fall -6-40 Elective (3000-4000) 9 Elective 6 5 Hours 14 Spring 3 SS 1XXX Social Science Courses 9 Elective 6 1 Hours 13				
Elective (3000-4000) ^{6,7} 7 Elective ⁶ SCLI IXXX -6-44 Hours 17 [5 Senior 15 Fall 5 Elective (3000-4000) ^{6,7} 9 Elective ⁶ 5 Nours 14 Spring 3 SS 1XXX Social Science Courses ¹ 3 Elective ⁶ 1 Hours 13				
Effective 5 GCUL IXXX -6-4 Hours 17 15 Senior 15 Fall 9 Elective (3000-4000) 6.7 9 Elective 6 5 Hours 14 Spring 3 SS 1XXX Social Science Courses 1 3 Elective (3000-4000) 6.7 9 Elective 6 1 Hours 13		Advanced Conducting		
Hours 17 15 Senior Fall 1 Elective (3000-4000) ^{6,7} 9 5 Elective ⁶ 5 14 Spring Social Science Courses ¹ 3 Elective ⁶ 9 1 Elective ⁶ 1 13	6		17.4	
Senior 15 Fall 9 Elective (3000-4000) ^{6,7} 9 Elective ⁶ 5 Mours 14 Spring Social Science Courses ¹ 3 Elective (3000-4000) ^{6,7} 9 Elective ⁶ 1 Hours 13	Elective SCU IXXX			
Senior 9 Fall 9 Elective (3000-4000) ^{6,7} 9 Elective ⁶ 14 Spring 14 SS 1XXX Social Science Courses ¹ 3 Elective (3000-4000) ^{6,7} 9 Elective ⁶ 1 Hours 13		Hours	17 15	
Elective (3000-4000) 9 Elective 6 5 Hours 14 Spring 3 SS 1XXX Social Science Courses 1 3 Elective (3000-4000) 6,7 9 Elective 6 1 Hours 13				
Elective ⁶ 5 Hours 14 Spring 3 SS 1XXX Social Science Courses ¹ 3 Elective (3000-4000) ^{6, 7} 9 Elective ⁶ 1 Hours 13				
Hours 14 Spring 3 SS 1XXX Social Science Courses ¹ 3 Elective (3000-4000) ^{6,7} 9 Elective ⁶ 1 Hours 13				
Spring Social Science Courses ¹ 3 SS 1XXX Social Science Courses ¹ 9 Elective (3000-4000) ^{6,7} 9 Elective ⁶ 1 Hours 13	Elective ⁶			
SS 1XXX Social Science Courses 1 3		Hours	14	
Elective (3000-4000) 9 Elective 1 Hours 13	Spring			
Elective ⁶ 1 Hours 13	SS 1XXX	Social Science Courses		
Hours 13	Elective (3000-4000) ^{6, 7}		9	
	Elective ⁶		1	
Total Hours 120		Hours	13	
		Total Hours	120	

¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)."

- ² See course descriptions for the appropriate applied music course number.
- ³ Class piano or applied piano must be taken each semester until successful completion of Piano Proficiency.
- 4 Required for enrollment in upper-level applied study for two-hour credit and for completion for all music degrees.
- ⁵ Concurrent enrollment in a major ensemble (MUS 1501 Band, MUS 1631 Symphonic Wind Ensemble, MUS 1571 University Choir, MUS 1581 Choral Artists, MUS 1681 Concert Chorale, MUS 3501 Band, MUS 3631 Symphonic Wind Ensemble, MUS 3571 University Choir, MUS 3581 Choral Artists, or MUS 3681 Concert Chorale) is required to be eligible to enroll in applied study. Only one credit per semester may be used to fulfill the major ensemble requirement.
- ⁶ At least 66 hours must be non-music hours (26 hours General Education courses, 6 hours Foreign Language courses, and 34 hours Elective courses.
- ⁷ At least 40 of the 120 hours required for graduation must be earned in 3000-4000 level courses.
- ⁸ All minimum college hours (at least two semesters) should be in one language. Students with previous study in a foreign language should refer to Foreign Language Advanced Placement and Credit under Credit by Examination. Students may waive three hours of language requirements for every one year of language study in high school with grades of "C" or better.

Learning Outcomes

Students who complete the program:

- · will be able to demonstrate technical skills for artistic self-expression in at least one major performance area.
- * will be able to identify the repertoire in their major performance area and perform a cross-section of that literature.
- · will be able to read music at sight fluently.
- will have the knowledge and skills to lead and collaborate on matters of musical interpretation.
- · will be able to analyze music in historical, cultural, and stylistic contexts.
- · will be able to identify the common elements and organizational patterns of music.
- · will be able to create original or derivative music compositions.
- · will demonstrate functional keyboard skills.
- will be able to demonstrate an understanding of stylistic characteristics of historically significant periods of Western music, including representative repertoires.

DEGREE AUDIT CHECK LIST (BA-MUS) Music 2024-25-2025-26

Date			Student's	s Name	
Grade Point	Graduation Date		T #		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL#	1013/1043 & 1023/1053	6	MUS	1440 1411 1421 1713 1723 1731	
MATH #		3		1741 •1751 2000 2003** 2713 2723	
SCIENCE		4		2731 2741 3773 3783 3801 4801	30
SCIENCE		4	MUS	APPLIED (1_2)	8
US HIST/GOVT		3	MUS	ENSEMBLES (1501, 1571, or 1681)	4
SOC SCI		3			
SOC SCI		3	MUS	1000 (4 SEM)	
FINE ART/HUM		0	MUS	3000 (2 SEM)	
FINE ART/HUM		0			
FINE ART/HUM		0			
СОММ		0			
TECH 1001 +		0			
TOTAL GEN E	D HOURS	26			
Electives			FOR LANG	(ONE LANG) 1013** 1023**	6
(66 hrs of non-m	usic)				
				TOTAL MAJOR HOURS	48
TOTAL ELECT		46	l	TOTAL HOURS	1
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4	120thru thru		Earned Hrs minus P/C HRS to be completed TOTAL	l
	# of "D" hours Max activity hours 4	thru atisfying Ge	n Ed	to be completed TOTAL	

C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST (BA-MUS) Music

2024-25

Hrs

30

8

4

6

48

Grade PointGraduation DateT#General Education RequirementsHrsENGL #1013/1043 & 1023/10536MATH #3SCIENCE4SCIENCE4US HIST/GOVT3SOC SCI3SOC SCI3FINE ART/HUM0FINE ART/HUM0	
ENGL # 1013/1043 & 1023/1053 6 MATH # 3 SCIENCE 4 SCIENCE 4 US HIST/GOVT 3 SOC SCI 3 SOC SCI 3 FINE ART/HUM 0 FINE ART/HUM 0	
MATH # 3 SCIENCE 4 SCIENCE 4 US HIST/GOVT 3 SOC SCI 3 SOC SCI 3 FINE ART/HUM 0 FINE ART/HUM 0	Major Requirements
SCIENCE 4 SCIENCE 4 US HIST/GOVT 3 SOC SCI 3 SOC SCI 3 FINE ART/HUM 0 FINE ART/HUM 0	1440 1411 1421 1713 1723 1731
SCIENCE 4 US HIST/GOVT 3 SOC SCI 3 SOC SCI 3 FINE ART/HUM 0 FINE ART/HUM 0	1741 •1751 2000 2003** 2713 2723
US HIST/GOVT 3 SOC SCI 3 SOC SCI 3 FINE ART/HUM 0 FINE ART/HUM 0	2731 2741 3773 3783 3801 4801
SOC SCI 3 SOC SCI 3 FINE ART/HUM 0 FINE ART/HUM 0	APPLIED (1_2)
SOC SCI 3 FINE ART/HUM 0 FINE ART/HUM 0	ENSEMBLES (1501, 1571, or 1681)
FINE ART/HUM 0 FINE ART/HUM 0	
FINE ART/HUM 0	1000 (4 SEM)
	3000 (2 SEM)
FINE ART/HUM 0	
СОММ 0	
TECH 1001 ♦ 0	
TOTAL GEN ED HOURS 26	
Electives FOR LANG	G (ONE LANG) 1013** 1023**
(66 hrs of non-music)	
	TOTAL MAJOR HOURS
TOTAL ELECTIVE HOURS (32 UD) 46	TOTAL HOURS
Final Check: Min. hours required 120	Earned Hrs
40 hours upper level thru	minus P/C HRS
# of "D" hours thru	to be completed
Max activity hours 4	TÔTAL
** Satisfying Gen Ed	
Satisfying Institutional Requiren	

C or better must be earned for Gen Ed



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Music	06/01/2024

Title	Signature	Date
Department Head Jeff Bright	Off Buto	06/01/2024
Dean	Jeffrey Cass	06/01/24

PROGRAM TITLE: Bachelor of Musical Arts Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.) Reorganization of Courses Listed in the Matrix

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable**
- b. Explain the rationale for the cosmetic course change. Equalize number of hours required each semester and faculty load reassignment due to new hires.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

	atrix for Catalog Slor of Musical Arts
(enter title for p	rogram changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change: NO CHANGES	Add/Change: Science Lab GE
Delete:	Delete: MUS 2003 Survey of Music History
Total Hours: 15	Total Hours: 15
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change: 1 Hours MUS Elective	Add/Change: MUS 2003 Survey of Music History 2 Hours MUS Elective
Delete: 3 Hours of MUS Elective	Delete: Science Lab GE
Total Hours: 15	Total Hours: 15
Junior Fall Semester	Junior Spring Semester
Add/Change: NO CHANGES	Add/Change: NO CHANGES
Delete:	Delete:
Total Hours: 15	Total Hours: 16
Senior Fall Semester	Senior Spring Semester
Add/Change: NO CHANGES	Add/Change: NO CHANGES
Delete:	Delete:
Total Hours: 15	Total Hours: 14
Total Program Hour	s <u>120</u>

MUSIC ARTS, BACHELOR OF MUSIC ARTS

Dr. Jeff Bright, Associate Dean Witherspoon Hall, Room 239B (479) 968-0369 jbright6@atu.edu

An audition, demonstrating acceptable musical preparation, is required prior to enrollment as a major in music.

To meet the requirements for the baccalaureate degree in music arts, the student must complete 120 semester hours, including:

- · 12 hours of applied music and successful completion of the Sophomore Barrier and Keyboard Proficiency Exams,
- 6 hours in major ensembles (band or choir),
- · 16 hours in music theory and ear training; and
- · 9 hours of music history.

See the Department of Music (https://www.atu.edu/catalog/dev/undergraduate/colleges/arts_humanities/music/)page for additional requirements.

Curriculum

Course		Title	Hours	Completed
Freshman				1
Fall				
ENGL 1013		Composition I	3	
MATH XXXX		Mathematics ¹	3	
MUS 1000		Recital Attendance	0	
MUS 1_2 ²			2	
MUS 1411		Class Piano I ³	1	
Select one of the following: ⁵			1	
MUS 1501		Band		
MUS 1571		University Choir		-
MUS 1681		Concert Chorale		
MUS 1713		Theory I	3	
MUS 1731		Ear Training I	1	
MUS 1751		Orientation to Music	1	
		Hours	15	
Spring				
ENGL 1023		Composition II	3	
MUS 1000		Recital Attendance	0	
MUS 1_2 ²			2	
MUS 1421		Class Piano II ³	1	
MUS 1440		Piano Proficiency	0	
Select one of the following: ⁵			1	
MUS 1501		Band		
MUS 1571		University Choir		
MUS 1681		Concert Chorale		
MUS 1723		Theory II	3	
MUS 1741		Ear Training II	1	
MUSEDOS- SCILIXXX Scien	ice with Laboratory	Survey of Music History	-2-4	
		Hours		
Sophomore			-15	
Fall				
MUS 1000		Recital Attendance	0	
MUS 1_2 ²			2	
Select one of the following: ⁵			1	
MUS 1501		Band		
MUS 1571		University Choir		
MUS 1681		Concert Chorale		
MUS 2713		Theory III	3	
MUS 2731		Ear Training III	1	
Music Elective				

2 Music Arts, Bachelor of Music Arts

SCIL 1XXX	Science with Laboratory ¹	4	
Elective		3	
	Hours	₩- <i>15</i>	
Spring			
MUS 1000	Recital Attendance	0	
MUS 1_2 ²		2	
Select one of the following: ⁵		1	
MUS 1501	Band		
MUS 1571	University Choir		
MUS 1681	Concert Chorale		
MUS 2000	Applied Competency ⁴	0	
MUS 2723	Theory IV	3	
MUS 2741	Ear Training IV	Ĵ	
SCIL 1XXX	Science with Laboratory	-1	
WSHG 1XXX	U.S. History and Government	3	-
NUSAUS Junicy of music filorory	Hours		
MUS2003 Survey of Music History MUSic Elective	Hours	2/15	
Fall			
MUS 3000	Recital Attendance	0	
MUS 3_2 ²		2	
Select one of the following: ⁵		1	
MUS 3501	Band		
MUS 3571	University Choir		
MUS 3681	Concert Chorale		
MUS 3773	History of Music I	3	
MUS 3801	Principles of Conducting	1	
Music Elective (3000-4000 level)	,	2	
SS 1XXX	Social Science Courses ¹	3	
Elective (3000-4000 level)		3	
	•		
Sering	Hours	15	
Spring	Fire Aste and User added	2	
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	
MUS 3000	Recital Attendance	0	
MUS 3_2 ²	Recital Attendance		
		2	
Select one of the following: ⁵		1	
MUS 3501	Band		
MUS 3571	University Choir		
MUS 3681	Concert Chorale		
MUS 3783	History of Music II	3	
MUS 4801	Advanced Conducting	1	
Music Elective (3000-4000 level)		з	
SFHS 1XXX	Social Sciences/Fine Arts/ Humanities/Communication Courses ¹	3	
		16	
Nami av	Hours	16	
Senior			
Ausic Elective (3000-4000 level)		3	
Music Elective or Elective (3000-4000 level)		б	
Elective (3000-4000 level)		6	
	Hours	15	
Spring			
Ausic Elective (3000-4000 level)		5	
IS 1XXX	Social Science Courses ¹	3	····
ilective (3000-4000 level)		6	
(,			
	Hours	14	

See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)".

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- ² See course descriptions for the appropriate applied music course number.
- ³ Class piano or applied piano must be taken each semester until successful completion of Piano Proficiency.
- ⁴ Required for enrollment in upper-level applied study for two-hour credit and for completion for all music degrees.
- ⁵ Concurrent enrollment in a major ensemble (MUS 1501 Band, MUS 1631 Symphonic Wind Ensemble, MUS 1571 University Choir, MUS 1581 Choral Artists, MUS 1681 Concert Chorale, MUS 3501 Band, MUS 3631 Symphonic Wind Ensemble, MUS 3571 University Choir, MUS 3581 Choral Artists, or MUS 3681 Concert Chorale) is required to be eligible to enroll in applied study. Only one credit per semester may be used to fulfill the major ensemble requirement.

Learning Outcomes

Students who complete the program:

- · will be able to demonstrate technical skills for artistic self-expression in at least one major performance area.
- will be able to identify the repertoire in their major performance area and perform a cross-section of that literature.
- · will be able to read music at sight fluently.
- · will have the knowledge and skills to lead and collaborate on matters of musical interpretation.
- · will be able to analyze music in historical, cultural, and stylistic contexts.
- · will be able to identify the common elements and organizational patterns of music.
- · will be able to create original or derivative music compositions.
- · will demonstrate functional keyboard skills.
- will be able to demonstrate an understanding of stylistic characteristics of historically significant periods of Western music, including representative repertoires.

DEGREE AUDIT CHECK LIST (BMA-MUA) Music Arts

2024-25- 2025-26

Hrs

30

16

8

4

4

2

64

TÓTAL —

Date		Student's Name				
Grade Point	Graduation Date		T#	T#		
General Education Requirements		Hrs	Major Requirements			
ENGL #	1013/1043 & 1023/1053	6	MUS	1440 1411 1421 1713 1723 1731 1741		
MATH #		3		◆1751 2000 **2003 2713 2723		
SCIENCE		4		2731 2741 3773 3783 3801 4801		
SCIENCE		4	MUS Elect	16 (13 UD)		
US HIST/GOVT		3	1000	(4 semesters)		
SOC SCI	(6-9)		3000	(2 semesters)		
SOC SCI			12	Applied Lessons		
SOC SCI			3_2	Applied Lessons		
FINE ART/HUM	(3-6)			1501 1571 1681		
FINE ART/HUM				3501 3571 3681		
FINE ART/HUM						
СОММ	(0-3)	12				
TECH 1001 ♦		0				
TOTAL GEN E	D HOURS	32				
Electives						
			"C	" or better in courses on this side		
				TOTAL MAJOR HOURS		
TOTAL ELECT	TIVE HOURS (15 UD)	24		TOTAL HOURS		
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4		thru thru	Earned Hrs minus P/C HRS to be completed TOTAL		
	** S	atisfyin	ig Gen Ed			

Satisfying Institutional Requirement # C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST (BMA-MUA) Music Arts

2025-26

Grade Point Graduation Date		
General I	Education Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6
MATH #		3
SCIENCE		4
SCIENCE		4
S HIST/GOVT		3
SOC SCI	(6-9)	
OC SCI		
OC SCI		
INE ART/HUM	(3-6)	
INE ART/HUM		
INE ART/HUM		
сомм	(0-3)	12
ECH 1001 +		0
TOTAL GEN ED HOURS		32
lectives		
OTAL ELECT	FIVE HOURS (15 UD)	24

Student's	Name	
T#		
Ţ.	Major Requirements	Hrs
MUS	1440 1411 1421 1713 1723 1731 1741	
	1751 2000 **2003 2713 2723	
	2731 2741 3773 3783 3801 4801	30
MUS Elect	16 (13 UD)	16
1000	(4 semesters)	
3000	(2 semesters)	
1_2	Applied Lessons	8
3_2	Applied Lessons	4
	1501 1571 1681	4
	3501 3571 3681	2
"C	" or better in courses on this side	
	TOTAL MAJOR HOURS TOTAL HOURS	64

Final Check:

Min. hours required <u>120</u> 40 hours upper level thru # of "D" hours thru Max activity hours 4 Earned Hrs _____ minus P/C HRS _____ to be completed _____ TOTAL _____

** Satisfying Gen Ed

• Satisfying Institutional Requirement # C or better must be earned for Gen Ed



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Music	06/01/2024

Title	Signature	Date
Department Head Jeff Bright	Off Buto	06/01/2024
Dean	Heffrey Cass	06/01/24

PROGRAM TITLE: Music for Teacher Licensure (Instrumental Music)

Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.) **Reorganization of Courses Listed in the Matrix**

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable**
- b. Explain the rationale for the cosmetic course change.
 Equalize number of hours required each semester and faculty load reassignment due to new hires.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog Curriculum in <u>Music for Teacher Licensure (Instrumental Music)</u>				
(enter title for program changing)				
Freshman Fall Semester	Freshman Spring Semester			
Add/Change: NO CHANGES	Add/Change: Social Sciences GE			
Delete:	Delete: MUS 2003 Survey of Music History			
Total Hours: 16	Total Hours: 17			
Sophomore Fall Semester	Sophomore Spring Semester			
Add/Change: NO CHANGES	Add/Change: MUS 2003 Survey of Music History			
Delete:	Delete: SEED 2113 Human Dev. & Learning			
Total Hours: 15	Total Hours: 16			
Junior Fall Semester	Junior Spring Semester			
Add/Change: MUS 2703 Music Ed Technology	Add/Change: MUS 3901 Methods 1			
Delete [*] MUS 3901 Methods 1	SEED 2113 Human Dev. & Learning Delete: MUS 2703 Music Ed Technology			
Total Hours: 17	 MUS 4901 Methods 2 Social Sciences GE 			
	Total Hours: 15			
Senior Fall Semester	Senior Spring Semester			
Add/Change: MUS 4901 Methods 2	Add/Change: NO CHANGE			
Delete:	Delete:			
Total Hours: 15	Total Hours: 12			
Total Program Hours123				

MUSIC EDUCATION - INSTRUMENTAL MUSIC OPTION FOR TEACHER LICENSURE, BACHELOR OF MUSIC EDUCATION

Dr. Jeff Bright, Associate Dean Witherspoon Hall, 239B (479) 968-0369 jbright6@atu.edu

An audition, demonstrating acceptable musical preparation, is required prior to enrollment as a major in music.

See the College of Education and Health (https://catalog.atu.edu/undergraduate/programs/education-health/) page for additional requirements.

For licensure, students must pass the Praxis II music specialty and Principles of Learning and Teaching exam.

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition I	3	
MATH XXXX	Mathematics ¹	3	
MUS 1000	Recital Attendance	0	
MUS 1_2 ^{2,9}		2	
MUS 1411	Class Piano I ³	1	
MUS 1501	Band ⁹	1	
MUS 1713	Theory I	3	
MUS 1731	Ear Training I	1	
MUS 1751	Orientation to Music	1	
MUS 2441	Class Voice	1	
	Hours	16	
Spring			
COMM 2003	Public Speaking	3	
ENGL 1023	Composition II	3	
MUS 1_2 ^{2,9}		2	
MUS 1000	Recital Attendance	0	
MUS 1421	Class Piano II ³	1	
MUS 1440	Piano Proficiency	0	
MUS 1501	Band ⁹	1	
or MUS 1631	or Symphonic Wind Ensemble		
MUS 1723	Theory II	3	
MUS 1741	Ear Training II	1	
MUSEDE SSIXXX Social Sciences Course	Survey of Music History	-~ 3	
	Hours	17	
Sophomore Fall			
MUS 1000	Recital Attendance	0	
MUS 1_2 ^{2,9}		2	
MUS 1501	Band ⁹	1	
MUS 2713	Theory III	3	
MUS 2731	Ear Training III	1	
MUS 3481	Stringed Instruments	1	
SCIL 1XXX	Science with Laboratory ¹	4	
SEED 2003	Education as a Profession	3	
	Hours	15	
Spring			
MUS 1000	Recital Attendance	0	
MUS 1_2 ^{2,9}		2	

MUS 1501	Band ⁹	1	
or MUS 1631	or Symphonic Wind Ensemble		
MUS 2000	Applied Competency ⁴	0	
MUS 2723	Theory IV	3	-
MUS 2723	Ear Training IV	1	
MUS 2141 MUS 3401	Brass Instruments	1	-
MUS 4461	Percussion Instruments	1	
SCIL 1XXX	Science with Laboratory ¹	4	
	Human Development and		
MUS 2003 Survey of Music History	Learning Theories	3	
The acts and starting the start	Hours	16	
Junior			
Fall			
MUS 3000	Recital Attendance	0	
MUS 3_2 ^{2,9}		2	
MUS 3431	Woodwind Instruments,	1	
	Single Reeds		
MUS 3501	Band ⁹	1	
MUS 3762	Instrumental and Choral	2	
	Arranging		
MUS 3773	History of Music I	3	
MUS 3801	Principles of Conducting	1	
MILE STOLE	Secondary Music Methods		
MUS 2703 Music Technology	a nd Materials 1 6	3	
MUS 4971	Marching Band Techniques		
USHG 1XXX	U.S. History and Government	3	
Desite and	Hours	** 17	
Spring	Music Technology		
MUS 3000	Recital Attendance	0	
MUS 3_2 ^{2,9}		2	
MUS 3421	Woodwind Instruments,	1	
W03 5421	Double Reeds	2	
MUS 3501	Band ⁹	1	
or MUS 3631	or Symphonic Wind		
	Ensemble		
MUS 3783	History of Music II	3	
MUS 3853	Music in the Elementary	3	
Materials	Classroom ⁵		
MUS 4801 MUS 4801 MUS 3901 Secondary Music Methods and	Advanced Conducting	1	
Mos 4901 M V 3401 JECONUME MUSIC MEMORY WITH	Secondary Music Methods	3	
SEED 2113 Human Perclopment and Learning Theorics	and Materiais II 6	ێ	
Theorics	Speial Science Courses		
	Hours	-15-15	
Senior			
	Fine Arts and Humanities	6	
Fall FAH 1XXX	Fine Arts and Humanities Courses		
FAH 1XXX MUS 3_2 ^{2,9}	Courses	2	
FAH 1XXX MUS 3_2 ^{2,9} MUS 3501	Courses Band ⁹	2 1	
FAH 1XXX MUS 3_2 ^{2,9} MUS 3501 MUS 4000	Courses Band ⁹ Capstone Recital	2 1 0	
FAH 1XXX MUS 3_2 ^{2,9} MUS 3501 MUS 4000	Courses Band ⁹ Capstone Recital Classroom Application of	2 1	
FAH 1XXX MUS 3_2 ^{2,9} MUS 3501 MUS 4000 SEED 4553	Courses Band ⁹ Capstone Recital Classroom Application of Educational Psychology ⁶	2 1 0 3	
FAH 1XXX MUS 3_2 ^{2,9} MUS 3501 MUS 4000 SEED 4553	Courses Band ⁹ Capstone Recital Classroom Application of	2 1 0	
FAH 1XXX MUS 3_2 ^{2,9} MUS 3501 MUS 4000 SEED 4553	Courses Band ⁹ Capstone Recital Classroom Application of Educational Psychology ⁶ Educating Diverse and	2 1 0 3 2	
FAH 1XXX MUS 3_2 ^{2,9} MUS 3501 MUS 4000 SEED 4553	Courses Band ⁹ Capstone Recital Classroom Application of Educational Psychology ⁶ Educating Diverse and Exceptional Learners ⁶	2 1 0 3 2 8 3	
	Courses Band ⁹ Capstone Recital Classroom Application of Educational Psychology ⁶ Educating Diverse and Exceptional Learners ⁶ Social Science Courses	2 1 0 3 2 8 3	
FAH 1XXX MUS 3_2 ²⁹ MUS 3501 MUS 4000 SEED 4553 SPED 4052 MUS4GOI Secondary Music Methods and SS 1XXX Material 5 II	Courses Band ⁹ Capstone Recital Classroom Application of Educational Psychology ⁶ Educating Diverse and Exceptional Learners ⁶ Social Science Courses	2 1 0 3 2 8 3	

SEED 4809	Residency B ^{7,8}	9 _	
	Hours	12	
	Total Hours	126	

- See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)".
- See course descriptions for the appropriate applied music course number.
- ³ Class piano or applied piano must be taken each semester until successful completion of Piano Exit Exam.
- ⁴ Required for enrollment in two-credit hour and three-credit hour upper-level applied study and for the completion of all music degrees.
- ⁵ Prerequisite: successful completion of Piano Exit Exam.
- ⁶ Prerequisite: admission to Stage II.
- ⁷ See admission policy and procedure.
- ⁸ For licensure, students must pass the Praxis II music specialty and Principles of Learning and Teaching exam.
- ⁹ Concurrent enrollment in a major ensemble (MUS 1501 Band, MUS 1631 Symphonic Wind Ensemble, MUS 1571 University Choir, MUS 1581 Choral Artists, MUS 1681 Concert Chorale, MUS 3501 Band, MUS 3631 Symphonic Wind Ensemble, MUS 3571 University Choir, MUS 3581 Choral Artists, or MUS 3681 Concert Chorale) is required to be eligible to enroll in applied study. Only one credit per semester may be used to fulfill the major ensemble requirement.

Learning Outcomes

Students who complete the program:

- · will be able to demonstrate technical skills for artistic self-expression in at least one major performance area.
- will be able to identify the repertoire in their major performance area and perform a cross-section of that literature.
- · will be able to read music at sight fluently.
- · will have the knowledge and skills to lead and collaborate on matters of musical interpretation.
- will be able to analyze music in historical, cultural, and stylistic contexts.
- will be able to identify the common elements and organizational patterns of music.
- · will be able to create original or derivative music compositions.
- · will demonstrate functional keyboard skills.
- will be able to demonstrate an understanding of stylistic characteristics of historically significant periods of Western music, including representative repertoires.
- will be able to create accurate and musically expressive performances with various types of performing groups and in general classroom situations.
- will be able to apply analytical and historical knowledge to curriculum development, lesson planning, daily classroom, and performance activities.
- will be able to identify appropriate content, methodologies, pedagogies, philosophies, materials, technologies, and curriculum development for classroom use.
- · will be able to teach music to beginning students in their chosen areas of specialization.

Students who complete the program:

- · will be able to demonstrate technical skills for artistic self-expression in at least one major performance area.
- will be able to identify the repertoire in their major performance area and perform a cross-section of that literature.
- · will be able to read music at sight fluently.
- · will have the knowledge and skills to lead and collaborate on matters of musical interpretation.
- · will be able to analyze music in historical, cultural, and stylistic contexts.
- will be able to identify the common elements and organizational patterns of music.
- · will be able to create original or derivative music compositions.
- · will demonstrate functional keyboard skills.
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- will be able to apply analytical and historical knowledge to curriculum development, lesson planning, daily classroom, and performance activities.
- will be able to identify appropriate content, methodologies, pedagogies, philosophies, materials, technologies, and curriculum development for classroom use.
- · will be able to teach music to beginning students in their chosen areas of specialization.

DEGREE AUDIT CHECK LIST (BME-MUED-INS) Music Education - Instrumental Music

2024-25 2025-26

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General I	Education Requirements	Hrs	See.	Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	MUS	1440 1411 1421 1713 1723 1731 1741	
MATH #		3		1751 2000 **2003 2441 2703 2713	
SCIENCE		4		2723 2731 2741 3401 3421 3431 3481	
SCIENCE		4		3762 3773 3783 3801 3853 3901 4000	
US HIST/GOVT		3		4461 4701 4801 4901 4971	47
SOC SCI		3			
SOC SCI		3	1000	(4 semesters)	
FINE ART/HUM	[3	3000	(2 semesters)	
FINE ART/HUM		0	1_2		8
СОММ		0	3_2		6
TECH 1001 •		0	1501		2
			1501/1631		2
TOTAL GEN E	D HOURS	29	3501		2
Electives			3501/3631		1
			~COMM	(2003** or 2173)	3
			SEED	2003 2113 4503 4553 4809	21
			SPED	4052	2
			"(C" or better in courses on this side	
				TOTAL MAJOR HOURS	94
TOTAL ELEC	FIVE HOURS	0		TOTAL HOURS	

of "D" hours _____ thru _____

Earned Hrs minus P/C HRS to be completed TOTAL

** Satisfying Gen Ed

Satisfying Institutional Requirement

DEGREE AUDIT CHECK LIST (BME-MUED-INS) Music Education - Instrumental Music

2025-26

Date			Student's	Name	
Grade Point	Graduation Date		T #		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL#	1013/1043 & 1023/1053	6	MUS	1440 1411 1421 1713 1723 1731 1741	
MATH #		3		1751 2000 **2003 2441 2703 2713	
SCIENCE		4		2723 2731 2741 3401 3421 3431 3481	
SCIENCE		4		3762 3773 3783 3801 3853 3901 4000	
US HIST/GOVT		3		4461 4701 4801 4901 4971	47
SOC SCI		3			
SOC SCI		3	1000	(4 semesters)	
FINE ART/HUM		3	3000	(2 semesters)	
FINE ART/HUM		0	1_2		8
СОММ		0	3_2		6
TECH 1001 +		0	1501		2
			1501/1631		2
TOTAL GEN E	D HOURS	29	3501		2
Electives			3501/3631		1
			~COMM	(2003** or 2173)	3
			SEED	2003 2113 4503 4553 4809	21
			SPED	4052	2
			"0	C" or better in courses on this side	
				TOTAL MAJOR HOURS	94
TOTAL ELECT	TIVE HOURS	0		TOTAL HOURS	

Min. hours required 123 40 hours upper level thru # of "D" hours thru Max activity hours 4 Earned Hrs _____ minus P/C HRS _____ to be completed _____ TOTAL _____

** Satisfying Gen Ed

Satisfying Institutional Requirement



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Music	06/01/2024

Title	Signature	Date
Department Head Jeff Bright	Off Buto	06/01/2024
Dean	Jeffrey Cass	06/01/24

PROGRAM TITLE: Music for Teacher Licensure (Keyboard/Instrumental Music)

Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.) **Reorganization of Courses Listed in the Matrix**

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable**
- b. Explain the rationale for the cosmetic course change. Equalize number of hours required each semester and faculty load reassignment due to new hires.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum in Music for Teacher Lice	atrix for Catalog nsure (Keyboard/Instrumental Music) ogram changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change: NO CHANGES	Add/Change: History/Government GE Delete: MUS 2003 Survey of Music History
Total Hours: 15	Total Hours: 16
Sophomore Fall Semester Add/Change: NO CHANGES	Sophomore Spring Semester Add/Change: MUS 2003 Survey of Music History
Delete:	Delete: SEED 2113 Human Dev. & Learning
Total Hours: 15 or 16	Total Hours: 15, 16 or 17
Junior Fall Semester Add/Change: MUS 2703 Music Ed Technology Social Sciences GE Delete: MUS 3901 Methods 1 History Government GE Total Hours: 16 or 17	Junior Spring Semester Add/Change: MUS 3901 Methods 1 SEED 2113 Human Dev. & Learning Delete: MUS 2703 Music Ed Technology MUS 4901 Methods 2 Total Hours: 16 - 17
Senior Fall Semester Add/Change: MUS 4901 Methods 2	Senior Spring Semester Add/Change: NO CHANGE
Delete: Social Sciences GE Total Hours: 15	Delete: Total Hours: 12
Total Program Hours	123

MUSIC EDUCATION - KEYBOARD INSTRUMENTAL MUSIC OPTION FOR TEACHER LICENSURE, BACHELOR OF MUSIC EDUCATION

Dr. Jeff Bright Witherspoon Hall, 239B (479) 968-0369 jbright6@atu.edu

An audition, demonstrating acceptable musical preparation, is required prior to enrollment as a major in music.

See the College of Education and Health (https://catalog.atu.edu/undergraduate/programs/education-health/) page for additional requirements.

For licensure, students must pass the Praxis II music specialty and Principles of Learning and Teaching exam.

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition I	3	
MATH XXXX	Mathematics ¹	3	
MUS 1000	Recital Attendance	0	
MUS 1202	Applied Music - Piano ³	2	
MUS 1501	Band ⁹	1	
MUS 1713	Theory I	3	
MUS 1731	Ear Training I	1	
MUS 1751	Orientation to Music	1	
MUS 2441	Class Voice	1	
	Hours	15	
Spring			
COMM 2003	Public Speaking	3	
ENGL 1023	Composition II	3	
MUS 1000	Recital Attendance	0	
MUS 1202	Applied Music - Piano ³	2	
MUS 1501	Band ⁹	1	· · · · · · · · · · · · · · · · · · ·
or MUS 1631	or Symphonic Wind Ensemble		
MUS 1723	Theory II	3	
MUS 1741	Ear Training II	1	
USHGIXXX	Survey of Music History	3	
	Hours	16	
Sophomore			
Fail			
MUS 1000	Recital Attendance	0	
MUS 1202	Applied Music - Piano ³	2	
MUS 1501	Band ⁹	1	
MUS 2201	Accompanying Seminar	1	
MUS 2713	Theory III	3	
MUS 2731	Ear Training III	1	
MUS 3481	Stringed Instruments	0-1	
SCIL 1XXX	Science with Laboratory ¹	4	
SEED 2003	Education as a Profession	3	
	Hours	15-16	
Spring			
MUS 1000	Recital Attendance	0	
MUS 1202	Applied Music - Piano	2	

MUS 2000 MUS 20	mment 3 14-16 14-16 3 0 2 15, 0-1 4 1 4 3 17 16-17 ties 3 16-17 ties 3 16-17 16-17 10 16-17 10 10 10 10 10 10 10 10 10 10	
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MUS 3401 Brass instruments MUS 4461 Percussion instruments Science with Laborat MUS 3000 Hours Junior Fail SS I XXXX Recital Attendance MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3772 Instrumental and Choi Arranging MUS 3773 Mission Band ³ MUS 3773 Mission Pinciples of Conduct MUS 3801 Principles of Conduct MUS 3802 Principles of Conduct MUS 3801 Principles of Conduct MUS 3803 Principles of Conduct Sector Fail MUS 5901 Sector Sector Fail MUS 5901 Principles Principle	mment 3 	16-17
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MUS 3401 Brass Instruments MUS 4461 Percussion Instrument Science with Laborate Human Development SCIL 1XXX Science with Laborate FED 5113 MUS 2003 Junior Hours Fall \$S1XXX MUS 3000 Recital Attendance MUS 3000 Applied Music - Piano MUS 341 Woodwind Instrument Single Reeds Band ⁹ MUS 3762 Instrumental and Choo MUS 3801 Principles of Conducti MUS 3801 Principles of Conducti MUS 3801 Music 1 MUS 3801 Principles of Conducti MUS 3801 Secondary Music Media MUS 4971 Marching Band Techni USTIG TXX MUS 2703		
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument Science with Laborate Human Development : SCIL 1XXX Science with Laborate FEB-9113 MUS 2003 Junior Hours Junior Hours Fall \$51XXX MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3431 Woodwind Instrument Single Reeds Band ⁹ MUS 3762 Instrumental and Chool MUS 3801 Principles of Conducti MUS 3801 Principles of Conducti MUS 3801 Music I MUS 4971 Marching Band Technin	ilques i	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument Science with Laborate Human Development Science with Laborate Human Development Junior Hours Fall \$51xxx MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3501 Band ⁹ MUS 3773 History of Music I MUS 3801 Principles of Conducti MUS 3801 Science with Laborate	iques 1	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument Science with Laborate Human Development Science with Laborate Human Development Science with Laborate Hours Junior Hours Fail SSIXXX MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3431 Woodwind Instrument Single Reeds Band ⁹ MUS 3762 Instrumental and Chou MUS 3773 History of Music I MUS 3801 Principles of Conduction	hods	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborate MUS 3003 Human Development Junior Fall Fall \$51XXX MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3431 Woodwind Instrument Single Reeds Band ⁹ MUS 3762 Instrumental and Chord MUS 3773 History of Music 1		
MUS 3401 Brass Instruments MUS 3461 Percussion Instrument SCIL 1XXX Science with Laborate MUS 3003 Human Development Junior Hours Fall \$51XXX MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3431 Woodwind Instrument Single Reeds Band ⁹ MUS 3762 Instrumental and Chool		
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborate MUS 2003 Human Development Junior Hours Fall \$51XXX MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3431 Woodwind Instrument Single Reeds Band 9		
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborato Human Development a Learning Theories Hours Junior Fall \$51XXX MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3431 Woodwind Instrument Single Reeds		
MUS 3401 Brass Instruments MUS 3461 Percussion Instrument SCIL 1XXX Science with Laborate Human Development a Learning Theories Hours Junior Fall \$51XXX MUS 3000 Recital Attendance MUS 3202 Applied Music - Piano MUS 3431 Woodwind Instrument	1	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborate Human Development A Learning Theories Hours MUS 3000 Recital Attendance	ts, 0-1	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborato Human Development a Learning Theories Hours Junior Fall \$51XXX	2	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborato SCED 2113 MUS 2003 Human Development Learning Theories Junior Hours	0	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborato MUS 2003 Human Development Learning Theories Hours	3	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborato MUS 2003 Human Development Learning Theories	15-17	
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument SCIL 1XXX Science with Laborato		
MUS 3401 Brass Instruments MUS 4461 Percussion Instrument		
MUS 3401 Brass Instruments		
	0-1 nts 0-1	
MUS 1440 Piano Proficiency	0	
MUS 2741 Ear Training IV	1	
MUS 2723 Theory IV	3	
MUS 2201 Accompanying Semin	nar 1	
or MUS 1631 or Symphonic Win Ensemble	nd	
MUS 1501 Band ⁹	1	

SEED 4809	Residency B ^{7,8}	9	
	Hours	12	
	Total Hours	120-125	

- ¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)."
- ² See course descriptions for the appropriate applied music course number.
- ³ Class piano or applied piano must be taken each semester until successful completion of Piano Proficiency.
- ⁴ Required for enrollment in two-credit hour and three-credit hour upper-level applied study and for the completion of all music degrees.
- ⁵ Prerequisite: successful completion of Piano Exit Exam.
- ⁶ Prerequisite: admission to Stage II.
- ⁷ See admission policy and procedure.
- ⁸ For licensure, students must pass the Praxis II music specialty and Principles of Learning and Teaching exam.
- ⁹ Concurrent enrollment in a major ensemble (MUS 1501 Band, MUS 1631 Symphonic Wind Ensemble, MUS 1571 University Choir, MUS 1581 Choral Artists, MUS 1681 Concert Chorale, MUS 3501 Band, MUS 3631 Symphonic Wind Ensemble, MUS 3571 University Choir, MUS 3581 Choral Artists, or MUS 3681 Concert Chorale) is required to be eligible to enroll in applied study. Only one credit per semester may be used to fulfill the major ensemble requirement.

Learning Outcomes

Students who complete the program:

- · will be able to demonstrate technical skills for artistic self-expression in at least one major performance area.
- will be able to identify the repertoire in their major performance area and perform a cross-section of that literature.
- · will be able to read music at sight fluently.
- will have the knowledge and skills to lead and collaborate on matters of musical interpretation.
- · will be able to analyze music in historical, cultural, and stylistic contexts.
- will be able to identify the common elements and organizational patterns of music.
- · will be able to create original or derivative music compositions.
- · will demonstrate functional keyboard skills.
- will be able to demonstrate an understanding of stylistic characteristics of historically significant periods of Western music, including representative repertoires.
- will be able to create accurate and musically expressive performances with various types of performing groups and in general classroom situations.
- will be able to apply analytical and historical knowledge to curriculum development, lesson planning, daily classroom, and performance activities.
- will be able to identify appropriate content, methodologies, pedagogies, philosophies, materials, technologies, and curriculum development for classroom use.
- · will be able to teach music to beginning students in their chosen areas of specialization.

DEGREE AUDIT CHECK LIST (BME-MUED-KBI) Music Education - Keyboard Instrumental Music 2024-25 202-5 202-5

Grade Point	Graduation Date	
General E	ducation Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6
MATH #		3
SCIENCE		4
SCIENCE		4
US HIST/GOVT		3
SOC SCI		3
SOC SCI		3
FINE ART/HUM		3
FINE ART/HUM		0
СОММ		0
TECH 1001 •		0
TOTAL GEN E	D HOURS	29
Electives		
		+
		-

Student's Name T# **Major Requirements** Hrs 1440 1713 1723 1731 1741 +1751 2000 MUS **2003 2441 2703 2713 2723 2731 2741 3442 3762 3853 3901 4000 3773 3783 3801 4801 4901 4971 42 MUS 3 hrs from: 3401 3421 3431 3481 4461 3 1000 (4 semesters) 3000 (2 semesters) 1202 8 2201 2 3202 6 1501 2 1501/1631 2 3501 2 3501/3631 1 3 -COMM (2003** or 2173) SEED 2003 2113 4503 4553 4809 21 SPED 4052 2 "C" or better in courses on this side TOTAL MAJOR HOURS 94 **TOTAL HOURS**

Final Check:

Min. hours required 123 40 hours upper level thru # of "D" hours thru Max activity hours 4 Earned Hrs minus P/C HRS to be completed TOTAL

** Satisfying Gen Ed
 Satisfying Institutional Requirement

DEGREE AUDIT CHECK LIST (BME-MUED-KBI) Music Education - Keyboard Instrumental Music

2025-26

Date			Student's	s Name	
Grade Point	int Graduation Date		T #		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	MUS	1440 1713 1723 1731 1741 +1751 2000	
MATH #		3		**2003 2441 2703 2713 2723 2731	
SCIENCE		4		2741 3442 3762 3853 3901 4000	
SCIENCE		4		3773 3783 3801 4801 4901 4971	42
US HIST/GOVT		3	MUS	3 hrs from: 3401 3421 3431 3481 4461	3
SOC SCI		3	1000	(4 semesters)	
SOC SCI		3	3000	(2 semesters)	
FINE ART/HUM		3	1202		8
FINE ART/HUM		0	2201		2
СОММ		0	3202		6
TECH 1001 •		0	1501		2
			1501/1631		2
TOTAL GEN E	D HOURS	29	3501		2
Electives			3501/3631		1
			~СОММ	(2003** or 2173)	3
			SEED	2003 2113 4503 4553 4809	21
			SPED	4052	2
			"(C" or better in courses on this side	
				TOTAL MAJOR HOURS	94
FOTAL ELECT	TIVE HOURS	0		TOTAL HOURS	
Final Check:	Min. hours require 40 hours upper lev # of "D" hou Max activity hours	el rs	thru thru	Earned Hrs minus P/C HRS to be completed TOTAL	



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Music	06/01/2024

Title	Signature	Date
Department Head Jeff Bright	Gelf But	06/01/2024
Dean	Jeffrey Cass	06/01/24

PROGRAM TITLE: Music for Teacher Licensure (Keyboard/Vocal Music)

Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.) **Reorganization of Courses Listed in the Matrix**

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable**
- b. Explain the rationale for the cosmetic course change. Equalize number of hours required each semester and faculty load reassignment due to new hires.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

number and title. Curriculum Matrix for Catalog Curriculum in <u>Music for Teacher Licensure (Keyboard/Vocal Music)</u>			
(enter title for program changing)			
Freshman Fall Semester Freshman Spring Semester			
Add/Change: NO CHANGES	Add/Change: Social Sciences GE		
Delete:	Delete: MUS 2003 Survey of Music History		
Total Hours: 15	Total Hours: 17		
Sophomore Fall Semester	Sophomore Spring Semester		
Add/Change: NO CHANGES	Add/Change: MUS 2003 Survey of Music History		
Delete:	Delete: SEED 2113 Human Dev. & Learning		
Total Hours: 16 or 17	Total Hours: 16, 17 or 18		
Junior Fall Semester	Junior Spring Semester		
Add/Change: MUS 2703 Music Ed Technology	Add/Change: MUS 3901 Methods 1 SEED 2113 Human Dev. & Learning		
Delete: MUS 3901 Methods 1 Social Sciences GE	Delete: MUS 2703 Music Ed Technology MUS 4901 Methods 2		
Total Hours: 15 or 16	Total Hours: 16		
Senior Fall Semester	Senior Spring Semester		
Add/Change: MUS 4901 Methods 2	Add/Change: NO CHANGES		
Delete:	Delete:		
Total Hours: 15	Total Hours: 12		
Total Program Hours123			

In the attached matrix, include requested changes in the matrix and include course number and title.

MUSIC EDUCATION - KEYBOARD VOCAL MUSIC OPTION FOR TEACHER LICENSURE, BACHELOR OF MUSIC EDUCATION

Dr. Jeff Bright Witherspoon Hall, 239B (479) 968-0369 jbright6@atu.edu

An audition, demonstrating acceptable musical preparation, is required prior to enrollment as a major in music.

See the College of Education and Health (https://catalog.atu.edu/undergraduate/programs/education-health/) page for additional requirements.

For licensure, students must pass the Praxis II music specialty and Principles of Learning and Teaching exam.

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition I	3	
MATH XXXX	Mathematics ¹	3	
MUS 1000	Recital Attendance	0	
MUS 1202	Applied Music - Piano	2	
Select one of the following: ⁹		1	
MUS 1571	University Choir		
MUS 1581	Choral Artists		
MUS 1681	Concert Chorale		
MUS 1713	Theory I	3	
MUS 1731	Ear Training I	1	
MUS 1751	Orientation to Music	1	
MUS 2441	Class Voice	1	
	Hours	15	
Spring			
COMM 2003	Public Speaking	3	
ENGL 1023	Composition II	3	
MUS 1000	Recital Attendance	0	
MUS 1202	Applied Music - Piano	2	
MUS 1231	Applied Music - Voice	1	
Select one of the following: ⁹		1	
MUS 1571	University Choir		
MUS 1581	Choral Artists		
MUS 1681	Concert Chorale		
MUS 1723	Theory II	3	
MUS 1741	Ear Training II	1	
MUS 2003 SSIXXX	Survey of Music History	3	
	Hours	17	
Sophomore			
Fall			
MUS 1000	Recital Attendance	0	
MUS 1202	Applied Music - Piano	2	
MUS 1231	Applied Music - Voice	1	
Select one of the following: ⁹		1	
MUS 1571	University Choir		
MUS 1581	Choral Artists		
MUS 1681	Concert Chorale		
MUS 2201	Accompanying Seminar	1	<u> </u>
NUS 2713	Theory III	3	
MUS 2731	Ear Training III	1	

Stringed Instruments	0-1	10
Science with Laboratory ¹	4	·
Education as a Profession	3	
Hours	16-17	
Plano Proficiency		
	I.	
	U-1	
	4	
~		
Learning Theories		
Hours	16-18	
	2	
Recital Attendance	0	
Applied Music - Piano		
	0-1	
Single Reeds		
University Of siz	,	
		5
		0
	0	
	2	2
	3	
	1	
Secondary Music Methods		
Secial Science Courses	-3	
U.S. History and Government ז	3	-
Hours	16-17-15-	1/2
	10	10
Music Technology	3	÷.,
Recital Attendance	0	
Applied Music - Piano	2	
Piano Pedagogy	2	
	1	
University Choir		
Choral Artists		
Concert Chorale		-
History of Music II 3		
Music in the Elementary	3	-
Classroom 5		
Advanced Conducting	1	
Secondary Music Methods	1	
	Science with Laboratory ¹ Education as a Profession Hours Recital Attendance Applied Music - Piano Applied Music - Voice Piano Proficiency University Choir Choral Artists Concert Chorale Accompanying Seminar Theory IV Ear Training IV Applied Competency Brass Instruments Woodwind Instruments, Double Reeds Science with Laboratory ¹ Humor Development and Learning Hoesies Hours Recital Attendance Applied Music - Piano Woodwind Instruments, Single Reeds University Choir Choral Artists Concert Chorale Instrumental and Choral Arranging History of Music I Principles of Conducting Secondary Music Methods and Material - I ⁵ Social Science Courses ¹ U.S. History and Government 1 Hours Houre	Science with Laboratory4Education as a Profession3Hours16-17Recital Attendance0Applied Music - Voice1Piano Proficiency0IUniversity ChoirChoral ArtistsConcert ChoraleConcert Chorale1Accompanying Seminar1Theory IV3Ear Training IV1Applied Competency0Brass Instruments0-1Woodwind Instruments,0-1Double Reeds3Science with Laboratory4Human Development and3Learning Process3Mours16-18Science with Laboratory4Human Development and3Learning Process3Hours16-18Single Reeds1University Choir1Choral Artists2Concert Chorale1Instrumental and Choral2Arranging3Heitory of Music I3Principles of Conducting1Segardary Music METMEndos3and Materiale IS3Usis Fistory and Government3I1University Choir2Choral Artists2Concert Chorale1University Choir2Choral Artists2Concert Chorale1University Choir2Choral Artists2Concert Chorale3History o

	Total Hours	122-126	
	Hours	12	
SEED 4809	Residency B ^{7,8}	9	
	Education		
SEED 4503	Seminar in Secondary	3	
Spring			
	Hours	-14 15	
SS 1XXX	Social Science Courses	3	
SPED 4052	Educating Diverse and Exceptional Learners ⁶	2	
SEED 4553	Classroom Application of Educational Psychology ⁶	3	
MUS 4000	Capstone Recital	0	
MUS 3681	Concert Chorale		
MUS 3581	Choral Artists		
MUS 3571	University Choir		
Select one of the following: ⁹		1	
MUS 3202	Applied Music - Piano	2	
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	
Senior Fall MUS 4901		1	

- See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)."
- See course descriptions for the appropriate applied music course number.
- ³ Class piano or applied piano must be taken each semester until successful completion of Piano Exit Exam.
- ⁴ Required for enrollment in two-credit hour and three-credit hour upper-level applied study and for the completion of all music degrees.
- ⁵ Prerequisite: successful completion of Piano Exit Exam.
- ⁶ Prerequisite: admission to Stage II.
- ⁷ See admission policy and procedure.
- ⁸ For licensure, students must pass the Praxis II music specialty and Principles of Learning and Teaching exam.
- ⁹ Concurrent enrollment in a major ensemble (MUS 1501 Band, MUS 1631 Symphonic Wind Ensemble, MUS 1571 University Choir, MUS 1581 Choral Artists, MUS 1681 Concert Chorale, MUS 3501 Band, MUS 3631 Symphonic Wind Ensemble, MUS 3571 University Choir, MUS 3581 Choral Artists, or MUS 3681 Concert Chorale) is required to be eligible to enroll in applied study. Only one credit per semester may be used to fulfill the major ensemble requirement.

Learning Outcomes

Students who complete the program:

- will be able to demonstrate technical skills for artistic self-expression in at least one major performance area.
- will be able to identify the repertoire in their major performance area and perform a cross-section of that literature.
- · will be able to read music at sight fluently.
- · will have the knowledge and skills to lead and collaborate on matters of musical interpretation.
- · will be able to analyze music in historical, cultural, and stylistic contexts.
- · will be able to identify the common elements and organizational patterns of music.
- · will be able to create original or derivative music compositions.
- · will demonstrate functional keyboard skills.
- will be able to demonstrate an understanding of stylistic characteristics of historically significant periods of Western music, including representative repertoires.
- will be able to create accurate and musically expressive performances with various types of performing groups and in general classroom situations.
- will be able to apply analytical and historical knowledge to curriculum development, lesson planning, daily classroom, and performance activities.
- will be able to identify appropriate content, methodologies, pedagogies, philosophies, materials, technologies, and curriculum development for classroom use.
- · will be able to teach music to beginning students in their chosen areas of specialization.

DEGREE AUDIT CHECK LIST (BME-MUED-KBV) Music Education - Keyboard Vocal Music

2024-25 2025-24

Date			Student'	s Name	
Grade Point	Graduation Date		T#		
General F	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	MUS	1440 1713 1723 1731 1741 +1751 2000	
MATH #		3		**2003 2441 2703 2713 2723 2731	
SCIENCE		4		2741 3442 3762 3773 3783 3801	
SCIENCE		4		3853 3901 4000 4901 4801	41
US HIST/GOVT		3	1000	(4 semesters)	
SOC SCI		3	3000	(2 semesters)	
SOC SCI		3	1202		8
FINE ART/HUM		3	1231		3
FINE ART/HUM		0	1571/1581/ 1681		4
СОММ		0	3571/3581/ 3681		3
TECH 1001 ♦		0	2201		2
			3202		6
TOTAL GEN E	D HOURS	29	MUS	3401 3421 3431 3481	1
Electives			~СОММ	(2003** or 2173)	3
			SEED	2003 2113 4503 4553 4809	21
			SPED	4052	2
			17	C" or better in courses on this side	
				TOTAL MAJOR HOURS	94
TOTAL ELECT	TIVE HOURS	0		TOTAL HOURS	



** Satisfying Gen Ed
Satisfying Institutional Requirement
C or better must be earned for Gen Ed

Final Check:

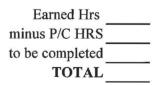
DEGREE AUDIT CHECK LIST (BME-MUED-KBV) Music Education - Keyboard Vocal Music

2025-26

Date		Student's Name			
Grade Point	bint Graduation Date		T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	MUS	1440 1713 1723 1731 1741 +1751 2000)
MATH #		3		**2003 2441 2703 2713 2723 2731	
SCIENCE		4		2741 3442 3762 3773 3783 3801	
SCIENCE		4		3853 3901 4000 4901 4801	41
US HIST/GOVT		3	1000	(4 semesters)	
SOC SCI		3	3000	(2 semesters)	
SOC SCI		3	1202		8
FINE ART/HUM		3	1231		3
FINE ART/HUM		0	1571/1581/ 1681		4
СОММ		0	3571/3581/ 3681		3
TECH 1001 +		0	2201		2
			3202		6
TOTAL GEN E	D HOURS	29	MUS	3401 3421 3431 3481	1
Electives			~COMM	(2003** or 2173)	3
			SEED	2003 2113 4503 4553 4809	21
			SPED	4052	2
				C" or better in courses on this side	
				TOTAL MAJOR HOURS	94
TOTAL ELECT	TIVE HOURS	0		TOTAL HOURS	

Final Check:

Min. hours required 123 40 hours upper level thru # of "D" hours thru Max activity hours 4



** Satisfying Gen Ed

Satisfying Institutional Requirement



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
Music	06/01/2024

Title	Signature	Date
Department Head Jeff Bright	Olla Bato	06/01/2024
Dean	Jefffrey Cass	06/01/24

PROGRAM TITLE: Music for Teacher Licensure (Vocal Music)

Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.) **Reorganization of Courses Listed in the Matrix**

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable**
- b. Explain the rationale for the cosmetic course change. Equalize number of hours required each semester and faculty load reassignment due to new hires.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Curriculum Matrix for Catalog Curriculum in <u>Music for Teacher Licensure (Vocal Music)</u>			
(enter title for pr	ogram changing)		
Freshman Fall Semester	Freshman Spring Semester		
Add/Change: NO CHANGES	Add/Change: Social Sciences GE		
Delete:	Delete: MUS 2003 Survey of Music History		
Total Hours: 16	Total Hours: 17		
Sophomore Fall Semester	Sophomore Spring Semester		
Add/Change: NO CHANGES	Add/Change: MUS 2003 Survey of Music History		
Delete:	Delete: SEED 2113 Human Dev. & Learning		
Total Hours: 15 or 16	Total Hours: 15, 16 or 17 15 or 16		
Junior Fall Semester	Junior Spring Semester		
Add/Change: MUS 2703 Music Ed Technology Delete: MUS 3901 Methods 1 MUS 4832 Vocal Pedagogy Total Hours: 15 or 16	Add/Change: MUS 3901 Methods 1 MUS 4832 Vocal Pedagogy SEED 2113 Human Dev. & Learning Delete: MUS 2703 Music Ed Technology MUS 4901 Methods 2 Social Sciences GE Total Hours: 17		
Senior Fall Semester	Senior Spring Semester		
Add/Change: MUS 4901 Methods 2	Add/Change: NO CHANGES		
Delete:	Delete:		
Total Hours: 15	Total Hours: 12		
Total Program Hours <u>123</u>			

In the attached matrix, include requested changes in the matrix and include course number and title.

F

MUSIC EDUCATION - VOCAL MUSIC OPTION FOR TEACHER LICENSURE, BACHELOR OF MUSIC EDUCATION

Dr. Jeff Bright Witherspoon Hall, 239B (479) 968-0369 jbright6@atu.edu

An audition, demonstrating acceptable musical preparation, is required prior to enrollment as a major in music.

See the College of Education and Health (https://catalog.atu.edu/undergraduate/programs/education-health/) page for additional requirements.

For licensure, students must pass the Praxis II music specialty and Principles of Learning and Teaching exam.

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			•
Fall			
ENGL 1013	Composition I	3	
MATH XXXX	Mathematics ¹	3	
MUS 1000	Recital Attendance	0	
MUS 1191	Vocal Diction	1	
MUS 1232	Applied Music - Voice	2	
Select one of the following: ⁹		1	
MUS 1571	University Choir		
MUS 1581	Choral Artists		
MUS 1681	Concert Chorale		
MUS 1411	Class Piano I ³	1	
MUS 1713	Theory I	3	
MUS 1731	Ear Training I	1	
MUS 1751	Orientation to Music	1	
	Hours	16	
Spring			
COMM 2003	Public Speaking	3	
ENGL 1023	Composition II ¹	3	
MUS 1000	Recital Attendance	0	
MUS 1232	Applied Music - Voice	2	
MUS 1421	Class Piano II ³	1	
Select one of the following: ⁹		1	
MUS 1571	University Choir		
MUS 1581	Choral Artists		
MUS 1681	Concert Chorale		
MUS 1723	Theory II	3	
MUS 1741	Ear Training II	1	
MUS 2003- 55 1XXX	Survey of Music History	3	
	Hours	17	
Sophomore			
Fall			
MUS 1000	Recital Attendance	0	
MUS 1232	Applied Music - Voice	2	
MUS 1431	Class Piano III ³	1	
Select one of the following:		1	
MUS 1571	University Choir		
MUS 1581	Choral Artists		
MUS 1681	Concert Chorale		
MUS 2713	Theory III	3	
MUS 2731	Ear Training III	1	

	Hours	18	
SIXXX	Social Science Courses ¹		
	Secondary Music Methods and Materials II ⁶	1	-
AUS 4801 AUS 4901_ MUS 3901	Advanced Conducting	1	
	Classroom ⁵		
IUS 3853	Music in the Elementary	3	
IUS 3783	History of Music II	3	
MUS 3581 MUS 3681	Concert Chorale		
MUS 3571 MUS 3581	University Choir Choral Artists		
elect one of the following: ⁹	University Chair	1	
AUS 3232	Applied Music - Voice	2	
IUS 3191	Vocal Solo Literature	1	
US 3000	Recital Attendance	0	
5EED 2113	Musis Technology	3	
NUS4832	Hours	15-16	
SHG 1XXX	U.S. History and Government	3	
US 4832	Vocal Pedagogy ⁵	-2-	
MUS 2703	and Materials I 6		
US 3907	Secondary Music Methods	3	
US 3801	Principles of Conducting	1	
US 3773	History of Music I	3	
US 3762	Instrumental and Choral Arranging	2	
MUS 3681	Concert Chorale		<u> </u>
MUS 3581	Choral Artists		
MUS 3571	University Choir		
elect one of the following: ⁹		1	
US 3431	Woodwind Instruments, Single Reeds	U-1	
US 3232	Applied Music - Voice Woodwind Instruments,	2 0-1	
US 3000	Recital Attendance	0 2	
NI			
inior	Hours	15-16	
MUS 2003	Learning Theories		
FD 7113	Science with Laboratory Homan Development and	4 3	-
	Reeds Science with Laboratory ¹	4	
	Instruments, Double		
IUS 3401 or MUS 3421	Brass Instruments or Woodwind	0-1	
1US 2000	Applied Competency ⁴	0	
AUS 2741	Ear Training IV	1	
/US 2723	Theory IV	3	
MUS 1681	Concert Chorale		
MUS 1581	Choral Artists		
MUS 1571	University Choir		
elect one of the following: ⁹		1	-
AUS 1440 AUS 1441	Piano Proficiency Class Piano IV ³	1	
AUS 1232	Applied Music - Voice	2	
/IUS 1000	Recital Attendance	0	
pring			
	Hours	15-16	
	Education as a Profession	3	
CIL 1XXX EED 2003	Science with Laboratory	4	

	Total Hours	122-125	
	Hours	12	
EED 4809	Residency B ^{7,8}	9	
	Education		0
SEED 4503	Seminar in Secondary	3	
pring		15	
	Hours	-14	
SS 1XXX	Social Science Courses 1	3	
SPED 4052	Educating Diverse and Exceptional Learners ⁶	2	
		2	
SEED 4553	Classroom Application of Educational Psychology ⁶	3	
AUS 4000	Capstone Recital	0	
MUS 3681	Concert Chorale	204	
MUS 3581	Choral Artists		
MUS 3571	University Choir		
Select one of the following: ⁹		1	
MUS 3232	Applied Music - Voice	2	
	Courses ¹	3	
Fall MUS 4901	Fine Arts and Humanities	3	
Alise Lings			

¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/general-education-requirements/)."

- ² See course descriptions for the appropriate applied music course number.
- ³ Class piano or applied piano must be taken each semester until successful completion of Piano Proficiency.
- ⁴ Required for enrollment in two-credit hour and three-credit hour upper-level applied study and for the completion of all music degrees.
- ⁵ Prerequisite: successful completion of Piano Exit Exam.
- ⁶ Prerequisite: admission to Stage II.
- ⁷ See admission policy and procedure.
- ⁸ For licensure, students must pass the Praxis II specialty and Principles of Learning and Teaching exam.
- ⁹ Concurrent enrollment in a major ensemble (MUS 1501 Band, MUS 1631 Symphonic Wind Ensemble, MUS 1571 University Choir, MUS 1581 Choral Artists, MUS 1681 Concert Chorale, MUS 3501 Band, MUS 3631 Symphonic Wind Ensemble, MUS 3571 University Choir, MUS 3581 Choral Artists, or MUS 3681 Concert Chorale) is required to be eligible to enroll in applied study. Only one credit per semester may be used to fulfill the major ensemble requirement.

Learning Outcomes

Students who complete the program:

- will be able to demonstrate technical skills for artistic self-expression in at least one major performance area.
- will be able to identify the repertoire in their major performance area and perform a cross-section of that literature.
- · will be able to read music at sight fluently.
- · will have the knowledge and skills to lead and collaborate on matters of musical interpretation.
- · will be able to analyze music in historical, cultural, and stylistic contexts.
- will be able to identify the common elements and organizational patterns of music.
- · will be able to create original or derivative music compositions.
- · will demonstrate functional keyboard skills.
- will be able to demonstrate an understanding of stylistic characteristics of historically significant periods of Western music, including representative repertoires.
- will be able to create accurate and musically expressive performances with various types of performing groups and in general classroom situations.
- · will be able to apply analytical and historical knowledge to curriculum development, lesson planning, daily classroom, and performance activities.
- will be able to identify appropriate content, methodologies, pedagogies, philosophies, materials, technologies, and curriculum development for classroom use.
- · will be able to teach music to beginning students in their chosen areas of specialization.

DEGREE AUDIT CHECK LIST (BME-MUED-VOC) Music Education - Vocal Music

2024-25 2025-26

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	MUS	1191 1440 1411 1421 1431 1441	
MATH #		3		1713 1723 1731 1741 ♦1751	
SCIENCE		4		2000 **2003 2703 2713	
SCIENCE		4		2723 2731 2741 3191 3762 3773 3783	
US HIST/GOVT		3		3801 3853 3901 4000 4801 4832 4901	46
SOC SCI		3	1000	(4 semesters)	
SOC SCI		3	3000	(2 semesters)	
FINE ART/HUM		3	1232		8
FINE ART/HUM		0	1571/1581/ 1681		4
СОММ		0	3232		6
TECH 1001 +		0	3571/3581/ 3681		3
			MUS	(3401 or 3421) 3431 3481	1
TOTAL GEN E	D HOURS	29	~COMM	(2003** or 2173)	3
Electives			SEED	2003 2113 4503 4553 4809	21
			SPED	4052	2
				C'' or better in courses on this side	
TOTAL ELECT	TIVE HOURS	0		TOTAL MAJOR HOURS TOTAL HOURS	94
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4	thru thru thru Satisfying G		Earned Hrs minus P/C HRS to be completed TOTAL	
	Satisfying	Institution	al Requireme	ent	

DEGREE AUDIT CHECK LIST (BME-MUED-VOC) Music Education - Vocal Music

2025-26

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	MUS	1191 1440 1411 1421 1431 1441	
MATH #		3		1713 1723 1731 1741 ♦1751	
SCIENCE		4		2000 **2003 2703 2713	
SCIENCE		4		2723 2731 2741 3191 3762 3773 3783	
US HIST/GOVT		3		3801 3853 3901 4000 4801 4832 4901	46
SOC SCI		3	1000	(4 semesters)	
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FINE ART/HUM		3	1232		8
FINE ART/HUM		0	1571/1581/ 1681		4
СОММ		0	3232		6
TECH 1001 •		0	3571/3581/ 3681		3
			MUS	(3401 or 3421) 3431 3481	1
TOTAL GEN E	D HOURS	29	~СОММ	(2003** or 2173)	3
Electives			SEED	2003 2113 4503 4553 4809	21
			SPED	4052	2
			"(C" or better in courses on this side	
				TOTAL MAJOR HOURS	94
TOTAL ELECT	TIVE HOURS	0		TOTAL HOURS	94
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4	th th	ıru	Earned Hrs minus P/C HRS to be completed TOTAL	
	🔶 Satisfying	-	g Gen Ed onal Requireme earned for Gen		



REQUEST FOR COURSE ADDITION

Department Initiating Proposal	Date
School of PACE	6/3/2024

Title	Signature	Date
Department Head	Rene Conture	6/18/24
Dean	Tim laster	6/19/24
Assessment	amanda bardher	7/23/24
Registrar	Samme y lucaller	7/1/24
Graduate Dean (Graduate Proposals Only)	0	
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)	Effective Term:
EAM	2003	C Spring C Summer I
Official Catalog Title: (If official title e	xceeds 30 characters, indicate Banne	r Title below)
Introduction to Homeland Security		
Banner Title: (limited to 30 characters,	including spaces, capitalize all letters — t	his will display on the transcript)
INTRO TO HOMELAND SECURITY		

Will this course be cross-listed with another existing course? If so, list course subject and number.				
C Yes C No				
Will this course be cross-listed with a course currently not in the undergraduate or graduate catalog?				
If so, list course subject and number. Yes 🕐 No				
Is this course repeatable for additional earned hours? Yes 🤄 No How many total hours?				
Grading: © Standard Letter C P/F C Other				
Mode of Instruction (check appropriate box):				
O1 Lecture O2 Lecture/Laboratory O3 Laboratory only				
C 05 Practice Teaching C 06 Internship/Practicum C 07 Apprenticeship/Externship				
C 08 Independent Study C 09 Readings C 10 Special Topics				
C 12 Individual Lessons C 13 Applied Instruction C 16 Studio Course				
C 17 Dissertation C 18 Activity Course C 19 Seminar C 98 Other				
Does this course require a fee? C Yes C No How Much? Select Fee Type				
If selected other list fee type:				
T Elective Major T Minor				
(If major or minor course, you must complete the Request for Program Change form to add course to program.)				
If course is required by major/minor, how frequently will course be offered?				
Annually each Spring				
Will this course require any special resources such as unusual maintenance costs, library resources, special				
software, distance learning equipment, etc.?				
no				
Will this course require a special classroom (computer lab, smart classroom, or laboratory)?				
No (hyflex if available) Answer the following Assessment questions:				
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state				
not applicable. NOT APPLICABLE				
 b. If this course is required for the major or minor, complete the following. 1. Provide the program level learning outcome(s) it addresses. — Affached 				
2. Provide tool or measure directly linked to each program learning outcome. (How will student				
learning in this outcome be measured?)				
c. What is the rationale for adding this course? What evidence demonstrates this need?				
This course is being added to help bridge the gap with the name change to the program to become				
Emergency Management and Homeland Security (EMHS). This is also in alignment with our Master's				
Degree Program, and many programs nationally.				

EMERGENCY MANAGEMENT AND HOMELAND SECURITY BACHELOR'S DEGREE ASSESSMENT PLAN 2024-2026

Undergraduate Success Measure: At least 75% of students will score at least 70% in all the assessment measures.

In keeping with university policy, the EMHS program will assess one program level learning objective each academic year.

- 2024: Individual Competency (Integrative Knowledge) At the completion of this program, participants will be able to effectively apply emergency management principles, critical thinking skills, and ethical considerations while continually expanding their knowledge in alignment with the established body of knowledge.
 - encompassing scientific literacy, geographic literacy, sociocultural literacy, technological literacy, and systems literacy, enabling them to effectively and adaptively address complex 2025: Practitioner Competency (Global Contextual Adaptation) At the completion of this program, emergency management practitioners will possess a comprehensive skill set emergency situations.
- competencies in disaster risk management, community engagement, governance and civics, and leadership, enabling them to foster effective partnerships, lead diverse teams, and 2026: Relationship Competency (Applied and Collaborative Learning) At the completion of this program, participants will have developed strong relationship-building skills and enhance community resilience in emergency situations.

	Objectives	Intro	Introducing	Reinforcing	rcing	Mastering Competence	ompetence
		Course	Measure	Course	Measure	Course	Measure
Азц	Operates within the EM framework	EAM 1013	EAM 1013 Assignment	EAM 3023 FAM 4003	EAM 3023 Assignment FAM 4003 Assignment		
	Cuttion Thinking		A animum and	EAM 3063 Quiz	Quiz	and the second se	and the second second
list				EAM 4023	EAM 4023 Assignment	EAM 4203 ePortfolio	ePortfolio
y le	Profaccional Ethice	EAM 2003	Accimmont	EAM 3053 Final	Final	EAM 4503-b Presentation	Presentation
				EAM 4033	EAM 4033 Assignment	EMIN 4000	EMW 4000 HSSIGINERI
mbri	Continual Learning	EAM 3003	EAM 3003 Assignment	EAM 3013	EAM 3013 Assignment	and the second se	
			Tranginitant	EAM 4013	EAM 4013 Assignment	and the second	
	Scientific Literacy	EAM 2003	EAM 2003 Accidemont	EAM 4003	EAM 4003 Assignment		
(J)			Assignment	EAM 4033	EAM 4033 Assignment		
nete Ilsu	Geoorschie iterseu	EAM 1013	Acciment	EAM 4013	EAM 4013 Assignment		
ix9				EAM 4023	EAM 4023 Assignment		: : : : : : : : : : : : : : : : : : : :
Con Con tatic	Sociocultural Literacy	EAM 3003	EAM 3003 Accimment	EAM 3023	EAM 3023 Assignment	FAM 4203 ePortfolio	ePorttolio
) le	occiocalial al Fice act		Tablille	EAM 3053	EAM 3053 Assignment		Accimication
qop	Technological Literacy	EAM 3003	EAM 3003 Assignment	EAM 3023	EAM 3023 Assignment		CAW 4000 ASSIGNMENT
10e) (G			Tooliner	EAM 4023	EAM 4023 Assignment		
£	Svstems iteracy	FAM 1013	EAM 1013 Assignment	EAM 3013	EAM 3013 Assignment		
A STATE OF S			A variginitient	EAM 3063	EAM 3063 Assignment		
(6	Disaster & Homeland Security Risk	EAM 1013	EAM 1013 Accircament	EAM 4023	EAM 4023 Presentation	A STATE	
	Management.		Toolyminen	EAM 4003	EAM 4003 Assignment		
	Community Engagement	EAM 1013	EAM 1013 Assignment	EAM 3023	EAM 3023 Assignment	1 4 5 5 1000	
1 87 1 87 113 113 113			Tabilitic	EAM 3053	EAM 3053 Assignment	EAM 4203 CPOINOIO	Procession
	Governance & Civics	EAM 2003	EAM 2003 Acciment	EAM 3013	EAM 3013 Assignment	CAM 4603	EAM 4503-0 Presentation
			HIDHINGIES	EAM 3063	EAM 3063 Presentation		illallillalle
2011	l eadershin	FAM 2003	EAM 3003 Assignment	EAM 4033	EAM 4033 Assignment	New New York	
			undillinging and	EAM 4013	EAM 4013 Assignment		

For the proposed course, attach a syllabus in Word format that includes: (Items a. through d. should be entered as they should appear in the catalog)

- a. Course subject
- b. Course number
- c. Catalog course title
- d. Catalog description
 - 1. Arkansas Course Transfer System (ACTS) course number, if applicable
 - 2. Cross-listing
 - 3. Offered (e.g., Fall only, Spring only. Do not enter if offer course fall and spring)
 - 4. Prerequisites
 - 5. Co-requisites
 - 6. Description
 - 7. Notes (e.g., information not in description such as course may be repeated for credit)
 - 8. Contact Hours if different than lecture (e.g., Lecture three hours, laboratory three hours)
 - 9. Fees (e.g., \$36 art fee)
- e. Section for Name of instructor, office hours, contact information (telephone, email)
- f. Text required for course
- g. Bibliography (supplemental reading list)
- h. Justification/rationale for the course
- i. Course objectives
- j. Description of how course meets general education objectives (courses included in the general education component should show how the course meets one or more of the objectives contained in General Education Objectives listed in undergraduate catalog)
- k. Assessment methods (include grading policy with specific equivalents for A, B, C)
- I. Policy on absences, cheating, plagiarism, etc.
- m. Course content (outline of material to be covered in course).

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

EAM 2003: Introduction to Homeland Security



Course Syllabus

Fall 2024

INSTRUCTOR:

Dr. Bethany Swindell bswindell@atu.edu Office: Dean 201a (479) 356.2092

OFFICE HOURS: Posted on Blackboard

REQUIRED TEXTS: No textbook purchase required. Course readings provided in the learning modules.

JUSTIFICATION: This course provides a comprehensive introduction to the fundamental concepts, structures, and functions of homeland security in the United States. Students will develop critical thinking skills, ethical decision-making abilities, and scientific literacy, enabling them to effectively assess and manage various threats.

By integrating knowledge from multiple disciplines, this course equips students with the practical skills needed to address real-world challenges in homeland security. It prepares them for professional roles by emphasizing the application of theoretical principles and fostering a deep understanding of governance structures and their impact on public safety and national security

COURSE OBJECTIVES: Upon successful completion of this course, you will be prepared to:

- Apply critical thinking skills to analyze and evaluate homeland security scenarios, policies, and strategies (Critical Thinking and Integrative Knowledge).
- Analyze ethical dilemmas in homeland security and formulate appropriate responses that uphold professional integrity (Abide by Professional Ethics).
- Interpret scientific data and research findings to inform and improve homeland security strategies and responses (Scientific Literacy).
- Understand the role and functions of governance structures, including federal, state, and local agencies, in the context of homeland security (Governance & Civics).

METHODOLOGY: The objectives will be achieved through video lectures, supplemental readings, and PowerPoint presentations on assigned topics, on-line discussions, and individual assignments.

COURSE ASSESSMENT:

Point Accumulation		Grade Scale		
Description	Points	Percent	Grade	
Individual assignments	350	90-100	А	
Discussions (9 of them * 30 pt each)	270	80-89	В	
Midterm	80	70-79	С	
Team assignments (5 of them * 40 pt each)	200	60-69	D	
Final	100	<59	F	
Total Points	1000			

PARTICIPATION: This is a 3-credit course, so expect to spend between 7 ½ and 10 hours a week working through course content. Students are strongly encouraged to schedule a dedicated time to work on course material. Grades will be assigned based on the nature and extent of your participation in your weekly assignments, as well as your participation during our scheduled meetings.

To ensure that each person feels that they have the support they need and do not feel isolated in this online experience, I have designed this course to be a community of learners. As members of this community, you have certain obligations and responsibilities to the larger group. Your presence online is essential for both your own learning as well as the learning of other class members.

Since the success of this course depends a great deal on the active participation of you and your classmates, it is important that you support each other and share information and resources. Capitalize on one another's experiences. Act as consultants for one another providing constructive feedback and support to your classmates' work and ideas and graciously welcoming and accepting constructive feedback from them.

ATTENDANCE:

Number of Unexcused Absences	Possible Consequence		
4	Cannot earn higher than a C in the course		
5	Cannot earn higher than a D in course		
6	Withdrawn from the course for excessive absence		

TECHNOLOGY COMPETENCIES: Students are expected to demonstrate mastery and appropriate application of related technology competencies. Those competencies include: word processing (MS Office), PowerPoint (2007 version or ability to see later version of power-point), on-line research, email, Blackboard, discussion board postings and list-serve knowledge.

COURSE CONTENT: The general education curriculum at Arkansas Tech University is designed to provide a foundation for knowledge common to educated people and to develop the capacity for individuals to expand that knowledge over his or her lifetime. The University has identified a set of comprehensive goals that will allow students to accomplish these general education objectives. This course addresses the following specific Arkansas Tech University general education goals:

- Think critically
- Communicate effectively

EFFORT & SUBSTANCE: The effort put forth by the student and the substance of the student's answers will be considered in all work submitted for the course. If you find that a question cannot be answered straight from the assigned reading material, the intent is for you to take what you have learned from the reading and extrapolate from it. The question may be answered based on a concept from the reading rather than a verbatim example, or it may require some outside research. The purpose is for the student to develop thinking skills – intellectual activity versus memorization or regurgitation.

In order to convey important ideas and information effectively in writing, it is important to use complete sentences, proper grammar and correct punctuation. Proper written communication will be considered in addition to the substantive content of all assignments. Submit all assignments in Word format, unless otherwise detailed in assignment instructions, so I can provide feedback on your submission. You can view feedback on graded assignments through the grade center in Blackboard.

Students will be expected to participate fully through Blackboard applications that may include discussion boards, wikis, Tegrity video tasks, and Collaborate rooms. You will be required to use APA 7 formatting in all written assignments. Blackboard will be used to record your grade. Do not depend on these averages as they may be incorrect until all scores are recorded.

POLICIES: Students are expected to adhere to all University policies and regulations as set forth in the ATU Catalog and Student Handbook (<u>https://www.atu.edu/studenthandbook/</u>).

- <u>Assignment Completion</u> Students must complete their assignment within the timeframe specified by the instructor. Due dates
 are posted in Blackboard. Unless arrangements have been made with the instructor PRIOR to the due date; assignments must be
 received by the due date and time. I will not accept hard copies of assignments or work that is emailed. Please plan accordingly
 to complete your assignments before the posted deadline.
- <u>Returning of Assignments</u> I will do my best to have graded assignments back to you within 7 working days. Working days are defined as Monday-Friday, no weekends or holidays.
- <u>Make-Up Policy/Late Work</u> The following items will not be accepted late except in cases of emergency or if approved by the instructor BEFORE the due date:

- o Discussion Forum Participation
- o Midterm Exam
- o Final Exam

All additional work, including assignments, exercises, quizzes, etc. can be submitted late, without penalty or reason, on two set make-up days during the semester. The two designative make-up days are as follows:

- Make-Up Day 1 (work from Modules 1 7): March 3, 2024
- Make-Up Day 2 (work from Modules 9 14): April 28, 2024

No late work will be accepted outside of the two 24-hour windows designated above, regardless of circumstances.

All missed work will be assigned a grade of 0 in the grade book the day after the due date. If work is submitted on a make-up day, the 0 will convert to whatever grade is earned on the assignment. The assignments in this course are closely related. Feedback from assignments early in the class will help improve your grade on subsequent assignments. It will be of great benefit to your overall grade to submit assignments on time. Although late work is accepted in this course, the excessive absence policy listed below is still followed. If you miss three full modules, you will be dropped from the course.

- <u>Regular Contact</u> Email and Blackboard should be checked regularly. All students must give prompt attention to communications from faculty and staff members of the University.
- <u>Academic Dishonesty</u> Cheating and plagiarism will not be tolerated. The instructor may adjust the grade as appropriate. At a minimum, the student (and any student caught assisting in the dishonesty) will be given an *automatic* 'F' for the test/assignment in question and possibly an 'F' for the course. This means no copy and paste. When in doubt, seek clarification.
- <u>Academic Misconduct</u> Students are expected to act in an appropriate manner and shall not disrupt the learning environment. We will all respect each other and treat each other in a professional manner. Discussions should be civilized and respectful to everyone and relevant to the topic we are discussing. Meaningful and constructive dialogue is encouraged in this class and requires a degree of mutual respect, willingness to listen, and tolerance of opposing points of view. Respect for individual differences and alternative viewpoints will be maintained at all times in this class. One's words and use of language should be temperate and within acceptable bounds of civility and decency. In egregious cases of misconduct, the student may be immediately be removed from the course.
- <u>Special Accommodations for Disabilities</u> A student must be registered with Disability Services in order to qualify for special
 accommodations. Registration must occur each semester; it does not carry over. In addition, the student should contact the
 instructor to determine which specific accommodations would be appropriate for this particular course.
- <u>Excessive Unexcused Absences / Tardiness</u> If, at any time during the semester, you miss two full modules, your instructor may
 refer you to the Tech Early Warning Program If you miss a third full module, you will be dropped from the course at the
 discretion of your instructor.

If by the midpoint of the course you have not earned a minimum of 40% of the available points possible, you will be dropped from the course by your instructor.

It is your responsibility to contact the instructor directly when you cannot attend class or submit assignments on time; however, excused absence is not guaranteed. If your absence is due to an ATU-sponsored event, prior notice (minimum two days) is required. You are responsible for explaining to the instructor the reason for absences due to sickness, accident, or death in the family. The instructor is entitled to request verification. For absences which make it difficult for you to contact the instructor, such as an emergency, you should contact the Student Services Office, Doc Bryan Student Services Center, Room 233, (479-968-0239) to have the instructor notified.

PROFESSIONALISM: It is the policy and expectation of the Department that students will conduct themselves in a professional manner that is guided by respect, collegiality, honesty, and ethical behavior in all of their interactions and communication with university faculty, staff, each other, and the community. Students are expected to maintain the highest ideals of academic and social conduct and are responsible for knowing the published policies and standards. Students also are expected to respect the views and personal dignity of

other members of the university community, though this does not require that you must agree with others' views.

NON-DISCRIMINATION: Arkansas Tech University does not discriminate on the basis of color, sex, sexual orientation, gender identity, race, age, national origin, religion, veteran status, genetic information, or disability in any of practices, policies, or procedures. If you have experienced any form of discrimination or harassment, including sexual misconduct (e.g. sexual assault, sexual harassment, stalking, domestic or dating violence), we encourage you to report this to the institution. If you report such an incident of misconduct to a faculty or staff member, they are required by law to notify Arkansas Tech University's Title IX Coordinator and share the basic facts of your experience. The Title IX Coordinator will then be available to assist you in understanding all of your options and in connecting you with all possible resources on and off campus. For more information please visit: http://www.atu.edu/titleix/index.php.

ACCESSESSIBILITY, TESTING, & DISABILITY SERVICES: Arkansas Tech University values diversity and inclusion and is committed to a climate of mutual respect and full participation of all students. Arkansas Tech University adheres to the requirements of the Americans with Disabilities Act in order to prevent barriers to academic accessibility. My goal is to create a learning environment that is useable, equitable, inclusive and welcoming. If there are aspects of the instruction or design of this course that result in barriers to your inclusion or prevent an accurate assessment of your achievement, please meet with me privately to discuss your needs and concerns. If you need an accommodation due to a disability, please contact the Office of Disability Services, located in Doc Bryan Student Center, Suite 141, in person, via phone at (479) 968-0302 or TTY (479) 964-3290, via email at <u>disabilities@atu.edu</u>, or visit their website at: https://www.atu.edu/disabilities/index.php

TECHNICAL ASSISTANCE: Technical support, including Blackboard support, is available via: Telephone Support: 1-800-582-6953 or Email Support: <u>campussupport@atu.edu</u>.

AI PERMITTED WHEN ASSIGNED IN THIS COURSE WITH ATTRIBUTION: In this course, students are permitted to use Generative AI Tools such as ChatGPT for specific assignments, as designated by the instructor. To maintain academic integrity, students must disclose any use of AI-generated material. As always, students must properly use attributions, including in-text citations, quotations, and references.

A student should include the following statement in assignments to indicate use of a Generative Al Tool: "The author(s) would like to acknowledge the use of [Generative Al Tool Name], a language model developed by [Generative Al Tool Provider], in the preparation of this assignment. The [Generative Al Tool Name] was used in the following way(s) in this assignment [e.g., brainstorming, grammatical correction, citation, which portion of the assignment]."

STUDENT NEEDS: Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to notify the instructor, if they are comfortable in doing so. Community resources are available for students and can be found at the following webpage: <u>https://www.atu.edu/foodpantry/</u>

If a student finds they need more support, they are encouraged to contact the Office of the Vice President for Student Services (479-968-0238).



REQUEST FOR COURSE ADDITION

Department Initiating Proposal	Date
School of PACE	6/3/2024

Title	Signature	Date
Department Head	Rene Conture	6/18/24
Dean	Tim laste	6/19/24
Assessment	amandaGardnin	7/23/24
Registrar	Tammy waren	7/1/24
Graduate Dean (Graduate Proposals Only)	0	
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)	Effective Term:			
EAM	3323	C Spring C Summer I			
Official Catalog Title: (If official title exceeds 30 characters, indicate Banner Title below)					
Emergency Management Exercise Design & Evaluation					
Banner Title: (limited to 30 characters, including spaces, capitalize all letters — this will display on the transcript)					
EM EXERCISE DESIGN/EVALUATION					

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For the proposed course, attach a syllabus in Word format that includes: (Items a. through d. should be entered as they should appear in the catalog)

- a. Course subject
- b. Course number
- c. Catalog course title
- d. Catalog description
 - 1. Arkansas Course Transfer System (ACTS) course number, if applicable
 - 2. Cross-listing
 - 3. Offered (e.g., Fall only, Spring only. Do not enter if offer course fall and spring)
 - 4. Prerequisites
 - 5. Co-requisites
 - 6. Description
 - 7. Notes (e.g., information not in description such as course may be repeated for credit)
 - 8. Contact Hours if different than lecture (e.g., Lecture three hours, laboratory three hours)
 - 9. Fees (e.g., \$36 art fee)
- e. Section for Name of instructor, office hours, contact information (telephone, email)
- f. Text required for course
- g. Bibliography (supplemental reading list)
- h. Justification/rationale for the course
- i. Course objectives
- j. Description of how course meets general education objectives (courses included in the general education component should show how the course meets one or more of the objectives contained in General Education Objectives listed in undergraduate catalog)
- k. Assessment methods (include grading policy with specific equivalents for A, B, C)
- I. Policy on absences, cheating, plagiarism, etc.
- m. Course content (outline of material to be covered in course).

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

Course Syllabus

COURSE NUMBER:

EAM 3323

COURSE TITLE:

Emergency Management Exercise Design & Evaluation

COURSE TIME:

TR 1:00-2:20 Dean Hall Room 204

INSTRUCTOR:

Dr. Jamie Stacy Dean Hall 201d | 479-880-4046 | jstacy4@atu.edu Virtual Office: <u>https://atu.webex.com/meet/jstacy4</u> To Schedule an Appointment: <u>https://bit.ly/jamiestacyphd</u> *expect a response to email typically during the next set office hours

OFFICE HOURS:

Monday 9:00-11:00 am | Wednesday 8:30-11:30 am | Thursday 11:00 am -12:00 pm Other times by appointment only *Office hours are subject to change; changes will be posted on blackboard

CATALOG DESCRIPTION:

Prerequisites: EAM 1013 or consent of department head.

Provides essential knowledge and practical skills in designing, conducting, and evaluating emergency management and homeland security exercises.

REQUIRED TEXTS:

NONE

SUPLEMENTAL READING LIST:

Will be provided on Blackboard.

JUSTIFICATION:

In Emergency Management, as well as other fields, exercises play a critical role in the planning process to assess allocation of resources, the adequacy of current policies and procedures, and determine overlaps and holes in the planning process. It is vital that emergency managers understand how to effectively design, implement, and evaluate exercises.

COURSE OBJECTIVES:

Upon successful completion of this course, you will be prepared to:

- 1. Recognize the importance of emergency management exercises.
- 2. Differentiate between the different types of emergency management exercises.
- 3. Analyze the core concepts of HSEEP.
- 4. Design and Execute an emergency management exercise.

COURSE ASSESSMENT:

Point Accumulation		Grade Sc	ale
Independent Study Course (2*5)	10	90 - 100	A
Discussions	10	80 - 89	В
Special Project Exercise	40	70 – 79	С
Exercise	10	60 - 69	D
Exercise Evaluation	10	0 - 59	F
Participation	10		
Self-Evaluation	5		
Peer Evaluation	5		
Total	100		

COURSE CONTENT:

Topics to Cover Include (but are not limited to)

Types of Exercises Exercise Design Conducting an Exercise Exercise Evaluation HSEEP

Final Exam

The final exam is tbd

Assignments

There will be several assignments and discussion boards during the course of the term. Assignments will have different directions. There will be different methods for submitting assignments, and each assignment will give clear instructions. The two primary forms of submission are detailed below:

Steps to make a discussion board posting are:

- Click on "Discussion Board" in the assignment folder.
- Check to make sure that the title matches the chapter you are working on.
- Click on Create Thread
- Type the Unit title in the Subject box
- Type or copy and paste your assignment into the Message box (do not attach your assignment to your posting, be sure it is in the message box—unless it is a video submission)

Steps to turn in Questions "Assignment Submission"

- Click on the Topic title (i.e. "Special Topic #1)
- Upload the completed word document. (Do not copy and paste into the message box)
- Click submit

Additional Readings

There may be additional readings assigned from provided material as well as from the Internet. These are designed to supplement and broaden the student's understanding of emergency management and the varied skills and disciplines involved.

Current Events

Students are expected to keep up with current events related to natural, technological, and human caused disasters, as well as to topics related to emergency management as a whole.

Subject to Change

The course content is subject to change should the instructor determine such change would better meet the student's educational needs.

Effort and Substance

The effort put forth by the student and the substance of the student's answers will be considered in all work submitted for the course.

If you find that a question cannot be answered straight from the assigned reading material, the intent is for you to take what you have learned from the reading and extrapolate from it. The question may be answered based on a concept from the reading rather than a verbatim example, or it may require some outside research.

The purpose is for the student to develop thinking skills – intellectual activity versus memorization or regurgitation. Throughout the course the student will be asked to use critical, practical, and creative thinking, which will be significantly more beneficial than memorizing or copying material and forgetting it shortly thereafter.

Grammar and Punctuation

Effective communication is a critical part of emergency management. In order to convey important ideas and information effectively in writing, it is important to use complete sentences, proper grammar and correct punctuation. Proper written communication will be considered in addition to the substantive content of all assignments and BlackBoard postings

Discussion Postings

- a. Are key ingredients for the success of online courses. In order for truly interactive discussion to occur, each person must post initially as directed, and then return to respond to the postings of others.
- b. As a rule of thumb, you should plan to read all the postings in the board. If there are many postings, you must read at least 20 or 50% of them whichever is GREATER. I can view the total number of postings made, the average number read by class participants, and the number which you have read. If you read less than others in class, you might be asked to increase your participation.
- c. Students are expected to contribute to the class discussion in a substantive way. A substantive message will do one or more of the following: bring in real world examples, expand thoughts, ask questions, bring in new ideas, provoke further discussion on a topic, etc. It must demonstrate that critical thinking has occurred with the poster, and contribute to the general discussion and learning of the class as a whole. If there is quoted material in the post, if must constitute a minor portion of the post, and the quote is not included in the word count. The typical length of these messages should be between 100 and 300 words; please note what the assignment dictates.
- d. Not only must the initial discussion board post be substantive but also ALL student responses. Comments consistent with: I agree or great point or dittos are not considered substantive or quality. A good rule of thumb is: if you have not spent several minutes thinking about your response, developing a position, adding a new perspective, advancing the discussion, sharing your real world experience, offering a solution or formulating an insightful question....your comment is probably not substantive.

- e. Respond to your classmate's work. Support your own response. Challenge me. Keep the dialogue moving onward. Again, as much as possible, rely on authority found in the text(s) or outside readings. Perform outside research on topics. Get in there and participate!
- f. Please think about your "tone" when responding. The online classroom does not allow us to see body language. It is very easy to appear harsh when that is not the intent. Our discussion goal is to be collaborative, not combative. Please read your comments before you hit the send button if you are not sure about the tone of a response, save the message to your drafts folder and read it again later. If you still are not sure, reword it. The learning environment in our online classroom depends on all participants feeling safe in posting their assignments, discussion and personal experiences without fear of judgment or personal criticism. Be positive in your approach to others and diplomatic with your words.
- g. If you miss a Unit discussion, no one will respond to your posting, and the effectiveness of this mode of learning is dramatically decreased for everyone in the class.

Keeping up is key to a successful and positive online class experience. If you find yourself falling behind, please contact me immediately.

COURSE POLICIES:

Book Ordering

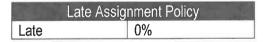
The required text is available at the Arkansas Tech University Book Store and can be ordered online through the Bookstore website or through on-line vendors.

Assignment Completion

Students must complete their assignment within the timeframe specified by the instructor.

Late Work

Work must be received by the due date and time as given by the instructor. If you have not made arrangements with the instructor prior to the due date, late assignments will not be accepted except under special circumstances.



E-Mail Correspondence

In all e-mails to the instructor, list the course number and section number. And, if applicable, list the name or number of the assignment in the "Subject Line" of the e-mail. Also, be sure your name is somewhere on the email and on any attached assignment.

All students must give prompt attention to communications from faculty and staff members of the University. Most communications will be sent to your official Tech e-mail address. University policy dictates that electronic communications to your instructor must be sent from your official Tech e-mail address.

Excessive Unexcused Absences

If, at any time during the semester, you have unexcused absences or fail to complete and submit assignments, you may be referred to the Tech Early Warning Program. If you are unresponsive to contact attempts, you may be dropped from the course by your instructor with an "FE" for excessive absences or

non-performance. It is your responsibility to contact the instructor directly when you cannot attend class; however, excused absence is not guaranteed.

Campus policy outlines the dates for dropping a course with a "W". If you have a failing score and do not drop before the stated deadline, you will receive an "F" on your transcript for the course; therefore, it is in your best interest to monitor your status in the course and take advantage of the opportunity to withdraw with a "W" rather than remaining in the course and receiving an "F."

You are responsible for explaining to the instructor the reason for absences due to sickness, accident, or death in the family. The instructor is entitled to request verification. For absences which make it difficult for you to contact the instructor, such as an emergency, you should contact the Student Services Office, Doc Bryan Student Services Center, Room 233, (479-968-0239) to have the instructor notified.

Academic Misconduct

Academic misconduct concerns a student's inappropriate behavior in a class regardless of the class format and delivery. Such behavior includes interacting with the professor and other students in a manner that disrupts the learning environment of a class. Examples include but are not limited to: a) engaging in a discussion with other students that is not beneficial to the class or acceptable to the professor; b) interrupting class unnecessarily; c) attempting to monopolize the professor's time and attention; d) being chronically late to the class; and e) failing to engage in a class in a manner that is required by the professor, such as chronically late submission of assignments. Misconduct also covers verbal or nonverbal harassment and threats in relation to classes. Student behavior must not infringe on the rights of other students or faculty during a class, including the online environment.

Course, Department, and University policies will be followed in handling academic misconduct.

A student will be notified when his or her conduct is inappropriate. If the student does not respond to the notification and/or the inappropriate conduct continues, the student will be removed from the classroom and/or Blackboard. If the student subsequently engages in misconduct, the student will be removed from the course. If the student continues to engage in misconduct, he or she may be removed from the program entirely; and the professor may begin university procedures for removal from the university.

Please note - In egregious cases of misconduct, such as verbal or written abuse or threats, the student may immediately be removed from the classroom and/or Blackboard, from the course, and from the program entirely. In such cases, the professor may begin university procedures for removal from the university.

Academic Dishonesty

Academic dishonesty refers to the various categories of cheating and plagiarism in a class, regardless of the class format and delivery.

1. Cheating on an examination, quiz, or homework assignment involves any of several categories of dishonest activity. Examples include but are not limited to: a) copying from an examination, quiz, or any other assignment of another student; b) utilizing notes, messages, or crib sheets in any format which gives the student extra help on an exam or quiz, and which were not approved by the professor of the class; c) obtaining advance copies of exams or quizzes by any means; d) hiring a substitute to take an exam or bribing any other individual to obtain exam or quiz questions; e) buying term papers or other assignments from the Internet or any other source; and f) using the same paper to fulfill requirements in several classes without the consent of the professors teaching those classes.

2. Plagiarism is stealing the ideas or writing of another person and using them as one's own. This includes not only passages, but also sentences and phrases that are incorporated in the student's written or oral work without acknowledgement to the true author. Any assignment, including but not limited to lab work, report, paper, presentation, or discussion board, written by copying or cutting and pasting from the Internet or any other source is plagiarized. Slight modifications in wording do not change the fact the sentence or phrase is plagiarized. Acknowledgment of the source of ideas must be made through a recognized footnoting or citation format. Plagiarism includes recasting the phrase or passage in the student's own words of another's ideas that are not considered common knowledge. Acknowledgement of source must be made in this case as well.

Course, Department, College, and University policies will be followed in handling academic dishonesty.

Students who violate the Code of Academic Integrity (cheating, plagiarism, etc.) face penalties ranging from being required to redo the assignment (i.e., properly cite sources in cases of plagiarism) to failure of the assignment and/or class. The sanction is dependent on the severity of the violation as well as the number of times a student has violated the policy in the class. Egregious or multiple violations may result in additional university level sanctions.

In addition, any student who aids another student in academic dishonesty (e.g., answers or provides a paper or a completed homework assignment to another student for submission) will be treated as also being involved in the dishonesty and appropriate penalties will apply.

Egregious cases of plagiarism (i.e., large sections copied from another source) will result in an automatic "F" for the course. THIS MEANS NO COPYING & PASTING IN ANY ASSIGNMENT.

Professionalism, Communication, & Respect

It is the policy and expectation of the Department of Emergency Management that students will conduct themselves in a professional manner that is guided by respect, collegiality, honesty, and ethical behavior in all of their interactions and communication with university faculty, staff, each other, and the community. Students are expected to maintain the highest ideals of academic and social conduct and are responsible for knowing the published policies and standards. Students also are expected to respect the views and personal dignity of other members of the university community, though this does not require that you must agree with others' views. The purposes of this policy are to promote excellence and integrity in all of our activities; to ensure that all persons are treated with respect, dignity, and courtesy; and to promote constructive communication and collaborative teamwork.

DISABILITY SERVICES:

Arkansas Tech University is subject to and endorses both the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. Contact information for the Office of Disability Services: Doc Bryan, Suite 171, 1605 N. Coliseum Dr., Russellville, AR 72801; phone: (479) 968-0302; TTY (479) 964-3290. Detailed information, including accommodations, is available at: http://www.atu.edu/disabilities

Students choosing to utilize their accommodation plan are responsible for meeting with their instructors to discuss their accommodation plan. In no instance is a student required to share the nature of their disability with anyone other than Disability Services.

STUDENT NEEDS STATEMENT:

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to notify the instructor, if they are comfortable in doing so. Community resources are available for students and can be found at the following webpage: <u>https://www.atu.edu/localresources/</u>

If a student finds they need more support, they are encouraged to contact the Office of the Vice President for Student Services (479-968-0238).

TECHNICAL ASSISTANCE:

Technical support, including Blackboard support, is available online, via email, or by phone: Telephone Support: (479) 968-0646; 1-866-400-8022; Email Support: <u>campussupport@atu.edu</u> Additional information may be found at: <u>https://ois.atu.edu/</u> Hours of Operation: 24 hours a day - 7 days a week ** Excluding holidays ** When the library is closed, there will only be email and telephone support available.

Updated: June 17, 2024



REQUEST FOR COURSE ADDITION

Department Initiating Proposal	Date
School of Professional and Community Education	6/10/24

Title	Signature	Date
Department Head	P I	6/10/24
Dr. Rene Couture	Kene Contre	
Dean	J: It	
Dr. Tim Carter	(and	6/17/24
Assessment	AI A a	
Dr. Christine Austin	/m/m	6.18.24
Registrar		
Ms. Tammy Weaver	Jammy Lucalle	7/1/24
Graduate Dean (Graduate Proposals Only)	0	
Dr. Sarah Gordon		
Vice President for Academic Affairs		
Dr. Adolfo Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)	Effective Term:
EAM	4193	🚱 Spring 🖓 Summer I
Official Catalog Title: (If official title e	xceeds 30 characters, indicate Bann	er Title below)
Crisis Communication		
Banner Title: (limited to 30 characters, i	ncluding spaces, capitalize all letters —	this will display on the transcript)
Crisis Communication		

Will this course be cross-listed with another existing course? If so, list course subject and number.
C Yes C No
Will this course be cross-listed with a course currently not in the undergraduate or graduate catalog?
If so, list course subject and number.
Is this course repeatable for additional earned hours? 🦿 Yes 🤄 No How many total hours?
Grading: 💽 Standard Letter 🗇 P/F 🖓 Other
Mode of Instruction (check appropriate box):
O1 Lecture O2 Lecture/Laboratory O3 Laboratory only
C 05 Practice Teaching C 06 Internship/Practicum C 07 Apprenticeship/Externship
C 08 Independent Study C 09 Readings C 10 Special Topics
C 12 Individual Lessons C 13 Applied Instruction C 16 Studio Course
17 Dissertation 18 Activity Course 19 Seminar 98 Other
Does this course require a fee? 🤄 Yes 🔅 No How Much? Select Fee Type
If selected other list fee type:
🔽 Elective 🔽 Major 🔽 Minor
(If major or minor course, you must complete the Request for Program Change form to add course to program.)
If course is required by major/minor, how frequently will course be offered?
Will this course require any special resources such as unusual maintenance costs, library resources, special software, distance learning equipment, etc.? No
Will this course require a special classroom (computer lab, smart classroom, or laboratory)?
No Answer the following Assessment questions:
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable.b. If this course is required for the major or minor, complete the following.
 Provide the program level learning outcome(s) it addresses. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?) What is the rationale for adding this course?
The EAM required courses do not provide full understanding of crisis communication. This course (EAM
4193: Crisis Communication) focuses on risk and crisis communication during, before, and in the aftermath of
a disaster. Students learn about effective communication strategies and message development that facilitate
preparedness, response, recovery, and mitigation activities.
What evidence demonstrates this need?

This course provides an in-depth understanding on disaster communication by using evidence-based approach and case studies. Several EAM students have requested a class that concentrates on communication and have taken this class when provided as an elective.

For the proposed course, attach a syllabus in Word format that includes: (Items a. through d. should be entered as they should appear in the catalog)

- a. Course subject
- b. Course number
- c. Catalog course title
- d. Catalog description
 - 1. Arkansas Course Transfer System (ACTS) course number, if applicable
 - 2. Cross-listing
 - 3. Offered (e.g., Fall only, Spring only. Do not enter if offer course fall and spring)
 - 4. Prerequisites
 - 5. Co-requisites
 - 6. Description
 - 7. Notes (e.g., information not in description such as course may be repeated for credit)
 - 8. Contact Hours if different than lecture (e.g., Lecture three hours, laboratory three hours)
 - 9. Fees (e.g., \$36 art fee)
- e. Section for Name of instructor, office hours, contact information (telephone, email)
- f. Text required for course
- g. Bibliography (supplemental reading list)
- h. Justification/rationale for the course
- i. Course objectives
- j. Description of how course meets general education objectives (courses included in the general education component should show how the course meets one or more of the objectives contained in General Education Objectives listed in undergraduate catalog)
- k. Assessment methods: Please see the assessment document provided in page 4.
- I. Policy on absences, cheating, plagiarism, etc.
- m. Course content (outline of material to be covered in course).

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

EAM 4193: Crisis Communication

Course Description This course will cover both the theoretical and practical perspectives of crisis communications.

Students will learn the importance of an organized approach to dealing with unexpected, crisis situations and the need for clear, concise information communicated effectively.

Reinforce	Demonstrate an understanding of communication processes, principles, and models that are applicable to crisis communication.	Emergency Risk Communication Module Assignment
Reinforce	Develop poise and confidence in crisis- related communication situations.	FEMA IS Course
Reinforce	Make effective use of problem-solving skills and techniques in a variety of crisis communication contexts.	Public Outreach Assignment
	Reinforce	Reinforcecommunication processes, principles, and models that are applicable to crisis communication.ReinforceDevelop poise and confidence in crisis- related communication situations.ReinforceMake effective use of problem-solving skills and techniques in a variety of

Course Syllabus

COURSE NUMBER: EAM 4193

COURSE TITLE:

Crisis Communication

COURSE TIME: Online

INSTRUCTOR:

Dr. Rejina Manandhar Office Location: Dean Hall 107 A Phone: 479-356-2014 Email: <u>rmanandhar@atu.edu</u>

OFFICE HOURS: Tuesday: 11 a.m. to 2 p.m. Wednesday: 9 a.m. to 12 p.m. or By Appointment (Email me to schedule an appointment).

*Office hours are subject to change; changes will be posted on the Blackboard.

CATALOG DESCRIPTION:

This course will cover both the theoretical and practical perspectives of crisis communications. Students will learn the importance of an organized approach to dealing with unexpected, crisis situations and the need for clear, concise information communicated effectively.

TEXT REQUIRED:

Coombs, W. T. (2021). Ongoing crisis communication: Planning, managing, and responding. (6th Edition) Sage publications. 9781071816646

SUPPLEMENTAL READINGS:

Additional readings will be provided by the instructor via Blackboard.

COURSE OBJECTIVES:

This course is designed to provide students with both theoretical insights as well as applicable skills for communication related to crisis communication, especially in organizational contexts. The primary desired outcomes of this course are as follows:

1. Students will be prepared to more effectively observe, analyze, create, and respond to a variety of communication behaviors related to crisis events.

 Students will be more prepared to successfully employ a variety of communication strategies in order to achieve success in communication relative to crisis-related contexts.

Therefore, upon successful completion of this course, the successful student will be able to:

- 1. Demonstrate an understanding of communication processes, principles, and models that are applicable to crisis communication.
- 2. Develop poise and confidence in crisis-related communication situations.
- 3. Make effective use of problem-solving skills and techniques in a variety of crisis communication contexts.

COURSE ASSESSMENT:

Please note the following breakdown of points:

Point Accumulation		Grade Scale		
Assignments	Points	Accumulated Points	Percent	Grade
Discussion Boards (9 x 50 pts)	450	900- 1000	90-100	A
Assignments (6 x 80)	480	800 - 899	80-89	В
Final Exam	70	700 – 799	70-79	С
Total Points	1000	600 - 699	60-69	D
		< 599	0-59	F

COURSE CONTENT:

Readings

In addition to the required readings, students are also encouraged to keep up to date with current events by reading local and national newspapers as well as online sources. Some useful links include: http://www.nytimes.com/, http://www.washingtonpost.com, http://www.cnn.com.

Discussion Boards

There are *discussion assignments* to be completed through the course of the semester. You will post your answers (min 400 words) to the discussion questions assigned for each unit and reply to at least two other student's post (min. 150 words). Use assigned readings, examples, and proper in-text and reference citations in your posts. You can include an outside reference or link if you feel it would add to or enhance the discussion, along with the citation of the readings covered.

The grading rubric for Discussion Board assignments is listed below:

Assignment Grading (80 Points Total)		
Discussion Board Posting/ Discussion Question (P1)	30 points	
(Short or Inflated Word Count)	(- 15 points)	
Response to Student #1	15 points	
Discussion Question (R1)		
(Short or Inflated Word Count)	(- 10 points)	
Citation, Sentence Structure and Grammar	5 points	

Satisfactory work/participation is equal to a "40/B". Doing <u>more</u> than the minimum requirement will likely earn a higher grade.

Assignments

Each student will complete assignments related to case analysis, training modules, and FEMA IS Course. The course schedule outlines the deadline for the assignments.

Final Exam

Students are required to take a final exam for the course. Instructions will be provided on the Blackboard.

Subject to Change

The course content is subject to change should the instructor determine, such change would better meet the student's educational needs.

Effort and Substance

The effort put forth by the student and the substance of the student's answers will be considered in all work submitted for the course.

If you find that a question cannot be answered straight from the assigned reading material, the intent is for you to take what you have learned from the reading and extrapolate from it. The question may be answered based on a concept from the reading rather than a verbatim example, or it may require some outside research.

The purpose is for the student to develop thinking skills – intellectual activity versus memorization or regurgitation. Throughout the course the student will be asked to use critical, practical, and creative thinking, which will be significantly more beneficial than memorizing or copying material and forgetting it shortly thereafter.

COURSE POLICIES:

Assignment Completion

Students must complete their assignment within the timeframe specified by the instructor. Any new assignment will be posted on **Blackboard** under a **numbered Learning Module** on the day the assignment is given. Assignment due dates are shown in the **Course Schedule** and the **Learning Module Instruction** document. You must cite your sources in all the assignments using APA 7th edition format.

Late Work

Assignments must be received by the due date and time as given by the instructor. If you have not made arrangements **prior** to the due date, late assignments will be given a reduction in points as set out in the chart below. Any assignment that is more than one week late will not be accepted.

Late Assignment Policy	
30 mins. – 1 day	10 % reduction
2 days – 4 days	25% points reduction
5 days – 1 week	50% points reduction
> 1 week	0% NO CREDIT

E-Mail Correspondence

In all e-mails to the instructor, **list the course number and section number**. And, if applicable, **list the name or number of the assignment** in the **"Subject Line" of the e-mail**. Also, be sure your name is somewhere on the email and on any attached assignment.

All students must give prompt attention to communications from faculty and staff members of the University. Most communications will be sent to your official Tech e-mail address. University policy dictates that electronic communications to your instructor must be sent from your official Tech e-mail address.

Abandoning the Class

If, at any time during the semester, you abandon the class or fail to complete and submit assignments, you may be referred to the Tech Early Warning Program. If you are unresponsive to contact attempts, you may be dropped from the course by your instructor with an "WN" for abandoning the class or non-performance. It is your responsibility to contact the instructor directly when you cannot complete your class work on time.

Campus policy outlines the dates for dropping a course with a "W". If you have a failing score and do not drop before the stated deadline, you will receive an "F" on your transcript for the course; therefore, it is in your best interest to monitor your status in the course and take advantage of the opportunity to withdraw with a "W" rather than remaining in the course and receiving an "F."

You are responsible for explaining to the instructor the reason for not completing your assignments due to sickness, accident, or death in the family. The instructor is entitled to request verification. For excuses, which make it difficult for you to contact the instructor, such as an emergency, you should contact the Dean of Students office, Doc Bryan Student Services Center, Room 233, (479-968-0407) to have the instructor notified.

Academic Misconduct

Academic misconduct concerns a student's inappropriate behavior in a class regardless of the class format and delivery. Such behavior includes interacting with the professor and other students in a manner that disrupts the learning environment of a class. Examples include but are not limited to: a) engaging in a discussion with other students that is not beneficial to the class or acceptable to the professor; b) failing to engage in a class in a manner that is required by the professor, such as chronically late submission of assignments. Misconduct also covers verbal or nonverbal harassment and threats in relation to classes. Student behavior must not infringe on the rights of other students or faculty during a class, including the online environment.

Course, Department, and University policies will be followed in handling academic misconduct.

A student will be notified when his or her conduct is inappropriate. If the student does not respond to the notification and/or the inappropriate conduct continues, the student will be removed from the course. If the student continues to engage in misconduct, he or she may be removed from the program entirely; and the professor may begin university procedures for removal from the university.

Please note - In egregious cases of misconduct, such as verbal or written abuse or threats, the student may immediately be removed from the Blackboard, from the course, and from the program entirely.

Academic Dishonesty

Academic dishonesty refers to the various categories of cheating and plagiarism in a class, regardless of the class format and delivery.

1. Cheating on an examination, quiz, or homework assignment involves any of several categories of dishonest activity. Examples include but are not limited to: a) copying from an examination, quiz, or any other assignment of another student; b) utilizing notes, messages, or crib sheets in any format which gives the student extra help on an exam or quiz, and which were not approved by the professor of the class; c) obtaining advance copies of exams or quizzes by

any means; d) hiring a substitute to take an exam or bribing any other individual to obtain exam or quiz questions; e) buying term papers or other assignments from the Internet or any other source; and f) using the same paper to fulfill requirements in several classes without the consent of the professors teaching those classes.

2.Plagiarism is stealing the ideas or writing of another person and using them as one's own. This includes not only passages, but also sentences and phrases that are incorporated in the student's written or oral work without acknowledgement to the true author. Any assignment, including but not limited to lab work, report, paper, presentation, or discussion board, written by copying or cutting and pasting from the Internet or any other source is plagiarized. Slight modifications in wording do not change the fact the sentence or phrase is plagiarized. Acknowledgment of the source of ideas must be made through a recognized footnoting or citation format. Plagiarism includes recasting the phrase or passage in the student's own words of another's ideas that are not considered common knowledge. Acknowledgement of source must be made in this case as well.

Course, Department, and University policies will be followed in handling academic dishonesty.

At a minimum, the student (and any student caught assisting in the dishonesty) will be given an *automatic* "F" for the test/assignment in question and possibly an "F" for the course. Subsequent cases of plagiarism or cheating will result in a minimum of one letter grade course reduction for each incident or an "F" for the course. If the student continues to engage in any academic dishonesty, he or she will be removed from the program entirely.

In addition, any student who aids another student in academic dishonesty (e.g., answers or provides a paper or a completed homework assignment to another student for submission) will be treated as also being involved in the dishonesty and appropriate penalties will apply.

Egregious cases of plagiarism (i.e., large sections copied from another source) will result in an automatic "F" for the course. THIS MEANS NO COPYING & PASTING IN ANY ASSIGNMENT.

Professionalism, Communication, & Respect

It is the policy and expectation of the Department of Emergency Management that students will conduct themselves in a professional manner that is guided by respect, collegiality, honesty, and ethical behavior in all their interactions and communication with university faculty, staff, each other, and the community. Students are expected to maintain the highest ideals of academic and social conduct and are responsible for knowing the published policies and standards. Students also are expected to respect the views and personal dignity of other members of the university community, though this does not require that you must agree with others' views. The purposes of this policy are to promote excellence and integrity in all of our activities; to ensure that all persons are treated with respect, dignity, and courtesy; and to promote constructive communication and collaborative teamwork.

STATEMENT OF NON-DISCRIMINATION and ACCESS:

Arkansas Tech University does not discriminate on the basis of color, sex, sexual orientation, gender identity, race, age, national origin, religion, veteran status, genetic information, or disability in any of practices, policies, or procedures. If you have experienced any form of discrimination or harassment, including sexual misconduct (e.g. sexual assault, sexual harassment, stalking, domestic or dating violence), we encourage you to report this to the

institution. If you report such an incident of misconduct to a faculty or staff member, they are required by law to notify Arkansas Tech University's Title IX Coordinator and share the basic facts of your experience. The Title IX Coordinator will then be available to assist you in understanding all your options and in connecting you with all possible resources on and off campus. For more information please visit: http://www.atu.edu/titleix/index.php.

Arkansas Tech University adheres to the requirements of the Americans with Disabilities Act in order to prevent barriers to academic accessibility. If you need an accommodation due to a disability, please contact the ATU Office of Disability Services, located in Doc Bryan Student Center, Suite 141, or visit http://www.atu.edu/disabilities/index.php.

TECHNICAL ASSISTANCE:

Technical support, including Blackboard support, is available online, via email, or by phone: Telephone Support: (479) 968-0646; 1-866-400-8022; Email Support: <u>campussupport@atu.edu</u> Additional information may be found at: <u>https://ois.atu.edu/</u>



REQUEST FOR COURSE ADDITION

Department Initiating Proposal	Date
hool of PACE	
	6/17/2024

Title	Signature	Date
Department Head	Rene Conture	6/18/24
Dean	Tim lasta	6/19/24
Assessment	amanda Cardy	1/23/24
Registrar	Sammy awaren	7/1/24
Graduate Dean (Graduate Proposals Only)	0	
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)	Effective Term:
EAM	4203	C Spring Summer I
Official Catalog Title: (If official title e	xceeds 30 characters, indicate Banne	er Title below)
EXTERNSHIP		
Banner Title: (limited to 30 characters, i	ncluding spaces, capitalize all letters -	this will display on the transcript)
EXTERNSHIP		

Will this course be cross-listed with another existing course? If so, list course subject an	id number.		
C Yes 🕫 No			
Will this course be cross-listed with a course currently not in the undergraduate or grad	luate catalog?		
If so, list course subject and number. 🗘 Yes 🔅 No			
Is this course repeatable for additional earned hours? CYes 🤄 No How many to	otal hours?		
Grading: Standard Letter CP/F COther			
Mode of Instruction (check appropriate box):			
C 01 Lecture C 02 Lecture/Laboratory C 03 Laboratory only			
C 05 Practice Teaching C 06 Internship/Practicum C 07 Apprentices hip/Externs	hip		
C 08 Independent Study C 09 Readings C 10 Special Topics			
C 12 Individual Lessons C 13 Applied Instruction C 16 Studio Course			
C 17 Dissertation C 18 Activity Course C 19 Seminar C	98 Other		
Does this course require a fee? 🕐 Yes 🦻 No How Much? Select F	ее Туре		
If selected other list fee type:			
☐ Elective			
(If major or minor course, you must complete the Request for Program Change form to a program.)	add course to		
If course is required by major/minor, how frequently will course be offered?			
Fall, Spring, Summer			
Will this course require any special resources such as unusual maintenance costs, library software, distance learning equipment, etc.? no	resources, special		
Will this course require a special classroom (computer lab, smart classroom, or laborator	γ)?		
no Answer the following Assessment questions:			
a. If this course is mandated by an accrediting or certifying agency, include the dire	ctive. If not, state		
not applicable. Not Applicable			
b. If this course is required for the major or minor, complete the following			
1. Provide the program level learning outcome(s) it addresses. Individual Competencies - All ached			
Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?) Portfolio			
c. What is the rationale for adding this course? What evidence demonstrates this n	eed? Re-distributing		
requirements from 4606. Students have been confused by the multiple components of the course.			
This will provide clarity for students.			

EMERGENCY MANAGEMENT AND HOMELAND SECURITY BACHELOR'S DEGREE ASSESSMENT PLAN 2024-2026

Undergraduate Success Measure: At least 75% of students will score at least 70% in all the assessment measures.

In keeping with university policy, the EMHS program will assess one program level learning objective each academic year.

- 2024: Individual Competency (Integrative Knowledge) At the completion of this program, participants will be able to effectively apply emergency management principles, critical thinking skills, and ethical considerations while continually expanding their knowledge in alignment with the established body of knowledge. •
 - encompassing scientific literacy, geographic literacy, sociocultural literacy, technological literacy, and systems literacy, enabling them to effectively and adaptively address complex 2025: Practitioner Competency (Global Contextual Adaptation) At the completion of this program, emergency management practitioners will possess a comprehensive skill set emergency situations.
- competencies in disaster risk management, community engagement, governance and civics, and leadership, enabling them to foster effective partnerships, lead diverse teams, and 2026: Relationship Competency (Applied and Collaborative Learning) At the completion of this program, participants will have developed strong relationship-building skills and enhance community resilience in emergency situations.

	Objectives	Intro	Introducing	Reinforcing	~	Mastering Competence	npetence
		Course	Measure	Course Measure	-	Course	Measure
AL IN	Onerates within the EM framework	EAM 1013	EAM 1013 Assimment	EAM 3023 Assignment	ent		
			11121111Biecu	EAM 4003 Assignment	ent		
	Critical Thinking	EAM 2003	EAM 2003 Assimment	EAM 3063 Quiz		These among	11 11 11
ie i	D		11121111Bieeu	EAM 4023 Assignment			eFortiono
) (si jetr wor	Professional Ethics	EAM 2003	EAM 2003 Assignment	EAM 3053 Final		EAM 4203-0 Presentation	Presentation
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sipu	Continual Learning	EAM 3003	EAM 3003 Assignment	EAM 3013 Assignment	ent	a North and	The second second
The second se			nanghingan	EAM 4013 Assignment	ent	The state	二、二、二、二、二、二、二、二、二、二、二、二、二、二、二、二、二、二、二、
	Scientific Literacy	EAM 2003	EAM 2003 Accidement	EAM 4003 Assignment	ant	and the second s	
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) 8			NIDI III BIOCO	EAM 3053 Assignment			Presentation
qo	Technological Literacy	EAM 3003	EAM 2003 Accimment	EAM 3023 Assignment	ent		Assignment
			Assignment	EAM 4023 Assignment	ent		
P	Svetems iteracy	EAM 1013	EAM 1013 Assignment	EAM 3013 Assignment	ent	ş	1
			11121111Ricev	EAM 3063 Assignment	ent		
(B)	Disaster & Homeland Security Risk	FAM 1013	EAM 1013 Assignment	EAM 4023 Presentation	tion		
	Management.			EAM 4003 Assignment	ent		and and
pue Kou	Community Engagement	EAM 1013	EAM 1013 Assignment	EAM 3023 Assignment	ent		Deuterlin
- P8			111211111Gieev	EAM 3053 Assignment		EAM 4203 6	eromolio Decentation
instr ami nitiga nitis	Governance & Civics	FAM 2003	EAM 2003 Assignment	EAM 3013 Assignment			Accidemont
19.			HIGHIGH	EAM 3063 Presentation	tion		asiginient
	Leadership	FAM 3003	FAM 3003 Assignment	EAM 4033 Assignment	ent		N Contraction
I DESCRIPTION OF THE OWNER			NICHING: CONTRACT	EAM 4013 Assignment	ent		

For the proposed course, attach a syllabus in Word format that includes: (Items a. through d. should be entered as they should appear in the catalog)

- a. Course subject
- b. Course number
- c. Catalog course title
- d. Catalog description
 - 1. Arkansas Course Transfer System (ACTS) course number, if applicable
 - 2. Cross-listing
 - 3. Offered (e.g., Fall only, Spring only. Do not enter if offer course fall and spring)
 - 4. Prerequisites
 - 5. Co-requisites
 - 6. Description
 - 7. Notes (e.g., information not in description such as course may be repeated for credit)
 - 8. Contact Hours if different than lecture (e.g., Lecture three hours, laboratory three hours)
 - 9. Fees (e.g., \$36 art fee)
- e. Section for Name of instructor, office hours, contact information (telephone, email)
- f. Text required for course
- g. Bibliography (supplemental reading list)
- h. Justification/rationale for the course
- i. Course objectives
- j. Description of how course meets general education objectives (courses included in the general education component should show how the course meets one or more of the objectives contained in General Education Objectives listed in undergraduate catalog)
- k. Assessment methods (include grading policy with specific equivalents for A, B, C)
- I. Policy on absences, cheating, plagiarism, etc.
- m. Course content (outline of material to be covered in course).

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

Course Syllabus

COURSE NUMBER:

EAM - 4203-01

COURSE TITLE:

Externship

INSTRUCTOR:

Jamie Stacy, Ph.D. Dean Hall, 201B 402 West O St. Russellville, AR 72801-2222 (479) 880-4046 Office jstacy4@atu.edu

OFFICE HOURS:

Tuesday & Thursday: 8:00-9:30; 1:00-2:30; Friday: 8:00-12:00; or By Appointment. To schedule an appointment go to <u>http://bit.ly/jamiestacyphd</u>

CATALOG DESCRIPTION:

Pre/Co-requisites: EAM 3003, 3013, 3023, 3053, 3063, 4003, 4013, 4023 and 4033, or consent of department head.

Provides detailed documentation through a portfolio of students experience and training totaling a minimum of 200 contact hours. Required for Major.

REQUIRED TEXT:

No text is required for this course

JUSTIFICATION:

Externship is required to complete a Bachelor of Science degree in Emergency Management from Arkansas Tech University. Both the Externship and Internship make Tech's EM degree unique and comprehensive by giving students hands-on, real-world experience outside of the classroom. Such experience is critical for anyone entering a career in the field of emergency management.

COURSE OBJECTIVE/GOAL:

The goal for Externship is for the EM student to acquire important skills and knowledge by taking part in training and other opportunities that focus on application rather than theory.

HOW COURSE MEETS GENERAL EDUCATION REQUIREMENTS:

This course addresses the following Arkansas Tech University general education requirements:

- Communicate effectively
- Think critically
- Develop ethical perspectives

COURSE POLICIES: E-Mail Correspondence In all e-mails to the instructor, list the course number in the "Subject Line" of the e-mail. Also, be sure your name is somewhere on the email and on all attached documents.

Excessive Unexcused Absences/Missed Assignments

If at any time during the semester, you fail to complete and turn in assignments (*which include responding to the instructor's emails*), you will be referred to the Tech Early Warning Program. If you are unresponsive to further attempts by the instructor to contact you, you will be dropped from the course by your instructor with an "F" for excessive absences or non-performance.

Campus policy outlines the dates for dropping a course with a "W". If you have a failing score and do not drop before the stated deadline, you will receive an "F" on your transcript for the course; therefore, it is in your best interest to monitor your status in the course and take advantage of the opportunity to withdraw with a "W" rather than remaining in the course and receiving an "F". Tech now has a very lenient withdrawal policy which eliminates the deadlines for receiving a "WP" (withdrawn with passing) or "WF" (withdrawn with failing) and has extended the period for withdrawing with just a "W" until almost the end of the semester.

You are responsible for explaining to the instructor the reason for absences (or *lack of contact*) due to sickness, accident or death in the family. For absences which make it difficult for you to contact the instructor, such as an emergency, you should contact the Student Services Office, Doc Bryan Student Services Center, Room 233, (479-968-0239) to have the instructor notified.

Externship Documentation

Students are responsible for maintaining their own documentation for their extern activities. The EM Department, including the Externship Instructor, will not keep track of that information.

For every activity, the student must have documentation with an authorized signature, which reflects the name and date of the activity and the number of hours the student participated.

If certificates, sign-in sheets, or other documentation are sent to the EM Department, students will be notified so they may pick up the documents, or they may be emailed to the students OneTech account.

If an official document is not be provided, it is the student's responsibility to create one by obtaining an authorized signature on a document that reflects the name and date of the activity and the number of hours the student participated. An official form is located on blackboard under course documents.

It is imperative for the student to keep a log of all activities and hours, so if a document is not received or is misplaced, the student will be able to provide the necessary information to obtain proper documentation. Externship Volunteer forms may be found at

http://www.atu.edu/emergencymanagement/docs/externship_volunteer_form.doc

Portfolio Submission

Your portfolio must be submitted by the date stated in the Course Guide, unless otherwise specified by the Instructor. Portfolios may be submitted in hard **copy** format (3-ring binder with or without sheet protectors), or may be submitted electronically on BlackBoard. Format is crucial. Portfolios turned in that do not follow format, will not be accepted. The following website provides a sample portfolio as well as a template: <u>http://www.atu.edu/emergencymanagement/externship.shtml</u> Professional Conduct

1 Emergency Managers 1

- 1. Emergency Managers have been entrusted with major responsibilities, and must strive to gain and maintain the trust of those they serve. It is very important to act and perform in an honest, conscientious, and professional manner in all endeavors.
- 2. Be punctual and professional for any training activity either on or off campus. Remember, you are representing Arkansas Tech University and the Department of Emergency Management.

COURSE CONTENT:

Course Credit Requirements

This course is treated as an independent study course under the Instructor's direction and is not considered a web course even though it is on the Blackboard system and the Instructor may communicate with students via Blackboard.

Students will develop their Externship Portfolio, and this Externship Portfolio will include all externship training certificates and other documentation that reflect the required 150 contact hours.

FEMA independent study (IS) courses may be completed as part of the overall 150 externship contact hours. For a list of IS courses see: <u>http://training.fema.gov/IS/crslist.asp</u>. The FEMA Emergency Management Institute recommends the following seven courses for a well-rounded foundation upon which to build: <u>http://training.fema.gov/is/searchis.aspx?search=PDS</u> other agencies also suggest taking IS 100, 200, 700-704, 800. **NOTE** 0.3 CEUs=3 Externship Hours; Do not use the "College Credit" portion for documentation. Courses with the same number may not be used for credit more than once (i.e. IS-100.b, IS-100.FDA, and IS-100.HCb)

At least 50 contact hours of training or related Non-FEMA activities must be included in the 150 contact hours. A maximum of 10 hours of Ride Alongs or Observation with Police, Fire, EMS, or Emergency Managers may be counted.

Required Training (50 hours)

IS-100	3 contact hours
IS-200	3 contact hours
IS-700	3 contact hours
IS-800	3 contact hours
IS-120	5 contact hours
IS-230	6 contact hours
IS-235	10 contact hours
IS-240	3 contact hours
IS-241	2 contact hours
IS-242	8 contact hours
IS-244	4 contact hours

Resume

A resume must be included in the externship portfolio. Complete externship hours should be included on the resume. There are several places that provide assistance in resume writing, including, **Norman Career Services**; 1605 Coliseum Dr, Room 211; Russellville, AR 72801-2222; Office Hours: 8:00am - 5:00pm; Phone: (479)968-0278; Fax: (479)964-0863; <u>career.services@atu.edu</u>. Summative Evaluations

Beginning in Fall 2011, all externship hours completed must also include a summative evaluation. Approximately 100-250 words long, you are to evaluate the importance, benefit and knowledge gained from EACH externship opportunity you participate in. This should be included on or directly following the documentation for each opportunity.(Note* externship hours completed before Fall 2011, do not require an evaluation; FEMA courses do not require an evaluation).

Externship Opportunities

Some methods of finding externship opportunities:

- Check your Tech email regularly for externship opportunities.
- Visit the International Association of Emergency Managers Student Chapter (IAEM) Facebook page (also note: IAEM members benefit from special extern opportunities).
- Participate in IAEM, Red Cross on Campus, Public Safety Cadets.
- Look at the department calendar found on Blackboard and at http://www.atu.edu/emergencymanagement/Events.php
- Be creative -- seek out opportunities and let your Instructor know about them.

COURSE ASSESSMENT:

Grades

To pass the Externship Course YOU MUST:

- 1. Complete the Federal Attendance Policy Agreement with 100%.
- 2. Submit your portfolio by the due date specified in the Course Guide.
- 3. See Rubric for complete requirements.

Critical Dates

Assignment	Due Date
Federal Attendance Policy Agreement	January 20, 2024
Portfolio Draft 1	February 20, 2024
Portfolio Draft 2	March 20, 2024
Submit Portfolio	April 20, 2024

BLACKBOARD TECHNICAL ASSISTANCE:

For help using Blackboard

Go to <u>http://etech.atu.edu/</u> and click on "Help Desk" then "FAQs – Students" or go to <u>http://elearn.atu.edu/</u> for further information call 479-964-0546 or toll free at 866-400-8022.



COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
School of PACE	6/3/2024

Title	Signature	Date
Department Head		
	Rene Conture	6/18/24
Dean	Tim laste	6/19/24

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
EAM	1013

Official Catalog Title: Aim & Scope of Emergency Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change Course Title to:

Introduction to Emergency Management

Banner Title: INTRO TO EMERGENCY MANAGEMENT

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 NOT APPLICABLE
- b. Explain the rationale for the cosmetic course change. STUDENTS DO NOT UNDERSTAND THE TERM "AIM & SCOPE", THIS IS TO CLARIFY THE PURPOSE OF THE COURSE.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <u>http://www.atu.edu/registrar/curriculum_forms.php</u>.



COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
School of PACE	6/17/2024

Title	Signature	Date
Department Head	Rens Conture	6/18/24
Dean	Fin last	6/19/24

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
EAM	2413

Official Catalog Title:

UAVs in Emergency Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Delete the prerequisite

Prerequisite: ENGL 1013.

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 Not Applicable
- b. Explain the rationale for the cosmetic course change. ENGL 1013 is not necessary to be successful in this course.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.



REQUEST FOR COURSE CHANGE

Department Initiating Proposal	Date
School of PACE	6/17/24

Title	Signature	Date
Department Head	Rens Conture	6/18/24
Dean	Tim last	6/19/24
Assessment	Runandabardner	7/23/24
Registrar	Jammyulaun	7/1/24
Graduate Dean (Graduate Proposals Only)	0	
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)	
EAM	4106	
Official Catalog Title:		
INTERNSHIP/PRACTICUM		

Is this course cross-listed with another existing course? If so, list course subject and number.

C Yes 🕫 No		
Request to change: (check appro	priate box):	
Course Number	🔽 Title	Course Description
☐ Cross-Listing	T Prerequisite	Co-requisite
Grading	T Fee	
∫ Other		
course is cross-listed, a prerequis courses, a Course Change must b	ite/co-requisite, or inc e submitted to address	mer I Term of the new catalog year. If this luded in the course description of other all changes in related courses.
New Course Number: (e.g., 1003)		
4503-6		
r	ial title exceeds 30 cha	rracters, indicate Banner Title below)
Internship		
Banner Title: (limited to 30 character	ers, including spaces, cap	italize all letters - this will display on the transcript)
INTERNSHIP		
management theory to actual pr 3 credit hours of relevant work e student will work with an adviso course enrollment. Six hours are repeated for up to six hours cred \$100 course fee. New Cross List:	the emergency manag oblems in a non-class xperience must be con r to have a site approv required to meet the it. Required for major	
Adding Cross-Listing	Changing Cross-Li	sting Deleting Cross-Listing
If adding or changing cross-listing		
New Prerequisite (list all, as you v	vant them to appear ir	the catalog):
New Co-requisite (list all, as you v	vant them to appear ir	the catalog):
F Elective	🔽 Major	☐ Minor
(If major or minor course, you mu program.)	ist complete the Reque	est for Program Change form to add course to
Answer the following Assessment	questions:	
	ated by an accrediting ble. NOT APPLICABLE	or certifying agency, include the directive. If
		nor, complete the following.

- a. Provide the program level learning outcome(s) it addresses. Practitioner Competencies
- b. Provide tool or measure directly linked to each program learning outcome. (How will student learning in this outcome be measured?) **Final Presentation**
- c. What is the rationale for adding this course? What evidence supports this action?
 Already had 4106 Internship, but wanted to allow for variable credit. Students have had challenges completing 400 hours during one semester. This will allow students to complete the requirement over multiple semesters. It will also allow students to have multiple varied experiences since the field of EM is so broad.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.
Not applicable

EMERGENCY MANAGEMENT AND HOMELAND SECURITY BACHELOR'S DEGREE ASSESSMENT PLAN 2024-2026

Undergraduate Success Measure: At least 75% of students will score at least 70% in all the assessment measures.

In keeping with university policy, the EMHS program will assess one program level learning objective each academic year.

- 2024: Individual Competency (Integrative Knowledge) At the completion of this program, participants will be able to effectively apply emergency management principles, critical thinking skills, and ethical considerations while continually expanding their knowledge in alignment with the established body of knowledge.
 - encompassing scientific literacy, geographic literacy, sociocultural literacy, technological literacy, and systems literacy, enabling them to effectively and adaptively address complex 2025: Practitioner Competency (Global Contextual Adaptation) At the completion of this program, emergency management practitioners will possess a comprehensive skill set emergency situations.
- 2026: Relationship Competency (Applied and Collaborative Learning) At the completion of this program, participants will have developed strong relationship-building skills and competencies in disaster risk management, community engagement, governance and civics, and leadership, enabling them to foster effective partnerships, lead diverse teams, and enhance community resilience in emergency situations.

	Objectives	Intro	Introducing	Reinforcing	Mastering Competence	ompetence
		Course	Measure	Course Measure	e Course	Measure
in the second se	Onerates within the EM framework	EAM 1012	EAM 1013 Assignment	EAM 3023 Assignment		
			Looiginicin (EAM 4003 Assignment		
	Critical Thinking	EAM 2003	EAM 2003 Assignment	EAM 3063 Quiz	FAMA ADDO	
			Assignment	EAM 4023 Assignment	EAM 4203	ePortiolio
woi	Profassional Ethics	EAM 2002	EAM 2003 Accionment	EAM 3053 Final	EAM 4503-0 Presentation	Presentation
			Assignment	EAM 4033 Assignment	ECHNI 4000	Wathingson
vpu	Continual Learning	EAM 2003	EAM 3003 Assignment	EAM 3013 Assignment		1000
				EAM 4013 Assignment		
A CONTRACTOR OF A CONTRACTOR OFTA CONTRACTOR O	Scientific iteracy	EAM 2003	EAM 2003 Assignment	EAM 4003 Assignment		
(A)			Tasiginian	EAM 4033 Assignment		
	Coontrachin Horson	EAM 1012	Accidente	EAM 4013 Assignment		
txə	acadiapilia citalaa			EAM 4023 Assignment		:
Cor ino latic	Sociocultural Literacy	EAM 2003	EAM 3003 Accidmont	EAM 3023 Assignment	EAM 4203 ePortfolio	ePortfolio
) IB			Tooligie	EAM 3053 Assignment	EAM 4203-0	Acciantion
qoj	Tachnological Literaov	EAM 2003	EAM 3003 Assistment	EAM 3023 Assignment		Assignment
			Tasiyiiiiaiii	EAM 4023 Assignment		
P.	Svetame itaracv	EAM 1013	EAM 1013 Assignment	EAM 3013 Assignment		
A TAL THE ADDRESS OF THE PARTY			Vosiginien	EAM 3063 Assignment		
NEL CONTRACTOR	Disaster & Homeland Security Risk	EAM 1013	EAM 1013 Assignment	EAM 4023 Presentation	A TANK TANK	
	Management.		Tooligie	EAM 4003 Assignment		and the second
pue Asia	Community Engagement	EAM 1013	EAM 1013 Assignment	EAM 3023 Assignment	LAN 4000	-Doute ha
inia Già			Assignment	EAM 3053 Assignment	EAM 4203 6Promotio	eromolio
	Governance & Civics	EAM 2003	EAM 2003 Assignment	EAM 3013 Assignment	EAM 4503-0	Accimment
9) 10			HEIIIBIC	EAM 3063 Presentation		Vasiginent
10	eadershin	FAM 3003	EAM 3003 Assimment	EAM 4033 Assignment		
			HIGHIBBEET	EAM 4013 Assignment		



REQUEST FOR COURSE CHANGE

Department Initiating Proposal	Date
School of PACE	6/17/24

Title	Signature	Date
Department Head	Rene Conture	6/18/24
Dean	Fin last	6/19/24
Assessment	amandabardan	7/23/24
Registrar	Stammy weaver	7/1124
Graduate Dean (Graduate Proposals Only)	0	
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	2
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)	
EAM	4606	
Official Catalog Title:		
Capstone		

Is this course cross-listed with another existing course? If so, list course subject and number.

C Yes 🕫	' No		
Request to	o change: (check approp	priate box):	
🔽 Course	Number	└─ Title	Course Description
Cross-Li	isting	F Prerequisite	☐ Co-requisite
🖵 Grading	5	Fee	
☐ Other			
course is c courses, a	cross-listed, a prerequis Course Change must be	ite/co-requisite, or included e submitted to address all c	I Term of the new catalog year. If this I in the course description of other hanges in related courses.
4603	se Number: (e.g., 1003)	-	
1	ial Catalog Title: (If offic	ial title exceeds 30 characte	ers, indicate Banner Title below)
	title change]		
-		ers, including spaces, capitalize	all letters - this will display on the transcript)
New Cours	se Description:		
New Cross	List:		
Adding	Cross-Listing	Changing Cross-Listing	Deleting Cross-Listing
If adding o	or changing cross-listing	, indicate course subject an	d number
		vant them to appear in the	
New Co-re	quisite (list all, as you v	vant them to appear in the	catalog):
Elective		Vajor	☐ Minor
r -			r Program Change form to add course to
program.)	r millior course, you mu	st complete the Request to	r riogram change form to add course to
	e following Assessment		rtifying agonay include the directive. If
a.	not, state not applica		rtifying agency, include the directive. If
b.		ed for the major or minor, o	complete the following.
	a. Provide the progr	am level learning outcome(s) it addresses. PRACTITIONER
	COMPENTENCIES		ch program loarning outcome. (How will
			ch program learning outcome. (How will d?) APPLIED LEARNING ASSESSMENT
C.	-		at evidence supports this action?
	Re-distributing requi	rements from 4606. Stude	nts have been confused by the
	multiple components	s of the course. This will pr	ovide clarity for students.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

EMERGENCY MANAGEMENT AND HOMELAND SECURITY BACHELOR'S DEGREE ASSESSMENT PLAN 2024-2026

Undergraduate Success Measure: At least 75% of students will score at least 70% in all the assessment measures.

In keeping with university policy, the EMHS program will assess one program level learning objective each academic year.

- 2024: Individual Competency (Integrative Knowledge) At the completion of this program, participants will be able to effectively apply emergency management principles, critical thinking skills, and ethical considerations while continually expanding their knowledge in alignment with the established body of knowledge.
 - encompassing scientific literacy, geographic literacy, sociocultural literacy, technological literacy, and systems literacy, enabling them to effectively and adaptively address complex 2025: Practitioner Competency (Global Contextual Adaptation) At the completion of this program, emergency management practitioners will possess a comprehensive skill set emergency situations.
 - competencies in disaster risk management, community engagement, governance and civics, and leadership, enabling them to foster effective partnerships, lead diverse teams, and 2026: Relationship Competency (Applied and Collaborative Learning) At the completion of this program, participants will have developed strong relationship-building skills and enhance community resilience in emergency situations.

	Objectives	Intre	Introducing	Reinforcing	Dg	Mastering Competence	ompetence
		Course	Measure	Course	Measure	Course	Measure
K	Onerates within the EM framework	EAM 1013	EAM 1013 Assignment	EAM 3023 Assignment	ssignment		
			Assignment	EAM 4003 Assignment	ssignment		and the second
	Critical Thinking	EAM 2002	Accianment	EAM 3063 Quiz	uiz		
ne)				EAM 4023 Assignment	ssignment	EAM 4203	ePortfolio
MIDI 5911 5911	Professional Ethics	EAM 2002	Accidentiat	EAM 3053 Final	nal	EAM 4503-0	Presentation
				EAM 4033 Assignment	ssignment	EAIM 4003	Assignment
NIPL	Continual Learning	EAM 2002	Accientate	EAM 3013 Assignment	ssignment	and the second se	
· · · · · · · · · · · · · · · · · · ·				EAM 4013 Assignment	ssignment		
	Caiontific Literaau	EAM 2002	Accircancet	EAM 4003 Assignment	ssignment		
κ				EAM 4033 Assignment	ssignment		
leu	Coorrentia Literaau	CANA 1012	Acciment	EAM 4013 Assignment	ssignment		
ηxə	acagi aprilo Eliceracy		EAW TOTS Assignment	EAM 4023 Assignment	ssignment	T 414 1000	
Cor ino: dite	Socioci Itural 1 itaracu	EAM 2003	EAM 3003 Accimmont	EAM 3023 Assignment	ssignment	EAM 4203 PORTIOIO	ePortfolio
) le			Assignment	EAM 3053 Assignment	ssignment	EAIM 4303-0	Accemication
qo	Tachnological I itaracu	EAM 2003	EAM 3003 Assignment	EAM 3023 Assignment	ssignment	E-4141 4003	LAW 4000 ASSIGNMENT
ecti (G			Assignment	EAM 4023 Assignment	ssignment		
14	Sustams itaracu	EAM 1013	EAM 1013 Assistment	EAM 3013 Assignment	ssignment		
A STATE			Assignment	EAM 3063 Assignment	ssignment		
	Disaster & Homeland Security Risk	EAM 1012	EAM 1013 Acciment	EAM 4023 Presentation	resentation	A REAL PROPERTY.	
	Management.			EAM 4003 Assignment	ssignment		
psit Kat	Community Encodement	EAM 1012	EAM 1012 Acciment	EAM 3023 Assignment	ssignment	F 111 1000	
pa aja			Assignment	EAM 3053 Assignment	ssignment	EAM 4603 6 Description	EAM 4203 CFORIOIO
	Governance & Civics	EAM 2003	EAM 2003 Assignment	EAM 3013 Assignment	ssignment	EAM 4503-0	EAM 4602 Accidement
			Vasigilitetit	EAM 3063 Presentation	resentation		TIDIIIIA
	l eadership	EAM 3003	EAM 3003 Assignment	EAM 4033 Assignment	ssignment		
S LONG S S S S S S S S S S S S S S S S S S S			Assignment	EAM 4013 Assignment	ssignment		



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
School of PACE	6/17/2024

Title	Signature	Date
Department Head	Rene Conture	6/18/24
Dean	Fin laste	6/19/24
Assessment	D	about
-Br. Christine Austin	amandaGardner	7/23/24
Registrar	yommy wearen	-1.1-1
Ms. Tammy Weaver	Craining addition	7/1/24
Vice President for Academic Affairs	0	
Dr.Julie Furst-Bowe		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title:

Emergency Management & Homeland Security (Undergraduate)

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

- 1. Delete three hours of electives
- 2. Add three hours of EAM 2003 Introduction to Homeland Security
- 3. Add all EAM courses as options for Major Electives.
- 4. Change 4106 to 4503-6 with 6 hours required completed as either 4506 or 4503 taken twice.
- 5. Change 4606 to 4603.
- 6. Add 4203.

What impact will the change have on staffing, on other programs and space allocation? **No anticipated impact**

Answer the following Assessment questions:

- a. How does the program change align with the university mission?
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable**
- c. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program? The program change will allow students to have more flexibility and clarity with their curriculum.
 - Provide an example or examples of student learning assessment evidence which supports the changes in the program.
 Students have repeatedly stated they have difficulty completing the 400 hour requirement for internship when also trying to work.
- d. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.
 The EMHS Program fits in the top 5% of EM programs nationwide and sets the standard in EM curriculum. There are no state or regional EMHS programs for comparison.
- e. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.) **These changes fit within the current assessment plan (included below).**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

	lum Matrix for Catalog EMENT & HOMELAND SECURITY (Undergraduate)			
(enter title for program changing)				
reshman Fall Semester Freshman Spring Semester				
Add/Change:	Add/Change: EAM 2003			
Delete:	Delete: EAM 3003			
Total Hours: 16	Total Hours: 16			
Sophomore Fall Semester	Sophomore Spring Semester			
Add/Change: EAM 3003, EAM Elective	Add/Change: EAM 3013; EAM 4003			
Delete: Elective, EAM 3063	Delete: EAM 4033, Elective			
Total Hours: 16	Total Hours: 15			
Junior Fall Semester	Junior Spring Semester			
Add/Change: EAM 4013	Add/Change: EAM 4033, EAM 3063, Elective 3 hrs			
Delete: EAM 3013	Delete: EAM 4013, EAM 3053, EAM 3023			
Total Hours: 15	Total Hours: 15			
Senior Fall Semester	Senior Spring Semester			
Add/Change: EAM 3053, EAM 3023	Add/Change: EAM 4603; EAM 4203			
Delete: EAM 4003, EAM Elective 3hrs	Change 4106 to 4506			
Total Hours: 15	Delete: EAM 4606			
	Total Hours: 12			

EMERGENCY MANAGEMENT AND HOMELAND SECURITY BACHELOR'S DEGREE ASSESSMENT PLAN

Vision: The School of Professional and Community Education (PACE) develops experts, collaborators, and innovators who lead and transform the diverse communities in which they serve by bridging theory and practice.

Mission: The School of Professional and Community Education (PACE) is committed to the growth, development, and success of students by combining academic preparation, mentorship, and field experience. We are dedicated to empowering students to become world-changers by equipping them with the education, critical thinking, and experience needed as scholars and practitioners in their communities.

Definition of the Emergency Management Discipline: The discipline of emergency management is the scientific study of how humans and their institutions interact and cope with hazards and vulnerabilities and resulting events and consequences.

Bachelor's Assessment Plan, 2024-2026

In keeping with university policy, the EMHS program will assess one program level learning objective each academic year.

- 2024: Individual Competency (Integrative Knowledge)
- 2025: Practitioner Competency (Global Contextual Adaptation)
- 2026: Relationship Competency (Applied and Collaborative Learning)

Assignments graded by instructor initially using class grade sheets/rubrics and then forwarded for program evaluation purposes to the Assessment Coordinator and Department Head for evaluation against the undergraduate program rubric. In any instance where the threshold is not met, issues would be brought up at the next monthly department assessment-focused meeting. Subsequent decisions or changes made in response to deficiencies would be reported in the annual departmental assessment report.

• Undergraduate Success Measure: At least 75% of students will get at least 70% in all the assessment measures.

Objectives		Intro	oducing	Reinf	orcing	Mastering	Competence
		Course Measure		Course	Course Measure		Measure
Competency grative viedge)	Operates within the EM	EANA 4042	Annianant	EAM 3023	Assignment		D. If it
	framework	EAM 1013	Assignment	EAM 4003	Assignment		
le le	Critical Thinking	EAM 2002	Assignment	EAM 3063	Quiz	EAM 4203	
tual Compet (Integrative Knowledge)	Critical Thinking	EAM 2003	Assignment	EAM 4023	Assignment	and the second se	Presentation
	Professional Ethics	EAM 2002	Assignment	EAM 3053	Final	EAM 4503-0	
H up	Professional Eurics	EAM 2003	Assignment	EAM 4033	Assignment		Assignment
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	Continual Learning	EAM 5005	Assignment	EAM 4013	Assignment	(Defendent)	
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ual	Geographic Literacy	EAM 1013	Assignment	EAM 4013	Assignment	and shall	1.1.1.1.1.1.1.1
extraction (un)	Geographic Literacy	LAW 1013	Assignment	EAM 4023	Assignment	EAM 4203	Dortfolio
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al C Japi	Sociocultural Literacy		Assignment	EAM 3053	Assignment		Assignment
Ach	Technological Literacy	EAM 3003	Assignment	EAM 3023	Assignment		Assignment
50	Literacy EAM 5003	EAN 0000	Assignment	EAM 4023	Assignment		
	Systems Literacy	EAM 1013	Assignment	EAM 3013	Assignment		
1.1		E/1011010	Abolgimont	EAM 3063			
5	Disaster & Homeland Security	FAM 1013	Assignment		Presentation		N. C. D. L.
	Risk Management.		/ looig/intent		Assignment		
and	Community Engagement	FAM 1013	Assignment		Assignment	EAM 4203	ePortfolio
Competer (Applied : aborative I					Assignment	EAM 4503-6 EAM 4603	
	Governance & Civics	EAM 2003	Assignment		Assignment		and the second se
		2, 2000	/ Abolgrimone		Presentation		
Coll	Leadership	EAM 3003	Assignment		Assignment		
Charles and	Lougoromp		, word and a second	EAM 4013	Assignment	and and a second	

EMERGENCY MANAGEMENT, BACHELOR OF SCIENCE

Interest in emergency management and its importance from the global perspective continues to increase following ever present events related to natural and technological hazards, terrorism, and other homeland security issues. In this program, students explore emergency planning and preparedness, cultural considerations and natural human behavior, appropriate responses, political and legal applications within the field, and ethical foundations for emergency management professionals. The degree is available both on campus and through distance education, which received approval as an online degree program through the Higher Learning Commission of the North Central Association of Colleges and Schools.

The program employs the comprehensive emergency management approach (four phases and all hazards) required for various careers in the private sector, non-profit, and government agencies ranging from the local to federal levels. Some of these applications include business continuity, cyber security, risk assessment, preparedness, and planning.

The curriculum requires all students to complete 57 hours of EAM courses which include 12 hours of credit for practical application experiences in which students are able to turn their classroom training into practical application. The program is designed to build a solid foundation in emergency management concepts, competencies, and demonstrated applications. Additionally, students are required to complete courses related to written and oral communications as well as a Technology Course¹.

¹ Students admitted to the Accelerated Bachelor's Plus EMHS Master's Degree Program can take up to 9 credit hours at the 5000-level and 6000-level that can count towards elective hours.

Accreditation

The program is approved by the Council for the Accreditation of Emergency Management and Homeland Security Education (CAEMHSE) (https://www.caemhse.education/).

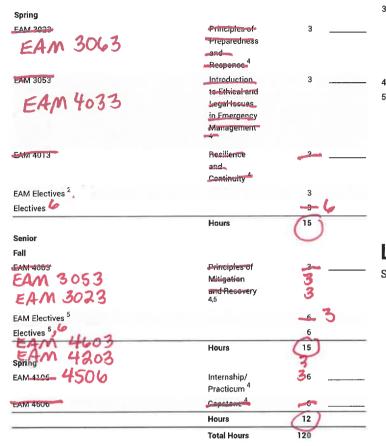
Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			
Fall			
COMM 1003	Introduction	3	
or COMM 2003	to		
or COMM 2173	Communication		
	or Public Speaking or Business and Professional Speaking		
EAM 1013	Aim and Scope of Emergency Management 4	3	1

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¹ See appropriate alternatives or substitutions "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)."

2 15 hours of EAM electives from the following: EAM 1003 Living in a Hazardous Environment, EAM 2033 Citizen/Family/Community Disaster Preparedness Education, EAM 2413 UAVs in Emergency Management, EAM 2881 Special Topics, EAM 2882 Special Topics, or EAM 2883 Special Topics, EAM 2991 Special Problems, EAM 2992 Special Problems, or EAM 2993 Special Problems, EAM 3033 The Social Dimension of Disaster, EAM 3073 Safety Standards for Emergency Managers, EAM 3123 Public Information Skills for Emergency Managers, EAM 3143 The Economics of Disaster, EAM 3243 Terrorism and Counterterrorism, EAM 3903 Public Health Emergency Management, EAM 4043 Disaster and Emergency Management Ethics, EAM 4053 Community Management of Hazardous Materials, EAM 4063 Leadership, EAM 4083 Legal Issues in Emergency Management, EAM 4093 Grants, EAM 4103 Critical Infrastructure, EAM 4881 Advanced Special Topics, EAM 4882 Advanced Special Topics, or EAM 4883 Advanced Special Topics, EAM 4951 Undergraduate Research in Emergency Administration and Management, EAM 4952 Undergraduate Research in Emergency Administration and Management, EAM 4953 Undergraduate Research in Emergency Administration and Management, or EAM 4954 Undergraduate Research in Emergency Administration and Management, EAM 4991 Special Problems, EAM 4992 Special Problems, or EAM 4993 Special Problems² Three (3) hour Technology Course requirement from the following: BUAD 2003 Business Information Systems; any course with the course subjects COMS, CSEC, BST, or CIS; or GEOG 2833 Introduction to Geographic Information Systems/FW 2833 Introduction to Geographic Information Systems update list

³ Three (3) hour Technology Course requirement from the following: BUAD 2003 Business Information Systems; any course with the course subjects COMS, CSEC, BST, or CIS; or GEOG 2833 Introduction to Geographic Information Systems/FW 2833 Introduction to Geographic Information Systems

- ^I Must earn a grade of "C" or better.
- Students admitted to the Accelerated Bachelor's Plus EMHS Master's Degree Program may take:
 - EMHS 5003 Principles of Mitigation and Recovery instead of EAM 4003 Principles of Mitigation and Recovery.
 - 9 credit hours in EMHS at the 5000-level that can count towards elective hours.

Learning Outcomes

Students who complete the program will demonstrate:

- Communication: Student will demonstrate competency in public presentation and written communication skills.
- Research: Student will apply empirical research to recommend relevant strategies for solving problems.
- Leadership/Critical Thinking: Student will assume a leadership role in identifying and addressing issues in a real-world environment.
- Project Management: Student will create, plan, and implement relevant strategies needed to develop a business proposal.

6. The program partners the BS Emergency Management and flomeland Security and MA Organizational leadership and Learning.

Date			Student	's Name	
Grade Point	Graduation Date		T#		
General	Education Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	*EAM	1013 3003 3013 3023 3053 3063 4013	4
MATH #		3		4003 4023 4033 4106 4606 2003 402	42
SCIENCE		4	EAM	(15 HRS)	
SCIENCE		4		1003 2033 2413 2881-3 2991-3 3033 3073	
US HIST/GOVT		3		3123 3143 3243 3903 4043 4053 4063 4083	
SOC SCI		3		4093 4103 4881-3 4951-4 4991-3	
SOC SCI		3			15
FINE ART/HUM		3	EAM	4503-4506	6
FINE ART/HUM		3	Techno	BUAD 1023, BUAD 2003, GEOG/FW 2833	
СОММ		3	Course	Any course in COMS, CSEC, BST, or CIS	3
TECH 1001 •		1	ENGL	2053	3
				*MUST EARN C OR BETTER	
TOTAL GEN E	D HOURS	36			
Electives					
	18	24		TOTAL MAJOR HOURS	63
TOTAL ELEC	TIVE HOURS	21		TOTAL HOURS	
Final Check:	Min. hours required	-		Earned Hrs	
	40 hours upper leve		thru	minus P/C HRS	_
	# of "D" hours		thru	to be completed TOTAL	
	Max activity hours 4		Gen Ed	IOTAL	

Date Student's Nar			t's Name		
Grade Point	Graduation Date		T#		
General	Education Requirements	Hrs		Major Requirements	Hrs
ENGL#	1013/1043 & 1023/1053	6	*EAM	1013 2003 3003 3013 3023 3053 3063	
MATH #		3		4003 4013 4023 4033 4203 4603	39
SCIENCE		4	EAM	4503 4503 or 4506	6
SCIENCE		4	EAM	(15 HRS)	
US HIST/GOVT		3		1003 2033 2413 2881-3 2991-3 3033 3073	
SOC SCI		3		3123 3143 3243 3903 4043 4053 4063 4083	
SOC SCI		3		4093 4103 4881-3 4951-4 4991-3	15
FINE ART/HUM		3			
FINE ART/HUM	[3	Techno	BUAD 1023, BUAD 2003, GEOG/FW 2833	
СОММ		3	Course	Any course in COMS, CSEC, BST, or CIS	3
TECH 1001 ◆		1	ENGL	2053	3
				*MUST EARN C OR BETTER	
TOTAL GEN E	D HOURS	36			
Electives					
				TOTAL MAJOR HOURS	66
TOTAL ELECT		18 120		TOTAL HOURS Earned Hrs	
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		ntisfying Institutio		mont	
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REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Emergency Management, Professional Studies, and Student Affairs Administration	3/10/2024
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Title	Signature	Date
Department Head		
Dr. Rene Couture	Rene Conture	3-25-24
Dean	Y. 14	2/00/04
Dr. Tim Carter	no lait	3/26/24
Assessment	MIN.	11
Dr. Christine Austin	1. mpelhts	3/27/24
Registrar	i lamanu l	2/2/
Ms. Tammy Weaver	Janny wave	12/24
Vice President for Academic Affairs		
Dr. Adolfo Santos	3	

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
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Graduate Council (Graduate Proposals Only)	

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Program Title:

Accelerated BS in Emergency Management and Homeland Security (EMHS) to MA in Organizational Leadership (OL)

Outline change in program:

- This program partners with the BS in EMHS and allows BS in EMHS majors to complete MA in OL in an accelerated fashion.
- A maximum of 12 graduate level credit hours can be double counted towards the BS in EMHS and MA in OL.
- Twelve credit hours from the following graduate courses can be used to replace 12 hours of upper-division undergraduate elective coursework to fulfill requirements for the BS in EMHS:
 - Graduate Core Courses (6 hours total)
 - i. OL 5043 Ethical Leadership
 - ii. OL 5643 Organizational Globalization and Diversity
 - iii. OL 6043 Leading Organizational Change
 - iv. OL 6143 Consultation, Coaching, and Leadership Development
 - v. EMHS 6103 Research Design and Methods
 - b. Graduate Electives to choose from (6 hours total)
 - i. OL 5143 Nonprofit Governance
 - ii. OL 5343 Community Development
- Students will take no more than six hours of graduate courses per semester.
- Students may apply in their junior year for admission into the Accelerated Bachelor's Plus OL Master's Degree program. The student must complete a minimum of 90 credit hours towards the BS in EMHS and have earned a minimum grade point average of 3.0 or better in those undergraduate courses to be eligible for admission into the Accelerated Bachelor's Plus OL Master's Degree program.
- A course used toward an undergraduate degree cannot be counted or used later for graduate credit except in the case of enrollment in an approved accelerated master's program.
- Only courses with grades of B or better will be eligible to count toward graduate credit.
- The curriculum will follow the existing curriculum in the undergraduate and graduate degree programs comprising the Accelerated Bachelor's Plus OL Master's Degree program.
- All other general requirements for the Bachelor's and Master's degree programs that comprise the Accelerated Bachelor's Plus OL Master's Degree program apply and must be satisfied.
- Upon completion of the BS EMHS degree requirements, students will be accepted into the Graduate College at a status consistent with the Graduate College and individual program guidelines. Students must meet all the graduate requirements for dual credit courses to receive graduate credit for these courses to contribute toward their Master's degree.
- Students in the Accelerated Bachelor's Plus OL Master's Degree program will apply for graduation with the BS EMHS on the schedule delineated in the undergraduate catalog and will receive their BS in EMHS upon completion of all the requirements for the undergraduate degree. The Master's degree will be awarded when the student has completed the remaining requirements for the MA in OL.

New wording for the Course Catalog:

Students seeking admission into the Accelerated BS in Emergency Management and Homeland Security to MA in Organizational Leadership program must have completed a minimum of 90 credit hours towards the BS in EMHS and have earned a minimum GPA of 3.0 or better in those undergraduate courses to be eligible for admission into the Accelerated Bachelor's Plus OL Master's Degree program.

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What impact will the change have on staffing, on other programs and space allocation? There is no impact on staffing or space allocation. This program would reduce enrollment in undergraduate, upper-division electives.

Answer the following Assessment questions:

- a. How does the program change align with the university mission?
 - The University's mission includes "student success, access, and excellence" which this program change directly addresses by encouraging high-achieving undergraduate students to continue their pursuit of academic excellence with taking accessible organizational development and learning graduate courses that will encourage their success. Also, this program provides a more economical and accessible path for an OL Master's degree serves for the benefit of "Arkansas, the nation, and the world."

This program aligns with Arkansas Tech strategic plan Goal 1: Student access and opportunity, Goal 4: Programs and deliveries, and Goal 5: Partnerships and innovation.

- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
 Not applicable.
- c. What is the rationale for this program change? It is University policy to offer qualified undergraduate students the opportunity to register for graduate level credit hours as undergraduates to receive dual credit toward both undergraduate and graduate degrees within the designated accelerated bachelor to master degree programs. This program change aligns the undergraduate and graduate programs with University policy and the mission of the institution to increase access and innovation.
 - How will the program change impact learning for students enrolled in this program? Students enrolled in the Accelerated Bachelor's Plus OL Master's Degree program will engage in advanced, graduate-level learning while enrolled in an undergraduate program. The program allows accelerated students to attain a deeper, more specialized understanding of program content within the field of organizational leadership. There is limited research regarding the impact on student learning for students in an accelerated program. The primary benefits listed among similar programs are time and costs savings.
 - Provide an example or examples of student learning assessment evidence which supports the changes in the program.
 There will be no change to the graduate program so the assessment plan will remain the same. This change only allows students to streamline and accelerate entry into a
 - 3. graduate degree during the senior year of their undergraduate degree.
- d. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.

Although there is not a similar graduate program in the state/region, programs within our institution, as well as programs across the state, have an accelerated option. Some examples of these are: University of Arkansas, Little Rock (Department of Information Science), Arkansas State University, Jonesboro (Accounting, Agriculture, Chemistry, Computer Science, Disaster Preparedness & EM, History, Political Science, and Special Education), Saint Louis University (Leadership and Organizational Development).

e. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog Curriculum in Emergency Management and Homeland Security					
Freshman Fall Semester	Freshman Spring Semester				
Add/Change:	Add/Change:				
Delete:	Delete:				
Total Hours:	Total Hours:				
Sophomore Fall Semester	Sophomore Spring Semester				
Add/Change:	Add/Change:				
Delete:	Delete:				
Total Hours:	Total Hours:				
Junior Fall Semester	Junior Spring Semester				
Add/Change:	Add/Change:				
Delete:	Delete:				
Total Hours:	Total Hours:				
Senior Fall Semester	Senior Spring Semester				
Add/Change: Add the Accelerated Bachelor's to	Add/Change: Add the Accelerated Bachelor's to				
Master's Footnote to 6 hours of EAM Electives or	Master's Footnote to 6 hours of EAM Electives or				
Electives: Students in the accelerated program	Electives: Students in the accelerated program will				
will substitute OL approved core courses /or	substitute OL approved core courses and/or approved OL Electives.				
approved OL Electives.					
Delete:	Delete:				
Total Hours: 15	Total Hours: 15				

MA – Organizational Development and Learning Assessment

The MA in Organizational Development and Learning focuses on advanced topics in leadership theory, adult learning theory, leadership skills, and soft skills applied in business, government, non-profit, and educational settings. The 24 credit hour core includes instruction in organizational planning, dynamics of leadership, financial literacy, team building, conflict resolution and mediation, training and development, adult learning theory, communication, project management, and other leadership skills.

COURSE	PO1	PO2	PO3	PO4	PO5	PO6
MGMT 6103: Organizational Management and	Ι	Ι	Ι	Ι	Ι	Ι
Leadership						
OL 5043: Ethical Leadership	R	R	R	R		R
OL 5643: Organizational Globalization and Diversity	R	R		R		R
OL 6043: Leadership in Organizational Change	R	R	R			R
MGMT 5203: Project Management			R		R	
OL 6143: Consultation, Coaching, and Leadership	R			R	R	
Development						
SAA 6113/EMHS 6103	R	R			R	
OL 6093: ODL Capstone	Μ	Μ	Μ	Μ	Μ	Μ

I = Introduce; R = Reinforce; M = Mastery

Program Outcomes

1. Application of Adult Learning and Organizational Development

Theory – Students will review, analyze, and apply prominent theories in leadership, leadership ethics, followership, adult learning, and development to address organizational issues in diverse settings.

2. Strategic Verbal, Written, Interpersonal, and Technological Communication

- Students will develop strategic verbal, written, interpersonal, and technological communication functions for leadership, training, and motivation.

3. Systems Thinking, Group Dynamics and Teamwork – Students will identify and implement effective, ethical solutions for complex organizational systems through group dynamics and team building.

4. **Cultural Competency, Global Understanding, and Social Responsibility** – Students will articulate the impact of social and cultural diversity in organizations.

5. **Evaluation, Assessment, Analysis, and Critical Thinking** – Students will demonstrate ethical, evidenced-based decision-making practices based on exploration of issues, collection of evidence, data analysis, critique of sources, and interpretation of results.

6. Awareness of Self and Others – Students will develop a sense of self and others through exploration, identification, and articulation of social and cultural norms that form ethics, identity, values, beliefs, and motivation.

Program Outcomes – Learning Objectives

Program Outcome 1 (PO1): Application of Adult Learning and

Organizational Development Theory - Students will review, analyze, and apply prominent theories in leadership, leadership ethics, followership, adult learning, and development to address organizational issues in diverse settings.

- demonstrates mastery of basic principles of leadership theory, adult learning theory, and development theory
- · identifies evidence-based practices in leadership, followership, and leadership ethics
- evaluates the application of theory in various organizational and/or cultural contexts
- · articulates the links between effective leadership and lifelong learning
- develops theory-based plans for strategic training, human development, and organizational change

Program Outcome 2 (PO2): Strategic Verbal, Written, Interpersonal, and Technological Communication - Students will develop strategic verbal, written, interpersonal, and technological communication functions for leadership, training, and motivation.

- demonstrates awareness of basic communication theory, the communication process, and organizational models
- applies principles of verbal, written, interpersonal, and technological communication in interaction with diverse stakeholders
- demonstrates appropriate delivery techniques, such as posture, gesture, eye contact, vocal expression, and confidence
- demonstrates the ability to present research findings in a professional manner through a formal presentation process to a group of stakeholders responsible for implementing business strategies

Program Outcome 3 (PO3): Systems Thinking, Group Dynamics, and Teamwork - Students will identify and implement effective solutions for complex organizational systems through group dynamics and team building.

- demonstrates mastery of basic concepts in systems thinking in organizations, stages of group development, and teamwork theory
- develops comprehensive, systems-oriented strategic planning process to include assessment, visioning, goals/objectives, strategy formulation, strategy execution, evaluation, and sustainment
- analyzes the normative, cognitive, and formative roles of self and others in group settings
- engages team members in ways that facilitate their contributions to projects by building upon the contributions of others and engaging nonparticipants
- fosters a constructive team climate by a) treating team members with respect, b) exhibiting a positive attitude, c) motivating team members to complete tasks, and d) provide assistance to team members
- addresses destructive conflict directly and constructively helps manage/resolve conflict in a way that strengthens overall team cohesiveness

Program Outcome 4 (PO4): Cultural Competency, Global Understanding, and Social Responsibility - Students will articulate the impact of social and cultural diversity in organizations.

- demonstrates an understanding of ethical leadership, social justice, and service to others
- articulates insights into own cultural rules and biases and how to recognize and respond to cultural biases
- demonstrates an understanding of the complexity of elements important to members or another culture, including history, values, politics, communication style, beliefs, and practices
- articulates ways in which race, class, gender, and sexual orientation influence individual experiences and perspectives
- develops complex questions about other cultures and consider questions from multiple cultural perspectives

Program Outcome 5 (PO5): Evaluation, Assessment, Analysis, and Critical Thinking - Students will demonstrate ethical, evidence-based decisionmaking practices based on exploration of issues, collection of evidence, data analysis, critique of sources, and interpretation/dissemination of results.

- demonstrates problem-solving skills, higher order thinking strategies, and ethical, evidence-based decision making
- organizes and synthesizes evidence to reveal insightful patterns, differences, or similarities in data
- evaluates and interprets quantitative and qualitative data to assess reliability, validity, and applicability in various leadership and development contexts
- develops comprehensive, systematic assessment plan to monitor organizational effectiveness
- recommends logical solutions that demonstrate informed evaluation and the ability to support positions with relevant, reliable, valid data

Program Outcome 6 (PO6): Awareness of Self and Others = Students will develop a sense of self and others through exploration, identification, and articulation of social and cultural norms that form ethics, identity, values, beliefs, and motivations.

- · identifies personal values, ethics, beliefs, and motivations in relation to others
- articulates the impact of norms, ethics, identity, values, and beliefs in a leadership context

- assesses personal positionality and power in relation to supervisors, peers, and subordinates demonstrates an understanding of self in various leadership and learning 1
- . situations
- develop an appreciation and understanding of human differences ı

Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: This department supports the change. does not support FKS Comments: Emergency Management Syports

~ 8-Ja Program Director Signature:

EMERGENCY MANAGEMENT, BACHELOR OF SCIENCE

Interest in emergency management and its importance from the global perspective continues to increase following ever present events related to natural and technological hazards, terrorism, and other homeland security issues. In this program, students explore emergency planning and preparedness, cultural considerations and natural human behavior, appropriate responses, political and legal applications within the field, and ethical foundations for emergency management professionals. The degree is available both on campus and through distance education, which received approval as an online degree program through the Higher Learning Commission of the North Central Association of Colleges and Schools.

The program employs the comprehensive emergency management approach (four phases and all hazards) required for various careers in the private sector, non-profit, and government agencies ranging from the local to federal levels. Some of these applications include business continuity, cyber security, risk assessment, preparedness, and planning.

The curriculum requires all students to complete 57 hours of EAM courses which include 12 hours of credit for practical application experiences in which students are able to turn their classroom training into practical application. The program is designed to build a solid foundation in emergency management concepts, competencies, and demonstrated applications. Additionally, students are required to complete courses related to written and oral communications as well as a Technology Course¹.

¹ Students admitted to the Accelerated Bachelor's Plus EMHS Master's Degree Program can take up to 9 credit hours at the 5000-level and 6000-level that can count towards elective hours.

Accreditation

The program is approved by the Council for the Accreditation of Emergency Management and Homeland Security Education (CAEMHSE) (https://www.caemhse.education/).

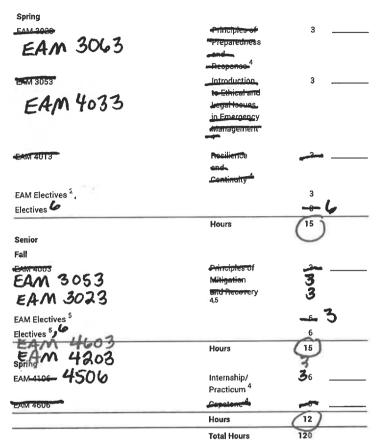
Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			
Fall			
COMM 1003	Introduction	3	
or COMM 2003	to		
or COMM 2173	Communication		
	or Public		
	Speaking		
	or		
	Business		
	and		
	Professional		
	Speaking		
EAM 1013	Aim and	3	
	Scope of		
	Emergency		
	Management 4		

ENGL 1013		Composition	3	
MATH XXXX		Mathematics	3	
SS 1XXX		Social Science Courses ¹	3	
TECH 1001		Orientation to the University	1	
		Hours	(16	/
Spring	Introduc	tion to	\sim	
Spring EAM 5003 2003	Homeland	Emergency.	3	
	Security	Skills		
ENGL 1023	,	Composition	3	
SCIL 1XXX		Science with Laboratory ¹	4	
SS 1XXX		Social Science Courses ¹	3	·
Technology Course ³			2-	
Sophomore Fall		Hours	16	/
EAM 2062		Emergeney	3	100
EAM 3003		Managament		
ENGL 2053		Doctrine 4 Technical Writing	3	2112
FAH 1XXX		Fine Arts and	3	
		Humanities		19
Millians So-		Courses 1		
SCIL 1XXX		Science with Laboratory ¹	4	
ELECTIVE EAMEL	ective	Star Mary	03	112
		Hours	(16)	
Spring		Emergency	3	
EAM 3013	Ser Starts	Management		
EAM 4003		Research and Grants	3	
EAM Electives ²			з	
FAH 1XXX		Fine Arts and Humanities	3	1.34
		Courses ¹		
USHG 1XXX		U.S.	3	
		History and Government ¹		
Clective=		Sevenment	-3	
		Hours	(15)	
Junior			\bigcirc	
Fall				
314-2013		Public Policy	3	
EAM 403		In Emergency		1.5
		wanagement 4		
EAM 4023		Technology	3	
		for Comprehensive Emergency Management		
EAM Electives ²		4	3	
			3	
Electives			0	

1



¹ See appropriate alternatives or substitutions "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)."

2 15 hours of EAM electives from the following: EAM 1003 Living in a Hazardous Environment, EAM 2033 Citizen/Family/Community Disaster Preparedness Education, EAM 2413 UAVs in Emergency Management, EAM 2881 Special Topics, EAM 2882 Special Topics, or EAM 2883 Special Topics, EAM 2991 Special Problems, EAM 2992 Special Problems, or EAM 2993 Special Problems, EAM 3033 The Social Dimension of Disaster, EAM 3073 Safety Standards for Emergency Managers, EAM 3123 Public Information Skills for Emergency Managers, EAM 3143 The Economics of Disaster, EAM 3243 Terrorism and Counterterrorism, EAM 3903 Public Health Emergency Management, EAM 4043 Disaster and Emergency Management Ethics, EAM 4053 Community Management of Hazardous Materials, EAM 4063 Leadership, EAM 4083 Legal Issues in Emergency Management, EAM 4093 Grants, EAM 4103 Critical Infrastructure, EAM 4881 Advanced Special Topics, EAM 4882 Advanced Special Topics, or EAM 4883 Advanced Special Topics, EAM 4951 Undergraduate Research in Emergency Administration and Management, EAM 4952 Undergraduate Research in Emergency Administration and Management, EAM 4953 Undergraduate Research in Emergency Administration and Management, or EAM 4954 Undergraduate Research in Emergency Administration and Management, EAM 4991 Special Problems, EAM 4992 Special Problems, or EAM 4993 Special Problems² Three (3) hour Technology Course requirement from the following: BUAD 2003 Business Information Systems; any course with the course subjects COMS, CSEC, BST, or CIS; or GEOG 2833 Introduction to Geographic Information Systems/FW 2833 Introduction to Geographic Information Systems update list

³ Three (3) hour Technology Course requirement from the following: BUAD 2003 Business Information Systems; any course with the course subjects COMS, CSEC, BST, or CIS; or GEOG 2833 Introduction to Geographic Information Systems/FW 2833 Introduction to Geographic Information Systems

- ⁴ Must earn a grade of "C" or better.
- ⁵ Students admitted to the Accelerated Bachelor's Plus EMHS Master's Degree Program may take:
 - EMHS 5003 Principles of Mitigation and Recovery instead of EAM 4003 Principles of Mitigation and Recovery.
 - 9 credit hours in EMHS at the 5000-level that can count towards elective hours.

Learning Outcomes

Students who complete the program will demonstrate:

- Communication: Student will demonstrate competency in public presentation and written communication skills.
- Research: Student will apply empirical research to recommend relevant strategies for solving problems.
- Leadership/Critical Thinking: Student will assume a leadership role in identifying and addressing issues in a real-world environment.
- Project Management: Student will create, plan, and implement relevant strategies needed to develop a business proposal.
- 6. The program partners the BS Emergency Management and Homeland Security and MA Organizational Leadership and Learning.

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24-25	- 6 - 1	C ex	9	-21	u

Date			Student	t's Name]		
Grade Point	Graduation Date		T#	T#				
General	Education Requirements	Hrs		Major Requirements	Hrs			
ENGL#	1013/1043 & 1023/1053	6	*EAM	1013 3003 3013 3023 3053 3063 4013 4003 4023 4033 7796 4600 2003 402	3	3		
MATH #		3	┥┝━━━	4003 4023 4033 47196 4600 2003	-42-	12		
SCIENCE		4	EAM	(15 HRS)				
SCIENCE		4		1003 2033 2413 2881-3 2991-3 3033 3073				
US HIST/GOVT		3		3123 3143 3243 3903 4043 4053 4063 4083				
SOC SCI		3		4093 4103 4881-3 4951-4 4991-3				
SOC SCI		3			15			
FINE ART/HUM	I	3	EAM	4503-4506	6			
FINE ART/HUM	I	3	Techno	BUAD 1023, BUAD 2003, GEOG/FW 2833				
СОММ		3	Course	Any course in COMS, CSEC, BST, or CIS	3			
TECH 1001 •		1	ENGL	2053	3			
				*MUST EARN C OR BETTER				
TOTAL GEN E	D HOURS	36						
Electives								
	18	24		TOTAL MAJOR HOURS	63	-6		
FOTAL ELEC		21		TOTAL HOURS		0		
Final Check:	mal Check: Min. hours required 1 40 hours upper level # of "D" hours		thru	Earned Hrs minus P/C HRS to be completed TOTAL				
	Max activity hours 4 ** Sa		Gen Ed	IUIAL.				
	🔷 Satisfying In	stituti	onal Require					
	# C or better m	ust be o	earned for G	en Ed				

124-25	2025-

Date			Studen	t's Name]	
Grade Point	Graduation Date		- T#	T#			
General	Education Requirements	Hrs		Major Requirements	Hrs		
ENGL#	1013/1043 & 1023/1053	6	*EAM	1013 3003 3013 3023 3053 3063 4013 4003 4023 4033 7706 4600 2003 402	13	30	
MATH #		3		4003 4023 4033 4796 4600 2003	42-	5	
SCIENCE		4	EAM	(15 HRS)			
SCIENCE		4		1003 2033 2413 2881-3 2991-3 3033 3073			
US HIST/GOVT		3		3123 3143 3243 3903 4043 4053 4063 4083			
SOC SCI		3		4093 4103 4881-3 4951-4 4991-3			
SOC SCI		3			15		
FINE ART/HUM		3	EAM	4503-4506	6		
FINE ART/HUM		3	Techno	BUAD 1023, BUAD 2003, GEOG/FW 2833			
СОММ		3	Course	Any course in COMS, CSEC, BST, or CIS	3		
TECH 1001 ♦		1	ENGL	2053	3		
				*MUST EARN C OR BETTER			
TOTAL GEN E	D HOURS	36					
Electives							
Accelera	ted MAOLL						
ol Cor	e 6 hours						
OL Ele	ctive Chours						
	18	24		TOTAL MAJOR HOURS	-62	-6	
FOTAL ELECT		21	1	TOTAL HOURS		0	
Final Check:	Min. hours required		-	Earned Hrs			
	40 hours upper leve		thru	minus P/C HRS			
	# of "D" hours		thru	to be completed TOTAL			
	Max activity hours		- Gon Ed	IUIAL	·····		
	** Sat Satisfying In		g Gen Ed onal Require	ment			
	# C or better mu						

Date		Studen	t's Name	
Grade Point Graduation Date		T#		
General Education Requirements	Hrs		Major Requirements	Hrs
ENGL # 1013/1043 & 1023/1053	6	*EAM	1013 2003 3003 3013 3023 3053 3063	
MATH #	3		4003 4013 4023 4033 4203 4603	39
SCIENCE	4	EAM	4503 4503 or 4506	6
SCIENCE	4	EAM	(15 HRS)	
US HIST/GOVT	3		1003 2033 2413 2881-3 2991-3 3033 3073	
SOC SCI	3		3123 3143 3243 3903 4043 4053 4063 4083	
SOC SCI	3		4093 4103 4881-3 4951-4 4991-3	15
FINE ART/HUM	3			
FINE ART/HUM	3	Techno	BUAD 1023, BUAD 2003, GEOG/FW 2833	
сомм	3	Course	Any course in COMS, CSEC, BST, or CIS	3
TECH 1001 •				
	1	ENGL	2053	3
			*MUST EARN C OR BETTER	
TOTAL GEN ED HOURS	36			
Electives				
			TOTAL MAJOR HOURS	66
TOTAL ELECTIVE HOURS	18		TOTAL HOURS	
Final Check: Min. hours required			Earned Hrs	
40 hours upper leve	-	thru	minus P/C HRS	
# of "D" hour Max activity hours		thru	to be completed TOTAL	
		g Gen Ed	TOTAL	
◆ Satisfying Ir # C or better mu	nstituti	onal Require		

.



COSMETIC PROGRAM CHANGE

Department Initiating Proposal	Date
School of PACE	
	6/17/24

Title	Signature	Date
Department Head	Rene Conture	6/18/24
Dean	Tim last	6/19/24

PROGRAM TITLE: Security Studies Ccrtificate of Proficiency in Global Security Outline change in program: (reorganization of courses listed in matrix, adding a footnote to a course, adding or deleting a course from a list, etc.) *Add EAM 2003 Introduction to Homeland Security as an option for EAM 1013 Aim & Scope of Emergency Management (EAM 1013 OR EAM 2003) Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. Explain the rationale for the cosmetic course change.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

GLOBAL SECURITY, CERTIFICATE OF PROFICIENCY

Global Security

Curriculum

Code	Title	lours	
CJ 2003	Introduction to Criminal Justice	3	
or EAM 3243	Terrorism and Counterterrorism		
CSEC 1003	Introduction to Cybersecurity	3	
EAM 1013	Aim and Scope of Emergency Management 🛛 🔿	3 EAM2003 Introducti	on to
POLS 2413	International Relations	2	
or POLS 3473	National Security Policy	Homeland	Security
Total Hours		12	

Learning Outcomes

Upon completion, students will clearly communicate and explain hazard risks to a wide range of stakeholders.

DEGREE AUDIT CHECK LIST (CP-GSCP) Global Security 2024-25. 2025.26

Date		Student's	Name		
Grade Point Graduation Date	raduation Date T#				
General Education Requirements	Hrs	を見	Minor Requirements Hrs		
ENGL #		CSEC	1003	3	
MATH #		EAM	1013 2003	3	
SCIENCE			CJ 2003 or EAM 3243	3	
US HIST/GOVT		POLS	2413 or 3473	3	
SOC SCI					
FINE ART/HUM					
TECH 1001 • TOTAL GEN ED HOURS					
TOTAL ELECTIVE HOURS (0)			TOTAL HOURS (12) TOTAL HOURS	12	

Final Check:

Min. hours required 12 Earned Hrs to be completed TOTAL

Must have 2.00 in minor Must have minimum of 8 hours in residence Must use same catalog for both major and minor

DEGREE AUDIT CHECK LIST (CP-GSCP) Global Security

2024-25

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General	Education Requirements	Hrs		Minor Requirements H	
ENGL #			CSEC	1003	3
MATH #			EAM	1013 or 2003	3
SCIENCE				CJ 2003 or EAM 3243	3
US HIST/GOVT			POLS	2413 or 3473	3
SOC SCI		_			
FINE ART/HUM	1				
		_			
сомм					
TECH 1001 +					
TOTAL GEN	ED HOURS				
		_			
				TOTAL HOURS (12)	
TOTAL ELEC	TIVE HOURS (0)			TOTAL HOURS	12

Final Check:

Min. hours required 12 Earned Hrs to be completed TOTAL

Must have 2.00 in minor Must have minimum of 8 hours in residence Must use same catalog for both major and minor



Request for Program Deletion

(CERTIFICATE, DEGREE, OPTION, EMPHASIS, CONCENTRATION, or MINOR)

Department Initiating Proposal	Date
School of PACE	6/20/24

Title	Signature	Date
Department Head	Rene Contra	6/20/24
Dean	Tim but	6/20/24
Assessment	Runandabardy	7/23/24
Registrar	Jammy lucaceu	7/1/24
Graduate College (if appropriate)	0	
Vice President for Academic Affairs		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title: Minor in Emergency Management

LETTER OF NOTIFICATION

Program Deletion

Deletion of a certificate, degree program, option, or organizational unit. Degree programs and certificates can be deleted with enrolled students. However, institutions must have a phase-out plan for those students. Deleted programs and certificates will be removed from the Approved Programs List during the academic year in which the deletion takes effect.

Required Information:

- 1. Current degree/certificate/option/unit title -Minor in Emergency Management
- 2. Degree code
- 3. CIP code
- **4. Effective date, term, and academic year** 6/1/25; summer 2025
- 5. Reason for deletion

We have a new Certificate of Proficiency in Emergency Management approved for the 2024-25 year and will no longer accept new students into the current minor. The CP consists of 12 credit hours whereas the Minor was 18 credit hours. We anticipate the CP to be a more attractive option for students.

Phase out plan.

We currently have 15 students in the EM minor who can either complete the minor or transition to the CP in Emergency Management, depending on their current progress and desire.



COSMETIC COURSE CHANGE

Department Initiating Proposal	Date
PACE	6/15/24

Title	Signature	Date
Department Head Dr. Couture	Rene Contra	6/11/24
Dean Dr. Carter	Fin last	6/17/24

Course Subject: (e.g., ACCT, ENGL)	Course Number: (e.g., 1003)
	4043/5043
OL	distanting of the second se

Official Catalog Title:

Ethical Leadership

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the course title to: Ethical Decision-Making and Development This change applies to both OL 4043 and OL 5043 as they are cross-listed courses.

Modify course description to:

The purpose of this course is to explore ethics in leadership through the examination of four broad topics: a) a survey of the branches of ethics, b) individual and group ethical awareness, decision-making, and development, c) the intersection of ethics, leadership, and power, and d) the role of leader in establishing and maintaining ethical organizational cultures through decision-making and organizational development. Students will work individually and in groups to identify, refine, and apply their own moral and ethical perspectives to complex organizational issues.

Note: Participation in the course requires access to a computer, the internet, and a webcam or other video capture technology.

Answer the following Assessment questions:

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
- b. Explain the rationale for the cosmetic course change. Ethical decision-making and development are the two primary components of this course. The current title is overly general and not an accurate representation of specific content covered in the course. The proposed title will allow students to develop more accurate expectations for course content and outcomes.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
PACE	
	6/11/2024

Title	Signature	Date
Department Head	Reve Contre	6/11/24
Dr. Couture	pere loutre	
Dean	7.1+	
Dr. Carter	An art	6/13/24
Assessment	ρ	- In-law
Đr. Austin	amandabardun	7/23/24
Registrar		7/15/24
Ms. Weaver	Sammy lesaller	1110127
Vice President for Academic Affairs	<i>v</i>	
Dr. Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title:

Bachelor of Arts in Organizational Leadership - all concentrations

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives) 1) Change Organizational Leadership program requirements to the following: Delete the following courses: 3 credit hours electives LEAD 1003 BAS 4353: Project Management BAS 4453: Root Cause Analysis OL 4143: Nonprofit Organizations or OL 4343: Community Development or OL 3233 or OL 4243: Adult Learning in Organizations 06 4053 OL 4743: Organizational Change OL 4843: Training and Organizational Development Add the following: Selection of LEAD 1003: Introduction to Leadership or LEAD 3003: Leading Teams 3 credit hours social science general education 18 credit hours of Organizational Leadership electives from the following: BAS 4253: Quality Control and Continuous Improvement • BAS 4353: Project Management • BAS 4363: Project Risk Analysis and Mitigation BAS 4373: Leading Agile Projects • • BAS 4453: Root Cause Analysis BAS 4553: Workplace Health and Safety • LEAD 4003: Leadership Internship LEAD 4103: Special Problems in Leadership • OL 3233: Volunteer Leadership • OL 4053: Philanthropy and Fundraising • OL 4143: Nonprofit Organizations • OL 4243: Adult Learning in Organizations OL 4343: Community Development OL 4743: Organizational Change OL 4843: Training and Organizational Development OL 4993: Special Topics in Organizational Leadership What impact will the change have on staffing, on other programs and space allocation? This program change will better utilize faculty resources by allowing for elective course rotation and schedule planning to ensure availability of certificate courses for 12-credit hour certificate completion in two semesters. The current program requirements limit availability of certificate courses as faculty are required to teach core requirements each term. The reduction of core requirements and switch to elective selection will increase student schedule options while decreasing core instructional requirements on faculty. This change will also allow course rotation of electives, which will increase course enrollment in individual course sections. Answer the following Assessment questions: a. How does the program change align with the university mission? This program change will improve student success by removing barriers identified through program assessment, particularly course availability for both core requirements and newly

established undergraduate certificate programs in project management, nonprofit leadership, workplace supervision, and training and organizational development. This program change, by establishing an organizational leadership core around the certificate of proficiency in professional leadership and a selection of organizational leadership electives, provides students with more opportunities to customize the BAOL degree to meet their personal, educational, and professional goals.

- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
- c. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program? The proposed program change will increase degree customization for students by converting current core requirements to a selection of electives. The proposed core is made up of courses included in the 15 credit-hour certificate of proficiency in professional leadership. Many of these courses are also foundational courses in newly available 12 credit-hour certificates in project management, nonprofit leadership, workplace supervision, and training and organizational development. With this proposed curriculum, students can customize the BAOL to their personal and professional needs. Under this program change, the BAOL becomes a degree comprised of a selection of undergraduate certificates.
 - 2. Provide an example or examples of student learning assessment evidence which supports the changes in the program. Through program assessment, various issues were identified to support this change. Under current program requirements, each course in the 42 credit-hour BAOL curriculum is offered every fall and spring term. This is necessary as the BAOL is an adult-focused program and course availability is integral to student success. With declining enrollment, SSCH generation in core courses has declined because they are offered every term. Switching to a core course rotation is not viable as it impacts time to degree completion for many BAOL students who transfer into the program with significant credit hours earned. Secondly, offering the 42 credit-hour core each fall and spring term limits faculty ability to offer organizational leadership electives that are included in various 12 credit-hour certificates. The proposed curriculum change and elective course rotation (see attached) will address course enrollment concerns while increasing course availability and student credentialling opportunities.
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. The proposed change aligns the BAOL with current trends in certificate and micro-credentialing. Students enrolled in the BAOL degree will be empowered to customize their educational experience by packaging a set of undergraduate credentials into a bachelor's degree. This change also increases marketing opportunities for the 12 credit-hour certificate programs as entry points to the BAOL degree.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

ORGANIZATIONAL LEADERSHIP Core	42
Foundations	6
Introduction to Leadership or Leading Teams	LEAD 1003 or LEAD 3003
Ethics in Leadership or Ethical Leadership	LEAD 2003 or OL 4043
Professional Leadership Certificate	15
Professional Communication	OL 3023
Personnel Management	OL 3133
Professional Leadership	OL 4443
Workplace Supervision	OL 4543
Organizational Globalization and Diversity	OL 4643
OL Electives (select from the following)	18
Quality Control & Continuous Improvement	BAS 4253
Project Management	BAS 4353
Project Risk Analysis & Mitigation	BAS 4363
Leading Agile Projects	BAS 4373
Root Cause Analysis	BAS 4453
Workplace Health & Safety	BAS 4553
Volunteer Leadership	OL 3233
Philanthropy and Fundraising	OL 4053
Nonprofit Organizations	OL 4143
Adult Learning in the Workplace	OL 4243
Community Development	OL 4343
Organizational Change	OL 4743
Training and Organizational Development	OL 4843
Special Topics in OL	OL 4993
Capstone	3
Organizational Leadership Capstone	OL 4963

Organizational Studies Course Rotation Fall Spring Summer	
Spring	Summer
1540 2002	As needed
	As neeueu
OL 3133	
OL 4043	
OL 4443	
OL 4543	
OL 4643	
OL 4963	
OL 3233	
OL 4143	
OL 4743	
BAS 4363	
BAS 4373	
BAS 4553	
OL 5043	
OL 5143	
OL 5643	
OL 6043	
OL 6093	
	Spring LEAD 2003 LEAD 4003 OL 3023 OL 3133 OL 4043 OL 4443 OL 4543 OL 4643 OL 4963 OL 4743 BAS 4363 BAS 4353 OL 5043 OL 5043 OL 5643 OL 6043

Bachelor of Arts in Organizational Leadership Assessment

Program Outcomes

1. Leadership – Theory, Context, and Application

Description: students will describe, analyze, evaluate, and apply leadership theories in various and diverse contexts; students will demonstrate basic competencies in leadership and supervision, including skills in oral and written communication, ethical problem solving, research, and evidence-based decision-making; students will apply HROD concepts to selection and hiring.

Associated Core Courses: LEAD 1003/3003; OL 3023; OL 3133; LEAD 2003/OL 4043; OL 4443, OL 4543; OL 4963

Assessment:

- Leadership theory evidence of student competency in knowledge and application of leadership theory
- Oral/Written communication evidence of student competence in oral/written communication in leadership context
- Research and evidence-based decision making evidence of student competency in application of research and evidence-based decision making
- HROD concept application evidence of student competency in application of human resource and organizational development principles in context of leadership
- 2. Leadership Lifelong Learning and Development of Self, Others, and Organizations

Description: students will articulate a plan for lifelong learning for self-awareness, leadership, and ethical development; students will apply concepts and theories of adult learning, organizational development, and change management to assess, evaluate, and develop individuals in hiring, training, and retaining effective employees and apply models for diagnosing, implementing, and assessing organizational change.

Associated Core Courses: LEAD 1003/3003; OL 3133; LEAD 2003/OL 4043; OL 4243; OL 4543; OL 4963

Associated Elective Courses: OL 4243; OL 4743; OL 4843

Assessment:

- Adult learning theory evidence of student competency in knowledge and application of adult learning theory, organizational learning, and workforce development
- HROD concept application evidence of student competency in the application of adult learning theory, organizational development theory, coaching, and mentoring in hiring, developing, and retaining employees

- Change management evidence of student competency in application of change management theory and models for diagnosing, implementing, and assessing organizational change, evaluate change within organizational cultures and systems, and articulate the role of change leaders in organizations
- DEI concepts evidence of student competency in evaluating DEI issues in the implementation of organizational development practices

3. Leadership – Diversity, Equity, Inclusion, and Social Responsibility

Description: students will define DEI and articulate a vision of social responsibility and demonstrate the ability to act on this vision for the betterment of local, state, national, and global communities through collaboration and ethical leadership; students will evaluate personal power and positionality, demonstrate openness to diverse perspectives, and model effective intercultural communication skills; students will examine dynamics of power and privilege, and evaluate alternative points of view in solving complex interpersonal and organizational problems.

Associated Core Courses: LEAD 1003/3003; LEAD 2003/OL 4043; OL 3023; OL 3133; OL 4543; OL 4643; OL 4963

Associated Elective Courses: OL 4053; OL 4143; OL 4343; OL 4843

Assessment:

- Cultural competence evidence of student competency in cultural diversity and inclusivity, effectively leading and engaging with diverse groups
- Intercultural communication evidence of student competency in communicating effectively across cultures, resolving conflict, and building effective, diverse teams
- Perspective taking evidence of student competency in building openness to diverse perspectives in self and others, understanding of power and positionality in relation to leading self and others, and use of diverse perspectives to solve complex interpersonal and organizational problems
- Social responsibility evidence of student competency in building ethical organizations, applying ethical decision-making models, and facilitating both individual and organizational ethical development

4. Leadership – Leading People, Organizations, and Communities

Description: students will explain the importance of motivation, empowerment, persuasion, and ethics in leadership; students will demonstrate the ability to effectively function in multiple roles as part of a team and community; students will apply concepts of community development; students will analyze and evaluate their role and the role of leadership in nonprofit organizations and community building.

Associated Core Courses: LEAD 1003/3003; OL 3023; LEAD 2003/OL 4043; OL 4443; OL 4543; OL 4643; OL 4963

Associated Elective Courses: OL 3233; OL 4053; OL 4143; OL 4343; LEAD 4003

Assessment:

Strategic planning – evidence of student competency in goal setting, action plans, outcome evaluation and assessment, and application of the VMOSA process

Ethical decision-making – evidence of student competency in critical thinking, problem solving, and informed, ethical decision-making

Team and community building – evidence of student competency in fostering collaborative environments, effective management of team dynamics, conflict resolution, and community collaboration

Motivation and advocacy – evidence of student competency in storytelling, engaging stakeholders, building community partnerships, and integrating volunteers into organizational mission and operations

BAOL Curriculum Map

Course	Outcome 1	Outcome 2	Outcome 3	Outcome 4
LEAD 1003/3003	I	Ι	I	Ι
LEAD 2003/OL 4043	R	R	R	R
LEAD 4003	R	R	R	R/M
BAS 4453		R		R
BAS 4353		R		R
BAS 4363		R		R
BAS 4373		R		R
OL 3023	R		R	R
OL 3133	R	R	R	
OL 3233	R	R	R	R
OL 4053	R	R		
OL 4143	R		R	R
OL 4243		R		
OL 4343	R		R	R
OL 4443	R			R
OL 4543	R	R	R	R
OL 4643			R	R
OL 4743		R		
OL 4843		R	R	
OL 4963	M	Μ	Μ	Μ

Curriculum	Matrix for Catalog
	onal Leadership – Agri Business
	program changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change: LEAD 1003 or LEAD 3003; 3 credit hours SS 1XXXX
Delete:	Delete: 3 credit hours electives
Total Hours:	Total Hours: 15
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change: 6 credit hours OL Electives
	Electives
Delete:	Delete: BAS 4353, BAS 4453
Total Hours:	Total Hours: 15
Senior Fall Semester	Senior Spring Semester
Add/Change: 6 credit hours OL Electives	Add/Change: 6 credit hours OL Electives
Delete: OL 4243, OL 4743	Delete: Select one of the following: (OL 3233, OL 4053, OL 4143, OL 4343); OL 4843
Total Hours:15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

ORGANIZATIONAL LEADERSHIP, BACHELOR OF ARTS - AGRICULTURE BUSINESS CONCENTRATION

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			
Fall	Introduction	3	
COMM 1003 or COMM 2003	to	3	
or COMM 2173	Communication		
	or Public		
	Speaking or		
	Business		
	and		
	Professional		
	Speaking		
ENGL 1013	Composition	3	
	1		
SCIL 1XXX	Science with Laboratory ¹	4	
SS 1XXX	Social	3	
	Science		
	Courses ¹		
TECH 1001	Orientation to	1	
	the University		
Elective ²	and the second second	3	1.11
	Hours	17	
Spring			
ENGL 1023	Composition	3	-
	11 ¹		
MATH XXXX	Mathematics	3	
SCIL 1XXX	Science with	4	
SCIE TAAA	Laboratory 1	4	
USHG 1XXX	U.S.	3	
	History and		
	Government ¹		
Elective ²		3	
	Hours	16	
Sophomore			
Fall			
AGBU 2063	Principles of	3	
	Agricultural		
	Macroeconom		
FAH 1XXX	Fine Arts and	3	
	Humanities Courses ¹		
Elective ²	obulaca	9	
	Hours	15	
Spring			
AGBU 2073	Principles of	3	
	Agricultural		
	Microeconomi		

SSIXX	x	Social Science (ourg	3	
FAH 1XXX		Fine Arts and	3	
170112000		Humanities		
		Courses ¹		
LEAD 1003	or LEAD3		3	
Elective ²		to Leadership	- 6	5
		Hours	15	v
Junior		nouro	10	
Fall				
AGBU 3233		International	3	
		Agricultural		
		Trade		
AGBU 4013		Agricultural Marketing	3	
AGBU 4023		Agricultural	3	
A000 4020		Finance	5	<u></u>
OL 3133		Principles of	3	
		Personnel		
Elective ²		Management		
Elective ~		• •	3	
Or gar	vizational	Ladership	15	
Spring J AGBU 4003	Elective	Agri-Business	3	
AUDU 40U3		Agri-Business Management	3	
BAS 4353		Project	3	
		Management		
BAS 4453		Root Cause	3	
		Analysis		
OL 3023		Professional Communicatic	3	
			12	
Senic	unizational	Leadership	12	
Fall	Elective		L	
01 4243		Adult	- 3 -	
		Learning in		
		Organizations		
01 4442		Desferational		
OL 4443		Professional Leadership ⁴	3	
OL 4543		Workplace	3	
		Supervision ⁴		
OL 4643		Organizational	3	
		Globalization		
		and Diversity 4		
OL 4743		Ciganizational	_3	
		Change ⁴		
		Hours	15	
Spring				
Select one of t			3	•
OL 3233	a	vojunteer		
		Leadership		
		Development		
OL 4053	 A set of the 	Philanthropy		
		arid		
		Fundraising		
		Nonprofit		
OL 4143		4		
OL 4143		4 Community		
- 31 4 343		4 Community Development	3	
- 01 4 343	03	4 Community	3	
OL 4343	03	4 Community Development Ethical Leadership ⁴ or	3	
OL 4343	03	4 [–] Community Development Ethical Leadership ⁴	3	

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2 Organizational Leadership, Bachelor of Arts - Agriculture Business Concentration

Elective ²	Hours	3
OL 4963	Organizational Leadership Capstone ³	3
Organizational October Leadership	Elective Training and Organizational Development	<u>ل</u>

¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)"

- ³ Must earn a 'C' or better.

⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:

- OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
- OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
- OL 5343 Community Development can replace OL 4343 Community Development
- OL 5643 Organizational Globalization and Diversity can replace OL 4643 Organizational Globalization and Diversity
- OL 6043 Leadership in Organizational Change can replace OL 4743
 Organizational Change
- OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
- OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

Learning Outcomes

Learning Outcomes

(BA-OLAB) Organizational Leadership - Agriculture Business Concentration

2024-25 2025-21

Date			Student	t's Name	
Grade Point	Graduation Date		T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	AGBU	2063 2073 3233 4003 4013 4023	18
MATH #		3			
SCIENCE		4			
SCIENCE		4			
US HIST/GOVT		3			
SOC SCI		3			
SOC SCI		3.			
FINE ART/HUM		3		Professional Core	
FINE ART/HUM		3	LEAD	1003*** or 3003	3
СОММ		3		LEAD 2003 OR OL 4043	3
TECH 1001 +		1	OL	3023 3133 4243 4443	
				4543 4643 4743 4843	
TOTAL GEN E	D HOURS	30		4963*	18
Electives				3 233 4053 4143 4 3 45	
			BAS	4 353 4 453	-6-
			OL		18
				*Must earn C or better	
		211			
FOTAL ELECT	IVE HOURS	24 27-		TOTAL MAJOR HOURS TOTAL HOURS	60
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4	120	hru	Earned H minus P/C HI to be complet TOTA	RS

** Satisfying Gen Ed

Satisfying Institutional Requirement

(BA-OLAB) Organizational Leadership - Agriculture Business Concentration

2025-26

Date				Student	's Name	
Grade Point	Graduation Date			T#	· · · ·	
General E	ducation Requirements	Hrs			Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6		AGBU	2063 2073 3233 4003 4013 4023	18
MATH #		3				
SCIENCE		4			Professional Core	
SCIENCE		4		LEAD	1003** OR 3003	3
US HIST/GOVT		3			LEAD 2003 OR OL 4043	3
SOC SCI		3		OL	3023 3133 4443 4543 4643 4963*	18
SOC SCI		3		OL		18
FINE ART/HUM		3			*Must earn C or better	
FINE ART/HUM		3				
СОММ		3				
TECH 1001 +		1				
TOTAL GEN E	D HOURS	36				
Electives						
			-			
					TOTAL MAJOR HOURS	60
TOTAL ELECT	TIVE HOURS	24]		TOTAL HOURS	
Final Check:	Min. hours required 40 hours upper level	120	thru		Earned Hrs minus P/C HRS	
	# of "D" hours Max activity hours 4		thru		to be completed TOTAL	
		atisfyin nstitut	_			

Cur	riculum Matrix for Catalog
	nizational Leadership – Child Development
(enter	r title for program changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change: LEAD 1003 or LEAD 3003; 3 credit hours SS 1XXXX
Delete:	Delete: 3 credit hours electives
Total Hours:	Total Hours: 15
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change:
Delete:	Delete: BAS 4353, BAS 4453
Total Hours:	Total Hours: 15
Senior Fall Semester	Senior Spring Semester
Add/Change: 6 hours OL electives	Add/Change: 6 credit hours OL electives
Delete: OL 4743, OL 4843	Delete: Select one of the following: (OL 3233, OL 4053, OL 4143, OL 4343); OL 4243
otal Hours: 15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

ORGANIZATIONAL LEADERSHIP, BACHELOR OF ARTS - CHILD DEVELOPMENT CONCENTRATION

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course Freshman	Title	Hours	Completed
Fall			
ENGL 1013	Composition I ¹	3	
SCIL 1XXX	Science with Laboratory ¹	4	
SS 1XXX	Social Science Courses ¹	3	
TECH 1001	Orientation to the University 2	1	
Elective ²	4		
	Hours	17	
Spring	riodis		
ECE 2113	Basic Child Growth and Development	3	
ENGL 1023	Composition II ¹	3	
MATH XXXX	Mathematics	3	
SCIL 1XXX	Science with Laboratory ¹	4	
Elective ²		3	
Sophomore Fall COMM 1003 or COMM 2003 or COMM 2173	Introduction to Communication	3	
	or Public Speaking or Business and Professional Speaking		
FAH 1XXX	Fine Arts and Humanities	3	
	Courses 1		
Elective ²		9	
	Hours	15	
Spring ECE 2513	Curriculum for Early Childhood Education	3	
FAH 1XXX	Fine Arts and Humanities	3	
SSIXXX	courses ¹ Social Science, course	3	

LEAD 1003 OF LEAD 3003	Introduction to Leadership	3	
USHG 1XXX	U.S. History and	3	-
-	Government ¹		
Flootive 2		3	
	Hours	15	
Junior			
Fall			
ECE 2313	Foundations	Э	
	and Theories in Early		
	Childhood		
	Education		
ECE 2613	Methods and	3	
	Materials		
	Using Developmenta		
	Appropriate		
	Practices		
	and Activities		
	for Young		
OL 3133	Children Bringialas of		
01 3133	Principles of Personnel	3	
	Management		
Elective ²		6	
A	Hours	15	
spring Organizational La BAS 4353 Elective	adership	6	
BAS 4353 Ecclive	Project	-3	
	Management		
BAS 4453	Hoot Cause	3	
	Analysis		
OL 3023	Professional	3	
OL 4543	Communicatic		
02 4040	Workplace Supervision	3	
	* harring	12	
	a set of the set		
Senior Annual Linux	1 Indevisia	A 12	
Senior Organizational	Uadersh	16	
Fall Organizational	Nutrition	16	
Fall Organizational	Nutrition or Basic	1 6 3	
Fall Flective	or Basic Human	r 6 3	
Fall Flective	or Basic Human Nutrition	i 4 3	
Fall Flective	or Basic Human Nutrition in	1 6 3	
Fall Flective	or Basic Human Nutrition	3	
Fall Organizational NUR 2303 or HA 2813	Nutrition or Basic Human Nutrition in Hospitality Administration Professional	3	
Fall Organizational NUR 2303 or HA 2813	Nutrition or Basic Human Nutrition in Hospitality Administration	3	
Fall Organizational NUR 2303 or HA 2813	or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational	3	
Fall Organizational NUR 2303 or HA 2813	Addition or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization	3	
Fall Organizational NUR 2303 or HA 2813	or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational	3	
Fall Organizational NUR 2303 or HA 2813	rutition or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4	3	
Fall Organizational NUR 2303 or HA 2813	or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4	3	
Fall UR 2303 or HA 2813 DL 4443 DL 4643	or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4 Organizational Ghange ⁴ Training and	3	
Fall UR 2303 or HA 2813 DL 4443 DL 4643	Addition or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4 Organizational Ohange ⁴ Training and Organizational	3 3 3	
Fall UR 2303 or HA 2813 DL 4443 DL 4643	or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4 Organizational Ghange ⁴ Training and	3 3 3	
Fall NUR 2303 or HA 2813 DL 4443 DL 4643 HL 4843	Addition or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4 Organizational Ghange ⁴ Draining and Organizational Development 4	3 3 3	
Fall NUR 2303 or HA 2813 DL 4443 DL 4643 HL 4843	Addition or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4 Organizational Change ⁴ Training and Organizational Development	3 3 3 3	
Fall NUR 2303 or HA 2813 DL 4443 DL 4643 HL 4843	Addition or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4 Organizational Ghange ⁴ Draining and Organizational Development 4	3 3 3	
or HA 2813 DL 4443 DL 4643 DL 4643	or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4 Organizational Change ⁴ Draining and Organizational Development	3 3 3 3 15 L	
Fall NUR 2303 or HA 2813 DL 4443 DL 4643 HL 4843	Addition or Basic Human Nutrition in Hospitality Administration Professional Leadership ⁴ Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Change ⁴ Draining and Organizational Development 4	3 3 3 3 15 L	

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Leadership and Development OL 4053 Philasthopy and Development Philasthopy and Fendrarsing OL 4053 Poprofit Organizations arr OL 4043 or LEAD 2003 Leadership OL 4243 Arout arr Cl 4243 Arout arr Cl 4263 Or ganizational Arout Capstone Arout Setting Arout Britiship Capstone Arout Arout Britiship Capstone Arout Arout Britiship Capstone	
and Development OL 4053 Philanthropy and and Philanthropy and Findraising Findraising OL 4143 Nonprofit OL 4343 Genimizations OL 4043 Ethical 3 or LEAD 2003 Leadership 4 OL 4243 Aduit 2 OL 4243 Aduit 2 OL 4263 Organizations 4	
and Development OL 4053 Philasthropy and Fundratsing Fundratsing OL 4143 Neaprofit Organizations Gommanity Development Development OL 4043 Ethical 3 or LEAD 2003 Leadership 4 OL 4243 Adunt 2	
and Development Philamthropy and Fundraising OL 4053 OL 4143 Neaprofit Organizations 4 OL 4343 OL 4343 OL 4343 OL 4043 or LEAD 2003 Cl 4043 Or LEAD 2003 Cl 4043 Cl 4043 Cl 4043 Cl 4043 Cl 4043 Cl 4043 Cl 4043 Cl 4053 Cl 4054 Cl 4053 Cl 4053 Cl 4054 Cl 4053 Cl 4054 Cl 4055 Cl 40	
and Development OL 4053 Philasthropy and Fundrarsing OL 4143 Nenprofit Organizations 4 OL 4343 Germmunity	
and Development OL 4053 Philosthropy and Fendraising OL 4143 Neaprofit Organizations	
oiL 4053 Development 24d	
and Development	
OL 2233 Volunteer	

- ¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)".
- ² At least 40 of the total hours required for graduation must be 3000 -4000 level courses.
- ³ Must earn a 'C' or better.
- ⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:
 - OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
 - OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
 - OL 5343 Community Development can replace OL 4343 Community
 Development
 - OL 5643 Organizational Globalization and Diversity can replace OL 4643 Organizational Globalization and Diversity
 - OL 6043 Leadership in Organizational Change can replace OL 4743 Organizational Change
 - OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
 - OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

Learning Outcomes

Learning Outcomes

(BA-OLCD) Organizational Leadership - Child Development Concentration 2024-25- 2025-26

Date			Student	's Name	
Grade Point	Graduation Date		T#		
General Education Requirements Hrs		Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	ECE	2113 2313 2513 2613	12
MATH #		3	ELED	2113	3
SCIENCE		4		NUR 2303 or HA 2813	3
SCIENCE		4			
US HIST/GOVT		3		Professional Core	
SOC SCI		3	LEAD	1003** or 3003	3
SOC SCI		3		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL/PS	3023 3133 4243 4443	
FINE ART/HUM		3		4543 4643 4743 4845	
СОММ		3		4963*	
TECH 1001 •		1		(OL/PS 4143 or OL/PS 4343 or	
				OL 3233 or 4053)	-3
TOTAL GEN E	D HOURS	36	BAS	4353 4453	-6
Electives			OL		18
				*Must earn C or better	
		24		TOTAL MAJOR HOURS	60
TOTAL ELECT	TIVE HOURS	27		TOTAL HOURS	

40 hours upper level _____ thru _____ # of "D" hours _____ thru _____ Max activity hours 4 _____ minus P/C HRS

** Satisfying Gen Ed

Satisfying Institutional Requirement

(BA-OLCD) Organizational Leadership - Child Development Concentration

2025-26

Date			Student's Name			
Grade Point	Graduation Date		T#			
General	Education Requirements	Hrs		Major Requirements		
ENGL #	1013/1043 & 1023/1053	6	ECE	2113 2313 2513 2613	12	
MATH #		3	ELED	2113	3	
SCIENCE		4		NUR 2303 or HA 2813	3	
SCIENCE		4				
US HIST/GOVT		3		Professional Core		
SOC SCI		3	LEAD	1003** OR 3003	3	
SOC SCI		3		LEAD 2003 OR OL 4043	3	
FINE ART/HUN	Л	3	OL	3023 3133 4443 4543 4643 4963*	18	
FINE ART/HUN	л	3	OL		18	
СОММ		3		*Must earn C or better		
TECH 1001 +		1				
TOTAL GEN I	ED HOURS	36				
Electives						
				TOTAL MAJOR HOURS	60	
TOTAL ELEC	TIVE HOURS	24		TOTAL HOURS		
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4	th th	nru nru	Earned Hrs minus P/C HR to be complete TOTA	S d	
	-	atisfying G Institutior	nal Requiren	nent	-	

	culum Matrix for Catalog
	nizational Leadership – Criminal Justice
	itle for program changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change: LEAD 1003 or LEAD 3003; 3 credit hours SS 1XXXX
Delete:	Delete: 3 credit hours electives
Total Hours:	Total Hours: 15
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change: 6 credit hours OL Electives
	-electives.
Delete:	Delete: BAS 4353, BAS 4453
Total Hours:	Total Hours:
Senior Fall Semester	Senior Spring Semester
Add/Change: 6 credit hours OL electives	Add/Change: 6 credit hours OL electives
Delete: OL 4243, OL 4743	Delete: Select one of the following: (OL 3233, OL 4053, OL 4143, OL 4343); OL 4843
Total Hours: 15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

1

ORGANIZATIONAL LEADERSHIP, BACHELOR OF ARTS - CRIMINAL JUSTICE CONCENTRATION

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Complete
Freshman			
Fall			
CJ 2003	Introduction	3	
00 2000	to Criminal	Ū	
	Justice		
ENGL 1013	Composition	3	
	I 1		
SCIL 1XXX	Science with	4	
	Laboratory ¹		
SS 1XXX	Social	3	_
	Science		
	Courses ¹		
TECH 1001	Orientation to	1	
2	the University		
Elective ²	and the second second second	3	
	Hours	17	
Spring			
CJ 2043	Crime and	3	
	Delinquency		
ENGL 1023	Composition	3	
	11 ¹		
MATH XXXX	Mathematics	3	
	1		
SCIL 1XXX	Science with	4	
	Laboratory ¹		
Elective ²		3	
	Hours	16	
Sophomore			
Fall			
COMM 1003	Introduction	3	
or COMM 2003	to		
or COMM 2173	Communicatic		
	or Public		
	Speaking		
	or		
	Business		
	and Profession		
	Speaking		
CALLINGY	Fine Arts and	2	
FAH 1XXX	Fine Arts and Humanities	3	
	Courses ¹		
Elective ²	Courses	9	
Elective			
	Hours	15	
Spring			
CJ/SOC 3083	Social	3	-
	Deviance	_	
FAH 1XXX	Fine Arts and	3	
	Humanities Courses ¹		
SSIXXX			
V V THEFT	Sucial	3	
	science Courso		
	0		

LEAD 1003 OY 3003	Introduction	3	
	to Leadership	3	
USHG 1XXX	U.S. History and Government ¹	3	
Elective ²		-3	
	Hours	15	
Junior Fall			
OL 3133	Principles of Personnel Management	3	
CJ/POLS 3023	Judicial Process	3	-
CJ/PSY 3033	Criminal Psychology	3	
Elective ²	,	6	
Oto in li 1	Hours	15	
organizational Spring ganizational BAS 43582 Elective	Project Management	C -	
BAS 4453	Analysis	-3	
CJ/SOC 3103	The Juvenile Justice System	3	
OL 3023	Professional Communicatic	3	
	Hours	12	
Fall Organizational			
older- Elective	Adult Learning in Organizations	3	
or 4243- Elective	Learning in	2	
OL 4443	Learning m Organizations f Professional Leadership ⁴	3	
OL 4443	Crganizations Professional	3	
OL 4443 OL 4543	Learning m Organizations Professional Leadership ⁴ Workplace		
OL 4443 OL 4543 OL 4743 Elective ²	Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴	3	
DL 4443 DL 4543 DL 4743 Elective ²	Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴	3	
OL 4443 OL 4543 OL 4743 Elective ²	Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴	3 3 3	
OL 4443 OL 4543 OL 4743 Elective ²	Learning m Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴	3 3 3	
OL 4443 OL 4543 OL 4543 Elective ² Spring Organizational Select one of the following:	Learning m Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴	3 3 3	
OL 4443 OL 4543 DL 4743 Elective ² Spring Organizational Select one of the following: Electory	Learning m organizations Professional Leadership 4 Workplace Supervision 4 Organizational change 4 Volunteer readership and Development Rhilanthropy and	3 3 3	
OL 4443 OL 4543 OL 4543 Elective ² Spring Organizational Select one of the following: Election	Learning m Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴ Volunteer Ceadership and Development Rhilanthropy aod Fundraising Nenprofit	3 3 3	
OL 4443 DL 4543 DL 4543 DL 4743 Elective ² Spring Organizational Select one of the following: Elect OL 3233	Learning m Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴ Volunteer readership and Development Rhilanthropy and Fundraising	3 3 3	
OL 4443 DL 4543 DL 4543 DL 4743 Elective ² Spring Organizational Select one of the following: Elect OL 3233	Learning m Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴ Volunteer Ceadership and Development Rhilanthropy aod Fundraising Nenprofit	3 3 3	
OL 4443 OL 4543 DL 4543 DL 4743 Elective ² Spring Organizational Select one of the following: Elec QL 3293 CL 4053 CL 4053 CL 4143 CL 4343	Learning m organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴ Volunteer readership and Development Rhilanthropy and Fundraising Nenprofit Organizations 4 Community	3 3 3	
OL 4443 OL 4543 OL 4543 Elective ² Spring Organizational Select one of the following: Elec QL 3293 OL 4053 OL 4143 OL 4343	Learning m organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴ Volunteer readership and Development Rhilanthropy and Fundraising Nenprofit Organizations 4 Commonity- Development	3 3 15 6 3	
OL 4443 OL 4543 OL 4543 Elective ² Spring Organizational Select one of the following: Elec OL 2203 GL 4053 GL 4053 OL 4143 OL 4043	Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴ Volunteer Ceadership and Development Rhilanthropy aod Fundraising Nonprofit Organizations 4 Commonity Development Ethical Leadership ⁴ or Ethics in Leadership	3 3 15 6 3	
GL 4053 GL 4143 GL 4343 DL 4043	Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Change ⁴ Volunteer Ceadership and Development Rhilanthropy aod Fundraising Nonprofit Organizations 4 Commonity Bevelopment Ethical Leadership ⁴ or Ethics in	3 3 15 6 3	

2 Organizational Leadership, Bachelor of Arts - Criminal Justice Concentration

C≟ 4643	Training and Organizational Development 4	3	
OL 4963	Organizational Leadership Capstone ³	3 _	
	Hours	15	
	Total Hours	120	

- See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)".
- ² At least 40 of the total hours required for graduation must be 3000 -4000 level courses.
- ³ Must earn a 'C' or better.
- ⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:
 - OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
 - OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
 - OL 5343 Community Development can replace OL 4343 Community Development
 - OL 5643 Organizational Globalization and Diversity can replace OL 4643 Organizational Globalization and Diversity
 - OL 6043 Leadership in Organizational Change can replace OL 4743 Organizational Change
 - OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
 - OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

Learning Outcomes

Learning Outcomes

DEGREE AUDIT CHECK LIST (BA-OLCJ) Organizational Leadership - Criminal Justice Concentration

Date			Student's	s Name		
Grade Point	Graduation Date		T#			
General Education Requirements		Hrs		Major Requirements		
ENGL #	1013/1043 & 1023/1053	6	CJ	2003 2043		
MATH #		3	CJ/POLS	3023		
SCIENCE		4	CJ/PSY	3033		
SCIENCE		4	CJ/SOC	3083 3103	18	
US HIST/GOVT		3		Professional Core		
SOC SCI		3	LEAD	1003 Tor 3003	3	
SOC SCI		3_0-		LEAD 2003 OR OL 4043	3	
FINE ART/HUM		3	OL	3023 3133 4 243 4443		
FINE ART/HUM		3		4543 4643 4743 4843	19	
СОММ		3		4963*	-27	
ГЕСН 1001 🔶		1		3 233 4053 4143 43 43	-3-	
			BAS-	4 353 445 3	6	
FOTAL GEN E	D HOURS	34	OL		18	
Electives				*Must earn C or better		
				,		
		24		TOTAL MAJOR HOURS	60	
FOTAL ELEC	FIVE HOURS	27		TOTAL HOURS		
Final Check:	Min. hours required		_	Earned Hr		
	40 hours upper level		thru	minus P/C HR		
	# of "D" hours Max activity hours 4		_thru	to be complete TOTA		

DEGREE AUDIT CHECK LIST (BA-OLCJ) Organizational Leadership - Criminal Justice Concentration

2025-26

Date			Student's	Name		
Grade Point	Graduation Date		T#			
General Education Requirements Hrs			Major Requirements	Hrs		
ENGL #	1013/1043 & 1023/1053	6	CJ	2003 2043		
MATH #		3	CJ/POLS	3023		
SCIENCE		4	CJ/PSY	3033		
SCIENCE		4	CJ/SOC	3083 3103	18	
US HIST/GOVT		3				
SOC SCI		3		Professional Core		
SOC SCI		3	LEAD	1003** OR 3003	3	
FINE ART/HUM		3		LEAD 2003 OR OL 4043	3	
FINE ART/HUM		3	OL	3023 3133 4443 4543 4643 4963*	18	
СОММ		3	OL		18	
TECH 1001 ♦	~	1		*Must earn C or better	_	
TOTAL GEN E	D HOURS	36				
Electives			-			
				TOTAL MAJOR HOURS	60	
TOTAL ELECT	TIVE HOURS	24		TOTAL HOURS		
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4		thru	Earned Herned Herned Herned Herned Herned Hernes The second secon	KS	
		-	- g Gen Ed		_	
			ional Requireme earned for Gen			

	iculum Matrix for Catalog
	tional Leadership – Emergency Management
	title for program changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change: 3 credit hours SS 1XXX	Add/Change: LEAD 1003 or LEAD 3003; 3 credit hours OL electives
Delete: 3 credit hours electives	Delete: OL 4843
Total Hours: 15	Total Hours: 15
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change: 6 credit hours OL Elective
	-electives
Delete:	Delete: BAS 4353, BAS 4453
Total Hours:	Total Hours: 15
Senior Fall Semester	Senior Spring Semester
Add/Change: 3 credit hours OL electives	Add/Change: 6 credit hours OL electives
Delete: OL 4243	Delete: Select one of the following: (OL 3233, OL 4053, OL 4143, OL 4343); OL 4743
Fotal Hours: 15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

1

ORGANIZATIONAL LEADERSHIP, BACHELOR OF ARTS - EMERGENCY MANAGEMENT CONCENTRATION

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			
Fall			
ENGL 1013	Composition t ¹	3	
SCIL TXXX	Science with Laboratory ¹	4	-
SS 1XXX	Social Science Courses ¹	3	
TECH 1001	Orientation to the University 2	1	
Elective ²		6	
	Hours	17	
Spring			
ENGL 1023	Composition II ¹	3	<u> </u>
MATH XXXX	Mathematics	3	-
SCIL 1XXX	Science with Laboratory 1, 2	4	
Elective ²		6	
	Hours	16	
Sophomore SG 1XXX	Social Science course!	3	
COMM 1003	Introduction	3	1.4.4.4
or COMM 2003	to		
or COMM 2173	Communicatic		
	or Public		
	Speaking		
	or Business		
	and		
	Profession		
	Speaking		
FAH 1XXX	Fine Arts and Humanities	3	
	Courses ¹	6	
Elective ²		-9-	
organizational spring Elective	Leadership	15 3	
- Clective	Aim and	3	
EAM 1013		-	
EAM 1013	Scope of		
EAM 1013	Scope of Emergency		
EAM 1013			

LEAD 1003 Or 3003	Introduction	3	
	to Leadership		
OL 4843	Training and	- 3	
	Grganizational Development		
USHG 1XXX	U.S.	3	_
	History and		
	Government ¹	1.4	
	Hours	15	
Junior Fall			
EAM 3013	Public Policy	3	_
	and Politics		
	in Emergency		
	Management		
EAM 3023	Principles of	3	
	Preparedness		
	and Response		
OL 3133	Principles of	3	
020133	Personnel	3	
	Management		
Electives ²		6	
	Hours	15	
Olganizational Lead Spring BAS 4353- Elective	Project	6-3-	-
BAS 4453	Management	- 3	
	Anaiysis		
EAM 3053	Introduction	3	
	to Ethical and Legal Issues		
	in Emergency		
	Management		
OL 3023	Professional	3	-
	Communicatic		
	Hours	12	
senior Organizational Lea Fall Elective	dership	-7	
Fall Electing		3	
EAM 4003	Principles of	3	
	Mitigation		
	and Recovery		
OL 4243	Adult	- 3	
	Learning in Organizations		
DL 4443	Professional	3	
	Leadership ⁴		
DL 4543	Workplace Supervision ⁴	3	,
	Organizational	3	-
DL 4643			
DL 4643	Globalization		
	Globalization and Diversity 4		
	Globalization and Diversity 4	15	
	Globalization and Diversity 4	15	
Spring Organizational L EAM 4013 Elective	Globalization and Diversity 4 Hours Resilience		
	Globalization and Diversity 4	15	
Spring Organizational L EAM 4013 Elective	Globalization and Diversity 4 Hours Resilience and	15	
Spring EAM 4013 Election of the following:	Globalization and Diversity 4 Hours Resilience and Continuity	15 6 3	
	Globalization and Diversity 4 Hours Resilience and	15 6 3	
Spring EAM 4013 Election of the following:	Globalization and Diversity 4 Hours Resilience and Continuity	15 6 3	
Spring EAM 4013 Election of the following:	Globalization and Diversity 4 Hours Continuity Resilience and Continuity Volunteer teadership	15 6 3	
Spring EAM 4013 Election of the following:	Globalization and Diversity 4 Hours Continuity Resilience and Continuity Volunteer Leadership and	15 6 3	

2 Organizational Leadership, Bachelor of Arts - Emergency Management Concentration

	Total Hours	120
	Hours	15
	Leadership Capstone ³	
DL 4963	Organizational	3
0 4743	Organizational Change	-3
	or Ethics in Leadershir	
or LEAD 2003	Leadership ⁴	
OL 4043	Ethical	3
	Development	
01 4243	Community	
	Organizations	
01 4143	Nonprofit	

- ¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)".
- At least 40 of the total hours required for graduation must be 3000 -4000 level courses.
- ³ Must earn a 'C' or better.
- ⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:
 - OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
 - OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
 - OL 5343 Community Development can replace OL 4343 Community
 Development
 - OL 5643 Organizational Globalization and Diversity can replace OL 4643 Organizational Globalization and Diversity
 - OL 6043 Leadership in Organizational Change can replace OL 4743 Organizational Change
 - OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
 - OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

Learning Outcomes

Learning Outcomes

(BA-OLEM) Organizational Leadership - Emergency Management Concentration

2024-25 2025-26

Date			Student	's Name		
Grade Point	Graduation Date		T#			
General E	ducation Requirements	Hrs	Major Requirements		Hrs	
ENGL#	1013/1043 & 1023/1053	6	EAM	1013 3013 3023 3053 4003 4013	18	
MATH #		3				
SCIENCE		4				
SCIENCE		4				
US HIST/GOVT		3		Professional Core		
SOC SCI		3	LEAD	1003** or 3003	3	
SOC SCI		30		LEAD 2003 OR OL 4043	3	
FINE ART/HUM		3	OL	3023 3133 4243 4443		
FINE ART/HUM		3		4543 4643 4743 4843		
СОММ		3		4963*	19	
TECH 1001 •		1		3233 4053 4143 4343		
			BAS	4353 4453	_6	
TOTAL GEN E	D HOURS	36	OL		18	
Electives				*Must earn C or better		
					_	
				1		
		24		TOTAL MAJOR HOURS	60	
TOTAL ELECT	TIVE HOURS	27		TOTAL HOURS		
TOTAL ELECTIVE HOURS Final Check: Min. hours required 40 hours upper level # of "D" hours Max activity hours 4		tl	ייייייייייייייייייייייייייייייייייייי	Earned H minus P/C H to be complet TOT	RS	

** Satisfying Gen Ed

Satisfying Institutional Requirement

(BA-OLEM) Organizational Leadership - Emergency Management Concentration

2025-26

Date			Student	's Name	
Grade Point	Graduation Date		T#		
General E	Education Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	EAM	1013 3013 3023 3053 4003 4013	18
MATH #		3			
SCIENCE		4			
SCIENCE		4			
US HIST/GOVT		3		Professional Core	
SOC SCI		3	LEAD	1003** OR 3003	3
SOC SCI		3		LEAD 2003 OR OL 4043	3
FINE ART/HUM	[3	OL	3023 3133 4443 4543 4643 4963*	18
FINE ART/HUM	ſ	3	OL		18
СОММ		3		*Must earn C or better	
TECH 1001 ♦		1			
TOTAL GEN E	D HOURS	36			
Electives					
				TOTAL MAJOR HOURS	60
TOTAL ELECT	FIVE HOURS	24		TOTAL HOURS	
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4	thru thru	h	Earned Hrs minus P/C HRS to be completed TOTAL	S
		atisfying Ge Institutiona	l Requirem		

Curricul	um Matrix for Catalog
	izational Leadership – Inter College
	e for program changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change: LEAD 1003 or LEAD 3003; 3 credit hours SS 1XXXX
Delete:	Delete: 3 credit hours electives
Total Hours:	Total Hours: 15
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change: 9 credit hours OL electives
Delete:	Delete: BAS 4353, BAS 4453, OL 4243
Total Hours:	Total Hours: 12
Senior Fall Semester	Senior Spring Semester
Add/Change:	Add/Change: 9 credit hours OL electives
Delete:	Delete: (OL 3233, OL 4053, OL 4143, OL 4343); OL 4743; OL 4843
Total Hours:	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

ORGANIZATIONAL LEADERSHIP, BACHELOR OF ARTS - INTER-COLLEGE CONCENTRATION

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman			
Fail			
ENGL 1013	Composition	3	<u> </u>
SCIL 1XXX	Science with Laboratory ¹	4	
SS 1XXX	Social Science Courses ¹	3	
TECH 1001	Orientation to the University	1	-
Electives ²		6	
	Hours	17	
Spring			
ENGL 1023	Composition	3	
MATH XXXX	Mathematics	3	
SCIL 1XXX	Science with Laboratory ¹	4	
Electives 2	1.	6	
	Hours	16	_
Sophomore Fall COMM 1003	Introduction	3	
or COMM 2003 or COMM 2173	to Communicatic		
	or Public Speaking or		
"我这些"	Business and Profession		
	Speaking		
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	
Elective ²		9	1.5-
	Hours	15	
Spring SSIXXX		3	
FAH 1XXX	Fine Arts and Humanities Courses ¹	3	<u> </u>
EAD 1003 OF LEAP 3003	Introduction to Leadership	3	
JSHG 1XXX	U.S. History and Government ¹	3	<u> </u>
Electives ²		6	3
			-

DL 4963	Organizational Leadership - Capstone ³ Hours	3	
DL 4963	Leadership	3	
)L 4963		3	
	4		
	Organizational Development		
4843	Training and	-3-	
	Change ⁴		
21 4743	Creanizational	2	2.2.5
	Ethics in Leadership		
	or		
OL 4043 or LEAD 2003	Ethical Leadership ⁴	3	
	Development	3	
OL4343	Community		STREET.
	4		
-OL-4143	Nonprofit Grganizations		
2. / 1b	Fundraising		
0.81	and		71
GL 4053	Philanthropy		
	and Development		
an all the	Leadership		
OL 3233	Volunteer		
spring Organizational Le Selectone of the following: Election	uneronip	4	
Organizational Le	Hours	15	
Electives ²		6	
2	4		
	and Diversity		
OL 4643	Organizational Globalization	3	
	Supervision ⁴		5.0
OL 4543	Workplace	3	-
OL 4443	Professional Leadership ⁴	3	
Fall		-	
Senior			
	Hours	12	
	4		
	Learning in Organizations		
OL 4243	Adult	-3	
	Communicatic	J	
OL 3023	Professional	3	_
BAS-4455	Root Cause Analysis	-3-	
	Management		
BAS 4959 Elective	Project	-3-	100
spring Organizational L	cader ship	9	
	Hours	15	
Electives ²	,	12	
2	Management		
	Personnel		
OL 3133	Principles of Personnel	3	

¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)".

 ² At least 40 of the total hours required for graduation must be 3000 -4000 level courses.

- ³ Must earn a 'C' or better.
- ⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:
 - OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
 - OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
 - OL 5343 Community Development can replace OL 4343 Community Development
 - OL 5643 Organizational Globalization and Diversity can replace OL 4643 Organizational Globalization and Diversity
 - OL 6043 Leadership in Organizational Change can replace OL 4743 Organizational Change
 - OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
 - OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

Learning Outcomes

Learning Outcomes

DEGREE AUDIT CHECK LIST (BA-OLIC) Organizational Leadership - Inter-College Program Conc.

Date			Student	's Name	
Grade Point	Graduation Date		T#		
General Education Requirements Hrs		Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6			
MATH #		3			
SCIENCE		4			
SCIENCE		4			
US HIST/GOVT		3			
SOC SCI		3		Professional Core	
SOC SCI		30-	LEAD	1003* %r 3003	3
FINE ART/HUM		3		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL	3023 3133 424 3 4443	
СОММ		3		4543 4643 4743 4843	18
TECH 1001 +		1		4963*	27
TOTAL GEN EI	DHOURS	36		3233 4053 4143 4 343	-3
Electives			BAS	4353 4453	6
			ou		18
				*Must earn C or better	
		+			
		42			
FOTAL ELECT	IVE HOURS	45		TOTAL HOURS	42
Final Check:	Min. hours require	d 120		Earned 1	Hrs

nal Check:	Min. hours required	120	Earned Hrs
	40 hours upper level	thru	minus P/C HRS
	# of "D" hours	thru	to be completed
	Max activity hours 4		TOTAL

** Satisfying Gen Ed

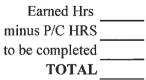
Satisfying Institutional Requirement

DEGREE AUDIT CHECK LIST (BA-OLIC) Organizational Leadership - Inter-College Program Conc.

2025-26

Date		Student's Name			
Grade Point	Graduation Date		T#		
General Education Requirements		Hrs	Major Requirements		Hrs
ENGL #	1013/1043 & 1023/1053	6			
MATH #		3			
SCIENCE		4			
SCIENCE		4			
US HIST/GOVT		3			
SOC SCI		3		Professional Core	
SOC SCI		3	LEAD	1003** OR 3003	3
FINE ART/HUM		3		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL	3023 3133 4443 4543 4643 4963*	18
СОММ		3	OL		18
TECH 1001 +		1		*Must earn C or better	
TOTAL GEN EI	D HOURS	36			
Electives					
TOTAL ELECT	IVE HOURS	42		TOTAL HOURS	42

Final Check:



** Satisfying Gen Ed

Satisfying Institutional Requirement

Currie	culum Matrix for Catalog
	zational Leadership – Military Leadership
(enter ti	itle for program changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change: LEAD 1003 or LEAD 3003; 3 credit hours SS 1XXXX
Delete:	Delete: 3 credit hours electives
Total Hours:	Total Hours: 15
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change: 6 credit hours OL Elective
	electives
Delete:	Delete: BAS 4353, BAS 4453
Total Hours:	Total Hours: 15
Senior Fall Semester	Senior Spring Semester
Add/Change: 6 credit hours OL electives	Add/Change: 6 credit hours OL electives
Delete: OL 4243, OL 4743	Delete: Select one of the following: (OL 3233, OL 4053, OL 4143, OL 4343); OL 4843
Total Hours: 15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

1

ORGANIZATIONAL LEADERSHIP, BACHELOR OF ARTS - MILITARY LEADERSHIP CONCENTRATION

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course Freshman	Title	Hours	Completed
Fall			
ENGL 1013	Composition	3	
SCIL 1XXX	Science with Laboratory ¹	4	
SS 1XXX	Social Science Courses ¹	3	
TECH 1001	Orientation to the University	1	
Elective ²		3	
	Hours	14	
Spring			
ENGL 1023	Composition II ¹	3	
MATH XXXX	Mathematics 1	3	-
SCIL 1XXX	Science with Laboratory ¹	4	
Elective ²		6	
	Hours	16	
Sophomore Fall			
COMM 1003	Introduction	3	
or COMM 2003	to		
or COMM 2173	Communicatic		
	or Public		
	Speaking		
	or		
	Business		
	and Profession		
	Speaking		
FAH 1XXX	Fine Arts and	3	
	Humanities Courses ¹	-	
USHG 1XXX	U.S.	3	
	History and		
	Government ¹		
Elective ²		6	
Spring SSIXXX Socia	Hours	15	
	COUSC	ు	
	Fine Arts and	3	
FAH TXXX	Humanities		
	Courses ¹	0	
LEAD 1003 OF EFAD 3003		3	-

POLS 2413	International Relations	3	
Elective		-3	•
	Hours	15	
Junior			
Fall			
OL 3133	Principles of Personnel	3	
	Management		
POLS 3013	Recent	3	
	American	5	
	Foreign		
	and Military		
	Policy		
POLS 3473	National Security Policy	3	
POLS Upper-Division Elective (3000-4000)		3	
Elective		3	
Organization (1)-	Hours	15	
spring Elective	ad ership	10	
BAS 4353	Project	-3	
	Management		
BAS 4453	Root Cause Analysis	3	
OL 3023	Professional	3	
	Communications	-	
POLS 3053	Introduction	3	1.4
	to Public		
2	Administratior		
Elective ²		3	
Fall Elective		15 6	
	Adult Learning in		
	Adult		
aii DL 4245	Adult Learning in		
aii DL 4245	A duk Lea tning in Organizations	6	
DL 4443	Adult Learning in Organizations Professional Leadership ⁴ Workplace	6	
DL 4443 DL 4543	Adult Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴	6 3 3	
DL 4443 DL 4543	Adult Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational	6 3	
DL 4443 DL 4543	Adult Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization	6 3 3	
DL 4443 DL 4543	Adult Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational	6 3 3	
DL 4243 DL 4243 DL 4543 DL 4643	Adult Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity ⁴ Organizational Globalization	6 3 3	
DL 4243 DL 4243 DL 4543 DL 4643	Adult Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity ⁴ Organizational Globalization	6 3 3	
DL 4243 DL 4243 DL 4543 DL 4643	Adult Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity ⁴ Organizational Globalization	3 3 3 3 15	
DL 4243 DL 4243 DL 4543 DL 4643	Adult Learning in Organizations Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity ⁴ Organizational Globalization	3 3 3 3	
DL 4243 DL 4243 DL 4543 DL 4643	Adukt Learning im Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4	3 3 3 3 15	
DL 4443 DL 4443 DL 4543 DL 4643 DL 4643 DL 4743 Organizational La Spring Defect one of the following Elective	Adukt Learning in Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4	3 3 3 3 15	
DL 4443 DL 4443 DL 4543 DL 4643 DL 4643 DL 4743 Organizational La Spring Defect one of the following Elective	Aduk Learning in Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4	3 3 3 3 15	
DL 4443 DL 4443 DL 4543 DL 4643 DL 4743 DL 4743 Spring select one of the following Elective OL 3233	Adukt Learning in Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4	3 3 3 3 15	
DL 4443 DL 4443 DL 4543 DL 4643 DL 4643 DL 4743 Organizational La Spring Defect one of the following Elective	Aduk Learning in Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4	3 3 3 3 15	
DL 4443 DL 4543 DL 4543 DL 4643 DL 4643 DL 4743 Spring Select one of the following Elective OL 3233	Adukt Learning in Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizationrat Change 4 Corganizationrat Change 4 Volumeter Leadership and Development Philanthropy	3 3 3 3 15	
DL 4443 DL 4543 DL 4543 DL 4643 DL 4643 DL 4743 Spring Select one of the following Elective OL 3233	Adukt Learning in Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Organizational Globalization and Diversity 4 Volumteer Leadership and Development Philanthropy and	3 3 3 3 3	
DL 4443 DL 4543 DL 4543 DL 4643 DL 4643 DL 4643 Spring Select one of the following Elective OL 3233 OL 4053	Adukt Learning im Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Corganizational Globalization and Diversity 4 Corganizational Change 4 Corganizational Change 4 Corganizational Change 4 Corganizational Change 4 Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational	3 3 3 3 3	
DL 4243 DL 4243 DL 4543 DL 4643 DL 4643 DL 4749 Organizational L Spring Select one of the following Elective OL 3233 OL 4053 OL 4143	Adukt Learning in Organizations Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizations Corganizations A Organizations A Organizations A Organizations A Organizations A Organizations	3 3 3 3 3	
DL 4443 DL 4543 DL 4543 DL 4643 DL 4643 DL 4743 Spring Select one of the following Elective OL 3233 OL 4053	Adukt Learning im Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Corganizational Globalization and Diversity 4 Corganizational Change 4 Corganizational Change 4 Corganizational Change 4 Corganizational Change 4 Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational Corganizational	3 3 3 3 3	
Star Star DL 4443 DL 4543 DL 4543 DL 4643 DL 4749 Or ganisational Lagence Spring Or ganisational Lagence OL 3233 OL 4053 OL 4143 OL 4343	Adukt Learning im Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change Change Volunteer Leadership and Development Philanthropy and Fundraising Nonprofit Organizations 4 Community Development Ethical	3 3 3 3 3	
Star Star DL 4443 DL 4543 DL 4543 DL 4643 DL 4749 Or ganisational Lagence Spring Or ganisational Lagence OL 3233 OL 4053 OL 4143 OL 4343	Adukt Learning in Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Corganizational Change Corganizational Change Volunteer Leadership and Development Philanthropy and Fundraising Nooprofit Organizations 4 Community Development Ethical Leadership 4	6 3 3 3 3 3 15 6 3	
Spring Organizational L OL 4053 OL 4053 OL 4143 OL 4053 OL 4043 OL 4043	Adukt Learning im Organizations Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change Change Volunteer Leadership and Development Philanthropy and Fundraising Nonprofit Organizations 4 Community Development Ethical	6 3 3 3 3 3 15 6 3	

2 Organizational Leadership, Bachelor of Arts - Military Leadership Concentration

	Total Hours	120
	Hours	15
Elective ²		3
1	Leadership Capstone ³	
OL 4963	Organizational Development 4 Organizational	3
0E-4843	Training and Organizational	

¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)".

- ² At least 40 of the total hours required for graduation must be 3000 -4000 level courses.
- ³ Must earn a 'C' or better.

⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:

- OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
- OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
- OL 5343 Community Development can replace OL 4343 Community Development
- OL 5643 Organizational Globalization and Diversity can replace OL 4643 Organizational Globalization and Diversity
- OL 6043 Leadership in Organizational Change can replace OL 4743 Organizational Change
- OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
- OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

Learning Outcomes

Learning Outcomes

(BA-OLML) Organizational Leadership - Military Leadership Concentration

Date		Student	's Name		
Grade Point	Graduation Date		T #		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL#	1013/1043 & 1023/1053	6	POLS	2403 2413 3013 3053 3473	
MATH #		3		POLS UD 3 HRS	18
SCIENCE		4			
SCIENCE		4			
US HIST/GOVT		3		Professional Core	
SOC SCI		3	LEAD	1003** 3003	3
SOC SCI		00		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL	3023 3133 4243 -4443	
FINE ART/HUM		3		4543 4643 4743 4843	18
СОММ		3		4963*	27
TECH 1001 •		1		3233 4053 4143 43 43	3
		41	BAS	4353 4453	6
TOTAL GEN E	D HOURS	33	or		18
Electives				*Must earn C or better	
		24		TOTAL MAJOR HOURS	60
FOTAL ELECT	IVE HOURS	27		TOTAL HOURS	
Final Check:	Min. hours required 40 hours upper level # of "D" hours	tl	hru	Earned Hrs minus P/C HRS to be completed	5
	Max activity hours 4			- ΤΟΤΑΙ	

Satisfying Gen Ed

Satisfying Institutional Requirement

(BA-OLML) Organizational Leadership - Military Leadership Concentration

2025-26

Date			Student	's Name		
Grade Point	Graduation Date		T #			
General E	ducation Requirements	Hrs		Major Requirements Hrs		
ENGL #	1013/1043 & 1023/1053	6	POLS	2403 2413 3013 3053 3473		
MATH #		3		POLS UD 3 HRS	18	
SCIENCE		4				
SCIENCE		4				
US HIST/GOVT		3		Professional Core		
SOC SCI		3	LEAD	1003** OR 3003	3	
SOC SCI		3		LEAD 2003 OR OL 4043	3	
FINE ART/HUM		3	OL	3023 3133 4443 4543 4643 4963*	18	
FINE ART/HUM		3	OL		18	
СОММ		3		*Must earn C or better		
TECH 1001 •		1				
TOTAL GEN E	D HOURS	36				
Electives						
				TOTAL MAJOR HOURS	60	
TOTAL ELECT	TVE HOURS	24		TOTAL HOURS		
Final Check: Min. hours required 40 hours upper level			hru	Earned Hrs minus P/C HRS		
	# of "D" hours Max activity hours 4		hru	to be complete	d	
	** Satisfying I	atisfying (nstitutio		nent		

Curriculum M	1atrix for Catalog
	onal Leadership – Psychology
	program changing)
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change: LEAD 1003 or LEAD 3003; 3 credit hours SS 1XXXX
Delete:	Delete: 3 credit hours electives
Total Hours:	Total Hours: 15
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change: 9 credit hours OL electives
Delete:	Delete: BAS 4353. BAS 4453, OL 4243
Total Hours:	Total Hours: 12
Senior Fall Semester	Senior Spring Semester
Add/Change: 6 credit hours OL electives	Add/Change: 3 credit hours OL electives
Delete: OL 4743, OL 4843	Delete: Select one of the following: (OL 3233, OL 4053, OL 4143, OL 4343)
Total Hours: 15	Total Hours: 15

In the attached matrix, include requested changes in the matrix and include course number and title.

1

ORGANIZATIONAL LEADERSHIP, BACHELOR OF ARTS - PSYCHOLOGY CONCENTRATION

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course Freshman	Title	Hours	Completed	
Fall				
ENGL 1013	Composition	3		
PSY 2003	General Psychology	3		
SCIL 1XXX	Science with Laboratory ¹	4		
TECH 1001	Orientation to the University	1		
Electives ²		6		
	Hours	17		
Spring				
ENGL 1023	Composition II ¹	3		
ΜΑΤΗ ΧΧΧΧ	Mathematics 1	3		
PSY 2023	Consumer Psychology	3		
SCIL 1XXX	Science with Laboratory ¹	4	-	
Elective		з		
	Hours	16		
Sophomore Fall				
COMM 1003 or COMM 2003	Introduction to	3		
or COMM 2173	Communication			
	or Public Speaking			
	or Business and			
	Professional Speaking			
FAH 1XXX	Fine Arts and	3		
	Humanities			
Elective ²	Courses			
Elective -		9		
Spring SSIXXX	Social Science	¹⁵ 3		
FAH 1XXX	Fine Arts and Humanities Courses	3		
LEAD 1003 OF LEAD 3003	Introduction	3		
	to Leadership			
PSY 3813	Lifespan Development	3		
USHG 1XXX	U.S. History and	3	_	
	Government ¹			

Hours	15	
	3	
Management		
Industrial and	3	
Organizational		
Psychology		
4000)	3	
	6	
Hours	15	
neo on p	9	
Project	3	-
Management		
Root Cause	3	
	- 2	
	3	
Ciganizations		5
Hours	-12	
derohip	10	
	4	
B ()	•	
	3	
	3	
Supervision 4		
Organizational	3	
Globalization		
and Diversity		
4		
Organizational	2	
-		
4		
Hours	15	
raership	3	
	-3-	
Volumtaat		
Development		
L'EVELUUI IIEIIL		
Philanthropy		
Philanthrepy and		
Philanthropy		
Philanthrepy and		
Philanthropy and Fundraising		
Philanthropy and Fundraising Nenprofit		
Philanthropy and Fundraising Nenprofit		
Philanthropy and Fundraicing Nemprofit- Organizations 4 Community		
Ebilanthropy and Fundraicing Nemprofit- Organizations 4 Community Development	2	
Ebilanthropy and Fundraising Nonprofit Organizations 4 Community Development Ethical	3	
Philanthropy and Fundraioing Nonprofit Organizations 4 Community Development Ethical Leadership ⁴	3	
Philanthropy and Fundraising Monprofit Grganizations 4 Community Development Ethical Leadership ⁴ or	3	
Philanthropy and Fundraising Nonprofit- Organizations 4 Community Development Ethical Leadership ⁴ or Ethics in	3	
Philanthropy and Fundraioing Monprofit Grganizations 4 Community Development Ethical Leadership Cor Ethics in Leadership;		
Philanthropy and Fundraising Monprofit Grganizations 4 Community Development Ethical Leadership Cor Ethics in Leadership Organizational	3	
Philanthropy and Fundraioing Monprofit Grganizations 4 Community Development Ethical Leadership Cor Ethics in Leadership;		
	Organizational Psychology 4000) Hours Project Management Boot Couse Analysis Professional Communicatic Adult Learning in Organizations Hours Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity	Principles of Personnel Management 3 Industrial and Organizational Psychology 3 4000) 3 6 15 Management 3 Project 3 Project 3 Communicatic 3 Adult 3 Learning in Organizations 12 Professional Communicatic 3 Adult 3 Learning in Organizations 12 Professional Leadership ⁴ 3 Vorkplace Supervision ⁴ 3 Organizational Globalization and Diversity 4 3 Organizational Development 4 3 Woltenteer- Leadership 15 Molenteer- Leadership 3

2 Organizational Leadership, Bachelor of Arts - Psychology Concentration

Elective ²		3	
	Hours	15	
	Total Hours	120	

- ¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)".
- ² At least 40 of the total hours required for graduation must be 3000 -4000 level courses.
- ³ Must earn a 'C' or better.
- ⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:
 - OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
 - OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
 - OL 5343 Community Development can replace OL 4343 Community Development
 - OL 5643 Organizational Globalization and Diversity can replace OL 4643 Organizational Globalization and Diversity
 - OL 6043 Leadership in Organizational Change can replace OL 4743 Organizational Change
 - OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
 - OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

Learning Outcomes

Learning Outcomes

DEGREE AUDIT CHECK LIST

(BA-OLPY) Organizational Leadership - Psychology Concentration 2024-25 2025-26

Date			Student	's Name	
Grade Point	Graduation Date		T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	PSY	2003** 2023 3093 3813	
MATH #		3		Approved PSY UD 3 HRS	
SCIENCE		4		Approved PSY/SOC UD 3 HRS	18
SCIENCE		4			
US HIST/GOVT		3		Professional Core	
SOC SCI		0	LEAD	1003** 0/ 3003	3
SOC SCI		30		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL	3023 3133 4243 4443	
FINE ART/HUM		3		4543 4643 4743 4843	
СОММ		3		4645 4963*	27
TECH 1001 •		1		3 233 4053 4143 4343	3
		44	BAS	4 353 4453	-6-
TOTAL GEN E	D HOURS	55 - 30	OL		18
Electives				*Must earn C or better	
					_
					_
					_
		21		TOTAL MAJOR HOURS	60
TOTAL ELECT	TIVE HOURS	30		TOTAL HOURS	
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4		thru	Earned H minus P/C HF to be complet TOTA	RS

** Satisfying Gen Ed

Satisfying Institutional Requirement

C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST

(BA-OLPY) Organizational Leadership - Psychology Concentration 2025-26

Date			Student	's Name	
Grade Point Graduation Date		T#			
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	PSY	2003** 2023 3093 3813	
MATH #		3		Approved PSY UD 3 HRS	
SCIENCE		4		Approved PSY/SOC UD 3 HRS	18
SCIENCE		4			
US HIST/GOVT		3		Professional Core	
SOC SCI		0	LEAD	1003** OR 3003	3
SOC SCI		3		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL	3023 3133 4443 4543 4643 4963*	18
FINE ART/HUM		3	OL		18
СОММ		3		*Must earn C or better	
TECH 1001 +		1			
TOTAL GEN E	D HOURS	33			
Electives					
				TOTAL MAJOR HOURS	60
TOTAL ELECT	TIVE HOURS	27		TOTAL HOURS	
Final Check:	Min. hours required 40 hours upper level # of "D" hours Max activity hours 4	thr		Earned Hrs minus P/C HRS to be completed TOTAL	
	·		l Requiren	nent	

Curriculum M	atrix for Catalog			
Curriculum in: Organizational Leadership – Public Relations				
	rogram changing)			
Freshman Fall Semester	Freshman Spring Semester			
Add/Change:	Add/Change:			
Delete:	Delete:			
Total Hours:	Total Hours:			
Sophomore Fall Semester	Sophomore Spring Semester			
Add/Change: LEAD 1003 or LEAD 3003; 3 credit hours SS 1XXXX	Add/Change:			
Delete: 3 credit hours electives	Delete:			
Total Hours: 15	Total Hours:			
Junior Fall Semester	Junior Spring Semester			
Add/Change:	Add/Change: 6 credit hours OL Elective			
	electives			
Delete:	Delete: BAS 4353, BAS 4453			
Total Hours:	Total Hours:			
Senior Fall Semester	Senior Spring Semester			
Add/Change: 6 credit hours OL electives	Add/Change: 6 credit hours OL electives			
Delete: OL 4243, OL 4743	Delete: Select one of the following: (OL 3233, OL 4053, OL 4143, OL 4343); OL 4843			
Total Hours: 15	Total Hours: 15			

In the attached matrix, include requested changes in the matrix and include course number and title.

ORGANIZATIONAL LEADERSHIP, BACHELOR OF **ARTS - PUBLIC RELATIONS** CONCENTRATION

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Course	Title	Hours	Completed
Freshman Fall			
Fail ENGL 1013	Composition	3	
SCIL 1 XXX	Science with Laboratory ¹	4	
SS 1XXX	Social Science Courses ¹	3	
TECH 1001	Orientation to the University	1	
Elective ²		6	
· · · · · · · · · · · · · · · · · · ·	Hours	17	
Spring			
ENGL 1023	Composition 11 ¹	3	
MATH XXXX	Mathematics 1	3	
SCIL 1XXX	Science with Laboratory ¹	4	
Elective ²		6	
÷	Hours	16	
Sophomore Fall SS IXXX S	ocial Scien	ce 3	
COMM 1003	Introduction	3	
or COMM 2003 or COMM 2173	to Communicatic		
01 COMIN 2113	oominameatic		
	or Public		
	Speaking		
	or		
	Business and		
	Profession		
	Speaking		
FAH 1XXX	Fine Arts and	3	
	Humanities Courses ¹	Ū	
ELD AND AND EAD 200 1	Introduction	3	
LEAD 1003 OF LEAD 3003			
Elective ²	to Leadership	3	
		3	
	to Leadership	3 15	
Elective ² Spring	to Leadership	3 0 15 3	
Elective ² Spring FAH 1XXX	to Leadership Hours Fine Arts and Humanities		
Elective ²	to Leadership Hours Fine Arts and Humanities Courses ¹ Public	3	

USHG 1XXX	U.S.	3	
	History and Government ¹		
Elective ²	overmient	3	
	Hours	15	
Junior			
Fall			
COMM 3033	Interviewing	3	
	Principles and Practices		
COMM 4153	Persuasive	3	
	Theory and		
	Audience		
	Analysis		
DL 3133	Principles of Personnel	3	
	Management		
Electives ²		6	
	Hours	15	
spring Organizational L 3AS 4353_ Elective	eader on p	6	
BAS 4353 Elective	Project	- 3	
4452	Management	2	
3AS 4453	Root Cause Analysis		
IOUR 4083	Internet	3	
	Communicatic		
DL 3023	Professional	3	
	Communications		
in the second se	Hours	12	
Senior Organizational Fall Elective	Leadership	6	
-all Fleekine			
Elective	- Andread Transmission	•	
4243	Adult	3	
24243	Learning in	3	
×4243 EICONTC	Adult		
₩ 4243	Adult Learning in Organizations 4 Professional	3	
24243 DL 4443	Professional Leadership ⁴	3	
24243 DL 4443	Professional Leadership ⁴ Workplace		
24243 DL 4443 DL 4543	Professional Leadership ⁴ Workplace Supervision ⁴	3	
DL 4443 DL 4543	Professional Leadership ⁴ Workplace	3	
24243 DL 4443 DL 4543	Adult Learning in Grganizations 4 Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity	3	
2 4243 DL 4443 DL 4543 DL 4543	Adult Learning in Grganizations 4 Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity 4	3	
× 4243 0L 4443 0L 4543 0L 4543 -	Adult Learning in Organizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4	3	
- 4243 DL 4443 DL 4543 DL 4643 - DL 4743	Adult Learning in Organizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4	3	
- 4243 DL 4443 DL 4543 DL 4643 - DL 4743	Adult Learning in Organizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4	3 3 3	
pl 4443 pl 4443 pl 4543 pl 4643 pl 4643 pring fl chize	Adult Learning in Organizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4	3 3 3 3	
n 4243 n 4443 n 4543 n 4643 n 4643 n 4743 n 4743 n 4743 n 4743 n 4743 n 4743	Adult Learning in Grganizations 4 Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity 4 Organizational Change ⁴	3 3 3 -3 - 15	
DL 4443 DL 4543 DL 4643 DL 4643 DL 4643 Or ganizational lea Elective	Adult Learning in Grganizations 4 Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity 4 Organizational Change ⁴ Group Communication	3 3 3 -3 - 15	
DL 4443 DL 4543 DL 4643 DL 4643 DL 4643 Or ganizational lea Elective	Adult Learning in Grganizations 4 Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity 4 Organizational Change 4 Hours Group Communication	3 3 3 3 3	
DL 4443 DL 4543 DL 4643 DL 464	Adult Learning in Group Communication 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4	3 3 3 3 3	
DL 4443 DL 4543 DL 4643 DL 464	Adult Learning in Grganizations 4 Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity 4 Organizational Change 4 Hours Group Communication	3 3 3 3 3	
nu 4443 nu 4443 nu 4543 nu 4643 nu 4645 nu 465 nu	Adult Learning in Grganizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 Comp Communication	3 3 3 3 3	
DL 4443 DL 4543 DL 4543 DL 4543 DL 4543 DL 4543 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4643 DL 464	Adult Learning in Organizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 Wours : Group Communication Volunteer Leadership and Development Philanthropy and	3 3 3 3 3	
DL 4443 DL 4543 DL 4543 DL 4643 DL 4643 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4053 DL 4053	Adult Learning in Grganizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 WHOURS Group Communication Volunteer Leadership and Development Philanthropy and Fundraising	3 3 3 3 3	
DL 4443 DL 4543 DL 4543 DL 4543 DL 4543 DL 4543 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4643 DL 464	Adult Learning in Organizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 Wours : Group Communication Volunteer Leadership and Development Philanthropy and Fundraising Nonprofit	3 3 3 3 3	
DL 4443 DL 4543 DL 4543 DL 4643 DL 4643 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4053 DL 4053	Adult Learning in Grganizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 WHOURS Group Communication Volunteer Leadership and Development Philanthropy and Fundraising	3 3 3 3 3	
DL 4443 DL 4543 DL 4543 DL 4643 DL 4643 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4743 DL 4053 DL 4053	Adult Learning in Organizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 Wours : Group Communication Volunteer Leadership and Development Philanthropy and Fundraising Nonprofit	3 3 3 3 3	
L 4243 L 4443 L 4543 L 4543 L 4643 L 4743 Or ganizational lea Electone of the following: OL 3233 OL 4053 OL 4143	Adult Learning in Granizations 4 Professional Leadership ⁴ Workplace Supervision ⁴ Organizational Globalization and Diversity 4 Organizational Change ⁴ Morganizational Change ⁴ Morganizational Change ⁴ Morganizations	3 3 3 3 3	
A 4243 A 4243 A 4443 A 4543 A 4543 A 4643 A 4743 O 9 9 anizational (so	Adult Learning in Granizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 Moures Group Communication Volunteer Leadership and Development Bhilanthropy arrd Fundraising Nonprofit Organizations 4 Community Development Ethical	3 3 3 3 3	
24243 24243 24443 24443 24543 24643 24643 24743 207 Qanizational (constrained on the following: 201 2233 24453 24453 24444 24443 24444 2444 24444	Adult Learning in Granizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 Mouris Group Communication Volunteer Leadership and Development Bhilanthropy and Fundraising Nonprofit Organizations 4 Community Development Ethical Leadership 4	3 3 3 3 3 15 3 3	
A 4243 A 4243 A 4443 A 4543 A 4543 A 4643 A 4743 O 9 9 anizational (so	Adult Learning in Granizations 4 Professional Leadership 4 Workplace Supervision 4 Organizational Globalization and Diversity 4 Organizational Change 4 Moures Group Communication Volunteer Leadership and Development Bhilanthropy arrd Fundraising Nonprofit Organizations 4 Community Development Ethical	3 3 3 3 3 15 3 3	

1

2 Organizational Leadership, Bachelor of Arts - Public Relations Concentration

	Total Hours	120	
	Hours	15	
	Capstone ³		
	Leadership		
OL 4963	Organizational	3	
	Development		
	Development		
	Organizational		
C'_ 4843	Training and	3	

- ¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)".
- ² At least 40 of the total hours required for graduation must be 3000 -4000 level courses.
- ³ Must earn a 'C' or better.
- ⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:
 - OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
 - OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
 - OL 5343 Community Development can replace OL 4343 Community
 Development
 - OL 5643 Organizational Globalization and Diversity can replace OL 4643 Organizational Globalization and Diversity
 - OL 6043 Leadership in Organizational Change can replace OL 4743 Organizational Change
 - OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
 - OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

Learning Outcomes

Learning Outcomes

DEGREE AUDIT CHECK LIST

(BA-OLPR) Organizational Leadership - Public Relations Concentration

Date			Student	's Name	
Grade Point	Graduation Date		- T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6	JOUR	3173 4033 4083	
MATH #		3	СОММ	3033 3073 4153	18
SCIENCE		4			
SCIENCE		4			
US HIST/GOVT		3			
SOC SCI		3		Professional Core	
SOC SCI		3_	LEAD	1003** Or 3003	3
FINE ART/HUM		3		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL	3023 3133 4 243 4443	
СОММ		3		4543 4643 4743 4843	18
TECH 1001 +		1		4963*	-27
		36		3233 4053 4143 4343	
TOTAL GEN E	D HOURS	33	BAS	43 53 4453	_6_
Electives			OL		18
				*Must earn C or better	
					_
		24		TOTAL MAJOR HOURS	60
TOTAL ELECT	TIVE HOURS	27		TOTAL HOURS	
Final Check:	Min. hours required	120		Earned H	
	40 hours upper level # of "D" hours		_thru thru	minus P/C H to be comple	
	Max activity hours 4		u	- TOT.	

Satisfying Institutional Requirement

C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST (BA-OLPR) Organizational Leadership - Public Relations Concentration

2025-26

Hrs 6 3	T# JOUR	Major Requirements	Ния
6	JOUR	Major Requirements	Hrs 18 18
	JOUR		1115
3		3173 4033 4083	
1 1	сомм	3033 3073 4153	18
4			
4			
3			
3		Professional Core	
3	LEAD	1003** OR 3003	3
3		LEAD 2003 OR OL 4043	3
3	OL	3023 3133 4443 4543 4643 4963*	18
3	OL		18
1		*Must earn C or better	
36			
			_
24			60
tł		Earned Hr minus P/C HR to be complete	.S ed
	3 3 3 3 3 3 3 1 3 3 1 3 3 1 3 3 1 3 3 1 3 3 1 3 3 1 3 3 1 3 3 1 3 3 1 1 3 3 1 1 3 3 1 1 3 3 3 3 3 3 3 3 3 3 3 3 3	3	3 3 Professional Core 3 1 LEAD 1003** OR 3003 3 1 LEAD 2003 OR OL 4043 3 OL 3023 3133 4443 4543 4643 4963* 3 0L 3023 3133 4443 4543 4643 4963* 0L 3023 3133 4443 4543 4643 4963* 0L *Must earn C or better 36



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Emergency Management, Professional Studies, and Student Affairs Administration	3-15-2024
<i><i><i><i>W</i></i></i></i>	

Title	Signature	Date
Department Head		
Dr. Rene Couture	Rene Conture	3-25-24
Dean	M. 14	3/26/24
Dr. Tim Carter	no and	0/20/24
Assessment	MIDI	-/ /
Dr. Christine Austin	hito lat	3/27/24
Registrar	U and harmon	allhi
Ms. Tammy Weaver	Jammylllaun	816124
Vice President for Academic Affairs	- //	
Dr. Adolfo Santos	V	

Approval Date
-

Program Title:

Accelerated BA in Organizational Leadership Inter-College (BAOL-IC) to MS Emergency Management and Homeland Security (EMHS)

30

Outline change in program: Accelerated BA in Organizational Leadership Inter-College (BAOL-IC) to MS Emergency Management and Homeland Security (EMHS)

This program change would allow BAOL-IC majors to complete a Master's degree in EMHS in accelerated fashion.

Students would substitute up to 12 cr. hours of graduate level Emergency Management and Homeland Security courses (EMHS 6063, EMHS 6103, and two EMHS 3 hr. electives) for an equivalent number of upper division electives in fall and spring semesters of the senior year.

The admission criteria include completing 90 hours toward the Bachelor's degree with an earned GPA of 3.0 or higher at the time of application to the program. If a student is enrolled in one of these courses at the time of application, the student may be conditionally admitted until grades are submitted for that semester. If a B or better was earned, they may begin the program. If not, their admission will be deferred until the required grade is obtained.

Graduate Core courses – 6 hours total. EMHS 6063: Principles of Emergency Management EMHS 6103: Research Design & Methods

Electives – 6 hours total. Electives to choose from:

EMHS 5003: Principles of Disaster Relief and Recovery

EMHS 6143: Social Vulnerability

EMHS 6073: Terrorism and Counterterrorism

EMHS 6243: Intelligence in Emergency Management and Homeland Security

EMHS 6253: Information Security for Public Managers

EMHS 6033: Leadership and Management

EMHS 6513: Technology for Comprehensive Emergency Management

EMHS 6133: Ethical, Legal, Political Considerations in Emergency Management and Homeland Security Any other approved EMHS Elective Course

What impact will the change have on staffing, on other programs and space allocation? It should have no impact on other programs other than potentially decreasing enrollment in upper division elective courses.

Answer the following Assessment questions:

a. How does the program change align with the university mission?

The university's mission includes "student success, access, and excellence" which this program change directly addresses by encouraging high-achieving undergraduate students to continue their pursuit of academic excellence with taking accessible emergency management and homeland security graduate courses that will encourage their success. Also, providing a more economical (& accessible) path for an EMHS Master's degree serves for the benefit of "Arkansas, the nation, and the world." This will also allow the EMHS program to become stackable with other university degrees, provide for progressive intellectual development, and provide another employment option for the students.

b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable.

- c. What is the rationale for this program change?
 - 1. How will the program change impact learning for students enrolled in this program?

Students will have to adjust to graduate-level work more quickly than they might otherwise. However, only those students who meet the admission criteria will be accepted into the accelerated program. This should lead to students having an adequate level of preparation.

2. Provide an example or examples of student learning assessment evidence which supports the changes in the program.

There will be no change to the graduate program so the assessment plan will remain the same. This change only allows students to streamline and accelerate entry into a graduate degree during the senior year of their undergraduate degree.

b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions.

ATU is beginning accelerated programs. This would be an accelerated program providing streamlined entry into a graduate EMHS degree. This is a natural pairing since many BAOL-IC students find the EMHS masters to be a good fit to their undergraduate education.

c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

The assessment plan would not change. Please see the assessment documents provided in pages 6 and 7.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php.

Curriculum	Matrix	for Catalog Curriculum
in BA OL-IC		
Freshman Fall Semester		Freshman Spring Semester
Add/Change:		Add/Change:
Delete:	30	Delete:
Total Hours:	30	Total Hours:
Sophomore Fall Semester		Sophomore Spring Semester
Add/Change:	Ju.	Add/Change:
Delete:		Delete:
Total Hours:	30	Total Hours:
Junior Fall Semester		Junior Spring Semester
Add/Change:	jar.	Add/Change:
Delete:	20	Delete:
Total Hours:		Total Hours:
Senior Fall Semester	38	Senior Spring Semester
Add/Change: Add the Accelerated Bachelor's to Master's Footnote to 6 hours of BA OL-IC Electives		Add/Change: Add the Accelerated Bachelor's to Master's Footnote to 6 hours of Electives: Students in the
Electives: Students in the accelerated program will		accelerated program will substitute EMHS 6103
substitute EMHS 6063 Principles of Emergency Management and/or approved EMHS Electives.		Research Design and Methods and/or approved EMHS Electives
Delete:		Delete:
Total Hours: 15	30	Total Hours: 15

je,

In the attached matrix, include requested changes^ain the matrix and include course number and title.

Course EMHS 6063 Principles of Emergency Management	Learning Objective Apply appropriate theories, concepts, policies, and emergency management measures to multiple emergency and disaster context. Differentiate and interpret emergency management policies, the types of hazards that threaten the United States, and the measures to mitigate, prepare, respond, and recover from such hazards. Distinguish among the many organizations and communities involved in the multiple aspects of emergency management.	Competency Asse Sociocultural Literacy (1) (R) Leadership (1) Exam Operates in the EM Reflect Framework/Principles/Body of Writte Knowledge (1) Writte Systems Literacy (1) Writte Introduce Community Engagement (1) Case (1)	Assessment Measure Exam Reflection Assignment Written Assignment Written Assignment
	Examine the future challenges and opportunities pertaining to the emergency management field	Introduce Disaster Risk Management (I)	Written Assignment

Course	Learning Objective	Competency	Assessment Measure
	Apply the systematic process of scientific research to a personal research project	Disaster/ Risk Management (R)	Final Paper
	Analyze and evaluate quality peer- reviewed research articles. Differentiate scientific research from other forms of publications	Scientific Literacy (I/R)	Article Critique Assignment
EMHS 6103 Research Methods and Design	Identify a research topic area and develop a feasible research question	Operates within the EM framework, principles, and body of knowledge (R)	Research Question/ Introduction Assignment
	Analyze and evaluate quality peer-reviewed research articles. Differentiate scientific research from other forms of publications	Possess Critical Thinking. (I)	Article Critique Assignment
	Apply research ethics to research process and the use of human subjects	Abide by Professional Ethics (I)	CITI Training
	Demonstrate graduate collegiate writing skills and apply APA 7 formatting to all written work with appropriate in-text citations, empirical support, and no plagiarism	Continual Learning (I)	Final Paper

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Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected:	This department					
Bachelor of Arts in Org Leadership	⊠ supports the change.	□ does not support				
Comments:						
We support the BAOL-IC to MSEMHS AB2M degree	ee pathway.					

Program Director Signature:

Schl

Date:_3-15-2024___

ORGANIZATIONAL **LEADERSHIP, BACHELOR OF ARTS - INTER-COLLEGE CONCENTRATION**

Curriculum

The matrix below is a sample plan for all coursework required for this program.

	Title	Hours	Completed
Course	inte	HOUIS	completed
Freshman			
Fati ENGL 1013	Composition	3	
SCIL 1XXX	Science with Laboratory ¹	4	4 <u>872-22</u> -
SS 1XXX	Social	3	
	Science Courses ¹		
TECH 1001	Orientation to	Í	
a ta ta ang	the University	. · · ·	
Electives ²		6	
	Hours	17	
Spring			
ENGL 1023	Composition	3	<u> </u>
MATH XXXX	Mathematics	á	<u> </u>
	16 g		
SCIL 1XXX	Science with	4	
	Laboratory ¹		
Electives ²		6	
	Hours	16	
COMM 1003 or COMM 2003 or COMM 2173 FAH 1XXX	Introduction to Communicatic or Public Speaking or, Business and Frofession Speaking Fine Arts and Humanities Courses 1	3	
Elective ²		9	
	Hours	15	
spring SSIXXX		1	
FAH IXXX	Fine Arts and	3	<u></u>
	Humanities Courses ¹		
LEAD 1003 OF LEAP 3003	Introduction	3	
	to Leadership		
USHG 1XXX	Ų.S.	3	
	History and		
, B	Government ¹	3	
Electives 2			
	Hours	15	

CL 4963	Volunteer Leadership end Development Pollonthropy and Pondraising Nonpfolit Organizations Organizations Development Cheese 4 Fraining and Organizational Development Organizational Development	3	
OL 3233_ OL 3233_ OL 4066 -OL 4148 OL 4246 or LEAD 2003	Volunteer Leadership and Development Policenturopy and Pondraising Nonprofit Organizations Commenty Policentert Organizations Commenty Policentert Organizations Commenty Policentert Organizations Commenty Policentert Commenty Policentert Commenty Policentert Commenty Comments Commenty Comments Comme	3	
OL 3233_ OL 3233_ OL 4066 -OL 4148 OL 4246 or LEAD 2003	Volunteer Leadership and Development Policenturopy and Pondraising Nonprofit Organizations Commenty Policentert Organizations Commenty Policentert Organizations Commenty Policentert Organizations Commenty Policentert Commenty Policentert Commenty Policentert Commenty Comments Commenty Comments Comme	3	
OL 3233_ OL 3233_ OL 4066 -OL 4148 OL 4246 or LEAD 2003	Volunteer Leadership and Development Polienthropy and Pondraising Nonprofit Organizations Community Bevelopment Ethical Leadership or Ethics in Leadership Oceanizational Charge 4	3	
CL 3233_ CL 3233_ -OL 4148 -OL 4248 -OL	Volunteer Leadership and Development Poindraising Nonpfolit Organizations Oenamenty paralogment Ethical Leadership 4 or Ethics in Leadership Organizationrat	3	
OL 4248 OL 4248	Volunteer Leadership and Development Polienthropy and Pondraising Nonprofit Organizations Community Bevelopment Ethical Leadership ⁴ or Ethics in Leadership	3	
OL 4248 OL 4248	Volunteer Leadership and Development Policenthropy and Pondraising Nonprofit Organizations Community, Bevelopment Ethical Leadership ⁴ or Ethics in	3	
OL 4248 OL 4248	Volunteer Leadership and Development Pollenthropy and Pondraising Nonprofit Organizations Community Development Ethical Leadership ⁴ Or	3	
OL 4248 OL 4248	Volunteer Leadership and Development Philanthropy and Prindraising Nonprofit Organizations Oceanmenty Bouclopment Ethical	3	
OL 3233- OL 4050	Volunteer Leadership and Development Philentinopy and Pandraising Nonprofit Organizations Community Development		
OL 3283-	Volunteer Leadership and Development Philentinopy and Pondraising Nonprofit Organizations		
Folactione of the following: Elective	Volunteer Leadership and Development Philonthropy and Panchaising Nonprofit		
Folactione of the following: Elective	Volunteer Leadership and Development Philonthropy and Panchaising Nonprofit		
Folactione of the following: Elective	Volunteer Leadership and Development Philenthropy and Pandraishig	- <u>-</u>	
Folactione of the following: Elective	Volunteer Leadership -and- Development Philenthropy -and-		
Folactione of the following: Elective	Volunteer Leadership -and- Development -Philonthropy		
Folactione of the following: Elective	Volunteer Leadership and Development		
Folactione of the following: Elective	Volunteer Leadership		-
Folactione of the following: Elective	Volunteer	- <u></u> -	-
Salactione of the following: Elective			
shinid a short a sector a sector			
spring Organizational Lea	dershin	G	
	Hours	15	
Electives ² , 5	585 B	6	-
-	4		
	Globalization and Diversity		
DL 4643	Organizational	3	
	Supervision ⁴	교 이미 고등장	
OL 4543 -	Workplace	3	ومرواني والم
OL 4443	Professional Leadership ⁴	3	
Fall			
Senior			
	Hours	12	
	Ciganizacions		
	Ceaning in Organizations		
QL-4243-	Adult	-3	
	Communicatio		-
OL 3023	Professional -	3	
B AG 4450	Analysis-		
	Menagement	2	
BAG ADED Elective	+ tolect	- e -	<u>.</u>
spring Organizational Le	adership	9	
	Hours	15	
Electives ²	a francis at a	12	
	Management		
	Personnel		
OL 3133	Principles of	3	

¹ See appropriate alternatives or substitutions in "General Education Requirements (https://catalog.atu.edu/undergraduate/generaleducation-requirements/)". ² At least 40 of the total hours required for graduation must be 3000 -

4000 level courses.

2 Organizational Leadership, Bachelor of Arts - Inter-College Concentration

- ³ Must earn a 'C' or better.
- ⁴ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Four graduate level courses can be used to replace four upper-division undergraduate courses as follows:
 - OL 5043 Ethical Leadership can replace OL 4043 Ethical Leadership
 - OL 5143 Nonprofit Organizations can replace OL 4143 Nonprofit Organizations
 - OL 5343 Community Development can replace OL 4343 Community
 Development
 - OL 5643 Organizational Globalization and Diversity can replace
 OL 4643 Organizational Globalization and Diversity
 - OL 6043 Leadership in Organizational Change can replace OL 4743
 Organizational Change
 - OL 6143 Consultation, Coaching, and Leadership Development can replace OL 4843 Training and Organizational Development
 - OL 6883 Special Problems in Organizational Development and Learning can replace one of the following: OL 4243 Adult Learning in Organizations, OL 4443 Professional Leadership, OL 4543 Workplace Supervision, OL 4993 Special Problems in Organizational Leadership

5 Accelerated BA OLIC and MS, EMHS

Learning Outcomes

Learning Outcomes

DEGREE AUDIT CHECK LIST (BA-OLIC) Organizational Leadership - Inter-College Program Conc. 2024-25 2025-24

Date		Student	's Name		
Grade Point	Graduation Date		T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6			
MATH #		3			
SCIENCE		4			
SCIENCE		4			
US HIST/GOVT		3			
SOC SCI		3		Professional Core	
SOC SCI		3.	LEAD	1003* %r 3003	3
FINE ART/HUM		3		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL	3023 3133 424 3 4443	
СОММ		3		4543 4643 4743 4843	18
TECH 1001 +		1		4963*	27
TOTAL GEN EI	DHOURS	36		3233 4053 4143 4 343	-3
Electives			BAS	4353-4453	6
			ou		18
				*Must earn C or better	
		42			
FOTAL ELECT	IVE HOURS	45-		TOTAL HOURS	42

Final Check:

Earned Hrs _____ minus P/C HRS _____ to be completed _____ TOTAL _____

** Satisfying Gen Ed

Satisfying Institutional Requirement

C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST (BA-OLIC) Organizational Leadership - Inter-College Program Conc.

2025-26

Date		Student's Name			
Grade Point Graduation Date			T#		
General E	ducation Requirements	Hrs		Major Requirements	Hrs
ENGL #	1013/1043 & 1023/1053	6			
MATH #		3			
SCIENCE		4			
SCIENCE		4			
US HIST/GOVT		3			
SOC SCI		3		Professional Core	
SOC SCI		3	LEAD	1003** OR 3003	3
FINE ART/HUM		3		LEAD 2003 OR OL 4043	3
FINE ART/HUM		3	OL	3023 3133 4443 4543 4643 4963*	18
СОММ		3	OL		18
TECH 1001 +		1		*Must earn C or better	
TOTAL GEN E	D HOURS	36			
Electives					
					_
TOTAL ELECT	IVE HOURS	42		TOTAL HOURS	42

Min. hours required 120 40 hours upper level thru # of "D" hours thru Max activity hours 4

Earned Hrs	
minus P/C HRS	
to be completed	
TOTAL	

** Satisfying Gen Ed

Satisfying Institutional Requirement

C or better must be earned for Gen Ed



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
PACE	
<i></i>	6/1/24

Title	Signature	Date
Department Head	Pal	6/11/24
Dr. Couture	Rene Contra	
Dean	4. 14	
Dr. Carter	Nin lasta	6/17/24
Assessment	1 Ing 1	
Dr. Austin	mycht	6.18.24
Registrar	have	6128/24
Ms. Weaver	Jammy liealla	6178124
Vice President for Academic Affairs	. (]	
Dr. Santos		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title:

Undergraduate Certificate of Proficiency in Nonprofit Leadership

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

1) Change CP in Nonprofit Leadership requirements to the following:

OL 4143: Nonprofit Organizations OL 3233: Volunteer Leadership or POLS 3053: Public Administration OL 4053: Philanthropy and Fundraising OL 4343: Community Development

What impact will the change have on staffing, on other programs and space allocation? This change will have minimal impact on staffing. Courses in the CP are offered on a regular rotation. The proposed change is to increase course availability and provide students with flexibility in course selection. Answer the following Assessment questions:

- a. How does the program change align with the university mission? The proposed program change will increase degree customization and course access by increasing course availability and student flexibility in course selection.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
- c. What is the rationale for this program change?
 - How will the program change impact learning for students enrolled in this program? There are no anticipated negative impacts to student learning based on this change. Both OL 3233 and POLS 3053 are elective options in the CP-Nonprofit Leadership that reinforce the program learning outcome. Student assessment (see attached) will remain the same with this change in course selection.
 - Provide an example or examples of student learning assessment evidence which supports the changes in the program. POLS 3053 is not offered each fall and spring term. Course availability can negatively impact student progression toward the completion of the CP in Nonprofit Leadership. Moving POLS 3053 to an elective option with OL 3233 allows for a schedule rotation where one of the options is available each fall and spring term.
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. The University of Arkansas at Little Rock offers a 12-credit hour undergraduate certificate in nonprofit leadership studies which includes the following courses: Management of Nonprofit Agencies, Strategic Fund Development, Volunteer Management, and Special Topics. The proposed change to ATU's nonprofit leadership certificate program aligns with others in the state.
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Certificate of Proficiency in Nonprofit Leadership

CY 2024 Program Assessment Plan

The Certificate of Proficiency in Nonprofit Leadership (12 credit hours) focuses on the knowledge and skills necessary to pursue a career in the nonprofit sector. Over 12,000 nonprofit organizations supporting Arkansas' economy employ 9.2% of the state's private workforce (93,000 employees), generate over \$17 billion in annual revenues, and Arkansas foundations give over \$700 million (Independent Sector, 2021).

The diversity of nonprofit sector employment is reflected in the interdisciplinary design of the degree: charitable organizations, churches, religious organizations, private foundations (IRS Section 501c3), political organizations (IRS Section 527), and social welfare/political action committees (IRS 501c4). Nonprofit career development may be long-term (e.g., Heifer International, the Clinton Library, Arkansas Community Foundation, Episcopal Diocese of Arkansas) or an immediate entry to a leadership role (e.g., Main Street Russellville, the Boys and Girls Club, River Valley United Way).

Generally, pursuing a nonprofit sector career begins with the intersection of career goals, organizational mission, and geographic location. Many nonprofit feaders in Arkansas choose employment in their hometown or county, as the sector is ubiquitous. The diversity of nonprofit organizations in the sector presents challenges in mapping career opportunities to a single path.

Required Courses (9 hours)

OL 4143 Nonprofit Organizations

OL 4343 Community Development

OL 4053 Philanthropy and Fundraising

Elective Options (3 hours)

OL 3233 Volunteer Development and Leadership

POLS 3053 Public Administration

Program Learning Outcome 1: Governance, Leadership, and Advocacy: Students recognize, articulate, and apply knowledge and activities related to stewardship, advocacy, leadership, organizational governance, and staff and volunteers.

- a. Analyze the symbiotic relationships between organizational leadership, nonprofit governance, volunteer relationships, and the community in a nonprofit organization.
- b. Evaluate the ethical considerations and legal frameworks governing fundraising and philanthropic activities.
- c. Analyze and evaluate volunteer programs and their impact on the organization and its volunteers.
- d. Demonstrate the evaluation of organizational problems and their associated pathology with discernment of an effective solution.
- e. Apply project-based research principles to impact community-based organizations positively.

COURSE		PO1
OL 4143 Nonprofit Organizations	Required	I
OL 3233 Vohnteer Leadership & Development OR	Elective	R
POLS 3053 Public Administration	Elective	R
OL 4053 Philanthropy and Fundraising	Required	R
OL 4343 Community Development	Required	М

Governance, Leadership, and Advocacy: Students recognize, articulate, and apply knowledge and activities related to stewardship, advocacy, leadership, organizational governance, and staff and volunteers.

Program Outcome	Course for Outcome	Outcome Measure
Analyze the symbiotic relationships between organizational leadership, nonprofit governance, volunteer relationships, and the community in a nonprofit organization.	OL 4143 OL 4343 OL 4053 OL 3233 POLS 3053	 Leadership to action analysis Mission statement development Strategic plan Leadership development plan Leadership and governance impact study Governance and community alignment analysis
Evaluate the ethical considerations and legal frameworks governing fundraising and philanthropic activities.	OL 4143 OL 4343 OL 4053 OL 3233 POLS 3053	 Fundraising dynamics Grant identification and development Online fundraising plan IRS 990 analysis CBO financial plan development
Analyze and evaluate volunteer programs and their impact on the organization and its volunteers.	OL 4143 OL 4343 OL 4053 OL 3233 POLS 3053	 Capacity inventory Gates analysis assessment Volunteer identification and recruitment strategy Volunteer program evaluation report
Demonstrate the evaluation of organizational problems and their associated pathology with discernment of an effective solution.	OL 4143 OL 4343 OL 4053 OL 3233 POLS 3053	 Risk analysis Nonprofit board evaluation Community/organization needs assessment and improvement plan Volunteer impact case study analysis Organizational health audit
Apply project-based research principles to impact community- based organizations positively.	OL 4143 OL 4343 OL 4053 OL 3233 POLS 3053	 Community leadership development plan Community asset inventory Physical space and economy assessment Leadership capacity workshop development CBO SWOT analysis

3

NONPROFIT LEADERSHIP, CERTIFICATE OF PROFICIENCY

This program provides students a comprehensive understanding of volunteer leadership principles, theories, and practices. The course aims to equip students with the necessary skills and knowledge to lead and manage volunteers in various organizational contexts effectively. Students will explore volunteer motivation, recruitment and retention strategies, team building, communication techniques, and ethical considerations in volunteer leadership. Students will develop the skills and competencies needed to become successful volunteer leaders through a combination of theoretical frameworks, case studies, and practical applications.

Curriculum

Code	Title	Hours
OL 3233	Volunteer Leadership and Development	3
OL 4053	Philanthropy and Fundraising	3
OL 4143	Nonprofit Organizations	3
OL 4343	Community Development	3
POLS 3053	Introduction to Public Administration	3
Total Hours		12

Total Hours

Learning Outcomes

Students who complete the program will demonstrate:

· Governance, Leadership, and Advocacy: Students recognize, articulate, and apply knowledge and activities related to stewardship, advocacy, leadership and the board of directors, and staff and volunteers.

DEGREE AUDIT CHECK LIST (CP-NLCP Nonprofit Leadership)

Date			Student's	Name			
Grade Point	Grade Point Graduation Date			T#			
General	Education Requirements	Hrs		Minor Requirements	Hrs		
ENGL #			OL	4143 4343 3233 4053	-6-		
MATH #				- 3233 or 4053	3		
SCIENCE			POLS	3053 -	-3-		
US HIST/GOVT							
SOC SCI							
		_					
FINE ART/HUM							
СОММ							
TECH 1001 +							
TOTAL GEN I	ED HOURS						
		_			+		
					+		
					+		
				TOTAL HOURS (12)			
TOTAL ELEC	FIVE HOURS (0)			TOTAL HOURS	12		

Final Check:

Min. hours required 12 Earned Hrs______ to be completed ______ TOTAL _____

Must have 2.00 in minor Must have minimum of 8 hours in residence Must use same catalog for both major and minor

DEGREE AUDIT CHECK LIST (CP-NLCP Nonprofit Leadership)

2025-26

Date		Student's Name			
Grade Point	Graduation Date		 T#		
General I	Education Requirements	Hrs		Minor Requirements	Hrs
ENGL #			OL	3233 4053 4143 4343	12
MATH #					
SCIENCE					
US HIST/GOVT					
SOC SCI					
FINE ART/HUM					
СОММ					
TECH 1001 +					
TOTAL GEN E	D HOURS				
		_			
				TOTAL HOURS (12)	
TOTAL ELECT	IVE HOURS (0)			TOTAL HOURS	12
Final Check:	Min. hours requir	red 12			

Must have 2.00 in minor Must have minimum of 8 hours in residence Must use same catalog for both major and minor

Earned Hrs _____ to be completed _____

TOTAL



REQUEST FOR PROGRAM CHANGE

Department Initiating Proposal	Date
Engineering and Computing Sciences	10/26/23

Title	Signature	Date
Department Head Dr. John Krohn	John L. Krohn	10/26/2023
Dean		
Dr. John Jackson	John Jackson	10/26/23
Assessment	0 1.0 1	alat
D r. Christine Austin	amandalandner	1/3//24
Registrar	Janmilleceauce	C. I. Lad
Ms. Tammy Weaver	Janningulauli	816124
Vice President for Academic Affairs		
Dr. Julie Furst-Bowe		

Committee	Approval Date
General Education Committee (Undergraduate Proposals Only)	
Teacher Education Committee (Graduate or Undergraduate Proposals)	
Curriculum Committee (Undergraduate Proposals Only)	
Faculty Senate (Undergraduate Proposals Only)	
Graduate Council (Graduate Proposals Only)	

Program Title:

Associate of Applied Science in Information Technology

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

- Delete COMS 2713 Survey of Operating Systems (3 hrs)
- Add COMS 2163 Scripting Languages or COMS 2323 Programming in Python (3 hrs)

What impact will the change have on staffing, on other programs and space allocation? **none**

Answer the following Assessment questions:

- a. How does the program change align with the university mission? To aid in student success, the department tries to keep the AAS in IT aligned with both tracks in the BS IT so that it can feed into both. Because COMS 2713 is being deleted from both of the BS IT tracks, it is being deleted from AAS as well. It is being replaced with two course options found in both BS tracks and the skills from these courses will aid students in getting an entry-level IT position.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **n/a**
- c. What is the rationale for this program change? As mentioned above, to keep all IT programs as closely aligned as possible
 - 1. How will the program change impact learning for students enrolled in this program? Skills learned from the new course options are more practical skills that will aid students in getting an entry-level IT position, even if only having finished the twoyear degree
 - 2. Provide an example or examples of student learning assessment evidence which supports the changes in the program. **n/a**
- b. How does this program fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. n/a
- c. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.) Assessment plan has not changed; current plan on file with Assessment Office.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum forms.php. n/a

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog Curriculum in AAS in Information Technology				
Freshman Fall Semester	Freshman Spring Semester			
Add/Change:	Add/Change:			
Delete:	Delete:			
Total Hours:	Total Hours:			
Sophomore Fall Semester	Sophomore Spring Semester			
Add/Change:	Add/Change:			
ENGL 2053 Technical Writing Delete:	COMS 2163 Scripting Languages or COMS 2323 Programming in Python			
COMS 2713 Survey of Operating Systems	Delete:			
Total Hours: 16	ENGL 2053 Technical Writing			
	Total Hours: 12			

DEGREE AUDIT CHECK LIST (AAS-ITAS) Information Technology

Date			24 -25	
Date			Student s	Ivanic
Grade Point	Graduation Date		T#	
General	Education Requirements	Hrs		Major Requirements
ENGL #	1013/1043 & 1023/1053	6	COMS	1011 1013 1333 2203 2703
MATH #		0		(2713 or 3703) 2163 or 23
SCIENCE		4	~CSEC	(1003 or 2213) 1113
US HIST/GOV	Г	0		
SOC SCI		3		
FINE ART/HUI	м	0	СОММ	(2173 or 2003**)
СОММ		0	ENGL	2053
TECH 1001 ♦	(1001 or 1013)	1	MATH#	1113 or higher**
TOTAL GEN	FD HOURS	14		
Electives		17		
		_		
				TOTAL MAJOR HOURS
TOTAL ELEC	CTIVE HOURS	15		TOTAL HOURS

Final Check:

Min. hours required 60 # of "D" hours thru _____ Max activity hours 4 Earned Hrs _____ minus P/C HRS _____ to be completed _____ TOTAL ____

Hrs

16

6

3

3

3

31

23

** Satisfying Gen Ed
 Satisfying Institutional Requirement
 # C or better must be earned for Gen Ed

DEGREE AUDIT CHECK LIST (AAS-ITAS) Information Technology

2025-26

Date			Student's	Name	
Grade Point	Graduation Date		T#		
General I	Education Requirements	Hrs	The second	Major Requirements	Hrs
ENGL#	1013/1043 & 1023/1053	6	COMS	1011 1013 1333 2203 2703	16
MATH #		0		(2163 or 2323)	
SCIENCE		4	~CSEC	(1003 or 2213) 1113	6
US HIST/GOVT		0			
SOC SCI		3			
FINE ART/HUM		0	СОММ	(2173 or 2003**)	3
СОММ		0	ENGL	2053	3
TECH 1001 ◆	(1001 or 1013)	1	MATH#	1113 or higher**	3
18					
TOTAL GEN E	D HOURS	14			
Electives					
				TOTAL MAJOR HOURS	31
TOTAL ELECT	TIVE HOURS	15		TOTAL HOURS	

 Min. hours required
 60
 Earned Hrs

 # of "D" hours
 thru
 minus P/C HRS

 Max activity hours 4
 to be completed
 TOTAL

** Satisfying Gen Ed
 Satisfying Institutional Requirement
 # C or better must be earned for Gen Ed



COSMETIC COURSE CHANGE

Department Initiating Proposal			Date
Engineering and Computing Sciences			3/1/2024
· · · · · · · · · · · · · · · · · · ·			
Title	Signature		Date
Department Head	John L. Krohn John Jackson		3/4/2024
Dean	John Jackson		3/4/2024
	0	0	
Course Subject: (e.g., ACCT, ENGL) ELEG		Course Number: (e.g., 1003) 1011	
Official Catalog Title: Introduction to Electrical Engineering			
Describe the change you want to course description) (Changes u Change course title: Introduction to Ele Change prerequisites: Co-requisite: M	nderlined) ectrical <u>& Cor</u>	nputer Engineering	
Answer the following Assessme a. If this course is mandated directive. If not, state not Computer Engineering and Ele	nt question I by an acc applicable.	s: rediting or certifying ag This course is required fo	gency, include the
b. Explain the rationale for the Name change to indicate it is a degree option. Prerequisite ch ELEG 1011. This has been all registration process.	applicable to l nange to allow	ooth the electrical and com students to take MATH 19	914 coincident with
If this course will affect other dep affected department must be atta web page at <u>http://www.atu.edu/</u>	ached. The	e form is located on the	e Curriculum forms



COSMETIC COURSE CHANGE

Department Initiating Proposal		Date	
Engineering and Computing Sciences		3/1/2024	
T:41-	Oimeta		
Title	Signature		Date
Department Head	John L. Krohn John Jackson		3/4/2024
Dean	ge	ohn Jackson	3/4/2024
	0	0	
Course Subject: (e.g., ACCT, ENGL) Course Number: (e.g., 7 MCEG 1011		g., 1003)	
Official Catalog Title: Introduction to Mechanical Engineering	g		
Describe the change you want to course description) (Changes u Change prerequisites: Co-requisite: M	inderlined)		·
Answer the following Assessme a. If this course is mandated directive. If not, state not Mechanical Engineering progra	d by an acc applicable.	rediting or certifying a	
 Explain the rationale for the prerequisite change to allow so has been allowed requiring an 	tudents to tak	e MATH 1914 coincident	
		e change will simplify the	registration process.