



JOB SITE CHECKLIST FORM

Day of: Saturday, November 16th

Last Day to cancel: November 08, 2024

Job #: _____
Zone/Team #: _____
Job Check Date: _____

RECIPIENT INFORMATION – Please use a ballpoint pen and write neatly!

Name: _____ Jobsite Address: _____
 City: ___ Russellville ___ Dardanelle Other: _____ Zip: _____

JOB DESCRIPTION – Please write in complete sentences.

ESSENTIAL INFORMATION

1) Number of Students Needed _____ 2) Check if ANY indoor task _____ 3) All tools provided by resident _____

SUPPLIES NEEDED* - For liability reasons, students will not be allowed to use power tools or use any ladder over 6 ft tall.

	#Resident is providing	#G3B is providing		#Resident is providing		#Resident is providing
			Ladders	_____	Saws	_____
Rakes	_____	_____	Trays	_____	Hand Clippers	_____
Shovels	_____	_____	Drop Cloths	_____	Hedge Shears	_____
Gloves	_____	_____	Extensions	_____	Trenching Shovels	_____
Yard Bags	_____	_____	Paint	_____	Tree Trimmers	_____
Trash Bag	_____	_____	Brushes/Rollers	_____	Hammers	_____
			Garden Supplies	_____	Other	_____

Special Resident Request: (Check all that apply)

___ Intense Manual Labor ___ Females Preferred ___ Spanish Speaker ___ Truck Needed

Special Student Instructions: _____

SIGNATURES

Resident - I understand that if approved, I will provide the above supplies on the day of 11/16/2024. I understand that if approved, only the above stated job(s) will be performed. I understand that students will work from 8 am to 12 pm. Any unfinished work is my responsibility.

Recipient Signature: _____ Date: _____

Staff Assistants – I confirm that I have personally checked this job site, and to the best of my knowledge, the information listed on this sheet is correct.

Staff Signature: _____ Date: _____