



APPLICATION FOR IN-STATE RESIDENCY

Form with fields: Student I.D. Number, Date, Name Enrolled Under, Marital Status, Phone Number, Permanent Address, Date of Birth, Address of Spouse, Email Address.

A student should be classified as an in-state resident for tuition purposes only if his or her legal residence is located in Arkansas for all purposes, and by good faith acts the student demonstrates the intent to make Arkansas his or her permanent home.

In order to be eligible for classification as an in-state resident (and be charged the in-state tuition rate), you must meet at least one of the criteria below. Check all that apply; supporting documentation will be required for each item checked (see page two for required documentation):

- Checkboxes for residency criteria: I am a legal resident of a state which is contiguous to Arkansas... I am married to a legal resident of the state of Arkansas... I am under the age of 21 and my parent/legal guardian is a legal resident... I am 21 years of age or older, married, or the parent of a minor child... I, or my parent/guardian or spouse, am a member of the U.S military...

Applicant's statement justifying in-state classification request—provide any and all relevant rationale for why your request should be approved (must be completed, or your application cannot be considered). Attach additional pages if necessary.

Three horizontal lines for applicant's statement.

By signing this application, I attest that all information/documentation provided is complete, true and correct.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

REGISTRAR'S OFFICE USE ONLY:

Student classified as: [ ] In-State [ ] Out-of-State Term: \_\_\_\_\_ Applicant notified by: [ ] Phone [ ] Fax [ ] In Person [ ] Email

Registrar's Office Representative: \_\_\_\_\_ Date: \_\_\_\_\_



# Documentation for Application for In-State Residency

Students seeking reclassification as an in-state domiciliary may use the following guide to evaluate the proper documents needed for consideration.

Unmarried Student Under Age 21	Married Student	Unmarried Student Age 21 and Over
<ul style="list-style-type: none"> <li>• Application for In-State Residency</li> <li>• Birth certificate</li> <li>• Four (4) Good Faith Acts from parent</li> </ul>	<ul style="list-style-type: none"> <li>• Application for In-State Residency</li> <li>• Marriage licenses/certificate</li> <li>• Four (4) Good Faith Acts from student, or if the student is new to the state, spouse if spouse has maintained residency for the past six (6) months</li> </ul>	<ul style="list-style-type: none"> <li>• Application for In-State Residency</li> <li>• Four (4) Good Faith Acts</li> </ul>

## Good Faith Acts

(Each must be valid at least 6 months prior to the beginning of the term for which the student is seeking reclassification)

- Arkansas Driver's License or Arkansas State Issued ID Card (bearing the address where you reside, post office boxes are **not** acceptable)
- Arkansas Vehicle Registration
- Arkansas Voter's Registration
- Federal Tax Return with Arkansas listed as state of residence
- Assessment of real property from previous year (e.g. real estate)
- Assessment of personal property from previous year (e.g. vehicle, boat, etc)
- Statement from employer indicating date for which you began employment, length of service, and address where you reside
- Lease, which includes student's name, date span of six month minimum, and address where you reside
- Utility bills, dates to cover the six months immediately prior to the start of the semester indicating the student's permanent address

Please keep these guidelines in mind when considering petitioning for reclassification as an Arkansas resident:

- The application and supporting documentation must be received by the Office of the Registrar no later than the 11<sup>th</sup> class day for the term in which you are requesting reclassification. For the summer terms, the deadline is the 5<sup>th</sup> class day. Applications submitted after the deadline will be considered for the following term.
- **Please allow a minimum of 2 weeks for your application to be evaluated.** The results (approval, denial, or request for additional documentation) will be sent to your @atu.edu email address. If you receive a request for additional documentation, it must be submitted within 10 business days of receipt of the notification email, or your application will be voided and you will need to reapply for a future term providing all supporting documentation.