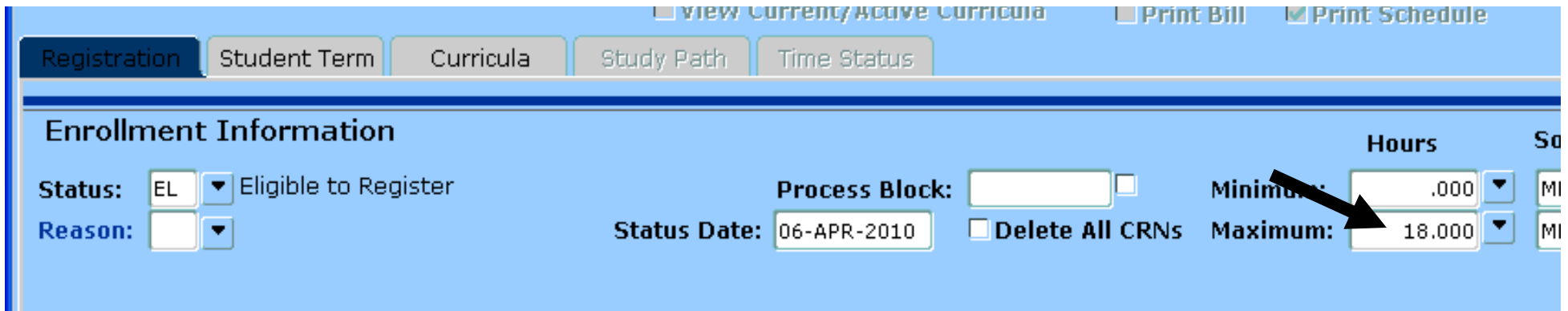


Course Overload Override Using Internet Native Banner (INB)

Navigate to **SFAREGS** and next-block once.

You must increase the Maximum Hours BEFORE enrolling the student in the overload hours.



The screenshot shows the SFAREGS interface with the following elements:

- Navigation tabs: Registration (selected), Student Term, Curricula, Study Path, Time Status.
- Buttons: View Current/Active Curricula, Print Bill, Print Schedule.
- Section: Enrollment Information.
- Fields:
 - Status: EL (dropdown), Eligible to Register.
 - Reason: (dropdown).
 - Process Block: (input field).
 - Status Date: 06-APR-2010.
 - Delete All CRNs: (checkbox).
 - Hours section:
 - Minimum: .000 (dropdown).
 - Maximum: 18.000 (dropdown).

An arrow points to the Maximum Hours dropdown menu.

Tab to the “Maximum” field and enter the hours as approved by the Dean and Save (F10) twice, then next-block again to proceed with the registration.

NOTE: You can increase the maximum hours even if registration exists for that term (e.g. student is enrolled in 18 hours and wants to add three more).