

# STAFF SENATE

Friday, August 11, 2017  
*Meeting Minutes*

## CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, August 11, 2017 at 9:00 a.m. in Conference Room 137 in the Ozark Health Science and Wellness Building.

## ROLL CALL

### Senators Present:

Jennifer Thomas  
Peter Clifton  
Julie Schmalz

Mike Bogue  
Stacie Harden

### Ex-Officio Present:

Beverly Nehus

### Senators Absent:

David Spicer

**MINUTES:** The minutes from the July 14, 2017 Senate meeting were distributed. A motion to approve the minutes was made by Senator Bogue, seconded by Senator Schmalz, and all approved, motion carried.

## NEW BUSINESS

- **Report from President's Communication Committee:** President Spicer provided a report on the Presidents Communication Committee on the following topics:
  - New ATU Mobile App Introduced.
  - New Alumni Magazine is in proofing stage.
  - ATU Rave Alert will be the new system used for emergency alerts.
  - ATU Guardian mobile device launching.
  - Ribbon Cutting September 21<sup>st</sup> at ATCC Automation Lab.
  - Fundraising up 33%.
  - Increased campaigning for "Tech on Tour" in 13 to 15 different cities.
  - Topping out ceremony for new sports building August 17<sup>th</sup>.
  - James Peck is the new Museum Director.
  - ATU Russellville will host faculty academy and adjunct academy.
  - ATU Russellville is forming a Retention and Graduation Task Force.
  - Machinist, Randall Eubanks, was recently hired and will be available to programs and university needs.
  - August 8<sup>th</sup> and 9<sup>th</sup> training will be available for procurement, travel, motor pool, and other areas of fiscal affairs.
  - Funding Formula is moving forward.
  - ATU's image is improving across the state including Northwest Arkansas.
  - Capital Planning Process will be finalized in October and presented to Board of Trustees for approval.

- **Report from Russellville Staff Senate** Secretary Thomas provided a report based on her notes from Russellville Staff Senate meeting which occurred August 2, 2017 on the following topics:
  - On Track Staff Development Program
  - Ideas for trainings and speakers through Human Resources
  - Employee Turnover and policies for hiring internal
- **Birthday Cards:** Cards were presented for September Staff Birthdays to be signed and delivered.
- **Employee of the Month:** Sharyl Moffitt was drawn as the September Employee of the Month.

#### **OLD BUSINESS**

- **Update on Staff Excellence Award Criteria Changes-** Vice President Clifton rescheduled the special meeting scheduled August 11 to a future date due to the Staff Senate member's workload at the current time. All approved.
- **Staff Professional Development:**
  - Ex Officio Nehus reported that Mr. Sikes contacted Dr. Mott to do Professional Development and will receive follow up information very soon.
  - Senator Schmalz contacted military personnel and asked for the range of topics they could present. She will report back to the senate soon.
- **Staff Potlucks-** Mr. Sikes approved quarterly Friday Staff Potlucks with a brief meeting.
  - Ex-Officio Nehus will make a simple agenda.
  - A selected member from the following areas will give a short update on their departments during the potluck: Student Services, Fiscal Affairs, Academic Affairs, Business and Industry, and Maintenance.

#### **ANNOUNCEMENTS**

- Senator Clifton reported he will attend an insurance committee meeting August 14.
- On September 19<sup>th</sup> there will be a Medical Doctor from Saint Mary's Hospital speaking about Stroke Prevention.

#### **GOOD AND WELFARE**

The Staff Senate monthly meeting is presently scheduled for September 8, 2017 at 9:00 AM in the Ozark Health Science and Wellness Building Conference Room 137.

#### **ADJOURNMENT**

Senator Schmalz motioned, Senator Harden seconded, and all approve and motion carried to adjourn at 9:58 a.m.

Respectfully submitted,  
Jennifer Thomas, Secretary