

STAFF SENATE

August 6, 2021

Meeting Minutes

CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, August 6, 2021. in Ozark TAS Room 174.

ROLL CALL

Senators Present:

Shirley Bonner

Jessica Spicer

Alina House

Bethany Lucius

Jimmy Martin

Senators Absent: Katrina Young

Visitors: None

MINUTES:

NEW BUSINESS:

- **Welcome new officers**
 - Welcome Mrs. Jessica Spicer to staff senate.
- **Vote for positions**
 - Staff senators voted on new positions & they are as follows:
 - Shirley Bonner-President (continuing), Academic Affairs
 - Jimmy Martin- Vice President, Maintenance
 - Bethany Lucius- Secretary, Office of Student Services
 - Jessica Spicer- at large
 - Alina House- Senator, Fiscal Affairs
 - Katrina Young- Senator, ATCC
- **Report from Staff Senate in Russellville**

CALL TO ORDER

President Margie Link called the Arkansas Tech University Staff Senate meeting to order on Thursday August 5, 2021 at 10:00 a.m. in WebEx virtual online meeting.

ROLL CALL

Senators Present:

Kaitlynn Beaird
Angie Bell
Rachel Broussard
Judy Crouch
Cynthia Dixon
Tanya Dougan

Brandi Duvall
Kaitlin Ennis
Cole Hendrix
Susan Johnson
Margie Link
Teresa Lutz

Brittany Reves
Lydia Rogers
Tammy Rye
Lyndsay Simpson
Alisa Williams

Senators Absent:

Krystle Manning

Amber Meeks

Visitor(s):

Brooke Brilley
Sabrina Billey
Jessica Brock
Deidra Dillard
Laury Fiorello
Brandie Gibbs

Tammy Guarino
Alida Gutierrez
Tracey Hale
Suzanne Kellar
Meredith Jones Lawson
Rhonda Ralph

Melissa South
Jennifer Thomas
Kerri Threlkeld
Alisa Waniewski
Katrina Young

Approval of Previous Minutes

The minutes from the August 5th, 2021 meeting were distributed electronically prior to the meeting. Senator Rye filed a motion to accept the minutes. Senator Broussard seconded the motion. The minutes were approved by Senate vote.

Special Report

Ms. Laury Fiorello:

- **Pandemic Recovery Plan**-We are changing from phases to an ongoing pandemic recovery modality. These guidelines encourage us to social distance when possible, wear our masks inside all buildings on campus and have meetings on WebEx. Also, the daily health screenings have been implemented for all faculty, staff and students coming onto campus.
- **Strategic Plan**- ATU is in the 5th and final year of the plan and are currently updating the plan. There will be presentations and updates on the website in the future for everyone to view.
- **Remote Work Policy**- This will be going to the board on August 19th and they were able to fit in some of the requests made by staff. The work schedule will still be Monday through Friday and 75% of your time still has to be in the window of 8-5.
- They are in the process of determining what insurance modalities will be used going forward.
- Williamson will be completed in October. Offices moving to 404 El Paso could see that potentially happen in October as well. Other offices moving will probably not happen until January or February at the latest due to remodel issues.

Committee Reports

- **President's Communication**- The talk was about Covid and how the numbers are increasing. There will be Covid vaccines August 16th, 17th and 18th. Parking tags will be available to purchase on OneTech starting August 1st.
- **Budget Advisory** – No report
- **Scholarship** – No report
- **University Strategic Planning** – No report
- **Insurance Committee** – No report
- **IT Prioritization and Impact** – No Report
- **University Communication Working Group** – No report
- **Campus Space and Utilization** – No report
- **Green and Gold Cupboard** – No report
- **Staff Awards** – No report

New Business

None

Old Business

Staff Senate Constitution and By Laws Committee President Link sent out the considered changes to the constitution to all the senators to review before we voted. She sent out a link for QuestionPro to vote and needs done by August 5 at 5pm.

Flexible Work Policy

Senator Beard all the changes were addressed and questions have been answered. If we have any issues in the future, staff senate can address those issue then.

Green and Gold Cupboard

President Link and Senator Simpson went and looked at the area being proposed for the Green and Gold Cupboard with Dr. Birkner. Senate would only have access to this area for about a year. The room has furniture and other items that would be difficult to move and work around. It was our suggestions that it would be very difficult for Senate to get this up and going and then have to move locations again. It is in our best judgement to not have the Green and Gold Cupboard on campus, but to have food drives to be able to support organizations in our area. The building offered also only had access in the front and lacked privacy. Senate will discuss doing a food drive in late October or early November.

Open Forum

None

Announcements

None

Next Meeting

The next meeting will be on Thursday, September 2, 2021 at 10 a.m.

Meeting Adjourned

Senator Rye filed a motion to adjourn the meeting. Senator Dixon seconded the motion. The Senate voted to adjourn the meeting at 10:31 a.m.

Respectfully submitted,
Lyndsay Simpson, Secretary

- **Plans for the term:**
 - Staff Senate breakfast potluck, pick out dates & confirm with Sikes
 - PD-Microsoft, excel, Go2Knowledge
- Open Forms- Roles of new members, birthdays.
- **Next meeting date/time:** September 3, 2021 9:00 am
- **Open Forum:**

ANNOUNCEMENTS:

Employee spotlight for August was announced: Beverly Nehus

ADJOURNMENTL:

Senator House motioned, Senator Lucius seconded, and all approve and motion carried to adjourn at 9:45 a.m.

Respectfully submitted,
Bethany Lucius, Secretary