

STAFF SENATE

November 5, 2021

Meeting Minutes

CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, November 5, 2021. in Ozark TAS Room 156.

ROLL CALL

Senators Present:

Shirley Bonner
Jimmy Martin
Alina House

Bethany Lucius

Senators Absent: Katrina Young, Jessica Spicer

Visitors:

MINUTES:

NEW BUSINESS:

- **Upcoming Events:**
 - TechsGiving—Monday, November 22nd at noon in the automotive shop. Staff are encouraged to bring side dishes, Bobby Sewell and Gary Donburger will provide the meat. Mask are required for the entire event per ATU standards.
 - Staff/Faculty Lunch—Dr. Bowen will provide our lunch on 12/2/2021 @ 11:30.
 - Staff senate will host ugly Christmas sweater contest during the luncheon as well as Christmas Meme War. President Bonner will present these two events and get PR publication to go out regarding them.

- **Report from Staff Senate in Russellville**

Staff Senate Minutes

November 11, 2021

CALL TO ORDER

President Margie Link called the Arkansas Tech University Staff Senate meeting to order on Thursday November 11, 2021 at 10:00 a.m. in WebEx virtual online meeting.

ROLL CALL

Senators Present:

Kaitlynn Beaird
Angie Bell
Rachel Broussard
Judy Crouch
Cynthia Dixon
Tanya Dougan

Brandi Duvall
Kaitlin Ennis
Cole Hendrix
Cindy Hubbard
Susan Johnson
Margie Link

Teresa Lutz
Brittany Reves
Lydia Rogers
Tammy Rye
Lyndsay Simpson
Alisa Williams

Senators Absent:

Cindy Hubbard

Visitor(s):

Bryan Bramlett
Sabrina Billey
Jessica Brock
Janet Carnahan-Lee
Lisa Clark
Andrea Eubanks
Laury Fiorello
Brandie Gibbs

Tammy Guarino
Alida Gutierrez
Tracey Hale
Meredith Jones Lawson
Myra Rollans
Niki Schwartz
Melissa South
Jamie Stacy

Kylia Stewart
William Tomlin
Kerri Threlkeld
Alisa Waniewski
Jamie Young

Approval of Previous Minutes

The minutes from the October 7th, 2021 meeting were distributed electronically prior to the meeting. Senator Rye filed a motion to accept the minutes. Senator Hendrix seconded the motion. The minutes were approved by Senate vote.

Special Report

Dr. Jamie Stacy (Academic Restructuring Committee):

- Last year the committee was charged with doing a restructure on the academic side. They were granted a delay for a year. The extension was requested so that the committee could work with faculty and staff to get input on what the process should look like and include. The committee has put forth a proposal, which can be found on their website. The proposal will take us down to 4 colleges, one of those being STEM. There are no changes to programs of deleting any programs. Last year, some positions were cut and departments were merged. The proposal is to formalize and finalize where those actually land. The great thing is that we don't see really a significant impact on personnel if any. However, with going down to fewer colleges there is a small potential for a shift. The board is looking to approve in January and will not actually be implemented until July. So, there is time to get the process completed.

Ms. Laury Fiorello:

- Arkansas Tech Institute Non-formula entity has been approved by the Arkansas Higher Education Coordination board. This will provide an avenue to develop workforce education. It would not be credit based at this time, but primarily non-credit base and wouldn't be competing with us. It would be another way to launch people into the education arena and maybe they would consider overreaching to the credit side once they get into the workforce. It will be short term, non-credential training. There could be state funding, but that's not guaranteed. However, we do want to launch with a grant funded type of modality going forward.
- Fall enrollment was down approximately 10 to 11 %, we don't know the final numbers yet for spring though it is trending below. There is still 8 weeks of registration left, so we're not ready to say for sure that we're going to larger behind than fall yet. However, due to the restructuring that has been done in the last year, we will use university reserves first before departmental budgets. There is no anticipation of us having to touch department fund. There is a plan going forward for an enrollment plan.
- Mask mandate is to be continued and to coincide with that, the daily health screenings are still needed.
- HEARTH Committee-meet once a week. There was a total of about \$44 million dollars that was accessible to the institution. \$19 million was student based. \$25 million was institutional. We were also able to claim about \$8.4 million dollars' worth of lost revenue and that will go primarily back to the auxiliary fund.
- Williamson is coming along and is available to be toured during open house events.

Committee Reports

- **President's Communication-** President Link reported that booster shots are now available for anyone who wants one. Health and Wellness Center now has a quick way to test. President Link also sent out meeting notes to everyone from her meeting with Dr. Bowen.
- **Budget Advisory** – No report
- **Scholarship** – No report

- **University Strategic Planning** – No report
- **Insurance Committee** – Senator Bell sent out an email to everyone pertaining to the insurance committee, if you didn't receive the email, she would be more than happy to send it out again.
- **IT Prioritization and Impact** – Senator Crouch reported that this committee met on October 12th. They discussed the form that was developed for reviewing hardware and software. They're on track for the move into the illusion cloud in December. Windstream is pulling out of campus on December 31st and all analog phones will stop working. They're working to get extra funds to update some of the analog systems, such as fire alarms in elevators and the blue light emergency phones on campus.
- **University Communication Working Group** – No report
- **Campus Space and Utilization** – No report
- **Green and Gold Cupboard** – No report
- **Staff Awards** – No report

New Business

Representation on Staff Senate- Senator Beard reached out to Wyatt and got updated lists of staff members and then she separated those into different divisions. We also discussed in last months meeting about faculty being included in the staff list and used for the number of representatives. We discussed the need for less senators. We also agreed that we would move forward with an At-large position to represent athletics.

Picture for Food Drive- Monday, November 15 in the lobby of Brown.

One off for Wednesday before Thanksgiving? President Link stated that she asked about the potential of staff working from home the Wednesday before Thanksgiving and was told no. The only other solution would be to ask your supervisor.

Old Business

Food Drive- Still going on until Monday, November 15th by noon.

Organizational Chart for All Departments/Divisions- discussed previously in the meeting.

Open Forum

None

Announcements

None

Next Meeting

The next meeting will be on Thursday, December 02, 2021 at 10 a.m.

Meeting Adjourned

Senator Williams filed a motion to adjourn the meeting. Senator Bell seconded the motion. The Senate voted to adjourn the meeting at 11:14 a.m.

Respectfully submitted,
Lyndsay Simpson, Secretary

- **December Staff Breakfast**
 - Staff will bring pot luck breakfast
 - Some type of game
 - December 17th @ 8:00 am
 - Ornament exchange will take place

ANNOUNCEMENTS: Employee spotlight for November was announced: David Spicer

ADJOURNMENT

Senator House motioned, Senator Lucius seconded, and all approve and motion carried to adjourn at 9:45 a.m.

Respectfully submitted,
Bethany Lucius, Secretary