

# STAFF SENATE

Friday, September 8, 2017  
*Meeting Minutes*

## CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, September 8, 2017 at 9:00 a.m. in Conference Room 137 in the Ozark Health Science and Wellness Building.

## ROLL CALL

### Senators Present:

Jennifer Thomas  
Peter Clifton

Davis Spicer  
Stacie Harden

### Ex-Officio Present:

Beverly Nehus

### Senators Absent:

Mike Bogue  
Julie Schmalz

**MINUTES:** The minutes from the August 11, 2017 Senate meeting were distributed. A motion to approve the minutes was made by Senator Harden, seconded by Senator Clifton, and all approved, motion carried.

## NEW BUSINESS

- **Report from President's Communication Committee:** President Spicer and other senate members were not able to attend the August meeting, therefore no report was given.
- **Report from Russellville Staff Senate** Secretary Thomas did not provide a report from the monthly meeting as the Russellville September monthly meeting was cancelled, but did report Thomas Pennington would be going over new handbook policies soon and will report back on those policies as soon as available.
- **Birthday Cards:** Cards were presented for October Staff Birthdays to be signed and delivered.
- **Employee of the Month:** Brianna Ingram was drawn as the October Employee of the Month.

## OLD BUSINESS

- **Update on Staff Excellence Award Criteria Changes-** Updates and discussion will be sent via e-mail during the month between senate members and the criteria changes will be discussed at the October monthly meeting to finalize a new process for the award.
- **Staff Professional Development:**
  - Ex Officio Nehus will follow up with Mr. Sikes regarding Dr. Mott's professional development opportunities.

- **Staff Potlucks-** Mr. Sikes and Chief Officers approved quarterly Friday Staff Potlucks with a brief meeting. The potlucks will take place on the last Friday of the quarter. All Staff Members and Chief Officers are strongly encouraged to attend. The first quarterly potluck is scheduled for September 29, 2017 from 8:00-8:30 AM.
  - A selected member from the following areas will give a short update on their departments during the potluck: Student Services, Fiscal Affairs, Academic Affairs, Business and Industry, and Maintenance.

#### **ANNOUNCEMENTS**

- Senator Clifton reported he will attend additional insurance committee meetings and will report back any findings available. A request was made for Senator Clifton to bring up the proposal of using the same percentage across the board for insurance premiums instead of a tier system. Senator Clifton will relay the request and report back with any information.

#### **GOOD AND WELFARE**

The Staff Senate monthly meeting is presently scheduled for October 6, 2017 at 9:00 AM in the Ozark Health Science and Wellness Building Conference Room 137.

#### **ADJOURNMENT**

Senator Thomas motioned, Senator Clifton seconded, and all approve and motion carried to adjourn at 9:56 a.m.

Respectfully submitted,  
Jennifer Thomas, Secretary