

**Staff Senate**  
**January 3, 2025**  
**Meeting Minutes**

**CALL TO ORDER**

The Ozark Campus Staff Senate was called to order on Friday January 3, 2025 @ 9:05a. In Fascial Affair's office in TAS Building.

**ROLL CALL:**

**Senators Present:**

Amy Brenner  
Joe Gordon  
Brooke Elser  
Sandra Patterson  
Whitney Parsons  
Brianna Ingram

**Senators Absent:**

All Accounted

**Minutes:**

**Old Business:**

- ❖ Employee Spotlight: Kayla McIntosh was drawn as the December Employee Spotlight
- ❖ Last Month's Minutes: Senator Ingram motioned, Senator Parsons Seconded, and all approved last month's meeting minutes.
- ❖ Christmas Breakfast: Sign up sheet was sent out, by senator Elser, Senator Ingram had a Bingo game. Senator Patterson had the left & right game.
- ❖ Gift Baskets: Vice Chancellors, all paid for 3 Gift baskets, & had extra money for 3 gift cards.

## **New Business:**

- ❖ HLC: Senator Ingram, is needing Staff Senate Agenda's and Meeting Minutes for the last two years (2023-2024) to upload to the Staff Senate Website. Senator Brenner believes there are Staff Senate binders at ATCC and check to see if the missing documents are in them and will get with Brianna Ingram. Senator Parsons, will check with Jessica Spicer for those files also.
- ❖ Project Development: Discussion was made regarding this year's project. Ideas were discussed regarding upgrading an old project or getting new equipment for the gym, or helping fill up the pantry by having a pantry drive. Senators will bring more ideas to the table next month.
- ❖ Survey's: Senator Patterson is wanting to get an email sent out for staff to fill out in hopes to get a better idea of how to boost staff morale. Senators will speak to co-workers to get ideas on what to include on the survey.
- ❖ ATU Russellville Staff Senate Meeting: All Staff Senates are agreeing to one person each month watching WebEx or going in person of ATU Russellville Staff Senate meeting.
- ❖ Holiday gift giving: January 27<sup>th</sup>, 2025 we will start a Valentines gift giving. Senators will begin by giving a note that with a small bag of candy/treats. Senator Parsons, will get a Valentines note to print off to hand out with the candy bags. The note will request recipient to "pay it forward" and surprise another co-worker with a "treat" of their own. All Senators have agreed to put a \$5 dollar limit on each bag. Senators will start with two, Senator Elser will have two for Adult Ed, Senator Brenner will have one started for ATCC. Senators Parsons, Gordan and Patterson will start with 2 each for the rest of ATU-Ozark. This will end on February 14<sup>th</sup>, 2025 or until everyone has been gifted.
- ❖ Employee Spotlight: Jymme Moore, was drawn as the January Employee Spotlight.

## **Next meeting Agenda:**

- ❖ Quarterly Breakfast: Having St. Patrick's Day breakfast
- ❖ Staff Senate Improvement: Having a survey for everyone to fill out at the Quarterly breakfast.
- ❖ Easter fun: Having another gift exchange/ Egg hunt on campus for Staff
- ❖ ATU- Ozark Staff Excellence Award: Talk about what is needed to select the award recipient.