

Minutes of  
THE FACULTY SENATE  
OF  
ARKANSAS TECH UNIVERSITY-OZARK CAMPUS

- ATTENDANCE            The Faculty Senate met Monday, October 9, 2017, at 3:00 p.m. in the conference room of the Health Science & Wellness (HSW) building. The following members were present:
- Clinton Hall  
Chris Rambo  
Adele Berry  
Cory Kendall  
Jessica Pipkins  
Mr. Murders
- Gwen Faulkenberry was unable to attend.
- CALL TO ORDER        Mr. Rambo called the meeting to order.
- APPROVAL OF  
MINUTES                Mrs. Berry made a motion to approve the minutes, seconded by Mrs. Pipkins. Minutes were approved.
- NEW BUSINESS:  
PRESIDENTS  
COMMUNICATIONS  
COMMITTEE            Mr. Rambo discussed the Presidents Communications Committee meeting. He said there had been discussion that there would be changes as to how the meetings were structured. Only members wanting to discuss items would have input not all attendees will be required to have items to discuss.
- Open enrollment would be a two week period but those dates had not been set.
- AR FUTURES            AR Futures Grant currently had 35 recipients. This number dropped due to the grant being the last to pay after all other payments being made from other sources. Mentors for the grant requirement were also discussed. Members could be obtained from local civic groups thus not placing a hardship on faculty/staff to be required to be mentors for the grant.
- PORTFOLIO  
DEVELOPMENT         Mr. Hall presented the senate with a draft outlining the proposed changes for portfolio development. The senate, along with Mr. Murders, agreed with only minor phrasing changes/additions. Mr. Hall indicated he would update the proposal and send a second draft to the committee.
- Mr. Hall also pointed out that some departments were having portfolios reviewed by department chairs. If this was going to be accepted the faculty handbook should be updated accordingly.
- WEBSITE UPDATE  
INFORMATION         Mr. Rambo indicated that Mrs. Brenda Shoop, administrative assistant in the office of the Chief Academic Officer, was responsible for updating the website. He will speak with her about getting the information for faculty up-to-date as to the faculty level that coincides with the portfolio development proposal. Also, the CAO office would create the framework for scheduling faculty portfolio development.

OFFICE OF  
ACADEMIC  
AFFAIRS

Mr. Murders wanted the committee to discuss the possibility of updating the organizational structure of the campus. Currently there are six categories: Allied Health, Adult Education, Business Technology, General Education, Industrial Technology and Arkansas Tech Career Center. Other departments are not categorized within this structure.

Mr. Murders also indicated that the Russellville campus had updated their policy regarding required office hours by faculty by reducing the number of required hours to six instead of ten. He suggested the committee consider updating the Ozark campus requirement as well but wanted discussion concerning how office hours are viewed and how many should be required.

Mr. Murders suggested there be a faculty recruiting team developed. This would aid in the recruitment of students for the Ozark campus. Currently there is one staff member for this responsibility.

Mr. Rambo indicated there would be a possible change in the tuition policy for employees/dependents. Because there had been so many enroll and drop courses it was very costly to the university. It may be in the form of a fee to pay for dropping a class.

CALENDAR

The next meeting will be Monday, November 13 at 3:00 p.m.

OPEN FORUM

No items discussed.

ADJOURNMENT

As there being no other business, a motion was made by Mrs. Berry and seconded by Mr. Kendall, the meeting adjourned.

Respectfully submitted  
Clinton Hall