

Minutes of  
THE FACULTY SENATE  
OF  
ARKANSAS TECH UNIVERSITY-OZARK CAMPUS

The Faculty Senate met Tuesday, October 4 at 3:30 p.m. in the conference room of the Health Science & Wellness (HSW) building. The following members were present:

Jessica Pipkins, Chair  
Cory Kendall  
Gwen Faulkenberry  
Chris Rambo  
Clinton Hall  
Mike Murders

Nina Pope was absent.

Chancellor Bruce Sikes spoke for a few minutes before the meeting to provide some campus updates

CALL TO ORDER Mrs. Pipkins called the meeting to order.

APPROVAL OF MINUTES Minutes were approved.

NEW BUSINESS: Mrs. Pipkins indicated the Assessment Committee was on the agenda but due to a scheduling conflict would not be at the meeting but would be added to the November agenda.

OLD BUSINESS:

ATCC Faculty Evaluation Update Mr. Kendall was pleased to announce there had been progress made on the evaluation process for the ATCC faculty. He indicated that the faculty had collected several versions of a classroom evaluation and had decided, with approval from Mrs. Edmonds, ATCC Director, on one to use for a formal evaluation process.

There was one item discussed on the evaluation form: Classroom is Clean. The senate suggested this item be removed and add: Classroom meets safety requirements; since the cleanliness of the room was not necessarily the responsibility of the instructor but also that of maintenance/custodial staff. A scan of the original form will be sent as an attachment with these minutes.

The ATCC faculty, along with Mrs. Edmonds and Mr. Murders, would review the evaluation form after using it this year to validate its effectiveness and to make minor revisions if necessary but if any major change was needed the form would be reviewed by the senate before being implemented.

A motion was made by Mrs. Faulkenberry, seconded by Mr. Rambo to adopt the evaluation form with the one change. Motioned passed.

Faculty Excellence Guidelines for the nomination process as well as candidate requirements were reviewed and

## Awards

discussed. Mrs. Faulkenberry stated that the only item she would change in the nomination process would be to delete the requirement for professional membership as this may not be known by the faculty member making the nomination especially if the nominee is from a differing department. Mr. Murders indicated that this could be done but would have to be checked with the faculty handbook. If the item was listed in the faculty handbook then it had to be changed in the faculty handbook as well.

Mr. Murders indicated that his office would check the faculty handbook.

A motion was made by Mr. Kendall, seconded by Mr. Hall that if the proposed item to be changed was listed in the faculty handbook that the handbook be updated to accommodate the change.

Mrs. Pipkins suggested that the nominations deadline for the Faculty Excellence Awards be November 11. This would allow the Faculty Senate to review the nominations at the November meeting.

There was a discussion concerning awards for the ATCC faculty. Mr. Murders suggested that it could be a possibility and that all the ATCC campuses; Danville, Paris, and Clarksville, be included in the nominations pool. Mr. Murders indicated he would speak with Chancellor Sikes and Director Edmonds on funding for the awards as the money for the awards would be derived from the ATCC budget.

It was suggested that the awards be presented at the ATCC completion ceremony. Mr. Murders indicated that the logistics could be worked out through a committee of members from the ATCC campuses at a later time if the awards were to be approved.

Clarification from  
Chief Academic  
Officer

Mr. Murders was unable to attend the September meeting. He had presented several items for discussion for the meeting that the senate asked for additional information.

Finals Schedule: implemented

Prior Learning Assessment (PLA) Process: implemented

Staff Senate/Faculty Senate interaction: was it needed? Mr. Hall suggested the minutes from both committees be published online to be made available to all faculty and staff. Mr. Murders suggested for Mrs. Pipkins to speak with the public relations officer to see how and where this could be published.

Professional Development: Mr. Murders asked for discussion on how to obtain meaningful professional development (PD) for faculty. Mrs. Faulkenberry suggested that for PD to be meaningful to the entire faculty that it should be something that advances the schools mission for everyone: cultural diversity, technology training, and ethics. Other items could be broken down into smaller groups for specific needs.

Mrs. Pipkins suggested a “call for presenters” request be sent to faculty to see if there would be any interest for presenters for PD from within current faculty.

Mrs. Faulkenberry asked how much time would be necessary for PD. Mr. Murders suggested 8 to 16 hours could be utilized.

Mr. Kendall suggested an activity based website utilized by ATCC from the Department of Labor called "Skills that Pay the Bills." He said these were skill-based suggestions for development of different skills. He had recently used one that had a student plan the lesson for the day as a leadership building skill.

CALENDAR

November: Assessment Committee, Ron Hutain, Chair

Nominations for Faculty Excellence Awards

Mrs. Pipkins indicated that she would be at a conference on the regular meeting date. Mr. Rambo suggested that the meeting be moved to November 16.

ADJOURNMENT

As there being no other business the meeting adjourned at 5:05 p.m. Motion to adjourn was made by Mr. Hall seconded by Mrs. Faulkenberry. Motion carried. The next meeting is scheduled for 3:30 on November 16.

Respectfully submitted  
Clinton Hall