

Practicum in Student Affairs Administration

Approval Contract



Student Affairs Administration

Student Introduction

Name:

Practicum Site (*University/College Name*):

Functional Area:

Semester & Year:

Course (*please pick one*):

- *Advising practicums must be advising-related, including direct contact with students in advising, helping, or guiding capacity. All practicum experiences must be 100-hours.*

Site Host Introduction

Site Host Name:

Site Host Email:

Site Host Phone Number:

Site Host Mailing Address:

Site Host Professional Bio (*education, years of experience, areas of expertise, etc.*):

Student Background

Present Skills and Experience (*Provide a brief listing of the skills and experience you have that are related to student affairs and this proposed practicum site; attach a resume.*):

Student Affairs Related Coursework (*select courses taken*):

SAA 6023: Introduction to SAA

SAA 6033: Student Development Theory

SAA 6043: College Students & Diversity

SAA 6053: Legal

SAA 6073: Counseling

SAA 6113: Research

SAA 6123: Assessment

SAA 6143: Administration

SAA 6153: Advising Student Groups

SAA 6163: Academic Advising

SAA 6173: Career Advising

SAA 6083: Practicum I

SAA 6283: Advising Practicum

SAA 6063: Capstone

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Reason(s) for Selecting this Practicum Site:

Practicum Details

Practicum Outcomes (*what you wish to accomplish stated in measurable outcomes, including skills you want to develop/enhance*):

Means of Evaluation (*how you will know if and to what extent you have met your practicum outcomes*):

Activities (*duties to be undertaken to accomplish practicum outcomes*):

Product(s) to be Completed (*manuals, policies, slides, programs, etc.*):

I understand by signing this contract I am agreeing to comply with the above stated practicum responsibilities.

Student Signature

Date:

Site Host Signature

Date:

Practicum students and site host supervisors need to read and understand the ethical principles and standards for the student affairs profession ([Practicum Experiences](#)), and commit to upholding these standards to their best ability in the practicum site. Upon completion of this form, please save to your computer, and email to saa@atu.edu.