

# Arkansas Tech Small Business and Technology Development Center

Arkansas Tech University  
College of Business and Economic Development, Rothwell Hall  
106 West O Street, Russellville, AR 72801  
479.356.2067 | [www.atu.edu/asbt/dc](http://www.atu.edu/asbt/dc)

## Start-Up Checklist for Yell County

- For sole proprietor or partnership using a business name, file a Doing Business as (DBA) Certificate at the Yell County Clerk's Office**

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| Dardanelle County Clerk's Office<br>108 West Unions Street, Dardanelle, AR 72834<br>479.229.4404 | Danville County Clerk's Office<br>101 E 5th Street, Danville, AR 72833<br>479.495.4850 |
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- OR**
- For LLC, C corporation, or S corporation, file your business entity with the Arkansas Secretary of State at [ark.org/sos/corpfilings/index.php](http://ark.org/sos/corpfilings/index.php)**
- If your business is a LLC, C corporation, or S corporation, or you have employees, apply for your Employer Identification Number (EIN) with the IRS at <https://sa.www4.irs.gov/modiein/individual/index.jsp>**
- If your business is a LLC, C Corp, or S Corp, file a Beneficial Ownership Information Report at [fincen.gov/boi](http://fincen.gov/boi)**
- Obtain a Business License from the City Clerk's Office**

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| Dardanelle   120 N Front Street   479.229.1022 |  |
| Danville   1299 E 8th Street   479.495.2013    |  |
- Open a Business Checking Account**
- If you are required to charge sales tax or your will have employees, register for Arkansas state taxes with the Arkansas Department of Finance and Administration's Arkansas Tax payer Access Point (ATAP) at <https://atap.arkansas.gov/>**
- Contact a Business Insurance Provider**
- Have your Commercial Personal Property Assessed at the Yell County Assessor's Office**

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- Obtain any additional licenses and permits from county and state offices that are required for your type of business.**

### Related Contacts:

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| Dardanelle Area Chamber of Commerce | <a href="http://www.dardanellechamber.com">www.dardanellechamber.com</a>  |
| Danville Area Chamber of Commerce   | <a href="https://www.facebook.com/danvilleareachamberofcommerce">www.facebook.com/danvilleareachamberofcommerce</a> |
| City of Danville                    | <a href="http://www.danvillear.gov">www.danvillear.gov</a>  |
| City of Dardanelle                  | <a href="http://www.dardanelle.com">www.dardanelle.com</a>  |



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