



**2+2 Degree Plan**

**Associate of Applied Science – Office Technology Option - UAPTC**

**Bachelor of Arts Organizational Leadership – ATU**

AY 2023-24

**Pulaski Tech Courses (60 credit hours)**

<b>English/Speech Communication (9 hours)</b>			<b>ATU equivalent</b>	<b>Hours</b>
ENGL	1311	English Composition I	ENGL 1013 Composition I	3
ENGL	1312	English Composition II	ENGL 1023 Composition II	3
SPCH	1300	Speech Communication	COMM 1003 Intro to Communication	3

<b>Math (3 hours)</b>			<b>ATU equivalent</b>	<b>Hours</b>
MATH	1300	Mathematical Reasoning (or higher)	MATH 1003 College Mathematics	3

<b>History (3 hours)</b>			<b>ATU equivalent</b>	<b>Hours</b>
HISTE	2312	US History Since 1877 <b>OR</b>	HIST 1513 World History Since 1500	3
ECON	2323	Principles of Macroeconomics	ECON Principles of Macroeconomics	

<b>Business Requirements (45 credit hours)</b>			<b>ATU equivalent</b>	
ACCT	2310	Principles of Accounting I	ACCT 2003 Accounting Principles I	3
ACCT	1143	Accounting/Quickbooks	General Elective Credit	3
BUS	1363	Powerpoint	General Elective Credit	3
BUS	1403	Microcomputer Applications I	General Elective Credit	3
BUS	1153	Keyboarding I <b>OR</b>	BUAD 1023 Keyboarding	3
BUS	1253	Keyboarding II	General Elective Credit	
BUS	1523	Office Management	General Elective Credit	3
BUS	1603	Introduction to Business	BUAD 1111 Introduction to Business and General Elective Credit	1 2
BUS	1643	Human Relations <b>OR</b>	General Elective Credit	3
BUS	2543	Business Organization and Management	General Elective Credit	
BUS	1903	Word Processing with Microsoft Word	General Elective Credit	3
BUS	2243	Business Communications	General Elective Credit	3
BUS	1913	Spreadsheet Applications with Microsoft Excel	General Elective Credit	3
BUS	2443	Microsoft Office Specialist Certification Prep. Capstone	General Elective Credit	3
BUS	2633	Legal Environment of Business	BLAW 2033 Legal Environment of Business	3
BUS	2513	Administrative Office Procedures	General Elective Credit	3
BUS	2683	Business Ethics	General Elective Credit	3

**Arkansas Tech University Courses (60 credit hours)**

		Science with Lab <sup>1</sup>	8
		History and Government <sup>2</sup> <b>OR</b> Social Science Course <sup>2</sup>	3
		Fine Arts and Humanities <sup>1</sup>	6
		Social Science Course (unless taken at UAPTC)	3
TECH	1001	Orientation to the University	1
OL	3013	Foundations of Organizational Leadership	3
OL	3023	Professional Communications	3
OL	3143	Applied Professional Research	3
OL	3133	Applied Principles of Personnel Management	3
OL	4043	Ethical Leadership	3
OL	4143	Nonprofit Governance <b>OR</b>	3
OL	4343	Community Development	
OL	4243	Adult Learning in Organizations	3
OL	4443	Professional Leadership	3
OL	4543	Workplace Supervision	3
OL	4743	Organizational Change	3
OL	4643	Organizational Globalization and Diversity	3
OL	4943	Applied Leadership Project <sup>3</sup>	3
OL	4843	Training and Organizational Development	3
OL	4963	Organizational Leadership Capstone <sup>3</sup>	3

<sup>1</sup>See appropriate alternatives or substitutions in "[General Education Requirements](#)".

<sup>2</sup>Course dependent on students transfer work.

<sup>3</sup> Must earn a 'C' or better.