

## Proposed Faculty Handbook Edits 2024-2025

### **Current Handbook & Proposed Changes (pg. 38): Emeritus Status**

Emeritus status may be awarded to any retired member of the campus community who has held academic rank. Emeritus status is never automatic and reserved only for those who have given extraordinary and outstanding service to Arkansas Tech University over an extended period of years.

Eligibility is limited to those who have retired, and who have at least 15 years of consecutive service to Arkansas Tech University. Recommendations for emeritus status must be in writing, and may be made by any current member of the Arkansas Tech University community who holds faculty rank. Recommendations and all supporting documents will be reviewed by the University Promotion and Tenure Committee, the Executive Vice President for Academic Affairs and Provost, and the President in that order. Emeritus status may be awarded posthumously to individuals who pass away while holding an academic rank and meet all other relevant criteria.

The sole consideration in the evaluation of these recommendations shall be the rendering of truly exceptional service to the university.

Recommendations and all supporting materials must be delivered, preferably via [academicaffairs@atu.edu](mailto:academicaffairs@atu.edu), to the ~~Office of the~~ Executive Vice President for Academic Affairs and Provost ~~by October 15 in accordance with the Promotion and Tenure timeline, which is posted each August by the Office of Academic Affairs. of the academic year in which the emeritus status is being sought.~~ The review process will culminate with the candidate being considered by the UPTC, Executive Vice President for Academic Affairs and Provost, President, and Board of Trustees in the spring semester of that academic year.

Authority to grant emeritus status rests with the Board of Trustees of Arkansas Tech University upon the recommendation of the President.

**Rationale: With the update to the Promotion and Tenure timeline to begin in January, the Emeritus deadline needs to be adjusted to run in conjunction with the Promotion and Tenure timeline.**

### **Current Handbook & Proposed Changes (pg. 167): Code of Academic Integrity**

**Cheating** on an examination, quiz, report, or assignment involves any of several categories of dishonest activity. Examples of cheating *include, but are not limited to:*

- copying from the examination or quiz of another student;
- using classroom notes, messages, or crib sheets in any format (paper or electronic) which gives the student extra help on the exam or quiz, and which were not approved by the instructor of the class;
- obtaining advance copies of exams or quizzes;
- soliciting of unethical academic services, including purchasing of research papers, essays, or any other scholastic endeavor; and
- using the same paper to fulfill requirements in several classes without the consent of the professors teaching those classes.
- **impermissible use of generative AI to create coursework \***

**Rationale: Last bullet added to address AI (artificial intelligence) use for coursework.**