

PICKING UP A REFUND CHECK

I _____ give permission to
(Student's Name)
_____ to pick up my refund check.
(Person picking up Refund Check)

I certify that I am attending classes for the _____
semester at Arkansas Tech University.

Student ID Number: _____

Student Printed Name: _____

Student Signature: _____

Date: _____

Person picking up Refund Check must have the following three items (NO EXCEPTIONS):

- This completed Note
- Student's Photo ID (Arkansas Tech Issued ID or Valid/Current Driver's License)
- The person picking up the Refund Check must have their own ID